

## MINUTES OF THE REGULAR BOARD MEETING OF APRIL 5, 2017

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
James Hietpas, Trustee  
David Peterson, Trustee  
Skip Smith, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Eric Misselt, Police Chief  
Teri Matheny, Finance Director  
Adam Breest, Director of Parks, Recreation and Forestry  
Jeff Elrick, Public Works Director  
Steve Thiry, Library Director  
Tyler Clairingbole, Village Attorney  
Laurie Decker, Village Clerk  
Interested Citizens

EXCUSED: Jim Moes, Community Development Director

### **Public Appearance for Items Not on the Agenda**

### **Approval of Minutes**

Minutes of the Committee of the Whole Meeting of March 22, 2017

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Minutes of the Committee of the Whole Meeting of March 22, 2017*

Ayes 7, Nays 0 – Motion Carried

### **Proclamations—Little Chute Chute-ing Stars and Little Chute High School Dance Team**

*Moved by Trustee Elrick, seconded by Trustee Smith to Issue Proclamations to Little Chute Chute-ing Stars and Little Chute High School Dance Team*

Ayes 7, Nays 0 – Motion Carried

### **Presentation—Windmill Update**

Debbie Van Boxel provided an overview of their new Miller Program. They have also incorporated educational activities for pre-school thru 5<sup>th</sup> grade. The Windmill has also added a small gift shop, and an event media room to rent for various events. The 2<sup>nd</sup> Annual Historical Society Quilt show is coming up in April.

### **Presentation—3D by Miron Construction on Municipal Services Building**

Melissa Schulteis from Miron Construction provided a presentation showing the Municipal Services Building in 3D.

**Discussion—Logo/Branding**

Jenny Vanden Heuvel presented final design options for four potential logos (including the current logo). The next step will be a visioning session in the Village Hall Board Room on Monday, April 17<sup>th</sup> following the Village's April Plan Commission meeting. In addition to the April 17<sup>th</sup> visioning session, we will conduct an engagement effort by using a survey tool online to receive feedback. These efforts will be publicized via press and social media efforts. The goal is to have a decision by May 17<sup>th</sup>. We will finalize the logo and launch the logo through pre-announcements in early June at the evening of the first Village Market on June 15<sup>th</sup> on the Windmill Plaza.

**Discussion—Little Chute Diamond Club Facility**

Administrator Fenlon and Director Breest presented documents for the overview of ground lease, building lease, promissory note, cost per foot and an update of revenue and expenses. Administrator Fenlon recommended action at the April 19<sup>th</sup> Regular Board meeting to give the Board time to review documents and submit any questions.

**Department and Officers Progress Reports**

Department and Officers provided progress reports to the Board.

**Operator License Approvals**

Schroeder, Ali	Rosehill	Appleton
Deeg, Dana	Jacks or Better	Appleton
Louthain, Jacob	Moasis	Appleton
Selle, Ryan	Walgreens	Appleton
Hackel, Carissa	Hollanders	Little Chute
Hendricks, Caryssa	Ladder House	Little Chute
Niko, Libby	5 <sup>th</sup> Quarter	De Pere
Button, Laurie	MotoMart	Kimberly
Gadicke, Rachel	M's Bar	Little Chute
Banick, Jeremy	5 <sup>th</sup> Quarter	Kaukauna
Baker, Bengi	Ladder House	Little Chute
Royer, Jacob	Seth's Coffee	Appleton

*Moved by Trustee Smith, seconded by Trustee Peerenboom to Approve Operator Licenses*

Ayes 6, Nays 0 – Motion Carried  
(Trustee Peterson stepped out)

**Action— Adopt Ordinance No. 1, Series 2017 An Ordinance Amending Chapter 34 Public Utilities Article III Sewer Use and Industrial Cost Recovery Rate Regulations, Division 1.**

*Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Ordinance No. 1, Series 2017 Amending Chapter 34 Public Utilities Article III Sewer Use and Industrial Cost Recovery Rate Regulations, Division 1*

Ayes 6, Nays 0 – Motion Carried  
(Trustee Peterson stepped out)

**Resolutions:****Adopt Resolution No. 10, Series 2017 Proclaiming Arbor Day in the Village of Little Chute**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 10, Series 2017 Proclaiming Arbor Day in the Village of Little Chute*

Ayes 7, Nays 0 – Motion Carried

**Adopt Resolution No. 11, Series 2017 A Resolution Terminating Tax Incremental District #1 and Authorizing the Village Treasurer to Distribute Excess Increment to the Overlaying Taxing Districts of Outagamie County, Fox Valley Technical College, Village of Little Chute and Little Chute School Districts**

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Adopt Resolution No. 11, Series 2017 Terminating Tax Incremental District #1 and Authorizing the Village Treasurer to Distribute Excess Increment to the Overlaying Taxing Districts of Outagamie County, Fox Valley Technical College, Village of Little Chute and Little Chute School*

Ayes 7, Nays 0 – Motion Carried

**Adopt Resolution No. 12, Series 2017 A Resolution Authorizing the Sale of Real Estate Located at 904 East Evergreen Drive to Austin Michael Landeau**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 12, Series 2017 Authorizing the Sale of Real Estate Located at 904 East Evergreen Drive to Austin Michael Landeau*

Ayes 7, Nays 0 – Motion Carried

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 7, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agenda**

None

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 8:38 pm.*

Ayes 7, Nays 0 - Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest:

  
Laurie Decker, Village Clerk

By:

  
Michael R. Vanden Berg, Village President

Handwritten signature or scribble.