

## MINUTES OF THE REGULAR BOARD MEETING OF MAY 17, 2017

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President  
David Peterson, Trustee  
Skip Smith, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
**EXCUSED:** James Hietpas, Trustee  
Larry Van Lankvelt, Trustee

### **Roll call of Officers and Department Heads**

**PRESENT:** James Fenlon, Village Administrator  
Eric Misselt, Fox Valley Metro Police Department  
Teri Matheny, Finance Director  
Adam Breest, Director of Parks, Recreation and Forestry  
Jeff Elrick, Public Works Director  
Jim Moes, Community Development Director  
Kurt Geiger, Staff Engineer  
Tyler Claringbole, Village Attorney  
Laurie Decker, Village Clerk  
Interested Citizens

### **Public Appearance for Items Not on the Agenda**

Tim Van Roy from Rainbow Play Systems requested a permit for Fireworks, Administrator Fenlon stated there is not a permit for fireworks, and it would have to be a Special Event Permit but will need to be approved by the Police and Fire Department and the board will get back to Rainbow Play Systems at a later date.

### **Approval of Minutes**

Minutes of the Regular Board Meeting of May 3, 2017

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of May 3, 2017*

Ayes 5, Nays 0 – Motion Carried

### **Discussion/Action—Harvest Trail 2017 Concrete Paving Project for Sidewalks**

Staff Engineer Kurt Geiger provided an overview and advised that the low bid for the installation of sidewalks on Harvest Trail was Vinton Construction. Completion is estimated in August and recommended sidewalks for board approval for 2017 and not wait until 2018 to complete. Tracy Whittmann, 919 Harvest Trail and Brad Van Schyndel 1000 Harvest Trail asked that the Board approve the sidewalk installation this year. Mr. Van Schyndel asked about an installment plan for the assessment on sidewalks. Finance Director Teri Matheny advised that sidewalk installation can be paid on an installment plan in five year increments and current interest rate is 2.5% but the interest rate will not be set until July. Trustee Peerenboom stated that residents will have the right to defer and hire their own contractor with guidelines determined by the Village Board. Administrator Fenlon advised the Board that they can take action to have all sidewalks done in 2017. The residents must advise if they are opting out and using their own contractor by a date that will be set by the Department of Public Works.

*Motion made by Trustee Elrick to approve installation of Harvest Trail sidewalks in 2017 and allow Residents to obtain their own contractor with the deadline as determined by Public Works*

Ayes 5, Nays 0 – Motion Carried

*Moved by Trustee Elrick, seconded by Trustee Smith to Defer Assessing Harvest Trail 2017 Sidewalks to the 2018 billing cycle*

Ayes 5, Nays 0 – Motion Carried

**Discussion/Action—Logo/Branding**

This item was tabled to June 7, 2017 when all Board members are present

**Action—Approve Special Event Permit for Memorial Day Parade**

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Special Event Permit for Memorial Day Parade*

Ayes 5, Nays 0 – Motion Carried

**Action—Approve Outdoor Alcohol Permit for “Down the Hill”**

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve Outdoor Alcohol Permit for “Down the Hill”*

Ayes 5, Nays 0 – Motion Carried

**Discussion—Wheel Tax Overview**

Administrator Fenlon presented an overview on wheel tax. The Village has approximately 9800 registered vehicles including trailers and would have just under 8300 vehicles that would be charged the wheel tax if approved. City of Kaukauna has a \$10.00 tax and the City of Appleton is \$20.00. Director Matheny reported Appleton did well in their first year but then had a drop off in renewals and there isn't any enforcement mechanism for wheel tax. One of the downsides to this as a policy avenue is due to the legislative climate in Madison so the staying power of the wheel tax is unknown at this time. There are current discussions going on in Madison in regards to the Transportation Policy. Madison is looking at possibly changing sales tax versus gasoline tax and could restrict future wheel tax. Trustee Peerenboom stated he doesn't know if it is worth adding effort and time until we know what the State is going to do. He believes the Village needs to address a policy that is in some cases putting a five figure assessment on people. Trustee Peerenboom feels that individual assessments are becoming overbearing on property owners. Resident Ron Braun spoke on assessments to property and feels residents are in favor of this tax and hopes to see it move forward. Director Matheny reiterated that this tax is only applicable to residents. Administrator Fenlon stated next year we will continue to reconstruct streets so this problem will continue. Trustee Elrick was not in favor of a wheel tax and feels the Village must be doing something right and assessments are not out of control. His figures showed a \$1000.00 increase since 1998 using his own property. The board recommends waiting to see what is done on the State or Federal level to make any decisions.

**Action—Adopt Resolution No. 14 Bridgewater CSM**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve Resolution No. 14 Bridgewater CSM*

Ayes 5, Nays 0 – Motion Carried

**Action—2017/2018 CIP Bonding**

Director Matheny presented information on approving funding for 2017/2018. Board will hold off vote until all of the members are present.

**Action—Doyle Pool Plan**

Director Breest stated at the May 3, 2017 meeting options were discussed for developing a plan moving forward for the Doyle Park pool. He recommends that the board approves development of a survey similar to the Community Survey performed in 2016 to get the public's opinion of the pool. The timeline of events include sending out the survey, holding one public meeting and presenting the results to the board.

*Moved by Trustee Elrick to implement Action as presented by Director Breest, seconded by Trustee Peerenboom*

Ayes 5, Nays 0 – Motion Carried

**Discussion—Municipal Services Building Progress Update**

Director Elrick presented slides with updates on the Municipal Services Building. 85% of the contingency is still remaining, progress is on schedule.

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 5, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agenda**

None

**Closed Session**

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *FVMPD De-merger*

*Moved by Trustee Smith, seconded by Trustee Peterson to enter into Closed Session*

Ayes 5, Nays 0 – Motion Carried

b) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Bridgewater Development Agreement*

*Moved by Trustee Smith, seconded by Trustee Peterson to enter into Closed Session*

Ayes 5, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Peterson to Return to Open Session*

**Possible Action—Bridgewater Development Agreement**  
No Action Taken

Ayes 5, Nays 0 – Motion Carried

**Possible Action—FVMPD Agreement with Combined Locks and Kimberly**

*Moved by Trustee Elrick, seconded by Trustee Peerenboom to Approve the FVMPD Agreement with Kimberly and Combined Locks*

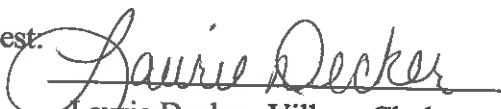
Ayes 5, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 8:15 pm.*

Ayes 5, Nays 0 - Motion Carried

Attest.

  
Laurie Decker, Village Clerk

By:

VILLAGE OF LITTLE CHUTE

  
Michael R. Vanden Berg, Village President