



Village of

Little Chute

AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, December 21, 2016
TIME: 6:00 p.m.

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items—November Monthly Report
- G. Approval of Minutes
Minutes of the Committee of the Whole Meeting of December 14, 2016
- H. Department and Officers Progress Reports
- I. Operator License Approvals:

Guyette, Kari	Gentleman Jacks	Little Chute
Tufnell, Tara	Pine Street	Appleton
Vander Wyst, Richard	Hollanders	Little Chute
Hammen, Amanda	Dwyers Gas Station	Kaukauna
Olson, Brenna	Trish's Pop-in	Little Chute
- J. Action—2017-2021 CIP
- K. Discussion/Action—Aerial Ladder Acquisition Strategy
- L. Action—Downtown Redevelopment Strategy
- M. Discussion/Action—2016/2017 Review/Preview Strategic Plan
- N. Discussion—Merit/Bonus Program
- O. Disbursement List
- P. Call for Unfinished Business
- Q. Items for Future Agendas
- R. Closed Session
19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties,

investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Negotiations*

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Evaluations*

S. Return to Open Session

T. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, email: Laurie@littlechutewi.org

Prepared: December 16, 2016

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING DECEMBER 14, 2016

Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: President Vanden Berg, Trustee Peterson, Trustee Peerenboom, Trustee Elrick, Trustee Van Lankvelt, Trustee Hietpas

ALSO PRESENT: J. Fenlon, Jim Moes, Jeff Elrick, Adam Breest, Erik Misselt, Chris Murawski, Laurie Decker, Randy Lindenberg of FCL Builders, Interested Citizens

EXCUSED: Teri Matheny

Public Appearance for Items not on the Agenda

Resident David Schulke requested more street lights for Gardenia Drive.

Approval of Minutes

Minutes of the Regular Board Meeting of December 7, 2016

Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Minutes of the Regular Board Meeting of December 7, 2016

Ayes 7, Nays 0 – Motion Carried

Discussion—Event Parking on Gardenia Drive

In September, a Gardenia Drive resident approached the board regarding parking at the Scheels USA Sports Complex. The main issue is during events where there is a fee charged for parking and people park on Gardenia to avoid a fee. Options were discussed by residents, Chief Misselt, Trustees, and Administrator Fenlon and the solution would be to eliminate parking on one side of the street. It was decided that this topic will be brought back in January. Administrator Fenlon is going to reach out to the mayor of the City of Appleton regarding a solution to this parking issue. If signage is added to the streets, it will not happen until spring, but before the soccer season.

Discussion/Action—Site Plan Approval for Scannell Properties

Director Moes introduced Randy Lindenberg from FCL Builders who is here to discuss the screen wall and fence. Randy gave a presentation on materials for the wall and fence. Trustee Elrick stated that the finish should resemble the finish of the precast building walls. It was also noted that the wall will be 24 feet tall. The fence is 6 feet tall with an additional 2 feet of wire on the top. The fence will have privacy slats and should match the building.

Moved by Trustee Elrick, seconded by Trustee Peerenboom to Approve the Site Plan for Scannell Properties with the 24 foot insulated metal panel wall to screen the tank and mechanical equipment and to closely match the building structure in color and texture and the 6 foot fence on the top of the berm to closely match the color of the building and the fence to be equal to or greater than 90% opaque.

Ayes 7, Nays 0 – Motion Carried

Presentation/Discussion—Quiet Zones

Administrator Fenlon stated this is the start of the discussion regarding Quiet Zones. Village Engineer, Chris Murawski, presented on Quiet Zones. Little Chute has six railroad crossing where Quiet Zones can be proposed. Staff suggested that if the board is interested in moving forward, cost estimates and information can be gathered for the next CIP.

Discussion—Municipal Services Building

Administrator Fenlon noted that the Architect met with the State in regard to sewer and storm sewers and the plans have been approved. The DNR is reviewing the application and the village is waiting for word that it can move forward. Director Elrick gave an update on the crane system and options. The building is

being built with the option to put in a crane. It was decided that the Public Works Director, Finance Director and the Administrator would meet to determine how to fund the overhead crane, which was determined to be the best crane option for this building.

Discussion—Mill Street Bridge Update

Village Engineer Murawski stated that the bridge was not ready so it was not accepted. The DOT identified errors and omissions by EXP Engineering, the original designer of the bridge. The new engineer is going to be JT Engineering. Additional costs will go to EXP Engineering instead of the village. JT Engineering is reviewing the documents and will give recommendations and this could take until April.

Unfinished Business

The Village Chili cook off was a success and \$257 was donated to Willow Heart.

Items for Future Agendas

None

Closed Session:

19.85(1) (c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Reviews*

Moved by Trustee Elrick, seconded by Trustee Peterson to Enter into Closed Session at 7:47 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session:

Moved by Trustee Elrick, seconded by Trustee Smith to Return to Open Session

Ayes 7, Nays 0 – Motion Carried

Adjourn

Moved by Trustee Elrick, seconded by Trustee Smith to Adjourn the Committee of the Whole Meeting at 8:36 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: Michael R. Vanden Berg, Village President

Attest: Laurie Decker, Village Clerk

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: LCFD Aerial Ladder Acquisition Strategy

PREPARED BY: James P. Fenlon, Administrator

REPORT DATE: December 16, 2016

ADMINISTRATOR'S REVIEW/COMMENTS: (See Below)

EXPLANATION: The Finance Director, LCFD Chief and a staff member met with me on December 6th to discuss options for purchasing an aerial ladder for the department. In the proposed 2017-2021 CIP, we show the aerial being delivered in 2018. With that, the strategy for delivering that apparatus is outlined below:

1. The LCFD provided cost comparison between a Pierce aerial and a Seagrave comparable. The cost of the Pierce was estimated to be (with discounts) \$858,382.00 for the '107 ladder. The estimated cost of the Seagrave model was \$1,100,000.00 for a '100 ladder and \$1,040,000.00 for a 75' ladder. Given the information provided by the department, it seems reasonable to recommend moving forward with the Pierce model.
2. In order to take advantage of the current price or commodity price increases, the Village would save a 3% projected increase to the total cost by placing the order by 1/31/2017. We recommend placing the order prior to that deadline.
3. In order to take advantage of savings related to making a full payment, staff propose including the financing of this vehicle in our bond offering in 2017 (municipal services building). If we were to complete that bond offering and have the dollars in place by April 10, 2017, we would save an additional \$36,950.00 (already figured into the base price listed above).
4. By ordering ahead of the increase on commodity prices and paying the amount owed in full in April, the Village is achieving savings in excess of \$60,000.00.
5. Current delivery timelines on the Pierce Ascendant 107' model range from 12.5 – 13.5 months (from order).
6. LCFD Chief estimates \$40k-\$50k outfitting costs for hose and nozzles. This is an initial estimate figured by Chief Jansen and the goal would be to utilize proceeds of the sale of the Engine #3 (3623) and then upon delivery the Ladder (3641) in addition to operational budget.

RECOMMENDATION: Discuss the items identified above and approve the acquisition delivery strategy for a new Aerial Ladder for the LCFD.



FAE, Inc.

December 16, 2016

Little Chute Fire Department
Fire Chief Mark Jansen
200 W. McKinley Ave.
Little Chute, WI 54140

Dear Chief Jansen,

Thank you for the opportunity to propose to you our Pierce 107' Ascendant Aerial Ladder on an Impel Chassis. Base off the final changes from our meeting on December 15th, 2016. The pricing comes in as follows:

The price of the Pierce 107' Ascendant with no money down and full payment due at the time of final inspection and acceptance would be **\$895,332.00**

Option: If the fire department orders around mid-January 2017 and pays for the truck in full not later than April 10, 2017 a discount of **\$36,950.00** would be removed from the price of the truck, for a final total of **\$858,382.00**. This discount is based on a 4.5% simple APR interest return rate, based on the delivery time of the truck from April 10th to completion. The truck is currently being proposed on a total bid time of 12.5 to 13.5 months to delivery from the time of order.

