

## **MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 6, 2014**

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
James Hietpas, Trustee  
Skip Smith, Trustee  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Bill Peerboom, Trustee

EXCUSED: Brian Joosten, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Chief Misselt, FVMPD Police  
Jim Moes, Community Development Director  
Roy Van Gheem, Director of Public Works  
Beth Carpenter, Library Director  
Tom Flick, Director of Parks, Recreation, and Forestry  
Chuck Koehler, Village Attorney  
Laurie Decker, Village Clerk

EXCUSED: Teri Matheny, Finance Director

OTHERS PRESENT: Interested citizens, Media Reps.

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Committee of the Whole Meeting of July 23, 2014

*Moved by Trustee Van Lankvelt, seconded by Trustee Hietpas to approve the minutes as presented.*

Ayes 6, Nays 0 – Motion Carried

### **Action – Awarding Contract for 2015 Comprehensive Plan Update**

*Moved by Trustee Elrick, seconded by Trustee Smith to award the contract for 2015 Comprehensive Plan Update to Martensen and Eisele for \$18,960.*

Ayes 6, Nays 0 – Motion Carried

### **Action – Approval of proposed amendments to Village Ordinances 26-75 and 26-243 regarding abandoned, junked or inoperable vehicles**

*Moved by Trustee Van Lankvelt, seconded by Trustee Hietpas to amend the Village Ordinances 26-75 and 26-243 regarding abandoned, junked or inoperable vehicles as presented.*

Ayes 6, Nays 0 – Motion Carried

### **Action – Committee Appointments**

*Moved by Trustee Smith, seconded by Trustee Elrick to appoint Brian Huiting to Planning Commission, re-appointment of Mark Gloudemans to Water Commission and James Fenlon as Board of Review Alternate.*

Ayes 6, Nays 0 – Motion Carried

**Operator's Licenses:**

Emerich, April	Kaukauna	M&M Bar
Evers, Zachary	Little Chute	Walgreens
Garvey, Tonya	Freedom	Down the Hill
Heinell, Christina	Little Chute	Pump House
Otte, Sarah	Kimberly	Landreman's
Schimke, Fiona	New London	Marathon
Schwartz, Christina	Little Chute	Pump House

*Moved by Trustee Hietpas, Seconded by Trustee Smith to approve the Operator's Licenses as presented.*  
 Ayes 6, Nays 0 — Motion Carried

**Department and Officers Progress Reports**

Chief Misselt had no report. Roy gave an update on the ongoing road projects. The paving has been completed on Violet & Jay. Utilities and storm sewers are now complete on Violet. The sanitary sewers are complete on Riverside Drive. Beth Carpenter reported that they are doing a program at the Kimberly Library called "Good to Go" which allows students to get new library cards or renew them if they have been lost. Fines up to \$4 are also being waived and the goal of the program is that every high school student is set up with a library card at the start of the school year. She is hoping that this program could also be brought to Little Chute. The summer reading program has come to an end. There were around 2,500 participants in the program. A planning committee has been formed and preparations are being made for the 20<sup>th</sup> anniversary of the Gerard H. Van Hoff Library to be held on Saturday, November 1<sup>st</sup>. The library will be closed on Thursday, August 14<sup>th</sup> for staff training. Jim Moes reported that the building inspector has been issuing permits for sump pump connections on Main Street. Inspections will also be made on Riverside Drive. Tom Flick reported that the annual men's softball tournament will be held this weekend in Doyle Park. The Little Chute Pool has an event this weekend – Super Heroes Fighting Cancer from 6-9 p.m. and the pool will be closed on Sunday, August 17<sup>th</sup> for the season. Next week is the annual kids carnival and the annual Rock Cancer will be held on Saturday, August 16<sup>th</sup>. Administrator Fenlon reported that a Kaukauna Utilities representative will be present at the Committee of the Whole meeting on August 13<sup>th</sup> to present the annual report and ask the board for support and a letter of support for the community solar garden project they are working on with their parent company, WPPI. The Fox Cities Regional Partnership will be back on August 27<sup>th</sup> for a mid-year report to the board. He gave his thanks to the board for their attendance at the Strategic Planning meeting on Citizen Engagement and stated that it was a success and will be beneficial to future planning. He will draft a Strategic Plan for the board to review in late September. Later this month, the Village of Little Chute will be hosting the Fox Valley Economic Development Partnership and it is made up of elected officials, appointed officials and economic development professionals in the Fox Valley from every municipality and meets on a monthly basis to discuss economic development issues in the region. The Little Chute Business Association is working with the State Department of Tourism to host a free workshop for area businesses on customer service on August 28<sup>th</sup> to be held at the Civic Center and is open to all of Village staff also. Work is also in progress on a map of the area highlighting points of interests such as coffee shops, trails and the windmill.

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve the Vouchers and Authorize the Finance Director to pay all vendors*

Ayes 6, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agendas**

Discussion about bike signage on Main Street  
 Split rail fence impacted by the Riverside Drive project

**Adjournment**

*Moved by Trustee Smith, seconded by Trustee Peerenboom to Adjourn the Regular Board Meeting at 6:43 p.m.*

Ayes 6, Nays 0 – Motion Carried

Attest:

Laurie Decker

Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE**

By:

Michael R. Vanden Berg  
Michael R. Vanden Berg, Village President