



December 2011 Guide for Village of Little Chute Residents From the Department of Public Works

**CONGRATULATIONS to the Public Works, Parks, Recreation, and Forestry Departments for their 6-Year Safety Award... 376,397 Hours of No Time Lost Due to injuries on the job.
KEEP UP THE GOOD WORK!**

Private Snow Removal Policy

According to Sec. 40-65 snow and ice removal (revised and adopted March 16, 2011), of the Village of Little Chute Code of Ordinances: "The owner, occupant or person in charge of any parcel or lot which fronts upon or abuts any sidewalk shall keep said sidewalk clear of all snow and ice. In the event of snow accumulating on said sidewalk due to natural means and/or by any other means, said sidewalks shall be cleared of all accumulated snow and/or ice within 24 hours from the time the snow ceases to accumulate on said sidewalk. Sidewalks are to be kept clear of snow and ice to a minimum of five feet in width. In the event that ice has formed on any sidewalk in such a manner that it cannot be removed, the owner, occupant or person in charge of the parcel or lot which fronts upon or adjoins said sidewalk shall keep the sidewalk sprinkled with sand and/or salt to permit safe travel by pedestrians."

REVISED - No written or verbal notice will be given to violators – it is the responsibility of the owner of such parcel or lot which fronts upon or abuts any sidewalk to maintain the sidewalk area throughout the snow season. Any snow not cleared by the owner, occupant or person in charge of any parcel or lot which fronts upon or abuts any sidewalk shall be cleared by the Village and billed to the owner, lessee, or occupant.

Note: Residents are responsible for keeping their mailboxes cleared of snow for mail delivery! Village will *not* replace any mailboxes due to plowing.

****Please keep hydrants and crosswalks cleared of snow and ice.****

Snow Plowing and Removal

The Village's Street Department wants to take this opportunity to remind residents of the Village's snow plowing procedures. During and after a major snowstorm the priority will be to clear and salt the primary streets first. Therefore, we would appreciate your cooperation in keeping your vehicles parked off the streets, if possible. This will enable the crew to plow more efficiently. After all streets are cleared, the Village crew will strive to remove snow from the business district within 24 hours.

Snow emergencies will be declared by the Village Administrator and will be broadcast by the local media. The classes are as follows:

Class I

- A. No parking on any Village street from 2:00 a.m. to 6:00 a.m.
- B. No special permission granted by Police Department.
- C. Vehicles found in violation are ticketed and removed.

Class II

- A. Odd-even parking on Village streets from 6:00 a.m. to 2:00 a.m.
- B. No parking on any Village streets from 2:00 a.m. to 6:00 a.m.
- C. No special permission granted by Police Department.
- D. Vehicles found in violation are ticketed and removed.

Class III

- A. No parking on any Village street at anytime until canceled.
- B. Vehicles found in violation are ticketed and removed.

Salt Barrels

Salt barrels are located around the Village at locations that can become slippery during the winter months. The salt and chips in these barrels can be used by motorists to get better traction for their vehicles. There will be a can inside the barrel for spreading the salt. **The salt is not available for personal use at your residence or business.**

Please return the can and put the cover on the barrel when finished. These barrels will be checked periodically. If you should find one empty, please call the Department of Public Works at 788-7395, give us the location, and we will refill it.

Sump Pump Discharge

From November 15 to April 15 of each year, *no* sump pump discharge shall be allowed to flow, on or across a sidewalk, public street, or public right-of-way within the Village. At no time may a sump pump discharge directly into the sanitary sewer.

Holiday Garbage / Recycling Collection

The Municipal Services Building, 1940 Buchanan Street, offices are closed the following days: Friday, December 23, and Monday, December 26, and Tuesday, January 2, 2012.

Friday, December 23, business garbage route will be picked up on Thursday, December 22. Monday, December 26, garbage routes will be picked up on Tuesday, December 27. Monday, January 2, 2012, garbage routes will be picked up on Tuesday, January 3, 2012.

Recycling during the week of December 26 will be a day late.

Christmas Wrapping Paper

Christmas wrapping paper is **not** recyclable. Please dispose of it with your garbage and place it in your garbage polycart.

REMINDER: Garbage polycarts should have their lids closed and be placed at least 4' away from any other object, and cannot be placed on top of snowbanks.

Pick up of Extra Bagged Garbage

Twice a year – **your last garbage pickup day in the months of December and April**, the Village crew will pick up extra bags of garbage placed at least 4' away from your container.

Landfill Hours of Operation

Regular hours are Monday through Friday from 7:00 a.m. to 3:30 p.m. All vehicles must be weighed in, emptied, and out of the exit gate by 3:30 p.m. Please allow time for unloading your materials.