Prices are good for 30 days.

Again, thank you for the opportunity to work with you on your new aerial ladder. Please feel free to contact me with any questions you may have.

Sincerely,
Dan Schultz
Pierce Sales Representative

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Downtown Plan and Development Strategy

PREPARED BY: James P. Fenlon, Administrator

REPORT DATE: December 16, 2016

ADMINISTRATOR'S REVIEW/COMMENTS: (See Below)

EXPLANATION: Over the past 9 months, the Village has engaged in a number of outreach efforts centered on citizen and business engagement through the community wide survey, downtown business survey and efforts through the Little Chute Business Association.

We discussed this initial DRAFT Plan and Development Strategy in September of 2016. This plan has also been shared with the Little Chute Business Association with comments to be incorporated into the final document. While some of these efforts are already underway, creating an all-encompassing strategy will revolve first around the downtown and then be applied across the Village's various sectors.

The Downtown Plan to be approved is attached to this memo and contains more concrete timelines and responsibilities, along with a brief status update on each item.

RECOMMENDATION: Provided for discussion and approval.

"The mission of the Downtown Plan is to foster the development of a fully functioning downtown to live, work, and play."



COMMUNITY INVOLVEMENT	Integration	Enhancement	Sustainability
Foundational Planning Documents	Strategic and Comprehensive Plan Integration	Engage in developing/updating the Downtown Plan (East Central Planning Commission)	Engage with the Business Community/Public to implement
Business Engagement	Engage Businesses and Create Goals	Offer Listening Sessions	Public - Private Partnerships
VILLAGE ENHANCEMENT AND DESIGN	Culture	Enhancement	Design
Enhance Old World Theme	Dutch-style Architecture/Design Review Manual Review and Refresh	Façade Improvement Grants Review/Refresh	Updated Ideas from Old World European Development
Foster Walkability	Connecting with the River to the Downtown	Pedestrian Areas and Bike Lanes	Study Traffic/Pedestrian Mobility
Encourage Downtown Living	Develop Multi-Family Housing Sites	Engage with millennials and seniors to meet the market	Identify sites that fit with development/redevelopment opportunities
Adapt to Changing Needs	Continue to Engage with Business/Residents	Continue to look for improvements in Design Review and programs	Ensure Areas are Accessible to All
ECONOMIC IMPACT	New Growth	Current Growth	Future Growth
Stimulate Entrepreneurship	Available Space for Startups	Cooperative Workspaces	Anticipate Future Needs
Further Develop Current Businesses	A Business Environment for Success	Facilitate Workforce Development	Analyze Market for Growth Areas
Foster Business Diversity	Identify new business to target	Make Downtown a Destination	Recruit new businesses
PROMOTING THE VISION	Campaign	Informing	Welcoming
Create a Downtown Brand	Create a Downtown Brand	Use Social Media and Website	Execute marketing plan
Downtown Events	Identify a greater array of events for Little Chute Downtown (business, public and Windmill input)	Utilize robust civic groups/partners to engage the wider public	Establish a program of activity, both Village driven and private efforts integrated

Zakelijkstad Visie - Downtown Vision

The Downtown Plan will cultivate a business environment that drives community engagement, encourages redevelopment and new growth in an Old World European feel while preserving character but provides for present day amenities for residents and visitors.

Action	Responsible	Timeline	Notes
Engage in developing/updating the Downtown Plan (East Central Planning Commission)	Village Staff; Outside Groups (East Central - TBD	4/1/2017	Still waiting to hear if our project has been selected by ECWRPC
Engage Businesses and Create Goals	Village Staff; LCBA	7/1/2017	Upon completion of the plan, engage the business community for feedback through LCBA
Offer Listening Sessions	Village Staff; LCBA; Board of Trustees; ECWRPC	4/1/2017-7/1/2017	Concurrently with engaging business
Dutch-style Architecture/Design Review Manual Review and Refresh	Village Staff/Board	4/1/2017-7/1/2017	Separate policy review/re-adoption
Façade Improvement Grants Review/Refresh	Village Staff/Board	4/1/2017-7/1/2017	Separate policy review/re-adoption
Study Traffic/Pedestrian Mobility	Village Staff (Engineer)/Board	4/1/2017-7/1/2017	The Village had this completed in the 2010 timeframe. We need to review that and determine its applicability.
Site identification for multifamily development	Village Staff (ADM/CDD)/Board/Community	7/1/2017 (start)	Once the planning and work is in place, this effort can commence in earnest and be ongoing indefinitely.
Site identification for commercial development and redevelopment	Village Staff (ADM/CDD)/Board/Community	7/1/2017 (start)	Once the planning and work is in place, this effort can commence in earnest and be ongoing indefinitely.
Site identification for startups and/or business incubation	Village Staff (ADM/CDD)/Board/Community	7/1/2017 (start)	Once the planning and work is in place, this effort can commence in earnest and be ongoing indefinitely.
Identification of new businesses that compliment current downtown business	Village Staff (ADM/CDD)/Board/Community	7/1/2017 (start)	Once the planning and work is in place, this effort can commence in earnest and be ongoing indefinitely.
Ensure Village brand is beneficial/acceptable for future downtown growth	Village Administrator/Staff/Board/Community	7/1/2017 (completion)	Already underway
Greater event programming in the downtown	Village Staff (DPRF)/Board/Community	Ongoing	Already underway

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Strategic Plan: 2016 Review and 2017 Preview

PREPARED BY: James P. Fenlon, Administrator *JPF*

REPORT DATE: December 16, 2016

ADMINISTRATOR'S REVIEW/COMMENTS: (See Below)

EXPLANATION: We have engaged our team members in a number of initiatives over the past year related to the 2015-2019 Strategic Plan. Many of these efforts have increased engagement to residents, improved productivity, lead to greater economic development and increased cooperation. While the effort is worthwhile, there is an element to the plan that does lead to a backburner effect in the face of the imperative operations that each department must execute on a daily basis. Nonetheless, these efforts have led us to being a more resilient and flexible organization. The more difficult action items are yet to come, as well as those that tend to be more costly.

Attached to this IFC is an overview of all actions adopted at the start of the plan, an overview of the actions implemented in 2016 and those that are planned for 2017. You can see some repeat and others are completely new.

I will provide an overview of each document in the meeting.

RECOMMENDATION: Provided for discussion and approval of 2017 actions.

2017 Strategic Actions

Strategic Issue	2017 Action	Department	POC	Status
Effectiveness and Efficiency	Begin the process for paperless Board meetings	ADM; Clerk; All Depts/Board	James Fenlon	ACTION NEEDED
Effectiveness and Efficiency	Implement a Training Policy (Department Specific Included)	ADM	James Fenlon	ACTION NEEDED
Effectiveness and Efficiency	Investigate Personnel Management Software (5)	ADM	James Fenlon	ACTION NEEDED
Intergovernmental Cooperation	Generate collaborative efforts with Outagamie County (ongoing)	ADM	James Fenlon	ACTION NEEDED
Intergovernmental Cooperation	Explore joint recreational programs	DPRF	Adam Breest	UNDERWAY
Economic Development	Create multifaceted tourism development strategy featuring existing amenities	ADM; CDD; LCBA	James Fenlon	ACTION UNDERWAY
Economic Development	Take action on Village First Impression report	ADM; CDD	James Fenlon	ACTION UNDERWAY
Economic Development	Create marketing packages for business, industrial, commercial	ADM; CDD	James Fenlon	ACTION UNDERWAY
Economic Development	Organize way finding/signage program (2015)	DPRF	DPRF	ACTION UNDERWAY
Economic Development	Branding Development	ADM; ALL	James Fenlon	ACTION UNDERWAY
Economic Development	Create RLF for single and multi-family home program (8)	ADM; CDD; Board	James Fenlon	ACTION NEEDED
Public Engagement	Village Board/Staff to speak at schools/civic groups (2015)	ALL	James Fenlon	ACTION NEEDED
Public Engagement	Host Meetings Outside of Village Hall	ALL	James Fenlon	ACTION NEEDED
Public Engagement	Create Welcome Packets for New Residents	ADM; CDD	James Fenlon	ACTION NEEDED
Public Engagement	Enact communication strategy for specific endeavors (2015)	ADM	James Fenlon	Continuous Action Required
Public Engagement	Embrace increased social media (2015)	Clerk	Laurie Decker	Continuous Action Required
Public Engagement	Engage Post Crescent/Times Villager more often (2015)	ALL	James Fenlon	Continuous Action Required

