



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, December 19, 2018
TIME: 6:00 p.m.

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items—November Fire Monthly Report and November Report
- G. Approval of Minutes
Minutes of the Committee of the Whole Meeting of December 12, 2018
- H. Department and Officers Progress Reports
- I. Action—Adopt Resolution No. 40, Series 2018, Authorizing the Purchase of Land from Colette Kampo
- J. Action—Set Public Hearing on January 16, 2019 for the Amendment to the Little Chute Design Manual
- K. Action—Award Bids for 2019 Utility Contracts
- L. Action—Adopt Resolution No. 41, Series 2018, Amendment to Fox Valley Metro 2018 Budget
- M. Action—2018 Audit Engagement Agreement
- N. Discussion—Outagamie County Highway Department
- O. Discussion/Action—Parking Violations Proposal
- P. Action—2019 Meeting Calendar
- Q. Disbursement List
- R. Call for Unfinished Business
- S. Items for Future Agendas

T. Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Discussion*

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *2018 Personnel Evaluations*

U. Return to Open Session

V. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, email: Laurie@littlechutewi.org

Prepared: December 14, 2018

LCFD Incident Report
November 2019
Number of responses: 16
Last years: 15
YTD: 158

11/03/2018	09:55 Vegetation fire reported along I-41 under County Road CC overpass, found a homeowner in the Town of VandenBroek with a controlled burn.
11/05/2018	17:09 Accident cleanup @ North Avenue & Washington Street
11/07/2018	07:38 Alarm sounding @ Outagamie County 1313 Holland Road Building 8106 (Z12), issue with system
11/07/2018	08:42 Alarm sounding @ Outagamie County 1313 Holland Road Building 8106 (Z12, same issue as above
11/11/2018	16:59 Possible structure fire @ O'Reilly's Auto Parts 1998 E. Main Street, odor of electrical fire, nothing found (burnt out transformer).
11/12/2018	17:56 Alarm sounding @ Windgate Terrace 3635 Cherryvale Avenue, found a hot water heat line severed creating steam and causing the alarm to trigger

11/13/2018	18:03 Worker caught in a machine assist with landing zone for Thedastar @ Heartland Business Systems 1700 Stephen Street
11/14/2018	05:42 Possible structure fire @ Weenies Still 515 Grand Avenue found smoke from a wood burner was the issue
11/15/2018	07:50 Odor of natural gas near the intersection of Holland Road & North Avenue, WE Energies was working on the transfer station- no issues
11/16/2018	08:32 Auto Accident rollover I-41N north of Freedom Road
11/18/2018	15:14 Alarm sounding @ 830 E. Elm Drive, found a wash machine on the 2nd level smoking due to being overloaded
11/19/2018	02:10 CO alarm sounding @ 38 Adams Way, found no issues
11/19/2018	14:42 Radiator fluid cleanup I-41N south of Holland Road, semi tractor had a leak
11/20/2018	21:43 CO alarm sounding @ 522 W. Elm Drive investigated & found high levels in the garage portion, occupants had run a riding mower shortly before

11/23/2018 20:56 Boiler fire @ 305 Franklin Street, found a fire in one of the boilers, also had high CO levels throughout the two units.

11/23/2018 22:25 Smoke & flames visible @ 305 Franklin Street, smoke and flames was from a pit fire near the previous call, LCFD advised them to extinguish

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – NOVEMBER 2018



Little Chute

E S T A B L I S H E D 1 8 4 8

November 2018

Village Administrator Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – NOVEMBER 2018

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board on a monthly basis. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations.

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Fox Valley Metro Police Department
- Kimberly/Little Chute Library
- Parks, Recreation and Forestry Department
- Department of Public Works
- Engineering Department

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

James P. Fenlon
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
james@littlechutewi.org

Village Administrator

HIGHLIGHTS

- On November 28, 2018, the Village Board held a hearing in order to officially adopt the 2019 Budget. The budget was passed unanimously by the Board of Trustees.
- The Village Board approved a rezoning recommendation from the Plan Commission along Kelly Street, approved a development Agreement with Faith Technologies for a new manufacturing facility, and took other efforts related to the 2019 budget with regards to fees.
- Continued work with a number of industrial and commercial developers regarding future opportunities in the Village of Little Chute.
- Worked with staff and the Utility Commission to see that the each Utility had an effective budget in place for approval for 2019.
- The village closed on a façade improvement loan with Mary and Lyle Thiel at 820 Madison Street.
- Participated in the Kiwanis Christmas Parade with the Village President.
- Worked with Department Heads and the Board of Trustees on the finalization of the 2019 budget.
- Celebrate employees who are celebrating milestone anniversaries working with the Village of Little Chute.

