

## MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 5, 2014

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
James Hietpas, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
Skip Smith, Trustee  
Larry Van Lankvelt, Trustee

EXCUSED: Trustee Brian Joosten

### **Roll Call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Chief Misselt, FVMPD Police  
Tom Flick, Director of Parks, Recreation, and Forestry  
Chuck Koehler, Village Attorney  
Jeff Elrick with Public Works  
Laurie Decker, Village Clerk  
Jim Moes, Community Development Director  
Roy Van Gheem, Director of Public Works  
Beth Carpenter, Library Director  
Teri Matheny, Finance Director  
Joe Harlow with Heartland  
Nick Vande Hey with McMahon and Associates

OTHERS PRESENT: Interested citizens, Media Reps.

### **Public Appearance for Items Not on the Agenda**

None

### **Action—Approve Ordinance #5 Amending Chapter 26 Motor Vehicles and Traffic, Article III Parking Regulations, Section 26-71 of the Village of Little Chute Municipal Code**

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve Ordinance #5 Amending Chapter 26 Motor Vehicles and Traffic, Article II Parking Regulations, Section 26-71 of the Village of Little Chute Municipal Code*

Ayes 6, Nays 0—Motion Carried

### **Operator Licenses:**

Murphy, Victoria	Appleton	M & M Bar
Heintz, Brian	Little Chute	Down the Hill

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve the Operator's Licenses as presented*

Ayes 6, Nays 0 – Motion Carried

### **Action/Approval of Special Event Permit for Legion Post 258 for Veteran's Day Event on November 11, 2014**

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Special Event Permit for Post 258 for Veteran's Day Event on November 11, 2014.*

Ayes 6, Nays 0 – Motion Carried

### **Presentation/Action—Strategic Plan 2015-2019**

Administrator Fenlon introduced Joe Harlow with Heartland who is a member of the Strategic Advisory Committee. He stated the first step in this process was evaluating where we were and where we want to go in the future. Through a collaborative process, the Strategic Planning Advisory Committee, along with Village staff input arrived at four strategic initiatives.

- 1. Efficient and Effective**—We will utilize our human, financial and capital assets to their greatest potential and in the most effective and efficient manner possible.
- 2. Economic Development**—We will create and implement an all-encompassing economic development strategy that maintains community character while marketing the Village of Little Chute.
- 3. Intergovernmental Cooperation**—We will work in a cohesive and effective manner to leverage the resources of our local, regional and state partners.
- 4. Civic Engagement**—We encourage, welcome, and seek out an active and engaged citizenry on everything we do.

The Strategic Plan will be implemented immediately upon approval from the Village of Little Board of Trustees, with specific focus on the 2015 action items. Moving forward, the plan is to hold bi-annual meetings to chart progress, ensure the right measures are being used, and to amend the plan as needed. Annual reports will be generated and presented to the Board of Trustees. Additionally, an implementation report will track each action item each year in the year of execution and can be amended to fit current realities or to meet future opportunities.

*Moved by Trustee Elrick, seconded by Trustee Hietpas to Adopt the Strategic Plan 2015-2019 as presented.*

Ayes 6, Nays 0—Motion Carried

### **Discussion—McKinley/Grand Reconstruction Project**

Director Van Gheem stated this has been an ongoing issue since 2009. It will involve all the utilities, the street department and parents and students from the school. He presented the concept plan and changes due to another redesign. Nick Vande Hey with McMahon and Associates presented several maps of problem areas. He also presented the original slides from 2009. The board directed Roy Van Gheem to collect all the different options available and they will be presented at a future meeting along with working with Wisconsin DOT to determine what is acceptable for moving forward.

### **Discussion/Action—Third Floor Village Hall Renovation**

Village staff has met and laid out a basic timeline and task list to begin a renovation project to address the 3<sup>rd</sup> floor of Village Hall. As a reminder, this effort would renovate the third floor so that the board room and storage area/old municipal court room would be renovated to accommodate relocated staff. The first step will be to remove all stored and excess equipment from the 3<sup>rd</sup> floor, which will be an undertaking of significant proportion. The old municipal court room has been used as a storage area for a significant time period, thus accumulating a vast array of equipment and records. The goal would be to reclaim various areas in the basement where appropriate to store records, rid ourselves of excess or dated equipment and more effectively utilize the available space in Village Hall. Administrator Fenlon presented a basic summary of the project overview/business case, project deliverables (including risks), and related milestones/durations.

*Moved by Trustee Peerenboom, seconded by Trustee Smith to move forward with the Third Floor Village Hall Renovation*

Ayes 6, Nays 0—Motion Carried

### **Department and Officers Progress Reports**

Department and Officers provided progress reports to the Board

### **Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the Vouchers and Authorize the Finance Director to pay all vendors.*

Ayes 6, Nays 0 – Motion Carried

### **Call for Unfinished Business**

None

**Items for Future Agendas**

None

*Moved by Trustee Elrick, seconded Trustee Smith to enter into Closed Session at 7:58 p.m.*

Ayes 6, Nays 0 – Motion Carried

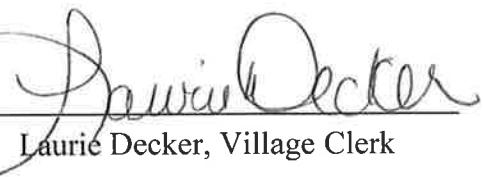
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**Adjournment**

*Moved by Trustee Smith, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 8:18 p.m.*

Ayes 6, Nays 0 – Motion Carried

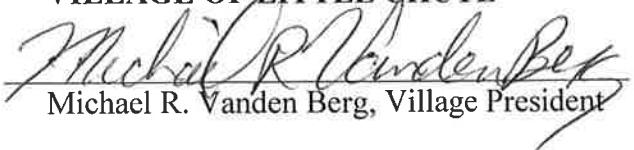
Attest:



Laurie Decker  
Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

By:



Michael R. Vanden Berg  
Michael R. Vanden Berg, Village President