2016 Strategic Actions

Strategic Issue	2016 Action	Department	POC	Status
Effectiveness and Efficiency	Conduct Lean Initiative with Departments	ADM; DPW; DPRF; FVMPD	James Fenlon	ACTION NEEDED - Delivered
Effectiveness and Efficiency	Online sign-up for rentals	DPRF; Clerk	Laurie Decker	CONTINUOUS - Delivered
Effectiveness and Efficiency	Create Metrics to assess Departments Operationally	ALL	James Fenlon	ACTION NEEDED - Underway
Effectiveness and Efficiency	Manage Village Fleet across Village versus by Department (2015)	DPW	Jeff Elack	CONTINUOUS - Delivered
Effectiveness and Efficiency	Create staff working group/committee to focus on strategic planning/operations (2015)	ADM	James Fenlon	CONTINUOUS - Delivered
Intergovernmental Cooperation	Strengthen ties with LCASD on facilities, use and departments (2015)	ADM; ALL Departments	James Fenlon	CONTINUOUS - Delivered
Intergovernmental Cooperation	Cross promote events with LCASD (2015)	ADM; ALL Departments	James Fenlon	CONTINUOUS - Delivered
Intergovernmental Cooperation	Generate collaborative efforts with Outagamie County	ADM	James Fenlon	ACTION NEEDED
Economic Development	Create multifaceted tourism development strategy featuring existing amenities	ADM; CDD; LCBA	James Fenlon	ACTION NEEDED
Economic Development	Take action on Village First Impression report	ADM; CDD	James Fenlon	ACTION NEEDED
Economic Development	Create marketing packages for business, industrial, commercial	ADM; CDD	James Fenlon	UNDERWAY
Economic Development	Use LCBA to cross market LC Businesses (2015)	ADM; CDD	JPT/JM	CONTINUOUS - Delivered
Economic Development	Organize way finding/signage program (2015)	DPRF	DPRF	UNDERWAY
Public Engagement	Conduct Community wide survey in Village of Little Chute	ADM	James Fenlon	ACTION NEEDED - Underway
Public Engagement	Village Board/Staff to speak at schools/civic groups (2015)	ALL	DPRF	ACTION NEEDED - Delivered
Public Engagement	Enact communication strategy for specific endeavors (2015)	ADM	James Fenlon	CONTINUOUS - Delivered
Public Engagement	Embrace increased social media (2015)	Clerk	Laurie Decker	CONTINUOUS - Delivered
Public Engagement	Engage Post Crescent/Times Villager more often (2015)	ALL	James Fenlon	CONTINUOUS - Delivered

Strategy	Strategic Goal	ACTION	Year	Budget Impact?
Efficiency and Effectiveness	We will utilize our human, financial and capital assets to their greatest potential and in the most effective and efficient manner possible.	Conduct Lean Initiative with Departments (6)	2015	Yes - Training
		Personnel Management Software (5)	2016	Yes
		Online sign-up for rentals (5)	2015	Website
		Automate the payroll process (4)	2016	Yes
		Develop capital maintenance plan (long range for buildings, roads, vehicles) (4)	2017	TBD
		Manage Village Fleet across Village versus by Department (4)	2015	TBD
		Create metrics to assess departments financial and operationally (3)	2016	TBD
		Privatize operations that are not inherently government (3)	2017	TBD
		Conduct Wage and Compensation study (2)	2015	Yes - \$15k
		Create realistic comparisons to other communities (2)	2018	TBD
		Incorporate GIS/GPS into Village field operations (2)	2019	Yes
		Digital Record Retention (2)	2019	Yes
		Create staff working group/committee to focus on strategic planning/operations	2015	TBD
		Create department specific training policy	2017	Yes
		Develop ranking tool for long range planning CIP	2018	TBD
Strategy	Strategic Goal	ACTION	Year	Budget Impact?
Intergovernmental Cooperation	We will work in a cohesive and effective manner to leverage the resources of our local, regional and state partners.	Strengthen ties with LCASD on facilities, use and departments (9)	2015	TBD
		Generate collaboration with Outagamie County (6)	2016	TBD
		Listening sessions/polls on VOLC and perceptions in community (3)	2016	TBD
		Jt. Recreation programs with LCASD (3)	2017	TBD
		Cross promote events with LCASD (3)	2015	TBD
		Regional approach to working with DOT and DNR (2)	2018	TBD
		Attain government designations like Green Tier and Water Star	2019	TBD
Strategy	Strategic Goal	ACTION	Year	Budget Impact?
Economic Development	We will create and implement an all encompassing economic development strategy that maintains community character while marketing the Village of Little Chute as a destination.	Create multifaceted tourism development strategy featuring existing amenities (9)	2016	Yes
		Create RLF for single and multi-family home program (8)	2017	Yes
		Take action on Village First Impression report (7)	2016	TBD
		Upgrade current RLF/Façade Applications (5)	2015	Yes
		Plan for expansion/new Industrial Park (4)	2017	Yes
		Organize way finding/signage program (4)	2015	Yes
		Long range plan to link Fox River to Downtown via a corridor (3)	2019	Yes
		Use LCBA to cross market LC Businesses (2)	2015	TBD
		Create marketing packages for business, industrial, commercial	2016	Yes
		Branding development	2018	Yes
Strategy	Strategic Goal	ACTION	Year	Budget Impact?
Public Engagement	We encourage and welcome an active and engaged citizenry on everything we do (timeliness).	Enact communication strategy for specific endeavors (8)	2015	Staff Time
		Create welcome packets for new residents (8)	2016	Yes
		Village Board/Staff to speak at schools/civic groups (8)	2015	Staff/Board Time
		Develop Village wide Communication strategy (7)	2016	Yes
		Embrace more social media (4)	2015	Staff Time
		Engage Post Crescent/Times Villager more often (2)	2015	Staff Time
		Host meetings outside of Village Hall	2016	Staff/Board Time

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Merit or Bonus Program

PREPARED BY: James P. Fenlon, Administrator *JPF*

REPORT DATE: December 16, 2016

ADMINISTRATOR'S REVIEW/COMMENTS: (See Below)

EXPLANATION: With the adoption of the 2016 wage and compensation plan, there was a continuing matter of providing for a bonus or merit program for staff. While the evaluation and step system we currently have clearly requires appropriate performance to be eligible for promotion, we know that the ability of the Board to provide for some form of bonus has been discussed and favored.

