

MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 17, 2016

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Bill Peerenboom, Trustee
David Peterson, Trustee
Skip Smith, Trustee
James Hietpas, Trustee

PRESENT: James Fenlon, Village Administrator
Eric Misselt, Fox Valley Metro Police Department
Jim Moes, Community Development Director
Laurie Decker, Village Clerk
Teri Matheny, Finance Director
Roy Van Gheem, Director of Public Works
Adam Breest, Director of Parks, Recreation and Forestry
Charles Koehler, Village Attorney
EXCUSED: Beth Carpenter, Library Director

Public Appearance for Items Not on the Agenda
None

Other Informational Items
January Fire and FVMPD Reports

Approval of Minutes
Minutes of the Regular Board Meeting of February 3, 2016

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve the Minutes of the Regular Board Meeting of February 3, 2016.

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board.

Operator License Approvals:

Beyer, Laurie	Rose Hill Bar	Little Chute
Perras, Jenna	Down the Hill Bar	Neenah
Tangwall, Rennee	Save-A-Lot	Little Chute
Schwartz, Justin	Ladder House on Main	Kaukauna
Rates, Kimberly	Pump House	Freedom

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Operator Licenses as presented

Ayes 7, Nays 0 – Motion Carried

Action—Approval of Sponsorship Guide for Parks, Recreation and Forestry

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Sponsorship Guide for Park, Recreation and Forestry as presented

Ayes 7, Nays 0 – Motion Carried

Resolutions:

Adopt Resolution No. 3, Series of 2016 1275 Eisenhower St. to Kay James VI, LLC

Moved by Trustee Elrick, seconded by Trustee Hietpas to Adopt Resolution No. 3, Series of 2016 1275 Eisenhower St. to Kay James VI, LLC

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 4, Series of 2016 CSM Eisenhower

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 4, Series of 2016 CSM Eisenhower

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 5, Series of 2016 Authorizing the Sale of Real Estate at 1501 and 1603 Stephen St. to Trilliant Food and Nutrition, Inc.

Moved by Trustee Smith, seconded by Trustee Elrick to Adopt Resolution No. 5, Series of 2016 Authorizing the Sale of Real Estate at 1501 and 1603 Stephen St. to Trilliant Food and Nutrition, Inc.

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 6, Series of 2016 Rescinding Resolution No. 6, Series of 2015 Regarding Polling Sites

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 6, Series of 2016 Rescinding Resolution No. 6, Series of 2015 Regarding Polling Sites

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 7, Series of 2016 Declaring Intent to Exercise Special Assessment Powers

Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Resolution No. 7, Series of 2016 Declaring Intent to Exercise Special Assessment Powers

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 8, Series of 2016 Designating an Additional Public Depository of East Wisconsin Savings Bank

Moved by Trustee Smith, seconded by Trustee Elrick to Adopt Resolution No. 8, Series of 2016 Designating an Additional Public Depository of East Wisconsin Savings Bank

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 9, Series of 2016 Designating Officials Authorized to Declare Official Intent Under Reimbursement Bond Regulations

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 9, Series of 2016 Designating Officials Authorized to Declare Official Intent Under Reimbursement Bond Regulations

Ayes 7, Nays 0 – Motion Carried

Discussion—Village Plaza Rental Policy

Directory Breest gave an overview of a policy and the guidelines for renting the Village Plaza. The goal is to have more community events in the heart of downtown and partner with local businesses. The desire is to have a system in place to control the utilization of the plaza and to have a central scheduling system.

Discussion—Rehab Sidewalk

Director Van Gheem requested direction from the Board regarding the policy concerning the repair or replacement of defective sidewalks. It was recommended to continue as is and to use a common sense approach while being mindful of keeping the economic impact as low as possible for the homeowner.

Discussion—Bench and Tree Donation Policy

Director Breest stated the goal of this policy is to set a standard for bench and tree donations in the Village. A few slight modifications will be made and the final policy will be presented at a future Board meeting.

Discussion—January 2016 Monthly Report

Administrator Fenlon gave an overview of this new monthly report. This is a report that will be distributed at the second Regular Board Meeting of the month and also posted on the website. The report has a section for each department in the Village. Metrics will be measured within the different departments in order to best reflect operations and assist in policy and fiscal decision making.

Discussion/Recommendation—Pump House #1 Proposal

Director Van Gheem stated that four firms responded to the RFP request. After reviewing the service and cost portions, he recommends going with McMahon Inc. as the design and construction engineers for Pump House #1.

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve the staff recommendation of McMahon Inc. as the Design and Construction Engineer of Pump House #1 at a cost not to exceed \$110,800.

Ayes 7, Nays 0 – Motion Carried

Action—Special Event Permit for Marty's Mustang Scamper

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve Special Event Permit for Marty's Mustang Scamper as presented.

Ayes 7, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve Disbursement List and Authorize the Finance Director to pay all vendors.

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

Trustee Peerenboom wanted to be sure the public would be notified about Resolution No. 7. Clerk Decker stated that the public notice would meet requirements and be in The Times Villager on Saturday, February 20, 2016.

Items for Future Agendas

Joint Meeting of the Utility Commission and Village Board for March 23, 2016
Village wide calendar for vacations


Adjournment

Moved by Trustee Elrick, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 7:25 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By:


Michael R. Vanden Berg, Village President

Attest:


Laurie Decker, Village Clerk