

- Erosion Control Permit.....Cost is determined by many variables
For more information about the Erosion Control Permit, check the Village website under Public Works and Streets Department, Storm Water, Permits. You may also contact the Assistant Director of Public Works at 788-7395 with any questions.

- Storm Water Management Permit.....Cost is determined by many variables

Any contractor doing work within the public right-of-way must have a Certificate of Insurance and License and Permit Bond on file with the Village.

Permits required for repairing/remodeling/adding/replacing siding, residential remodeling/additions, roofs, plumbing, electrical, porches, decks, patios, sheds, fences, antennas, satellite dishes, garages, pools, hot tubs, Jacuzzis need to be obtained at the Village Hall, second floor, 108 W. Main Street, Little Chute.

Private Sanitary Laterals

With the goal of reducing the amount of clear water adversely impacting the sanitary collection system/sewerage treatment system in terms of expense, efficiency, and overall burden on treatment facilities, the Department of Public Works has successfully completed five phases of private sanitary lateral replacements and will begin the next phase in the spring of 2014.

In the interest of health, safety, and general welfare of Village residents, it is necessary for property owners to repair the deficiencies in the private laterals. During the 2013 Main Street Reconstruction Project (Jackson Street to East Village Limits), any deficient private sanitary laterals were replaced.

2014 Public Works Projects

New Concrete Streets

Riverside Dr. from Sanitorium Rd. to East Village Limits
Violet Ln. from E. Wisconsin Ave. to Carol Lynn Dr.
Taylor St. from Briarwood Ave. to Coolidge Ave.
Kelly St. from Florida Ave. to Jay St.
Jay St. from CTH "N" (Freedom Rd.) to Kelly St.

Asphalt Overlay

East Evergreen Dr. from Buchanan Rd. to Rosehill Rd.

Sanitary Sewer Reconstruction

Kelly St. from Florida Ave. to Jay St.
Riverside Dr. from Sanitorium Rd. to East Village Limits
Taylor St. from Briarwood Ave. to Jay St.

Storm Sewer Reconstruction

Violet Lane (all)
Kelly St. from Florida Ave. to Jay St.
Riverside Dr. from Sanitorium Rd. to East Village Limits
Taylor St. from Briarwood Ave. to Jay St.

Watermain – Rehab

Jay St. from CTH "N" (Freedom Rd.) to Kelly St.
Kelly St. from Florida Ave. to Jay St.
Riverside Dr. from Sanitorium Rd. to East Village Limits
Taylor St. from Briarwood Ave. to Jay St.

Rehab Sidewalk

Area of CTH "OO" south from Madison St. east to Buchanan St. and north of CTH "OO" from Freedom Rd. to Buchanan St. to North Village limits

New Stormwater

Industrial Park East

Village Hall / Civic Center Parking Lot Reconstruction

Mill Street Lift Bridge Construction



VILLAGE OF LITTLE CHUTE
2014 Garbage and Recycling Calendar

Garbage is picked up every week Monday through Thursday; place your garbage container curbside by 7:00 a.m. on your day of pickup.
Important: Place garbage polycart and recycling polycart at least 4' apart and at least 4' away from any other object! Please make sure that the lid on your garbage polycart is closed.

If you do not know your day of pickup or have questions regarding garbage pickup, please call the Department of Public Works at 788-7395.

ANY LARGE METAL ITEM NORMALLY CONTAINING FREON REQUIRES A \$20 STICKER PURCHASE !!!

If you have problems with your recycling pickup, please call Inland Service Corporation at 759-0501 or call the Outagamie County Recycling Coordinator at 968-5721. Recycling should be placed curbside by 6:00 a.m. on your day of pickup.

Access Control Cards for the yard waste disposal site are available for purchase for \$20 for the first calendar and \$5 every year thereafter. The cards are available for purchase at the Municipal Services Building, 1940 Buchanan Street. We accept cash or personal checks.

2014

VH = Village Holiday / Village Offices Closed

Recycling Weeks Are Shaded

Large non-metal items are picked up in months located in the middle and right hand columns.

Large METAL items only picked up in months shown in left hand column of this sheet

S	M	T	W	TH	F	S	
JANUARY							
				VH	2	3	4
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		
Village offices are closed on Wednesday, January 1, 2014 - Wednesday garbage will be picked up on Thursday, Jan. 2. Large metal <u>and</u> large non-metal items will be picked up on your LAST garbage pickup day of January.							
S	M	T	W	TH	F	S	
APRIL							
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	VH	19	
20	21	22	23	24	25	26	
27	28	29	30				
Good Friday, April 18, business garbage will be picked up on Thursday, April 17. Week of April 14 - April 17: free pickup of residential tires. Hydrant flushing: April 14 - April 17 and April 21 - April 24. Extra bagged garbage, large metal <u>and</u> large non-metal items will be picked up on your LAST garbage pickup day of April.							
S	M	T	W	TH	F	S	
JULY							
		1	2	3	VH	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			
Friday, July 4, garbage will be picked up on Thursday, July 3.							
Large metal <u>and</u> large non-metal items will be picked up on your LAST garbage pickup day of July.							
S	M	T	W	TH	F	S	
OCTOBER							
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		
Hydrant flushing: October 6 - October 9 and October 13 - 16.							
Large metal <u>and</u> large non-metal items will be picked up on your LAST garbage pickup day of October.							