Extended hours are each Saturday of the month from 7:00 a.m. to 11:00 a.m. The facility may be closed on holiday weekends, call (920) 832-5277 to verify hours.

All open loads must be covered with a tarp or a \$10.00 fee will be assessed and a tarp will be issued upon arrival.

Household Hazardous Waste

During the winter months, household hazardous wastes can be brought *free of charge* to the Brown County Hazardous Waste Facility located at 2561 S. Broadway, Village of Ashwaubenon. Open hours are Thursday from noon to 6:00 p.m. and Saturday from 8:00 a.m. to 2:00 p.m.

Antifreeze Disposal

Please do **not** dump antifreeze into the sewers! Antifreeze is classified as a hazardous waste because of the metal contents it picks up during its use as a cooling agent. Residents are asked to save old antifreeze in the original container and bring it to the Clean Sweep Program or dispose of it at The Heart of the Valley Metro Sewage, 801 Thilmany Road, Kaukauna (766-5731).

Rules for Bulky NON-Metal Items – Your LAST garbage pickup day of each month

- Bulky Non-Metal items will be picked up on your last regular garbage pickup day of each month. Place them curbside by 6:00 a.m. or the night before. Do not place bulky items out earlier than the night before.
- In general, bulky items are those items that are too large to be placed in a polycart. Bulky items do not include regular garbage that does not fit inside of your polycart. Examples of bulky items are couches, chairs, carpeting, lawn furniture, non-metal items, etc.
- The Village ordinance states that construction debris such as wood, roofing material, tiles, etc. are not picked up.

Recycling Program

Any residents having problems with their recycling pickup please call Inland Service Corporation at 759-0501. If they are unable to help you, please call the Outagamie County Recycling Coordinator at 832-4710. You may also find recycling information at: www.recyclemoreoutagamie.org .

Larger Recycling Polycarts

Due to the number of requests for a larger recycling polycart, the Department of Public Works has approximately 90 of the 95 gallon carts in stock. (Residents currently have a 65 gallon recycling polycart.) If you wish to receive a 95 gallon recycling polycart, please call the Department of Public Works at 788-7395. **The recycling polycarts are on a first come, first serve basis.**

Residents who want the larger polycart will be required to return the 65 gallon cart to Public Works in order to receive the larger one. **Those residents receiving the larger recycling polycart are required to pay a one-time fee of \$50.00 for the cart.** The fee covers extra costs associated with the cart such as shipping, assembly,

delivery, extra service/maintenance, etc. **The Village of Little Chute remains the owner of the polycart.**

E-WASTE RECYCLING

(computer monitors, TV's, printers, towers, copiers, fax machines, DVD's, VCR's, keyboards, telephones, and cell phones)

Since September 1, 2010 the Village crew no longer picks up electronics curbside because according to Wisconsin's electronics recycling law, disposing of electronics in the landfill is banned.

The Village crew will be looking for hidden e-waste in residents' garbage containers, and will remove them and not pick them up. **The Village will have zero tolerance with hidden e-waste**, and residents will receive a citation if we find electronics inside of their garbage container. If hidden e-waste is found in the waste stream, it could result in higher sanitation fees to the residents.

If residents go to the Outagamie County Solid Waste Facility to recycle their electronics, their fees are as follows: Monitors, laptops, TV's (smaller than 32"), printers, towers, video display devices, and fax machines - \$5.00 each; DVD's, VCR's, keyboards, mice, hard drives, speakers, flash drives, modems, and cell phones – *free of charge*. TV's 32" or larger are *not* accepted.

Call the Outagamie County Recycling Hotline at 1-800-501-1616 to obtain an E-waste brochure.

Other residential E-waste collectors are listed below:

American TV*	
www.americantv.com	733-1000
Appleton Habitat ReStore*	
www.AppletonReStore.org	830-8400
Best Buy www.bestbuy.com	738-4537
	739-8319
Milwaukee PC	830-9477
Paper Valley Recyc. *	
www.wm.com/sony	729-5005
Recycle That Stuff*	
www.recyclethatstuff.com	955-3760
Step Industries*	
www.stepindustries.com	722-2345

Suess Electronics*
www.suesselectronics.com 733-6464
 VanVreedes*
www.vanvreedes.com 730-4477

***Accepts 32" or larger**

State hazardous waste regulations prohibit business from disposing electronics in the landfill. For a listing of local Wisconsin DNR registered E-waste collectors/recyclers, please go to www.RecycleMoreOutagamie.org and click on electronics.

Call the Outagamie County Recycling Hotline at 1-800-501-1616 to obtain an E-waste brochure.