Based upon a number of Department Head meetings in the past six months, we have discussed the complexity of implementing an equitable, transparent and justifiable bonus program and have unanimously concluded that doing so may come at more harm than good. The reasoning behind this relies in a few key areas:

- The size of our workforce is not ideal for this. Partly by department and partly across the board. No matter who is selected for a bonus, there will be parties that may feel slighted and could have contributed in a similarly important fashion.
- Equity – If asked to create a list of employees who have gone demonstrably above and beyond this year, the list would greatly exceed the aforementioned 5-10% of the workforce. While this relates back to the first area, we cannot afford to have “meet standard” team members and we have examples of the trouble of clearly showing who is eligible and who did not meet the standard.
- Administration – This is an area of concern by not being able to measure employees across a clear set of metrics given the vast day to day duties each one executes. Comparing a patrolmen to accountant to laborer to clerk is clearly difficult. Each has their own metric of success and each have staff sizes that either makes the task easier or more difficult.
- Motivation – A topic of conversation amongst staff has been determining what the motivating factor of the bonus is. While one assumes it is to reward performance above and beyond their current duties, another thought is the chance of a bonus may drive more people to step into that role. There have been more studies than one can read as it relates to the motivating factors for people to perform in that manner. Other forms of compensation that could return the same benefit include meaningful employee recognition/engagement, time off, improved work environment or even leadership throughout the organization. All of these will/could theoretically achieve the same factor of motivation

It is the items highlighted above that staff have arrived at as problematic with the assumption that financial compensation, coupled with unknown or highlighted detriments, make this potential policy problematic. The goal of this document and agenda item for discussion is to determine the Board's support and goals of a bonus or merit system and discuss alternatives that staff thinks would achieve better results. Implementation will still be a challenge given the items mentioned above, but it is important that we bring this to your attention for appropriate policy formulation and discussion.

RECOMMENDATION: Provided for discussion.

DISBURSEMENT LIST - December 21, 2016

Payroll & Payroll Liabilities	\$192,308.26
Prepaid Invoices-December 5, 2016	\$35,090.34
Prepaid Invoices-December 9, 2016	\$351,252.55
Prepaid Invoices-December 16, 2016	\$253,541.50

Utility Commission

CURRENT ITEMS

Bills List December 21, 2016	\$78,423.57
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Total Payroll, Prepaid & Invoices	\$910,616.22
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The above payments are recommended for approval:

Rejected: _____

Approved December 21, 2016

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	GL Account
AIRGAS USA LLC			
9940557976	CYLINDER RENTALS	46.15	101-53330-218
9941239260	LEASE RENEWAL 1/1/17 - 12/31/17	87.50	101-53330-218
Total AIRGAS USA LLC:			133.65
AMG EMPLOYER SOLUTIONS			
352079	BREATH ALCOHOL AND DRUG SCREEN	88.00	101-53310-213
Total AMG EMPLOYER SOLUTIONS:			88.00
APPLETON HYDRAULIC COMPONENTS			
33146	REPAIR HYDRAULIC CYLINDERS TRUCK #6	1,215.02	101-53330-204
Total APPLETION HYDRAULIC COMPONENTS:			1,215.02
APPLETON OIL CO INC			
NOVEMBER 2016	OFF ROAD DIESEL	76.41	101-55200-247
NOVEMBER 2016	OFF ROAD DIESEL	8.10	101-55440-247
NOVEMBER 2016	OFF ROAD DIESEL	2.03	610-53612-247
NOVEMBER 2016	OFF ROAD DIESEL	1.01	620-53644-247
NOVEMBER 2016	OFF ROAD DIESEL	90.16	101-53330-217
Total APPLETION OIL CO INC:			177.71
ARING EQUIPMENT CO INC			
724663	FILTER FOR TRUCK #17	106.62	101-53330-225
Total ARING EQUIPMENT CO INC:			106.62
AT&T LONG DISTANCE			
NOV 845626857	OCT/NOV CHARGES	2.09	101-51650-203
NOV 845626857	OCT/NOV CHARGES	8.03	207-52120-203
NOV 845626857	OCT/NOV CHARGES	50.45	620-53924-203
Total AT&T LONG DISTANCE:			60.57
AUTOMOTIVE SUPPLY			
60750332	PARTS FOR TRUCK #17	53.14	101-53330-225
Total AUTOMOTIVE SUPPLY:			53.14
BAYCOM			
5229	BATTERY PAK/NYLON CASE/BELT CLIP	165.00	101-52200-221
Total BAYCOM:			165.00
BEHLING ELECTRIC			
2231	LABOR FOR KITCHEN GFCI	182.45	101-51650-245
Total BEHLING ELECTRIC:			182.45
BEN'S SMALL ENGINE			
14593	STIHL CUTQUICK AND MOTOMIX	1,350.89	101-52200-221

Invoice	Description	Total Cost	GL Account
Total BEN'S SMALL ENGINE:		1,350.89	
BOEGH, JAMES			
260135400 OVERPAYMENT/NON-COMPLIANCE		600.00	610-13930
Total BOEGH, JAMES:		600.00	
BRUCE EQUIPMENT			
E00057 SCHAEFER 65 GAL REFUSE POLYCARTS		3,585.00	201-53620-221
Total BRUCE EQUIPMENT:		3,585.00	
BRUYETTE, TODD			
12/16 REIMBURSE FITNESS REIMBURSEMENT		156.00	101-53310-213
Q3Q4 2016 SOR JULY-DEC SEX OFFENDER RESIDENCY BOARD		35.00	101-51110-119
Total BRUYETTE, TODD:		191.00	
CARDMEMBER SERVICE			
11/16 95000113094 FUEL		10.91	206-55110-242
11/16 95000113094 FUEL		7.66	101-51650-242
11/16 95000113094 FUEL		3.50	207-52120-242
11/16 95000113094 FUEL		1.16	101-52250-242
Total CARDMEMBER SERVICE:		23.23	
CITY OF APPLETON			
234213 DECEMBER WEIGHTS/MEASURES		456.08	101-52050-204
Total CITY OF APPLETON:		456.08	
CIVIC SYSTEMS LLC			
121416 MOBILE SERVICE ORDERS MODULE FOR 2/2017		1,850.00	610-53613-204
121416 MOBILE SERVICE ORDERS MODULE FOR 2/2017		1,850.00	620-53904-204
Total CIVIC SYSTEMS LLC:		3,700.00	
DAMAGE PREVENTION SERVICES			
2057 NOVEMBER LOCATES		462.00	610-53612-209
2057 NOVEMBER LOCATES		665.00	620-53644-209
2057 NOVEMBER LOCATES		498.75	630-53442-209
Total DAMAGE PREVENTION SERVICES:		1,625.75	
DISTRICT 2, INC.			
1791 PARATECH #22-797000/TVS KIT		3,261.39	101-52200-221
Total DISTRICT 2, INC.:		3,261.39	
DONALD HIETPAS & SONS INC.			
113016 DOYLE TENNIS COURT RECONSTRUCTION		1,250.00	420-57620-270
Total DONALD HIETPAS & SONS INC.:		1,250.00	
ELRICK, JOHN			
Q3Q4 2016 DESIG JULY-DEC DESIGN REVIEW		35.00	101-51110-120