S	M	T	W	TH	F	S
FEBRUARY						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Large non-metal items ONLY will be picked up on your LAST garbage pickup day of February.

S	M	T	W	TH	F	S
MAY						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	VH	27	28	29	30	31

The week of May 26-May 31, recycling pickup will be 1 day late (Monday on Tuesday, Tuesday on Wednesday, etc.)

Memorial Day, May 26, garbage will be picked up on Friday, May 23. Large non-metal items ONLY will be picked up on your LAST garbage pickup day of May.

S	M	T	W	TH	F	S
AUGUST						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Large non-metal items ONLY will be picked up on your LAST garbage pickup day of August.

S	M	T	W	TH	F	S
NOVEMBER						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	VH	VH	29
30						

Thursday, November 27, garbage will be picked up on Wednesday, November 26. Friday, November 28, business garbage will be picked up on Monday, December 1. Recycling for Thursday, November 27, will be picked up on Friday, November 27. Large non-metal items ONLY will be picked up on your LAST garbage pickup day of November.

S	M	T	W	TH	F	S
MARCH						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Large non-metal items ONLY will be picked up on your LAST garbage pickup day of March.

S	M	T	W	TH	F	S
JUNE						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Large non-metal items ONLY will be picked up on your LAST garbage pickup day of June.

S	M	T	W	TH	F	S
SEPTEMBER						
	VH	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Monday, September 1, garbage will be picked up on Tuesday, September 2. Recycling days - week of September 1 will be picked up one day late (Monday pickup on Tuesday, Tuesday pickup on Wednesday, etc.) September 15-18-free pickup of residential tires. September 17 - LAST day of year for pickup of bagged yard waste (sticker required). Large non-metal items ONLY will be picked up on your LAST garbage pickup day of September.

S	M	T	W	TH	F	S
DECEMBER						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	VH	VH	26	27
28	29	30	31	VH	2	3

Wednesday, December 24, business and residential garbage will be picked up on Tuesday, December 23. Thursday, December 25, business and residential garbage will be picked up on Friday, December 26. Thursday, January 1, 2014, garbage will be picked up on Friday, January 2, 2014. Recycling: December 24 - the same; December 25 recycling will be picked up on Friday, December 26. Extra bagged garbage and large non-metal items will be picked up on your LAST garbage pickup day of December.



----- *Please keep this section for future reference* -----
December 2013 Guide for Village of Little Chute Residents
From the Department of Public Works

Private Snow Removal Policy

According to Sec. 40-65 snow and ice removal of the Village of Little Chute Code of Ordinances: "The owner, occupant or person in charge of any parcel or lot which fronts upon or abuts any sidewalk shall keep said sidewalk clear of all snow and ice. In the event of snow accumulating on said sidewalk due to natural means and/or by any other means, said sidewalks shall be cleared of all accumulated snow and/or ice within 24 hours from the time the snow ceases to accumulate on said sidewalk. Sidewalks are to be kept clear of snow and ice to a minimum of five feet in width. In the event that ice has formed on any sidewalk in such a manner that it cannot be removed, the owner, occupant or person in charge of the parcel or lot which fronts upon or adjoins said sidewalk shall keep the sidewalk sprinkled with sand and/or salt to permit safe travel by pedestrians."

No written or verbal notice will be given to violators – it is the responsibility of the owner of such parcel or lot which fronts upon or abuts any sidewalk to maintain the sidewalk area throughout the snow season. Any snow not cleared by the owner, occupant or person in charge of any parcel or lot which fronts upon or abuts any sidewalk shall be cleared by the Village and billed to the owner, lessee, or occupant.

Note: Residents are responsible for keeping their mailboxes cleared of snow for mail delivery! Village will not replace any mailboxes due to plowing. *Please keep hydrants and crosswalks cleared of snow and ice.*

Snow Plowing and Removal

The Village's Street Department wants to take this opportunity to remind residents of the Village's snow plowing procedures. During and after a major snowstorm the priority will be to clear and salt the primary

streets first. Therefore, we would appreciate your cooperation in keeping your vehicles parked off the streets, if possible. This will enable the crew to plow more efficiently. After all streets are cleared, the Village crew will strive to remove snow from the business district within 24 hours.

