

MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 21, 2013

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Tammy Frassetto, Trustee
James Hietpas, Trustee
Brian Joosten, Trustee
Bill Peerenboom, Trustee
Skip Smith, Trustee
Larry Van Lankvelt, Trustee

Roll Call of Officers and Department Heads

PRESENT: Rick Hermus, Interim Village Administrator
Lt. Ulman, FVMPD
Jim Moes, Community Development Director
Teri Matheny, Finance Director
Tom Flick, Director of Parks, Recreation, and Forestry
Jeff Elrick, Asst. Director of Public Works
Sandy Berkers, Village Deputy Clerk
Chuck Koehler, Village Attorney

OTHERS PRESENT: Interested Citizens and Media Reps

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Special Board Meeting Minutes of July 30, 2013

Regular Board Meeting Minutes of August 7, 2013

Moved by Trustee Frassetto, seconded by Trustee Smith to approve the Special Board Meeting Minutes of July 30, 2013 and the Regular Board Meeting Minutes of August 7, 2013 as presented.
Ayes 7, Nays 0 – Motion Carried Unanimously

Report of Other Minutes-Other Informational Items

Plan Commission Meeting Minutes of July 8, 2013

Resolution – Authorizing the Deeding of Real Estate to Premier Little Chute, LLC

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Adopt Resolution No. 34, Series of 2013 Authorizing the Deeding of Real Estate to Premier Little Chute, LLC.
Ayes 7, Nays 0 – Motion Carried Unanimously

Discussion/Action – Intergovernmental Agreement with Appleton and HOVMSD

Moved by Trustee Frassetto, seconded by Trustee Smith to Approve the Intergovernmental Cooperation Agreement with the City of Appleton, HOVMSD and the Village of Little Chute as presented.
Ayes 7, Nays 0 – Motion Carried Unanimously

Continue Discussion Regarding Health Insurance Options for Village of Little Chute Employees and Retirees

Interim Administrator Hermus stated that the Health Insurance Consortium that was formed several months ago is moving forward with options for health care. The biggest option is WEA Trust and there is also an individual associated consulting service out of Kimberly that is doing a search on other possible plans for

the consortium. There are close to 500 employees in the consortium and they are looking at rating with WEA Trust. Numbers should be available in the next few weeks for the WEA Trust option and options available through local carriers. Trustee Joosten stated he would like to see if the Medicare eligible retirees could be taken out of the group plan and have them get an individual supplement. Interim Admin. Hermus stated he will check with the WEA Trust to see if there are options to carve out the retirees into a separate plan. Interim Admin. Hermus will also report back on the opinion of the Village's labor attorney regarding the contract with the retirees and whether anything can be even be changed regarding the retirees insurance. Discussion took place. No action taken.

Action on Special Event Permit – Kermis Dutch Festival – September 21, 2013

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Approve the Special Event Permit for the Kermis Dutch Festival on September 21, 2013.

Ayes 6, Nays 0, Abstained 1(Frassetto) – Motion Carried

Action on Temporary Class B Liquor License – Little Chute Jaycees – Kermis Dutch Festival on September 21, 2013

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Temporary Class B Liquor License for the Little Chute Jaycees for the Kermis Dutch Festival on September 21, 2013.

Ayes 7, Nays 0 - Motion Carried Unanimously

Operator's Licenses:

Iverson, Erica

Little Chute

Express

Moved by Trustee Frassetto, seconded by Trustee Smith to Approve the Operator's License as presented.