TOP PRIORITIES FOR DECEMBER

- Work with staff and the Board to approve a number of site plans for ID Park expansions. In addition, the Board will be taking action on a significant industrial development opportunity.
- Continue to work on numerous development opportunities across the village and finalize a number of documents related to those developments, including CSMs, rezoning and development agreement review/adoption.
- Work with the Village's auditors to have a presentation for the Board of Trustees on the 2017 Comprehensive Annual Financial Report and audit.
- Host a year in review all hands meeting with all staff and host the 2018 Christmas employee luncheon.
- Finalize a number of efforts related to operations, strategic planning and get the 2019 schedule in front of the Board of Trustees.
- Finalize all employee/department head personnel evaluations and report the results to the Board of Trustees.

Clerk

HIGHLIGHTS

The results are in! November's election ended with 79% of our total registered voters coming in to exercise their right to vote, an astounding number of participants. The Winter Newsletter is finished and will be sent to the printers in early to mid-December. It takes a coordinating effort to ensure that our residents receive the most accurate and up to date information possible including the newest adopted budget, personnel changes, initiatives and important information on Holiday hours, tax payments, safety reminders and even a look back on 2018's greatest events. Visit <http://www.littlechutewi.org> and click on the Newsletter on the home page for more information.

- Facilitate the November 6th election
- Enter all election day registrations into our WisVote system
- Organize and deliver all election materials and ballots
- Complete recording of results to county
- Finish the Winter Newsletter
- Complete social media postings and tracking
- Agendas and Minutes for 5 meetings
- Maintenance reports
- Supply/calendar ordering
- Operator and Solicitor licensing
- Village Hall and Civic Center scheduling

TOP PRIORITIES FOR DECEMBER

- Proof/finalize Winter Newsletter and send to print for distribution
- Plan and facilitate the holiday party
- Close out election with County and State
- Agendas and Minutes for 5 meetings
- Schedule access for special events and meetings
- Maintenance reports
- Social media and website monitoring/posting/tracking
- Order supplies
- Room rentals for Civic Center and Village Hall
- Operator and Solicitor licensing

CLERK'S OFFICE DATA FOR NOVEMBER

Village of Little Chute Website and Social Media Metrics - November 2018						
	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Website Visits	8,522	8,157	4.47%	156,772	146,733	6.84%
Website Page Views	11,950	14,415	-17.10%	210,623	177,423	18.71%
Facebook Likes	3,110	2,372	31.11%			
Facebook Reach	49,362	62,194	-20.63%	714,341	600,190	19.02%
Village Hall Blog View	774	557	38.96%	6,099	8,936	-31.75%
Instagram Followers	419	196	113.78%			
Twitter Followers	317	229	38.43%			
Twitter Impressions	1,494	1,660	-10.00%	51,912	50,543	2.71%

Community Development

HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, schools and commercial projects.
- DOR annual assessors meeting at NWTC
- Met with consultants regarding building and subdivision projects.
- Attended ECWRPC Smart Communities, Smart Corridors meeting in Neenah
- Attended and assisted Plan Commission with numerous items.

TOP PRIORITIES FOR DECEMBER

- Meet with builders and owners about upcoming commercial projects.
- Meet with developers regarding new projects.
- Attend Design Review Meetings.
- Continued Inspections of homes, apartments, schools and commercial projects.
- Assist developers and engineers with zoning requirements.
- Pre con meetings for new subdivision.
- LCBA monthly meeting.

COMMUNITY DEVELOPMENT NOVEMBER DATA

Community Development Department 2018 Permit Data			
	November-18	2018 TOTALS	2017 TOTALS
Permits Issued	46	594	644
Property Complaints	4	53	37
Property/Field Inspections	80	836	1067
Letters Sent		0	0
Action Corrected	1	39	21
Referred for Action		6	0
Ongoing	3	14	16
Community Development Department 2018 Permit Data			
	November-18	2018 TOTALS	2017 TOTALS
Permits Issued	46	594	644
Permit Fees	\$15,600	\$226,930	\$114,330
Permit Value	\$402,082	\$41,451,120	\$35,708,279