Snow emergencies will be declared by the Village Administrator and will be broadcast by the local media. The classes are as follows:

Class I

- A. No parking on any Village street from 2:00 a.m. to 6:00 a.m.
- B. No special permission granted by Police Department.
- C. Vehicles found in violation are ticketed and removed.

Class II

- A. Odd-even parking on Village streets from 6:00 a.m. to 2:00 a.m.
- B. No parking on any Village streets from 2:00 a.m. to 6:00 a.m.
- C. No special permission granted by Police Department.
- D. Vehicles found in violation are ticketed and removed.

Class III

- A. No parking on any Village street at anytime until canceled.
- B. Vehicles found in violation are ticketed and removed.

Salt Barrels

Salt barrels are located around the Village at locations that can become slippery during the winter months. The salt and chips in these barrels can be used by motorists to get better traction for their vehicles. There will be a can inside the barrel for spreading the salt. **The salt is not available for personal use at your residence or business.**

Please return the can and put the cover on the barrel when finished. These barrels will be checked periodically. If you should find one empty, please call the Department of Public Works at 788-7395, give us the location, and we will refill it.

Dates to remember for winter 2013/2014:

- Residents who have purchased an access control card for the yard waste site may still use the site until the weather becomes inclement and we have to close the site or until December 31, 2013 (when all cards will be deactivated). Once spring comes and you start working on your yard and garden, you may come to the Municipal Services Building and reactivate your card for \$5 (cash or check). Please note that sticks or branches that are more than 6" in length are considered brush, not yard waste and are not acceptable in the yard waste site. Any residents wanting to use the site but haven't in the past, can purchase an access control card for \$20 (cash or check).
- No *free pickup of bagged yard waste in the spring.*
- Please call the Municipal Services Building at 788-7390 to report brush placed at the curb for the chipper to pick up.
- Christmas garbage pickup:** Wednesday, December 25, business and residential garbage will be picked up on Thursday, December 26.
- Extra bagged garbage ("overflow" that doesn't fit inside of your garbage container) will be picked up on your LAST garbage pickup day in December.
- Christmas recycling pickup:** Tuesday, December 24, recycling will be the same; however, Wednesday & Thursday, December 25 and 26 will be picked up one day late.
- New Years garbage pickup:** Wednesday, January 1, 2014, garage will be picked up on Thursday, January 2.
- Large non-metal items ONLY will be picked up on your LAST garbage

pickup day of every month. The Village ordinance states that construction debris such as wood, roofing material, tiles, etc. are not picked up.

- Large metal items are only picked up every 3 months, and the next pickup for large metal items will be your LAST garbage pickup day in the month of January.

Refrigerant Stickers

At the November 6, 2013 Village Board Meeting, the Board adopted an increase in the fee for each "refrigerant" sticker purchased from \$10 to \$20. The increase covers partial recovery of fees. According to the Village of Little Chute Code of Ordinances, Sec. 34-27, any item normally containing Freon, must have a **\$20 non-refundable sticker** attached to it prior to placing the item curbside. Items should be placed curbside by 7:00 a.m. on your day of pickup, but *not* prior to 24 hours before your pickup day.

Sump Pump Discharge

From November 15 to April 15 of each year, *no* sump pump discharge shall be allowed to flow, on or across a sidewalk, public street, or public right-of-way within the Village. At no time may a sump pump discharge directly into the sanitary sewer.

Christmas Wrapping Paper

Christmas wrapping paper is **not** recyclable. Please dispose of it with your garbage and place it in your garbage polycart.

REMINDER: Garbage polycarts should have their lids closed and be placed at least 4' away from any other object, and cannot be placed on top of snowbanks.



Landfill Hours of Operation

Regular hours are Monday through Friday from 7:00 a.m. to 3:30 p.m. All vehicles must be weighed in, emptied, and out of the exit gate by 3:30 p.m. Please allow time for unloading your materials.

Extended hours are each Saturday of the month from 7:00 a.m. to 11:00 a.m. The facility may be closed on holiday weekends, call (920) 832-5277 to verify hours.

All open loads must be covered with a tarp or a \$10.00 fee will be assessed and a tarp will be issued upon arrival.

E-WASTE RECYCLING

The Village crew will *not* pick up the following electronics from the curb; they must be recycled per State law:

- Computers
- Monitors
- Televisions and other video display devices
- Fax machines
- DVD and VCR players
- Printers, copiers, scanners
- Cell Phones

The Village crew will be looking for hidden e-waste in residents' garbage containers, and will remove them and not pick them up.