PERMITS ISSUED BY THE DEPARTMENT OF PUBLIC WORKS

The Department of Public Works requires permits to be taken out for work to be done within the street right-of-way (new and rehab sidewalk, new and rehab driveway approaches, curb openings, curb replacement, new and replacement culvert installation, requests for line and grade, Block Parties, Street Occupancy / Sandwich Boards, Erosion Control Permits, and Storm Water Management Permits). You can obtain these permits by going to the front office at the Municipal Services Building at 1940 Buchanan Street. Our office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m. We accept checks and/or cash for permit payments.

The permits obtained at the Municipal Services Building are as follows:

- Block Party.....\$ 0.00
- Street Occupancy Permit / Sandwich Board.....\$ 20.00
(one time only fee)
(The actual sandwich board sign is a \$150.00 charge.)
- New concrete sidewalk.....\$ 5.00

The intent of a permit is to make sure that sidewalks are installed in the proper

location, at the correct grade, inspected, and quality concrete is being used.

- Sidewalk rehabilitation.....\$ 0.00
 Sidewalk rehabilitation work also requires a permit, but there is no fee. By Village ordinance, driveway approaches located between the sidewalk and the curb and gutter must be installed with concrete.
- New driveway approach.....\$ 10.00
- Driveway apron rehabilitation.....\$ 0.00
- Curb opening.....\$ 10.00
- Replace curb.....\$ 10.00
- Install new culvert.....\$ 10.00
- Replace culvert.....\$ 10.00
- Request for line & grade.....\$ 0.00
- Erosion Control Permit.....Cost is determined by many variables
For more information about the Erosion Control Permit, check the Village website under Public Works and Streets Department, Storm Water, Permits. You may also contact the Assistant Director of Public Works at 788-7395 with any questions.
- Storm Water Management Permit.....Cost is determined by many variables

Any contractor doing work within the public right-of-way must have a Certificate of Insurance and License and Permit Bond on file with the Village.

Permits required for repairing/remodeling/adding/replacing siding, residential remodeling/additions, roofs, plumbing, electrical, porches, decks, patios, sheds, fences, antennas, satellite dishes, garages, pools, hot tubs, Jacuzzis need to be obtained at the Village Hall, second floor, 108 W. Main Street, Little Chute.

Rules for Large METAL Items/ White Goods – Quarterly Pickup

- Large Metal Items will be picked up every 3 months on your last regular garbage pickup day of the following months: January, April, July & October. Place them curbside 4' away from your polycart by 6:00 a.m. or the night before. According to Village Ordinance, large metal items can not be placed out earlier than the night before.
- Large Metal Items may include stoves, washers, dryers, swing sets, dehumidifiers, refrigerators, humidifiers, freezers, water heaters, and air conditioners.
- Residents must purchase a \$10.00 sticker from the Village Hall or the Municipal Services Building for any item normally containing Freon such as refrigerators, dehumidifiers, air conditioners, freezers, etc.

Private Sanitary Laterals

In order to reduce the amount of clear water adversely impacting the sanitary collection system/sewerage treatment system in terms of expense, efficiency, and overall burden on treatment facilities, the Department of Public Works will be bidding Phase IV of the Village-wide Private Sanitary Lateral Program within the first quarter of 2012. In the interest of health, safety, and general welfare of Village residents, it is necessary for property owners to repair the deficiencies in the private laterals.

The first three phases have been a huge success in reducing the clear water infiltration into the system and has enabled the Village to meet the requirements set by the Heart of the Valley Metropolitan Sewerage District.

The defined area for replacement has not been determined as of yet. When that area is decided upon, the included property owners will receive a notice with the particulars and contact information. Residents outside the defined area will have the opportunity to be included in the Village contract.

Since it is very cost effective to do, some property owners have also elected to have their lead water service replaced at the same time. Typically, the water service is located in the same trench as your private lateral, thereby only requiring one excavation. However, this procedure is not mandatory at this time.

2012 Public Works Projects

New Concrete Streets

Buchanan St. from Main St. to Bluff Ave.
Sanitorium Rd. from Main St. to Lincoln Ave
Polk Street – All

Street Reconstruction-Asphalt

Grant St. from Charles St. to the south

Mini Storm Sewers/Laterals

Buchanan St. from Main St. to Bluff Ave.
Sanitorium Rd. from Main St. to
Vandenberg Ln.

Sanitary Sewer Reconstruction

Buchanan St. from Main St. to Bluff Ave.
(spot)

Private Lateral Replacements

Sanitorium Rd. from Main St. to
Vandenberg Ln. (as needed)
Buchanan St. from Main St. to Bluff Ave.