Invoice	Description	Total Cost	GL Account
Total ELRICK, JOHN:		35.00	
FACTORY MOTOR PARTS CO			
18-1542137 STOCK		357.89	101-53330-218
50-1492271 STOCK		55.92	101-53330-218
Total FACTORY MOTOR PARTS CO:		413.81	
FARRELL EQUIPMENT & SUPPLY CO INC			
848013 SAFETY VESTS		127.96	101-53330-213
Total FARRELL EQUIPMENT & SUPPLY CO INC:		127.96	
FASTENAL COMPANY			
WIKIM210759 PARTS FOR TRUCK #19		33.29	101-53330-225
WIKIM210767 SUPPLIES FOR TRUCK #41		14.95	101-53330-225
WIKIM210774 SUPPLIES FOR TRUCK #41		5.59	101-53330-225
WIKIM210897 PARTS FOR TRUCK #88		42.59	101-53330-225
Total FASTENAL COMPANY:		96.42	
FIRELINE SPRINKLER CORP			
6007-16 ANNUAL FIRE SPRINKLER INSPECTION		143.00	101-53310-204
Total FIRELINE SPRINKLER CORP:		143.00	
G&K SERVICES			
1011484795 TOWELS, DUSTMOPS, AND MOPS		30.35	101-51650-243
1011484795 TOWELS, DUSTMOPS, AND MOPS		30.35	206-55110-243
Total G&K SERVICES:		60.70	
GALLS LLC			
6439300 POSSE BOX CLIPBOARD		40.59	207-52120-212
6466571 CLOTHING		50.00	207-52120-212
Total GALLS LLC:		90.59	
HALRON LUBRICANTS INC			
883290-00 GADUS SHELL		174.54	101-53330-217
883290-00 USED FILTER PICKUP FEE		55.00	101-53330-218
883290-00 LEVER STYLE HAND PUMP WITH HOSE		100.00	101-53330-225
883602-00 DIESEL EXHAUST FLUID PURUS/VALVOLINE		369.88	101-53330-217
883875-00 DRUM RETURN		40.00-	101-53330-217
Total HALRON LUBRICANTS INC:		659.42	
HEARTLAND BUSINESS SYSTEMS			
HBS00538057 NOVEMBER BILL PRINT QNTY 4130		144.55	201-53620-204
HBS00538057 NOVEMBER BILL PRINT QNTY 4130		144.55	610-53614-204
HBS00538057 NOVEMBER BILL PRINT QNTY 4130		144.55	620-53904-204
HBS00538057 NOVEMBER BILL PRINT QNTY 4130		144.55	630-53443-204
HBS00538060 OCTOBER BILL PRINT QNTY 4143		145.02	201-53620-204
HBS00538060 OCTOBER BILL PRINT QNTY 4143		145.00	610-53614-204
HBS00538060 OCTOBER BILL PRINT QNTY 4143		145.00	620-53904-204
HBS00538060 OCTOBER BILL PRINT QNTY 4143		145.00	630-53443-204

Invoice	Description	Total Cost	GL Account
Total HEARTLAND BUSINESS SYSTEMS:		1,158.22	
HOELZEL, DAVE			
120716 REIMBURSE SANTA FEE 12/7 CONCERT		60.00	101-55480-218
Total HOELZEL, DAVE:		60.00	
HUITING, BRIAN			
Q3Q4 2016 PLAN JULY-DEC PLAN COMMISSION		175.00	101-51110-115
Total HUITING, BRIAN:		175.00	
HUITING, JOE			
120816 NOVEMBER CLEAN UP		30.00	101-52200-111
Total HUITING, JOE:		30.00	
JANSSEN, HARRIETTE			
Q3Q4 2016 DESIG JULY-DEC DESIGN REVIEW		35.00	101-51110-120
Total JANSSEN, HARRIETTE:		35.00	
KAUKAUNA UTILITIES			
11/16 901269500 DOYLE PARK WELL		3,081.81	620-53624-249
Total KAUKAUNA UTILITIES:		3,081.81	
KERBERROSE SC			
112786 FINAL PAYMENT 2015 AUDIT		13,800.00	101-51420-204
112786 CAFR PRINTING		360.00	101-51420-207
112786 AUDIT ASSISTANCE		4,690.00	101-51420-204
Total KERBERROSE SC:		18,850.00	
KERRY'S VROOM SERVICE INC			
8545 OIL & FILTER CHANGE - UNIT #94		42.21	207-52120-247
Total KERRY'S VROOM SERVICE INC:		42.21	
KK SEW & VAC II			
3154 BRUSH ROLL REPAIR		44.95	206-55110-245
Total KK SEW & VAC II:		44.95	
KRAUTKRAMER, PETER			
1216 REIMBURSE TABLE FOR BAND OFFICE		40.82	101-55480-218
4Q 2016 DIRECTOR PAYMENT OCT-DEC		610.00	101-55480-102
Total KRAUTKRAMER, PETER:		650.82	
LEE'S CONTRACTING/FABRICATING			
20144 1/4" -18 NPT ADAPTER		86.66	101-52200-221
Total LEE'S CONTRACTING/FABRICATING:		86.66	

Invoice	Description	Total Cost	GL Account
LEICHT, JASON			
Q3Q4 2016 SOR	JULY-DEC SEX OFFENDER RESIDENCY BOARD	35.00	101-51110-119
Total LEICHT, JASON:		35.00	
LUITJENS, CARY			
Q3Q4 2016 PARK	JULY-DEC PARK PLANNING	35.00	101-51110-117
Total LUITJENS, CARY:		35.00	
MATHENY, TERESA			
12/16 REIMBURSE	WGFOA	120.96	101-51420-201
Total MATHENY, TERESA:		120.96	
MATTHEWS TIRE			
60111	TIRE LABOR	215.00	101-52200-247
Total MATTHEWS TIRE:		215.00	
MCC INC			
100730	TEMP SALT BIN	90.86	460-53475-216
100730	FUTURE YARD WASTE SITE	90.86	460-53470-263
100730	SNOW & ICE	113.00	101-53350-218
Total MCC INC:		294.72	
MCMAHON ASSOCIATES INC			
904441	HEESAKKER PARK-KAYAK LAUNCH	177.60	420-57620-271
904442	INDUSTRIAL POND SS INTERCEPTOR	1,925.03	415-57631-261
Total MCMAHON ASSOCIATES INC:		2,102.63	
MEYERS, TOM			
Q3Q4 2016 PARK	JULY-DEC PARK PLANNING	35.00	101-51110-117
Total MEYERS, TOM:		35.00	
MOES, JAMES E			
12/16 REIMBURSE	WIRING INSPECTION TESTER REIMBURSEMENT	249.95	101-52050-221
Q3Q4 2016 SOR	JULY-DEC SEX OFFENDER RESIDENCY BOARD	35.00	101-51110-119
Total MOES, JAMES E:		284.95	
NEWS PUBLISHING CO INC			
346721	DEER CULLING AD	45.00	101-55300-218
347015	DEER CULLING AD	45.00	101-55300-218
Total NEWS PUBLISHING CO INC:		90.00	
NIKOLAY, PATRICIA			
Q3Q4 2016 FIRE	JULY-DEC FIRE COMMISSION	35.00	101-51110-116
Total NIKOLAY, PATRICIA:		35.00	
O'REILLY AUTOMOTIVE INC			
2043-443624	RV ANTIFREEZE	17.94	101-53330-218

Invoice	Description	Total Cost	GL Account
2043-443682	TRUCK #82	4.44	101-53330-225
2043-444607	TREATMENT AND COOLANT TEST	28.81	101-53330-225
2043-444781	AIR FILTER AND NITRILE GLOVES	69.64	101-53330-225
2043-444782	COOLANT FILTER	14.08	101-53330-225
2043-445177	TRUCK #7	11.83	101-53330-225
2043-445183	COOLANT AND OIL FILTER	35.24	101-53330-225
2043-445344	AIR FILTER AND OIL FILTER	73.22	101-53330-225
2043-445347	3 LED STROBE	245.99	101-53330-218
2043-445349	OIL FILTER	27.56	101-53330-218
2043-445522	2 OIL FILTERS	55.12	101-53330-218
2043-445845	1 GAL MOTOR OIL	29.98	101-53330-225
2043-445866	FUEL AND FUEL FILTER	33.40	101-53330-225
2043-446318	FUEL/WATER	15.75	101-53330-225
2043-447049	AIR FILTER	19.58	101-53330-218
2043-447062	FLOOR MATS	24.99	101-53330-225

Total O'REILLY AUTOMOTIVE INC: **707.57**

OUTAGAMIE COUNTY TREASURER

1016117	NOVEMBER FUEL BILL	35.98	101-52050-247
1016117	NOVEMBER FUEL BILL	1,122.12	630-53442-247
1016117	NOVEMBER FUEL BILL	2,727.76	201-53620-247
1016117	NOVEMBER FUEL BILL	49.19	101-55200-247
1016117	NOVEMBER FUEL BILL	233.98	101-55440-247
1016117	NOVEMBER FUEL BILL	256.82	101-52200-247
1016117	NOVEMBER FUEL BILL	19.12	610-53612-247
1016117	NOVEMBER FUEL BILL	391.87	620-53644-247
1016117	NOVEMBER FUEL BILL	494.17	101-53330-217
112248	NOVEMBER LANDFILL CHARGES	14,350.50	201-53620-204
NOVEMBER 2016	NOVEMBER COURT FINES	247.00	101-35101