Ayes 7, Nays 0 – Motion Carried Unanimously

Department and Officers Progress Reports

Lt. Ulman reported on the hiring process to fill a vacant officer's position. The new officer is expected to be on board Sept. 24. T. Matheny reported that the CIP plan will come out on Friday with next week's agenda and the process of reviewing the CIP will begin at next week's meeting. R. Hermus reported that the Village has closed on the Feldkamp property on Grand Avenue and the family has been given time to remove items. Asbestos will be removed from the property. The Fire Dept. will also use the home for practice drills but there will not be any burning of the property. Following the Fire Departments training the house will be demolished. R. Hermus stated that he met with Todd Hietpas regarding the Hietpas Pond and it was a positive meeting and he will come back to the Board in a few weeks with a recommended solution to the issue. J. Moes reported that he met with the project manager for the revaluation project and they are going to start preparations in the next few weeks and they will be sending out notices to property owners in September and field work will start in October. T. Flick reported that the Jaycees discussed pursuing the archery range at Creekview Park and they decided as a group not to pursue that amenity in that park and they will be looking at other areas to donate their funds in the community. They will continue to look for other properties for an archery range. T. Flick reported that the pool has been closed and this is the first year that there was not a save at the pool and this is because of the change to a pro-active philosophy on life guarding and he commended the life guards for having an amazing summer. T. Flick reported that all went well with the Rock Cancer event that was held last weekend and it was a very successful event and they plan to hold the event again next year. T. Flick reported that storm cleanup continues and by the end of this week they will have done one complete sweep through the Village. Jets Football has their first home game tomorrow night and they are also gearing up for other fall sports. T. Flick reported that they are finishing up the punch list for Heritage Park and it should be completed in the next week or two.

T. Flick commented that a conversation on the deer culling program needs to be on a future agenda.

T. Flick reported there are some turf issues with the project at Heesakker and Island Parks that need to be corrected by the contractor. Trustee Frassetto stated she was contacted by a resident asking if turkey hunting could be included in the culling program and T. Flick stated he will check to see if that is an option.

J. Elrick reported that the street pour on Main St. between Sanitorium Rd. to the east Village limits begins tomorrow and a week after that they will do the other sections. Sidewalks are being poured and they began that at the Jackson St. intersection. Doyle Park storm project should be starting this week and Florida Ave. will be chipped sealed between Freedom Rd. and Buchanan St. next Monday or Tuesday and there will be a double chip seal applied on Heritage Trail to prepare the road for winter. Street painting has also started in preparation for school opening. The Village crew that is helping in Kimberly should be done next week. S. Berkers informed Trustees that she provided them with a copy of training opportunities and if they would like to sign up for any training they should let her know. S. Berkers reported that at the request of a Vinton representative she has put a notice on the website that Rosehill Rd./Main St. intersection will be closed Thursday and Friday of this week. J. Elrick reported that the Buchanan St./Main St. intersection will also be closed for one day for pouring. Attorney Koehler – no report. Trustee Peerenboom requested that when the intersections are closed that a sign be placed on Hwy. OO informing traffic that they cannot cross the Main St. intersection. J. Elrick stated he will ask Vinton Const. to install signage.

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the Vouchers and Authorize the Finance Director to pay all vendors. Ayes 7, Nays 0 – Motion Carried Unanimously

Call for Unfinished Business

None

Items for Future Agendas

J. Moes reported that he will be placing an item on next week's agenda to discuss the future of the Design Review Board.

Moved by Trustee Peerenboom, seconded by Trustee Hietpas to enter into closed session. (6:48pm) Ayes 7, Nays 0 – Motion Carried Unanimously
Staff was excused at this time-Interim Administrator, Rick Hermus stayed for Closed Session

Closed Session:

§19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation of any Public Employee of the Village of Little Chute Village Administrator Position

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to exit closed session and reconvene to open session. (6:58 p.m.) Ayes 7, Nays 0 – Motion Carried Unanimously

Return to Open Session

Moved by Trustee Frassetto, seconded by Trustee Smith to Appoint James P. Fenlon as the Village Administrator and Approve the Employment Agreement for same. Ayes 7, Nays 0 – Motion Carried Unanimously

Adjournment

Moved by Trustee Smith, seconded by Trustee Frassetto to Adjourn the Regular Board Meeting at 7:00 p.m. Ayes 7, Nays 0 - Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: _____
Attest: _____
Michael R. Vanden Berg, Village President

Sandy Berkers, Village Deputy Clerk