



Village of

Little Chute

AGENDA

LITTLE CHUTE VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

PLACE: Little Chute Village Hall

DATE: Wednesday, September 27, 2017

TIME: 6:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Public Appearance for Items Not on the Agenda

1. Approval of Minutes

Minutes of the Regular Board Meeting of September 20, 2017

2. Operator License Approvals

Shirley Hyden-Cook	Walgreens	Little Chute
Kelsey Geiger	Walgreens	Appleton
Daniel Grant	Walgreens	Neenah
James Her	Walgreens	Appleton
Heather Johnson	M's Bar	Appleton
Sara Vande Hey	Walgreens	Little Chute

3. Discussion/Action—2018 Health Insurance

4. Discussion—2018 Public Works Budget

5. Discussion/Possible Action—2018-2022 CIP

6. Unfinished Business

7. Items for Future Agendas

8. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852 or email laurie@littlechutewi.org.
Prepared: September 22, 2017

MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 20, 2017

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President

John Elrick, Trustee

James Hietpas, Trustee

David Peterson, Trustee

Bill Peerenboom, Trustee

Skip Smith, Trustee

Larry Van Lankvelt, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator

Lieutenant Ulman, Fox Valley Metro Police Department

Adam Breest, Director of Parks, Recreation and Forestry

Jeff Elrick, Public Works Director

Tyler Claringbole, Village Attorney

Laurie Decker, Village Clerk

Interested Citizens

EXCUSED: Jim Moes, Community Development Director

Teri Matheny, Finance Director

Steve Thiry, Library Director

Public Appearance for Items Not on the Agenda

Jason Lite, 813 Charles Street stated that his neighbor has been playing music daily with his boom box facing his house and he feels this is a noise nuisance as stated in Municipal code 30.7 & 30.8. The neighbor has also had unattended fires in the yard. Mr. Lite had times recorded for the last 7 days with the music loudly directed at his house and his family is feeling uncomfortable with his actions. Fox Valley Metro was notified and Lieutenant Ulman advised they will follow up with Mr. Lite on this situation.

Approval of Minutes

Minutes of the Committee of the Whole Meeting of September 13, 2017

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Committee of the Whole Meeting of September 13, 2017

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Action—Adopt Resolution No. 28 CSM for Eugene and Margaret Van Asten

Administrator Fenlon presented the CSM that has been approved by the Plan Commission.

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Adopt Resolution No. 28 CSM for Eugene and Margaret Van Asten

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Resolution No. 29 CSM for Christine H. Murphy

Administrator Fenlon presented the CSM that has been approved by the Plan Commission.

Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Resolution No. 29 CSM for Christine H. Murphy

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—2017 Deer Culling

Director Breest presented information on the 2017 Deer Culling program and is recommending this be approved again this year.

Moved by Trustee Smith, seconded by Trustee Peerenboom to approve the 2017 Deer Culling Program as presented

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Resolution No. 30 Outagamie County Hazard Mitigation Plan

Administrator Fenlon presented documents for the Outagamie County Hazard Mitigation Plan and advised that this needs to be passed in order for the Village to be eligible for funding. Also stated more information will follow as required by State Statutes.

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Adopt Resolution No. 30 Outagamie County Hazard Mitigation Plan

Ayes 7, Nays 0 – Motion Carried

Action—2018-2022 Downtown Plan

Administrator Fenlon presented the documents that were presented to the Village of Little Chute Business Association, and wanted to make sure the Board is aware that nothing is written in stone and all action items must be brought back to the Board for future action through budgets, CIP efforts and policy related reviews. Administrator Fenlon is recommending the Board adopt the 2018-2022 Downtown Master Plan and begin planning for the associated action items within the planning document.

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt the 2018-2022 Downtown Plan as presented

Ayes 7, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel – Fox Valley Metro Police Department*

Moved by Trustee Smith seconded by Trustee Elrick to Enter into Closed Session at 6:43 p.m.

Ayes 7, Nays 0 – Motion Carried

Action—Fox Valley Metro Chief of Police Employment Agreement

No Action Taken

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Smith to Return to Open Session at 6:51 p.m.