Total OUTAGAMIE COUNTY TREASURER: **19,928.51**

PEETERS, CARL

Q3Q4 2016 FIRE JULY-DEC FIRE COMMISSION **35.00** 101-51110-116

Total PEETERS, CARL: **35.00**

PEPSI-COLA

31255312 SODA **108.02** 101-52200-211

Total PEPSI-COLA: **108.02**

PETERSON, ROBERT

12/16 REIMBURSE REIMBURSE FOR FUEL FOR EQUIPMENT **16.79** 101-52200-218
Q3Q4 2016 DESIG JULY-DEC DESIGN REVIEW **35.00** 101-51110-120

Total PETERSON, ROBERT: **51.79**

PFRANG, EMILY

12/16 REIMBURSE POM TEAM INSTRUCTOR 32 HOURS **432.96** 101-34413

Total PFRANG, EMILY: **432.96**

PIGGLY WIGGLY #258

18513 SENOR ACTIVITIES ITEMS **34.99** 101-52200-211
19406 SR PROGRAM ITEMS **34.64** 101-52200-211

Invoice	Description	Total Cost	GL Account
19406	TAX CREDIT	.60-	101-52200-211
216342	SR PROGRAM ITEMS	23.08	101-52200-211
216342	TAX CREDIT	1.10-	101-52200-211
217740	SR PROGRAM ITEMS	94.29	101-52200-211
219421	SR PROGRAM ITEMS	60.23	101-52200-211
231189	SR PROGRAM ITEMS	6.28	101-52200-211
233760	SR PROGRAM ITEMS	37.72	101-52200-211
233760	TAX CREDIT	.60-	101-52200-211
252422	SR PROGRAM ITEMS	106.86	101-52200-211
252422	TAX CREDIT	.32-	101-52200-211
255305	SR PROGRAM ITEMS	142.85	101-52200-211
255305	TAX CREDIT	3.23-	101-52200-211
26043091333	SENIOR PROGRAM ITEMS 11/15	7.64	101-55300-218
Total PIGGLY WIGGLY #258:		542.73	
PLATE, TAMMY			
Q3Q4 2016 PARK	JULY-DEC PARK PLANNING	35.00	101-51110-117
Total PLATE, TAMMY:		35.00	
REYNEBEAU, STEVE			
Q3Q4 2016 DESIG	JULY-DEC DESIGN REVIEW	35.00	101-51110-120
Total REYNEBEAU, STEVE:		35.00	
RIESTERER & SCHNELL INC			
1108300	FUEL FILTER TRUCK #39	21.97	101-53330-225
Total RIESTERER & SCHNELL INC:		21.97	
RIETVELD, JODI			
Q3Q4 2016 PARK	JULY-DEC PARK PLANNING	35.00	101-51110-117
Total RIETVELD, JODI:		35.00	
ROMENESKO, JOE			
120816	NOVEMBER CLEANUP	30.00	101-52200-111
Total ROMENESKO, JOE:		30.00	
RUHNKE, KERRY			
Q3Q4 2016 POLIC	JULY-DEC POLICE COMMISSION	35.00	207-52120-112
Total RUHNKE, KERRY:		35.00	
RUNDQUIST, CHARLES			
Q3Q4 2016 POLIC	JULY-DEC POLICE COMMISSION	35.00	207-52120-112
Total RUNDQUIST, CHARLES:		35.00	
SAVE-A-LOT			
113	FOOD	59.54	101-52200-219
127	FOOD	2.33	101-52200-211
18	CLEANING SUPPLIES	31.50	101-53310-244

Invoice	Description	Total Cost	GL Account
Total SAVE-A-LOT:		93.37	
SCHEVERS, RICHARD			
Q3Q4 2016 FIRE	JULY-DEC FIRE COMMISSION	35.00	101-51110-116
Q3Q4 2016 PLAN	JULY-DEC PLAN COMMISSION	175.00	101-51110-115
Total SCHEVERS, RICHARD:		210.00	
SCHOMMER, SCOTT			
Q3Q4 2016 FIRE	JULY-DEC FIRE COMMISSION	35.00	101-51110-116
Q3Q4 2016 POLIC	JULY-DEC POLICE COMMISSION	35.00	207-52120-112
Total SCHOMMER, SCOTT:		70.00	
SCHUMACHER, GERALD			
Q3Q4 2016 PARK	JULY-DEC PARK PLANNING	35.00	101-51110-117
Total SCHUMACHER, GERALD:		35.00	
SCOTT LAMERS CONSTRUCTION			
3243 1412 E MAIN ST PROJECT		2,900.00	610-13930
Total SCOTT LAMERS CONSTRUCTION:		2,900.00	
SENSO, BETTY			
Q3Q4 2016 SOR	JULY-DEC SEX OFFENDER RESIDENCY BOARD	35.00	101-51110-119
Total SENSO, BETTY:		35.00	
SERVICE MOTOR COMPANY			
IV73373 TRUCK #42		47.61	101-53330-225
Total SERVICE MOTOR COMPANY:		47.61	
SLATER, PAULA			
12/16 REIMBURSE	REIMBURSE COSTUME ALTERATIONS	100.00	101-34413
Total SLATER, PAULA:		100.00	
SPEEDY CLEAN DRAIN & SEWER			
61599 CLEAN OUT IN WALL IN MENS HANDICAP STALL		168.50	206-55110-245
Total SPEEDY CLEAN DRAIN & SEWER:		168.50	
STAPLES BUSINESS ADVANTAGE			
3323464850 DRY ERASE MARKERS AND DESKPAD		9.78	101-53310-206
3323464850 COPY PAPER		61.74	101-51650-206
3323464851 OFFICE SUPPLIES		19.81	101-51650-206
Total STAPLES BUSINESS ADVANTAGE:		91.33	
STATE OF WI COURT FINES &			
NOVEMBER 2016 NOVEMBER COURT FINES		1,351.88	101-35101
Total STATE OF WI COURT FINES &:		1,351.88	

Invoice	Description	Total Cost	GL Account
STEEBER, JEFFREY			
12/16 REIMBURSE	UNIFORM REIMBURSEMENT	41.98	207-52120-212
Total STEEBER, JEFFREY:		41.98	
TEAM SPORTING GOODS			
AAH071833	5 YOUTH FOOTBALL HELMETS	495.00	101-55460-225
Total TEAM SPORTING GOODS:		495.00	
TESCH, TIFFANY			
12/16 REIMBURSE	UNIFORM ALLOWANCE REIMBURSEMENT	377.10	207-52120-212
Total TESCH, TIFFANY:		377.10	
TIME WARNER CABLE			
11/16 709535601	DEC/JAN SERVICE	448.56	101-51650-203
12/16 60505470190	DEC/JAN SERVICE	125.58	101-51650-203
12/16 66256890150	DEC/JAN SERVICE	11.75	101-52200-208
Total TIME WARNER CABLE:		585.89	
TIMES-VILLAGER			
121616	2 YEAR RENEWAL	93.00	101-53310-204
Total TIMES-VILLAGER:		93.00	
TOTAL TOOL SUPPLY INC			
6102344	9 BOXES OF LATEX GLOVES	75.87	101-53300-218
6102448	LG DISPOSABLE LATEX GLOVES	8.43	101-53300-218
Total TOTAL TOOL SUPPLY INC:		84.30	
TRANSUNION RISK & ALTERNATIVE			
NOV 858519	DATA SEARCHES FOR INVESTIGATIONS	25.00	207-52120-218
Total TRANSUNION RISK & ALTERNATIVE:		25.00	
UNIFORM SHOPPE			
260682	POLYESTER LS SUPER SHIRT	69.95	207-52120-212
261092	POLYESTER PANTS	64.95	207-52120-212
Total UNIFORM SHOPPE:		134.90	
VALLEY LIQUOR			
652458	BEVERAGES	124.45	101-52200-211
654678	BEVERAGES AND SUPPLIES	30.98	101-52200-211
654723	BEVERAGES	124.45	101-52200-211
Total VALLEY LIQUOR:		279.88	
VAN BERKEL, WILLIAM			
Q3Q4 2016 PLAN	JULY-DEC PLAN COMMISSION	175.00	101-51110-115
Q3Q4 2016 POLIC	JULY-DEC POLICE COMMISSION	35.00	207-52120-112
Total VAN BERKEL, WILLIAM:		210.00	

