

## MINUTES OF THE REGULAR BOARD MEETING OF MARCH 4, 2015

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
John Elrick, Trustee  
James Hietpas, Trustee  
Brian Joosten, Trustee  
Bill Peerenboom, Trustee  
Skip Smith, Trustee  
Larry Van Lankvelt, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Eric Misselt, FVMPD Police Chief  
Jim Moes, Community Development Director  
Roy Van Gheem, Director of Public Works  
Beth Carpenter, Library Director  
Tom Flick, Director of Parks, Recreation, and Forestry  
Teri Matheny, Finance Director  
Laurie Decker, Village Clerk

EXCUSED: Michael Menghini, Village Attorney

### **Public Appearance for Items Not on the Agenda**

None

### **Report of Other Minutes**

Library Meeting Minutes of January 20, 2015

Fire Commission Meeting Minutes of February 9, 2015

### **Approval of Minutes**

Minutes of the Regular Board Meeting of February 18, 2015

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to approve the minutes as presented*

Ayes 7, Nays 0 – Motion Carried

### **Discussion/Action—Permit for Amplifying Device in Doyle Park**

Director Flick reported the Parks Department has accepted a rental for the Cheese Fest shelter at Doyle Park for a wedding reception. The renter, Ashley Hietpas, appeared requesting to play amplified music past the allowed Village ordinance of 10:00 PM. All requests for amplified music past 10:00 PM must be approved by the Village Board per Section 30-27(g) (3). Director Flick is only aware of two past approvals for amplified music to be played past 10:00 PM in the park and they were for Cheese Fest and Rock Cancer. The Parks Department does not support granting this request for the following reasons:

1. Location of the event is in close proximity to residential dwelling units.
2. Parks close at 11:00 PM; rented amenities for events such as a wedding reception need separation of event activities in order for patrons to be out of the park by 11:00 PM.
3. No current criteria for determining types of amplified music that could be played past 10:00 PM that is appropriate for the venue and park.
4. If approved, the Village has set precedence for future requests.

*Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to deny the request for the Permit for Amplifying Device in Doyle Park*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Resolution #6 Amending Resolution No. 1, Series 2001 Regarding Polling Sites For Elections at Village Hall**

Clerk Decker reported that Pursuant to past history for minor local elections, the Village of Little Chute has historically combined the polling locations of the Civic Center and Village Hall into one polling location at Village Hall. There were 559 voters in the last Spring Election in 2014. Combining the polling places into one location would facilitate greater efficiency amongst the poll workers and save money. The change will only be in effect for the April 7, 2015 election.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution #6 Amending Resolution No.1, Series 2001 regarding Polling Sites for Elections at Village Hall*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Wage and Compensation Study**

Administrator Fenlon presented two competitive proposals from the RFP released in January. Carlson Dettmann Consulting out of Middleton, WI and Public Administration Associates out of Oshkosh, WI were the consultants who responded to the Villages RFP. After staff reviewed both proposals it seems that Carlson's scope is more in depth, whereas Public Administration Associates seems to have a uniform approach to this type of work. When looking at what we are trying to accomplish, Public Administration Associates is the more favored proposal due to cost, experience and overall format.

*Moved by Trustee Elrick, seconded by Trustee Hietpas to enter into a contract with Public Administration for \$9,600.00*

Ayes 7, Nays 0 – Motion Carried

**Action—Approval of Special Event Permit for Little Chute Baseball 5K Run/Walk**

*Moved by Trustee Smith, Seconded by Trustee Peerenboom to Approve the Special Event Permit for Little Chute Baseball 5K Run/Walk and the Village will pay 50% of the total cost of the event.*

Ayes 7, Nays 0 – Motion Carried

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the Vouchers and Authorize the Finance Director to pay all vendors.*

Ayes 7, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agendas**

None

**Closed Session:**

**19.85(1) (c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. Personnel Matter**

*Moved by Trustee Smith, seconded by Trustee Peerenboom to enter into Closed Session at 6:47 p.m.*

Ayes 7, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Smith, seconded by Trustee Elrick to exit Closed Session at 7:17 p.m.*

Ayes 7, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Adjourn the Regular Board Meeting at 7:17p.m.*

Ayes 7, Nays 0 - Motion Carried

**VILLAGE OF LITTLE CHUTE**



By: Michael R. Vanden Berg, Village President

  
Attest: Laurie Decker, Village Clerk