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Smith, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 6:51 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By:

Attest:

Michael R. Vanden Berg, Village President

Laurie Decker, Village Clerk

Village of Little Chute

REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: 2018 Health Insurance Information

PREPARED BY: Teri Matheny, Finance Director

REPORT DATE: September 27, 2017

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report

JPF

See additional comments attached

EXPLANATION: Health Insurance Update: The It's Your Choice Open Enrollment period is set for October 2 - October 27, 2017. This is the annual opportunity for the Village to either change the type of health plan being offered to our employees/annuitants or for employees/annuitants to select a new health insurance provider, type of coverage and add/delete dependents. The Village of Little Chute provides health insurance for three distinct employee groups: Village employees, WPPA, and annuitants. Any changes in health insurance become effective for January 1, 2018.

The current health plan for the Village is identified as P14 which is identified as a deductible HMO with a \$500 deductible for a Single and a \$1,000 deductible for a Family plan. For the first time in four years, Anthem Blue Northeast is not participating in the State of Wisconsin Local Group Health Insurance program. The lowest cost plan option for Outagamie County is Network Health (Prevea 360 is not a qualified provider for Outagamie County). In 2018, the monthly premium for a Network single plan will cost \$738.30 or an increase of \$52.70 or 7.7% from \$685.60. The monthly premium for a family plan will cost \$1,820.02 or an increase of \$130.26 or 7.7% from \$1,689.76.

In 2017, the Village paid for annuitant health insurance based on the Anthem Blue Northeast and Humana rates for Non-Medicare and Medicare rates. Annuitants selected either Anthem or Humana as their insurance providers in 2017. In 2018, annuitants will need to select from either Network, Security Health Plan - Valley or WEA Trust - East. However, annuitants who selected other than the paid option are responsible for paying the monthly premium difference to the Village. Annuitants are using either ACH or bill direct for those payments.

In addition, the Village has 9 employees who have opted out of Village Health Insurance.

Based on the review of the information provided by ETF, I would recommend that the Village continue to offer the P14 Deductible Plan with the maximum monthly employer contribution for a Single Plan to be \$664.46 and for a Family Plan to be \$1,638.02 for Village employees. For the WPPA, the Village would continue to offer a P14 Deductible Plan with the maximum

employer contribution for a Single Plan to be \$627.55 and a Family Plan to be \$1,547.02. These amounts could be updated pending final contract negotiation.

Finally, the Village would offer the P14 Deductible Plan to annuitants with the employer contribution equal to the monthly premium for Network Health and Security Health - Valley for Non-Medicare and Medicare rates.

RECOMMENDED ACTION

The Village Board will approve the selection of the P14 Health Plan with the corresponding monthly premiums for the Village employees and the annuitants.

	2017 - P014				2017 - HD 017				Maximum OOP			
			Deductible				Single		Family		Single	
	Single	Family	Single	Family	Single	Family	Single	Family	Single	Family	Single	Family
Network Health	\$ 738.30	\$ 1,820.02	\$ 500.00	\$ 1,000.00	\$ 644.70	\$ 1,586.02	\$ 2,500.00	\$ 5,000.00				
Security Health - Valley	\$1,022.50	\$2,530.52			\$ 895.00	\$ 2,211.72						
WEA Trust - East	\$ 847.30	\$ 2,092.52			\$ 740.70	\$ 1,826.02						

MEMORANDUM

TO: Village of Little Chute Employees

DATE: October 4, 2018

FROM: Teresa Matheny, Finance Director

SUBJECT: 2018 Health Insurance

The Dual Choice period for 2018 Health Insurance is from October 2, 2017 – October 27, 2017. During this time you will need to switch from your current health plan to another plan offered in the 2018 Decision Guide. The health insurance plans available in Outagamie County are Network Health, Security Health Plan – Valley, WEA Trust –East and Dean Health Insurance – Prevea 360. Health Insurance plan changes will take effect on January 1, 2018. The Village Board has determined that the Village will continue to offer the Local Deductible Insurance Plan with the State of Wisconsin. All health insurance applications must be completed and dated no later than October 25, 2017.