Invoice	Description	Total Cost	GL Account
VAN THIEL, MARK			
Q3Q4 2016 POLIC	JULY-DEC POLICE COMMISSION	35.00	207-52120-112
Total VAN THIEL, MARK:		35.00	
VERBOOMEN, TODD			
Q3Q4 2016 PLAN	JULY-DEC PLAN COMMISSION	140.00	101-51110-115
Total VERBOOMEN, TODD:		140.00	
VERHAGEN, BILL			
Q3Q4 2016 FIRE	JULY-DEC FIRE COMMISSION	35.00	101-51110-116
Total VERHAGEN, BILL:		35.00	
VERHAGEN, LAURIE			
Q3Q4 2016 POLIC	JULY-DEC POLICE COMMISSION	35.00	207-52120-112
Total VERHAGEN, LAURIE:		35.00	
VERMEER WISCONSIN			
30053703	ACC KNIFE RESHARPEN TRUCK#18	62.00	101-53330-204
Total VERMEER WISCONSIN:		62.00	
VILLAGE OF LITTLE CHUTE			
193333-193337	PARCEL 146 260425900	5.19	630-53440-410
193333-193337	PARCEL 146 260425101	3.46	630-53440-410
Total VILLAGE OF LITTLE CHUTE:		8.65	
WELLS FARGO FINANCIAL LEASING			
5003558660	DECEMBER COPIER LEASE	803.15	101-51650-207
5003558660	DECEMBER COPIER LEASE	450.00	101-53310-207
Total WELLS FARGO FINANCIAL LEASING:		1,253.15	
WITTMAN, KEN RUBEN			
Q3Q4 2016 PARK	JULY-DEC PARK PLANNING	35.00	101-51110-117
Total WITTMAN, KEN RUBEN:		35.00	
ZIEBART RHINO LININGS/WI08			
51520	RUST INSPECTION FOR #15	43.15	101-53330-204
51520	TAX CREDIT	2.00-	101-53330-204
Total ZIEBART RHINO LININGS/WI08:		41.15	
Grand Totals:		78,423.57	

Report GL Period Summary

Vendor number hash: 299059
 Vendor number hash - split: 402905
 Total number of invoices: 145

Terms Description	Invoice Amount	Net Invoice Amount
Total number of transactions:	187	
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	78,423.57	78,423.57
Grand Totals:	78,423.57	78,423.57

Report Criteria:**Invoice Detail.Voided = {=} FALSE**

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
ACCURATE ALIGNMENT & FRAME (1167)							
1615333	Invoi	SERVICE TRUCK #88	1,887.53	Open	Non		101-53330-225
1615333	Invoi	SERVICE TRUCK #88	721.37	Open	Non		101-53330-204
Total ACCURATE ALIGNMENT & FRAME (1167):							
			2,608.90				
ARING EQUIPMENT CO INC (577)							
C35958	Invoi	REPLACED INCHING PEDAL AND VALVE	643.02	Open	Non		101-53330-225
C35958	Invoi	REPLACED INCHING PEDAL AND VALVE	789.44	Open	Non		101-53330-204
Total ARING EQUIPMENT CO INC (577):							
			1,432.46				
FARRELL EQUIPMENT & SUPPLY CO INC (4598)							
846184	Invoi	MAX-1 EAR PLUGS	60.00	Open	Non		101-53300-213
Total FARRELL EQUIPMENT & SUPPLY CO INC (4598):							
			60.00				
FOX VALLEY TECHNICAL COLLEGE (1775)							
121416	Invoi	TID #2 TERMINATION REFUND	16,315.45	Open	Non		412-57200-480
Total FOX VALLEY TECHNICAL COLLEGE (1775):							
			16,315.45				
GERBER LEISURE PRODUCTS INC (3063)							
3384	Invoi	MEMORIAL BENCH-JANSSEN	1,361.00	Open	Non		420-57620-301
Total GERBER LEISURE PRODUCTS INC (3063):							
			1,361.00				
JX ENTERPRISES INC (3079)							
G-263150023	Invoi	SERVICE TRUCK #6	1,333.76	Open	Non		101-53330-204
G-263150023	Invoi	SERVICE TRUCK #6	2,685.81	Open	Non		101-53330-225
Total JX ENTERPRISES INC (3079):							
			4,019.57				
KAUKAUNA AREA SCHOOL DISTRICT (235)							
121416	Invoi	TID #2 TERMINATION REFUND	88,712.50	Open	Non		412-57200-480
Total KAUKAUNA AREA SCHOOL DISTRICT (235):							
			88,712.50				
LITTLE CHUTE AREA SCHOOL DIST (265)							
121416	Invoi	TID #2 TERMINATION REFUND	53,511.69	Open	Non		412-57200-480
Total LITTLE CHUTE AREA SCHOOL DIST (265):							
			53,511.69				
OUTAGAMIE COUNTY EMERGENCY MGMT (4798)							
1117	Invoi	REIMBURSEMENT FOR SUPPLIES/FUEL	95.98	Open	Non		101-52200-211
Total OUTAGAMIE COUNTY EMERGENCY MGMT (4798):							
			95.98				
OUTAGAMIE COUNTY TREASURER (486)							
121416	Invoi	TID #2 TERMINATION REFUND	70,575.61	Open	Non		412-57200-480
Total OUTAGAMIE COUNTY TREASURER (486):							
			70,575.61				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
ROBERT E. LEE & ASSOCIATES (3446)							
71427	Invoi	STORM WATER PLANNING	9,053.82	Open	Non		630-53442-264
Total ROBERT E. LEE & ASSOCIATES (3446):							
			9,053.82				
VILLAGE OF LITTLE CHUTE (1404)							
121516	Invoi	TAXES #260332600 PREPAID	3,850.00	Open	Non		101-14301
121616	Invoi	260-317900 PARCEL # ERROR DELINQUENT WAT	60.63	Open	Non		201-13800
121616	Invoi	260-317900 PARCEL # ERROR DELINQUENT WAT	31.29	Open	Non		630-13800
121616	Invoi	260-317900 PARCEL # ERROR DELINQUENT WAT	163.47	Open	Non		620-13800
121616	Invoi	260-317900 PARCEL # ERROR DELINQUENT WAT	211.30	Open	Non		610-13800
121616-1	Invoi	260-128003 PARCEL # ERROR DELINQUENT WAT	74.59	Open	Non		201-13800
121616-1	Invoi	260-128003 PARCEL # ERROR DELINQUENT WAT	663.01	Open	Non		610-13800
121616-1	Invoi	260-128003 PARCEL # ERROR DELINQUENT WAT	38.49	Open	Non		630-13800
121616-1	Invoi	260-128003 PARCEL # ERROR DELINQUENT WAT	420.22	Open	Non		620-13800
Total VILLAGE OF LITTLE CHUTE (1404):							
			5,513.00				
WASTEBUILT ENTITIES (4690)							
3096686	Invoi	SERVICE TRUCK #6	38.04	Open	Non		101-53330-225
3096931	Invoi	COUNTERBALANCE VALVE TRUCK #6	243.48	Open	Non		101-53330-225
Total WASTEBUILT ENTITIES (4690):							
			281.52				
Grand Totals:							
			253,541.50				