The Village will have zero tolerance with hidden e-waste, and residents will receive a citation if we find electronics inside of their garbage container. If hidden e-waste is found in the waste stream, it could result in higher sanitation fees to the residents.

If residents go to the Outagamie County Solid Waste Facility to recycle their electronics, their fees are as follows: Monitors, laptops, TV's (smaller than 32"), printers, towers, video display devices, and fax machines - \$5.00 each; DVD's, VCR's, keyboards, mice, hard drives, speakers, flash drives, modems, and cell phones – *free of charge.* TV's 32" or larger are *not* accepted.

Residential E-waste collectors:
* **accepts TV's 32" and over**

- American TV ***
www.americantv.com 920-733-1000
- Best Buy**
www.bestbuy.com 920-738-4537 or 920-739-8319
- Fox Cities Records Service**
www.fcrs.net 920-954-0595
- Milwaukee PC** 920-830-9477
- Outagamie County Solid Waste**
www.RecycleMoreOutagamie.org
- Paper Valley Recycling Center *** 920-729-5005
- Pilgrim Recycling** 920-766-7000
- RecycleThatStuff.com *** 920-955-3760
- Suess Electronics ***
www.suesselectronics.com 920-733-6464
- Van Vreedes ***
www.vanvreedes.com 920-730-4477
- 3 Wise Guys**
www.3wiseguys.secondpulsar.net 920-379-0956

State law also prohibits businesses from disposing electronics in the landfill.

Business E-waste collectors:

- Fox Cities Records Service
www.fcrs.net 920-954-0595
- Lamp Recyclers 1-800-558-1166
- Pilgrim Recycling 920-766-7000
- Recycle That Stuff 920-955-3760
- Step Industries 920-722-2345

Antifreeze Disposal

Please do **not** dump antifreeze into the sewers! Antifreeze is classified as a hazardous waste because of the metal contents it picks up during its use as a cooling agent. Residents are asked to save

old antifreeze in the original container and bring it to the Clean Sweep Program or dispose of it at The Heart of the Valley Metro Sewage, 801 Thilmany Road, Kaukauna (766-5731).

Recycling Program

Any residents having problems with their recycling pickup please call Inland Service Corporation at 759-0501. If they are unable to help you, please call the Outagamie County Recycling Coordinator at 968-5721. You may also find recycling information at: www.recyclemoreoutagamie.org.

Thank you to Vande Hey Landscaping and Swinkles

The Village of Little Chute, and particularly the Department of Public Works, would like to thank Vande Hey Landscaping and Swinkles for helping the Village to go "green" by allowing us to recycle leaves at their locations. Thank you very much!

Larger Recycling Polycarts

Residents who want the larger 100-gallon polycart will be required to return the 65 gallon cart to Public Works in order to receive the larger one. The larger recycling polycarts are on a first come, first serve basis.

Those residents receiving the larger recycling polycart are required to pay a one-time fee of \$50.00 for the cart. The fee covers extra costs associated with the cart such as shipping, assembly, delivery, extra service/maintenance, etc. **The Village of Little Chute remains the owner of the polycart.**

PERMITS ISSUED BY THE DEPARTMENT OF PUBLIC WORKS

The Department of Public Works requires permits to be taken out for work to be done within the street right-of-way (new and rehab sidewalk, new and rehab driveway approaches, curb openings, curb replacement, new and replacement culvert installation, requests for line and grade, Block Parties, Street Occupancy / Sandwich

Boards, Erosion Control Permits, and Storm Water Management Permits).

You can obtain these permits by going to the front office at the Municipal Services Building at 1940 Buchanan Street. Our office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m. We accept checks and/or cash for permit payments.

The permits obtained at the Municipal Services Building are as follows:

- Block Party.....\$ 0.00
(Residents must apply for a block party permit at the Municipal Services Building, 1940 Buchanan Street, and have 75% of affected neighbors (one per household) sign a form giving their approval for the block party.)
- Street Occupancy Permit / Sandwich Board.....\$ 170.00
(one time only permit fee and sandwich board). Replacement sandwich boards cost \$150.00 each.
- New concrete sidewalk.....\$ 5.00
The intent of a permit is to make sure that sidewalks are installed in the proper location, at the correct grade, inspected, and quality concrete is being used.
- Sidewalk rehabilitation.....\$ 0.00
Sidewalk rehabilitation work also requires a permit, but there is no fee. By Village ordinance, driveway approaches located between the sidewalk and the curb and gutter must be installed with concrete.
- New driveway approach.....\$ 10.00
- Driveway apron rehabilitation.....\$ 10.00
- Curb opening.....\$ 10.00
- Replace curb.....\$ 10.00
- Install new culvert.....\$ 10.00
- Replace culvert.....\$ 10.00
- Request for line & grade.....\$ 0.00