The Village of Little Chute will continue to offer Village employees the IYC Local Deductible Option (PO14) for 2017. Deductibles will remain \$1,000 for a family and \$500 for a single plan. PO14 DOES NOT HAVE ANY DENTAL PLAN. Village employees continue to receive dental coverage through Delta Dental.

For 2018, the lowest cost plan option for Outagamie County is Network Health (Dean Health Insurance – Prevea 360 is not a qualified plan for Outagamie County). The Village of Little Chute, as a part of the 2018 Operating Budget process, will be recommending funding Village employee health insurance premiums at the Network Health Plan rates. The maximum employer contribution will be \$_____ for a single plan and \$_____ for a family plan for all Village employees.

In practical terms, the Health Plans that are available for selection as well as their monthly premiums are indicated in the following table:

	2017	
	Single	Family
Network Health	\$ 738.30	\$ 1,820.02
Security Health - Valley	\$ 1,022.50	\$ 2,530.52
WEA Trust - East	\$ 847.30	\$ 2,092.52
Dean Health - Prevea 360	\$ 727.10	\$ 1,792.02

Note that the Dean Health Plan is a non-qualified plan for Outagamie County due to the limited availability of providers. However, it is a qualified plan for Brown County for any Employee that may be interested in this plan.

Village employees will continue to have the following monthly premium costs as determined by their health insurance plan selection as indicated in the table that follows:

	2017 - 10%		2017 - 12%	
	Single	Family	Single	Family
Network Health	\$ 73.84	\$ 182.00	\$ 88.60	\$ 218.40
Security Health - Valley	\$ 358.04	\$ 892.50	\$ 372.80	\$ 928.90
WEA Trust - East	\$ 182.84	\$ 454.50	\$ 197.60	\$ 1,883.26
Dean Health - Prevea 360	\$ 72.71	\$ 179.20	\$ 72.71	\$ 179.20

Provider directories are available on the etf.wi.gov website. You will need to check your doctors. These new health plans are aligned with specific health providers. For instance, Security Health – Valley is Thedacare and Bellin providers.

You will need to complete the enclosed health insurance application. Applications to change plans must be received by the Finance Department no later than Wednesday, October 25, 2017 at 4:30pm.

The major changes for 2018 are discussed in the **2018 Decision Guide** on page 2.

The State has not changed the pharmacy co-pays and co-insurance for 2018 except for Level 4 Preferred listed on page 9 of the 2018 Decision Guide. Please contact Navitus Health Solutions at (866) 333-2757 or Navitus MedicareRx at (866) 270-3877 for any additional questions or information.

Participants in the Group Health Insurance plan are responsible for providing their current mailing addresses to their respective plans. The plans will take your address information over the phone and report any changes to ETF. Plans often tell us they are unable to contact current subscribers due to incorrect addresses on file.

In addition, the Village will continue to offer a payment in lieu of health insurance coverage for 2018. The amount for full-time employees will continue to be \$4,800 (Family). Regular part-time employees will be eligible for \$3,600 (Family). Elections must be made during the Open Enrollment period for 2018 health insurance. Employees must present proof of coverage as January 1, 2018 in order to opt out of health insurance coverage with the Village of Little Chute.

PLEASE RETURN A NEW HEALTH INSURANCE APPLICATION BY MONDAY, OCTOBER 23, 2018. FAILURE TO ENROLL WILL RESULT IN NO HEALTH INSURANCE COVERAGE EFFECTIVE 1/1/2018.

If you have any additional questions, please contact the Finance Department at (920) 788-7380.

MEMORANDUM

TO: Annuitants
DATE: October 4, 2017
FROM: Teresa Matheny, Finance Director
SUBJECT: 2018 Health Insurance

The Dual Choice period for 2018 Health Insurance is from October 2, 2017 – October 27, 2017. During this time you will need to switch from your current health plan to another plan offered in the 2018 Decision Guide. The health insurance plans available in Outagamie County are Network Health, Security Health Plan – Valley, WEA Trust –East and Dean Health Insurance – Prevea 360. Health Insurance plan changes will take effect on January 1, 2018. The Village Board has determined that the Village will continue to offer the Local Deductible Insurance Plan with the State of Wisconsin. All health insurance applications must be completed and dated no later than October 25, 2017.

