

## MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 17, 2018

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President

John Elrick, Trustee

David Peterson, Trustee

Skip Smith, Trustee

Larry Van Lankvelt, Trustee

James Hietpas, Trustee

Bill Peerenboom, Trustee

### **Roll call of Officers and Department Heads**

**PRESENT:** James Fenlon, Village Administrator

Tyler Claringbole, Village Attorney

Lieutenant Slotke, Fox Valley Metro Police Department (arrived 6:32)

Teri Matheny, Finance Director

Jim Moes, Community Development Director

Adam Breest, Director of Parks, Recreation and Forestry

Laurie Decker, Village Clerk

Interested Citizens

**EXCUSED:** Chris Murawski, Engineer

Steve Thiry, Library Director

### **Public Appearance for Items Not on the Agenda**

None

### **Other Informational Items—December Fire, FVMPD Monthly Reports and December Report**

#### **Approval of Minutes**

Minutes of the Regular Board Meeting of January 3, 2018

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Regular Board Meeting of January 3, 2018*

Ayes 7, Nays 0 – Motion Carried

#### **Operator License Approvals**

Boyd, Kenneth	Super 41 Shell
Derks, Linda	M's Bar
Grimmer, Aimee	MotoMart
Hebert, Lori	Moasis

Little Chute
Kaukauna
Appleton
Little Chute

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve Operator Licenses as presented*

Ayes 7, Nays 0 – Motion Carried

#### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

**Action—Adopt Resolution No. 1 Landfill Siting**

Administrator Fenlon discussed the Resolution for the Landfill Siting that is required through State mandates. Anthony J. Walner, Resident of Little Chute questioned who the negotiations were with, Administrator Fenlon advised that it is with the City of Appleton.

*Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Resolution No. 1, Landfill Siting*

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 2 Changing Polling Sites**

Village Clerk Decker advised on the Combining of Polling Sites

*Moved by Trustee Elrick, seconded by Trustee Peterson to Adopt Resolution No. 2, Changing Polling Sites*

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt Ordinance No. 1 Amending the FVMPD Police Commission Ordinance**

Administrator Fenlon advised the only change to this Ordinance was in Paragraph A on the De-merger with Combined Locks as presented. Village of Little Chute has certified Bill Van Berk and Scott Schommer. Resident Anthony Walner disagreed with the equal negotiation between the Village of Little Chute and the Village of Kimberly due to the population of both Villages.

*Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Ordinance No. 1, Amending the FVMPD Police Commission Ordinance*

Ayes 7, Nays 0 – Motion Carried

**Action—Approve Rock the Block—Little Chute—2018**

Administrator Fenlon went over documents regarding a \$5000.00 contribution to Rock the Block and Habitat for Humanity for improving various residential homes and community properties done by volunteers.

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve Rock the Block—Little Chute—2018*

Ayes 7, Nays 0 – Motion Carried

**Action—Approve Bazaar After Dark—Little Chute—2018**

Administrator Fenlon went over documents regarding a \$5000.00 contribution for the Bazaar After Dark event for Saturday, September 28, 2018. Administrator Fenlon suggested that all businesses in the Village of Little Chute be given free vendor space.

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve Bazaar After Dark—Little Chute—2018 with the stipulation that Village of Little Chute businesses be given free vendor space*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Summer Camp Program Proposal**

Director Breest presented information and documents on a Summer Camp Program that would be run out of the Van Lieshout Indoor Recreation Shelter. Trustee Van Lankvelt asked about the sign up service and Director Breest did advise that it is flexible and residents can sign up for however many days they choose. Trustee Hietpas asked the ages required and non-resident fees. Director Breest replied the ages will be Kindergarten through Sixth Grade and that there would probably be an up charge for non-residents. Director Breest also advised that he is looking at the Free Lunch service to see if this program would be eligible, otherwise participants would be asked to bring their own lunch. Director Breest advised that right now the capacity would probably be around 50 children to start. Director Breest also answered questions on available employees if maximum capacity is met and stated that yes, they do have summer help available that are working part time hours but would like more. Director Breest will conduct a survey and get more information to the Board at a later date.

**Discussion—2018 Community Events Calendar**

Director Breest went over the 2018 Community Events Calendar and advised on a new event, a Wine Walk for residents to explore downtown businesses, the date has not been set yet.

**Discussion/Action—Façade Program Amendments**

Administrator Fenlon went over the guidelines for the Façade Renovation Program. *Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Façade Program Amendments*

Ayes 7, Nays 0 – Motion Carried

**Action—Committee/Commission Appointments**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve Scott Schommer and Bill Van Berkel to the Police Commission*

Ayes 7, Nays 0 – Motion Carried

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 7, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agenda**

None

**Closed Session:**

a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Property Acquisition and Evergreen Drive*

*Moved by Trustee Peterson, seconded by Trustee Elrick to Enter into Closed Session at 6:58 p.m.*

Ayes 7, Nays 0 – Motion Carried

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *DPW Director Position*

*Moved by Trustee Peterson, seconded by Trustee Elrick to Enter into Closed Session at 6:58 p.m.*

Ayes 7, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Peterson to Return to Open Session at 7:58 p.m.*

Ayes 7, Nays 0 - Motion Carried

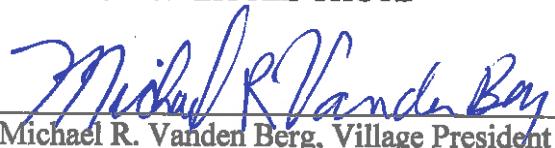
**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 7:58 p.m.*

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By:

  
Michael R. Vanden Berg, Village President

Attest:

  
Laurie Decker, Village Clerk