Report GL Period Summary

Vendor number hash: 37081
 Vendor number hash - split: 50328
 Total number of invoices: 16
 Total number of transactions: 25

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	253,541.50	253,541.50
Grand Totals:	253,541.50	253,541.50

Report Criteria:

Invoice Detail.Voided = {} FALSE

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
AMPLITEL TECHNOLOGIES (4637)							
8534	Invoi	100 BLOCK HOUR AGREEMENT	5,000.00	Open	Non		101-51650-240
8534	Invoi	100 BLOCK HOUR AGREEMENT	2,500.00	Open	Non		101-53310-240
8534	Invoi	100 BLOCK HOUR AGREEMENT	1,000.00	Open	Non		101-52200-240
8676	Invoi	INSTALL OFFICE 365	74.40	Open	Non		101-51400-221
Total AMPLITEL TECHNOLOGIES (4637):			8,574.40				
ASSOCIATED APPRAISAL CONSULT (1939)							
123043	Invoi	PROFESSIONAL SERVICES-DECEMBER	1,225.00	Open	Non		101-51530-204
Total ASSOCIATED APPRAISAL CONSULT (1939):			1,225.00				
BAKERS OUTLET (2537)							
739004	Invoi	COOKIES FOR OPEN HOUSE	31.75	Open	Non		101-52200-211
Total BAKERS OUTLET (2537):			31.75				
CONSOLIDATED ELECTRICAL DISTRIBUTORS (4714)							
0189-556508	Invoi	FLORIDA AVE HOUSE	106.00	Open	Non		101-52200-201
Total CONSOLIDATED ELECTRICAL DISTRIBUTORS (4714):			106.00				
DIGGERS HOTLINE INC (1380)							
161159201	Invoi	NOVEMBER LOCATES	58.13	Open	Non		610-53612-209
161159201	Invoi	NOVEMBER LOCATES	58.13	Open	Non		620-53644-209
161159201	Invoi	NOVEMBER LOCATES	58.14	Open	Non		630-53442-209
Total DIGGERS HOTLINE INC (1380):			174.40				
DORNER INC (4710)							
L0001-9-14-00643-	Invoi	FINAL PAYMENT #6 GRAND/MCKINLEY UTILITIES	112,435.46	Open	Non		630-51105-263
Total DORNER INC (4710):			112,435.46				
FOX CITIES SHEET METAL INC (4796)							
16-0254	Invoi	MEASURE,FABRICATE & INSTALL 2 DOWNSPOUT	490.00	Open	Non		206-55110-245
Total FOX CITIES SHEET METAL INC (4796):			490.00				
HEART OF THE VALLEY (280)							
120816	Invoi	DECEMBER 2016 WASTEWATER	120,324.70	Open	Non		610-53611-225
120816	Invoi	DECEMBER 2016 WASTEWATER	75.00	Open	Non		610-53611-204
120816 MP	Invoi	DECEMBER HOV METER PAYABLE	3,849.00	Open	Non		610-21110
Total HEART OF THE VALLEY (280):			124,248.70				
KAUKAUNA UTILITIES (234)							
120916	Invoi	9 STREET LIGHTS GRAND/MCKINLEY	7,650.00	Open	Non		452-51105-249
Total KAUKAUNA UTILITIES (234):			7,650.00				
LITTLE CHUTE GOLDEN AGERS (262)							
Q4 2016	Invoi	4TH QTR PAYMENT	250.00	Open	Non		101-51960-256

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total LITTLE CHUTE GOLDEN AGERS (262):	<u>250.00</u>				
MENARDS - APPLETON EAST (319)		2693 Invoi DRILL BITS AND MIRROR CLIP	26.14	Open	Non		101-51960-218
		Total MENARDS - APPLETON EAST (319):	<u>26.14</u>				
OUTAGAMIE CTY CLERK OF COURTS (2099)		1117 Invoi REIMBURSEMENT FOR SUPPLIES/FUEL	95.98	Open	Non		101-52200-211
		Total OUTAGAMIE CTY CLERK OF COURTS (2099):	<u>95.98</u>				
QUALITY MECHANICAL INC (4747)		9961 Invoi REPAIR ROOF ON RANDOLPH BUILDING	687.26	Open	Non		460-53460-242
		Total QUALITY MECHANICAL INC (4747):	<u>687.26</u>				
RIVERSIDE BY REYNEBEAU FLORAL (322)		101785/1 Invoi FLOWERS	45.00	Open	Non		207-52120-218
		101912/1 Invoi FLOWERS	50.25	Open	Non		101-52200-219
		102976/1 Invoi FLOWERS	50.50	Open	Non		101-51960-211
		Total RIVERSIDE BY REYNEBEAU FLORAL (322):	<u>145.75</u>				
RRR-APPLETON LLC (4638)		DEC 2016 Invoi DECEMBER 2016 RENT	6,583.00	Open	Rent		460-53460-239
		Total RRR-APPLETON LLC (4638):	<u>6,583.00</u>				
STAPLES BUSINESS ADVANTAGE (3472)		3321852414 Invoi DIAL LOCK SECURE SAFE	262.99	Open	Non		207-52120-206
		Total STAPLES BUSINESS ADVANTAGE (3472):	<u>262.99</u>				
THEDACARE (1983)		NOV 12100555 Invoi NOVEMBER BLOOD DRAWS	85.00	Open	Med		207-52120-204
		Total THEDACARE (1983):	<u>85.00</u>				
VINTON CONSTRUCTION CO (29)		L0001-940643-B/3 Invoi PROGRESS PYMT #3 MCKINLEY AVE RECONSTR	85,790.92	Open	Non		452-51105-263
		Total VINTON CONSTRUCTION CO (29):	<u>85,790.92</u>				
WASTEBUILT ENTITIES (4690)		3095346 Invoi BELT AND SNAP FASTNER TRUCK #40	251.80	Open	Non		101-53330-225
		Total WASTEBUILT ENTITIES (4690):	<u>251.80</u>				
WI FIRE INSPECTORS ASSOC (3297)		WSFIA20160629-10 Invoi WSFIA CONFERENCE, MARASCH	300.00	Open	Non		101-52200-201
		Total WI FIRE INSPECTORS ASSOC (3297):	<u>300.00</u>				
WINNEBAGO B2B LLC (1992)		6178 Invoi 1/3 PAGE COLOR - DECEMBER 2016	430.00	Open	Non		101-56700-227

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total WINNEBAGO B2B LLC (1992):	430.00				
		ZARNOOTH BRUSH WORKS INC (430)					
		162510 Invoi DISPOSABLE GUTTER BROOMS FOR #13 & #14	1,408.00	Open	Non		101-53330-225
		Total ZARNOOTH BRUSH WORKS INC (430):	1,408.00				
		Grand Totals:	351,252.55				

Report GL Period Summary

Vendor number hash: 59068
 Vendor number hash - split: 71382
 Total number of invoices: 26
 Total number of transactions: 31

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	351,252.55	351,252.55
Grand Totals:	351,252.55	351,252.55

Report Criteria:

Invoice Detail.Voided = {} FALSE

Report Criteria:

Invoice Detail.Voided = {} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
FOX CITIES CONVENTION & VISITORS BUREAU (466)							
3RD QTR-2016	Invoi	3RD QTR 2016	35,090.34	Open	Non		101-31250
Total FOX CITIES CONVENTION & VISITORS BUREAU (466):			35,090.34				
Grand Totals:			35,090.34				

Report GL Period Summary

Vendor number hash: 466
 Vendor number hash - split: 466
 Total number of invoices: 1
 Total number of transactions: 1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	35,090.34	35,090.34
Grand Totals:	35,090.34	35,090.34