The Village of Little Chute will continue to offer annuitants the Deductible HMO Option (PO14) for 2018. Deductibles will remain \$1,000 for a family and \$500 for a single plan. For 2018, the lowest cost plan options for Outagamie County are as follows:

Non Medicare Single is Network Health at a monthly cost of \$738.30.

Non Medicare Family is Network Health at a monthly cost of \$1,820.02.

Medicare Single is Security Health Plan - Valley at a monthly cost of \$479.36.

Medicare 1 is Network Health at a monthly cost of \$1,268.90.

Medicare 2 is Security Health Plan - Valley at a monthly cost of \$941.56.

The Village of Little Chute Village Board, as a part of the 2018 Operating Budget, as agreed to the Village contributions as identified above. In practical terms, the Health Plans that are available for selection as well as their monthly premiums are indicated in the following table:

	Non Medicare		Medicare Rates		
	<u>Single</u>	<u>Family</u>	<u>Single</u>	<u>Medicare 1</u>	<u>Medicare 2</u>
Network Health	\$ 738.30	\$ 1,820.02	\$ 547.76	\$ 1,078.36	\$ 1,268.90
Security Health - Valley	\$ 1,022.50	\$ 2,530.52	\$ 479.36	\$ 941.56	\$ 1,484.70
WEA Trust - East	\$ 847.30	\$ 2,092.52	\$ 493.36	\$ 969.56	\$ 1,323.50
Dean Health - Prevea 360	\$ 727.10	\$ 1,792.02	\$ 534.96	\$ 1,052.76	\$ 1,244.90

Note that the Dean Health Plan is a non-qualified plan for Outagamie County due to the limited availability of providers. However, it is a qualified plan for Brown County for any Annuitant that may be interested in this plan.

Annuitants who wish to select a Health Insurance Plan other than those identified above would have an additional monthly premium cost payable to the Village of Little Chute Finance Department as indicated in the table that follows:

	Non Medicare		Medicare Rates		
	Single	Family	Single	Medicare1	Medicare2
Network Health	\$ -	\$ -	\$ 68.40	\$ 136.80	\$ -
Security Health - Valley	\$ 284.20	\$ 710.50	\$ -	\$ -	\$ 215.80
WEA Trust - East	\$ 109.00	\$ 272.50	\$ 14.00	\$ 28.00	\$ 54.60
Dean Health - Prevea 360	\$ (11.20)	\$ (28.00)	\$ 55.60	\$ 111.20	\$ (24.00)

Provider directories are available on the etf.wi.gov website. You will need to check your doctors. These new health plans are aligned with specific health providers. For instance, Security Health – Valley is Thedacare and Bellin providers.

You will need to complete the enclosed health insurance application. The Village will require you to sign an enclosed authorization that indicates you understand that the Village will be billing you on a monthly basis for the premium difference if you do not use Network or Security Health - Valley indicated. Applications to change plans must be received by the Finance Department no later than Wednesday, October 25, 2017 at 4:30pm.

The major changes for 2018 are discussed in the **2018 Decision Guide** on page 2.

The State has not changed the pharmacy co-pays and co-insurance for 2018 except for Level 4 Preferred listed on page 9 of the 2018 Decision Guide. Please contact Navitus Health Solutions at (866) 333-2757 or Navitus MedicareRx at (866) 270-3877 for any additional questions or information.

Participants in the Group Health Insurance plan are responsible for providing their current mailing addresses to their respective plans. The plans will take your address information over the phone and report any changes to ETF. Plans often tell us they are unable to contact current subscribers due to incorrect addresses on file.

Please return a new Health Insurance application, updated information page and an authorization to invoice or ACH debit your bank account for the difference in 2018 premiums. If you have any additional questions, please contact me at (920) 423-3855.

TO: Annuitants
DATE: October 4, 2017
FROM: Teresa Matheny, Finance Director
SUBJECT: 2018 Health Insurance

*I, _____, authorize the
Village of Little Chute to bill monthly the premium difference
indicated in the amount of \$_____ for my election to participate
in the following _____
Health Insurance Plan.*

Signed

Date