Storm Sewer Reconstruction

Buchanan St. from Main St. to Bluff Ave.
Sanitorium Rd. from Main St. to
Vandenberg Ln.
Doyle Park

Storm Water Projects

Kaukauna storm water storage / pipe (not yet designed)
Pheasant Run (ravine)

Watermain – Rehab

Buchanan St. from Main St. to Bluff Ave.
(spot)
Sanitorium Rd. from Main St. to Lincoln Ave
Moasis Dr. from CTH "N" to 300 feet east

Private Lead Services

By Request on Buchanan St. from Main St.
to Bluff Ave. and Sanitorium Rd. from Main
St. to Lincoln Ave.

Mill Street Lift Bridge Construction

VILLAGE OF LITTLE CHUTE 2012 Garbage and Recycling Calendar

Garbage is picked up every week Monday through Thursday; place your garbage container curbside by 7:00 a.m. on your day of pickup.

Important: Place garbage polycart and recycling polycart at least 4' apart and at least 4' away from any other object!

If you do not know your day of pickup or have questions regarding garbage pickup, please call the Department of Public Works at 788-7395.

If you have problems with your recycling pickup, please call Inland Service Corporation at 759-0501 or call the Outagamie County Recycling Coordinator at 832-4710.

Recycling should also be placed curbside by 7:00 a.m. on your day of pickup.

ANY LARGE METAL ITEM NORMALLY CONTAINING FREON REQUIRES A \$10 STICKER PURCHASE !!!

Access Control Cards for yard waste disposal site are available for purchase for \$20 for 2012 (\$5 reactivation fee if purchased in 2011).

2012

VH = Village Holiday / Village Offices Closed

Recycling Weeks Are Shaded in Gray

S	M	T	W	TH	F	S
JANUARY						
1	VH	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Village offices are closed on Monday, January 2, 2012.

Large metal and large non-metal items will be picked up on your LAST garbage pickup day of January.

S	M	T	W	TH	F	S
FEBRUARY						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

Large non-metal items ONLY will be picked up on your LAST garbage pickup day of February.

S	M	T	W	TH	F	S
MARCH						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Large non-metal items ONLY will be picked up on your LAST garbage pickup day of March.

S	M	T	W	TH	F	S
APRIL						
1	2	3	4	5	VH	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Good Friday, April 6, business garbage will be picked up on Thursday, April 5. Week of April 16 - 19: free pickup of residential tires.

Hydrant flushing: April 16 - April 19 and April 23 - April 26.

Extra bagged garbage, large metal and large non-metal items will be picked up on your LAST garbage pickup day of April.

S	M	T	W	TH	F	S
MAY						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

The week of May 28-June 1, 2012, recycling pickup will be 1 day late (Monday on Tuesday, Tuesday on Wednesday, etc.).

Memorial Day, May 28, garbage will be picked up on Tuesday, May 29.

Large non-metal items ONLY will be picked up on your LAST garbage pickup day of May.

S	M	T	W	TH	F	S
JUNE						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Large non-metal items ONLY will be picked up on your LAST garbage pickup day of June.

S	M	T	W	TH	F	S
JULY						
1	2	3	VH	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Wednesday, July 4, garbage will be picked up on Thursday, July 5. Large metal and large non-metal items will be picked up on your LAST garbage pickup day of July.

S	M	T	W	TH	F	S
AUGUST						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Large non-metal items ONLY will be picked up on your LAST garbage pickup day of August.

S	M	T	W	TH	F	S
SEPTEMBER						
						1
2	VH	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Monday, September 3, garbage will be picked up on Tuesday, September 4. Recycling days - week of September 3-7 - will be picked up one day late (Monday pickup on Tuesday, Tuesday pickup on Wednesday, etc.). September 17 - 20 - free pickup of residential tires. September 19 - Last day of year for pickup of bagged yard waste with sticker. Large non-metal items ONLY will be picked up on your LAST garbage pickup day of September.

S	M	T	W	TH	F	S
OCTOBER						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Hydrant flushing: October 1 - October 4 and October 8 - October 11.

Large metal and large non-metal items will be picked up on your LAST garbage pickup day of October.

S	M	T	W	TH	F	S
NOVEMBER						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	VH	VH	24
25	26	27	28	29	30	

Thursday, November 22, garbage will be picked up on Wednesday, November 21. Friday, November 23, business garbage will be picked up on Monday, Nov. 26.

Large non-metal items ONLY will be picked up on your LAST garbage pickup day of November.

S	M	T	W	TH	F	S
DECEMBER						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	VH	VH	26	27	28	29
30	31	VH				

Monday, December 24, business and residential garbage will be picked up on Friday, December 21. Recycling days - week of December 24-28 - will be picked up 1 day late (on Wednesday, Thursday, Friday).

Extra bagged garbage and large non-metal items will be picked up on your LAST garbage pickup day of December.