Finance Department

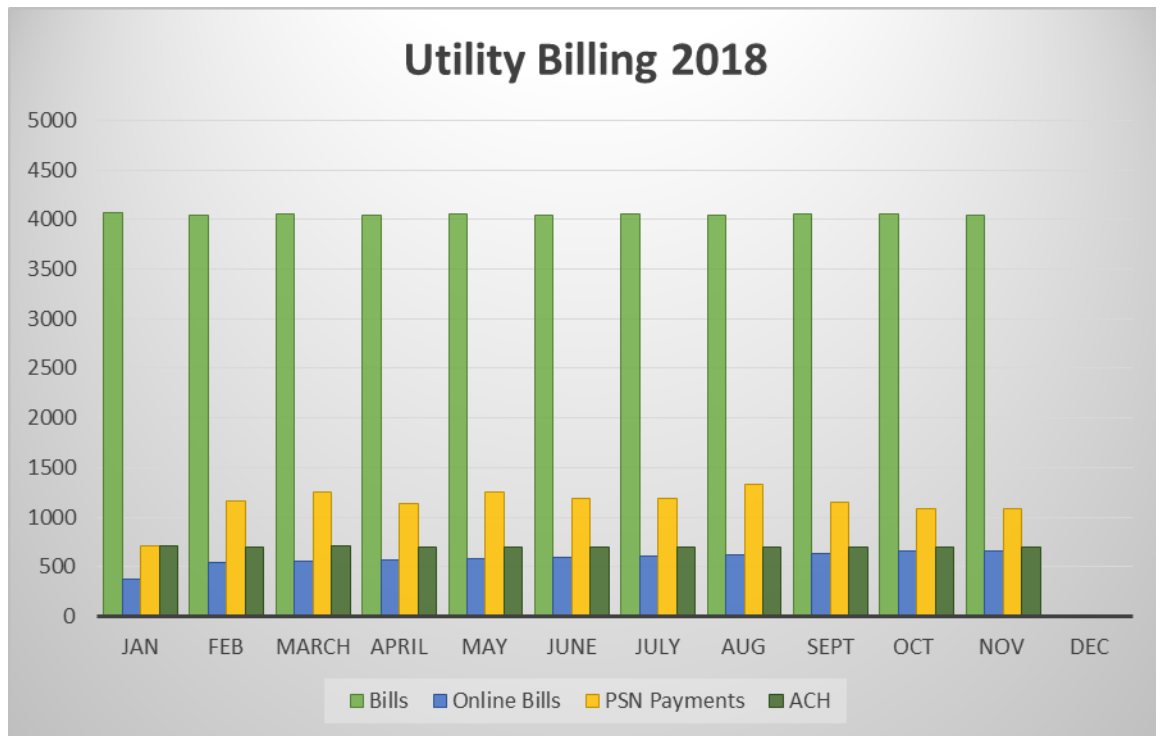
HIGHLIGHTS

- 4,045 Utility Bills created and 699 ACH payments processed by Finance Department.
- 53 Service Orders (Final Reads, High/Low Reads, Meter Installations) for Utility Billing created and coordinated with MCO.
- 662 Ratepayers opted out of postcard billing and 1,083 ratepayers utilized PSN for payments through November, 2018.
- 0 Landlord Notices were mailed for tenant delinquency notification, rather, 483 tax cert notices were sent to owners and 252 tax cert notices were sent to landlords.
- Finalized 2017 Audit.
- Finalized the 2019 Budget.
- On-boarded the new Accounting/Payroll Clerk.

TOP PRIORITIES FOR DECEMBER

- Distribute 2019 budget binders to Village Board and staff.
- Submit pertinent budgetary and levy paperwork to the State and County.
- Finalize and mail tax bills.
- Begin year-end preparation for auditors.

FINANCE DEPARTMENT NOVEMBER DATA





HIGHLIGHTS

ADMINISTRATION

- With the change of the both villages crossing guards coming back to Metro at the start of the new year, we are expecting a smooth/seamless transition. We are planning a meeting with the crossing guards sometime in December to go over the logistics of this change.

FACILITIES

- If you have been to the police dept. lately you may have noticed some changes to our lobby. We have a video screen that now serves as sort of an informational kiosk. The screen has a looped slide show that presents a variety of information to the public while they might be waiting in our lobby.
- Just want to remind everyone that we now have a secure, medication disposal box in our lobby. The box was free through a grant from CVS Pharmacies. To date, we have collected over 20 lbs. of unwanted medications in the box.

FLEET

- The new squad cars have had their graphics installed. Two noted changes would be the inclusion of an America Flag on the rear, sides and the incorporation of both villages' logos on the rear lift gate. I would also note that new squads are solid black in color vs. the dark blue that we currently have.

PATROL

- Winter parking restrictions are now in effect. Officers issued about 30 parking citation this past weekend.

INVESTIGATIONS

- Numerous drug complaints were investigated by Metro while working cooperatively with the Lake Winnebago Area Metro Drug Unit.
- Our investigator has conducted multiple digital forensic evidence extractions from various personal electronic devices and computers related to several child porn/child enticement cases.

TRAINING AND SPECIAL EVENTS

- Officer Jaimie Coonen has completed field training and is now on solo patrol.
- Metro officers assisted with the Little Chute Christmas Parade and also conducted extra patrol for the Kimberly Christmas at the Pond event.
- On Saturday the 1st, several Metro officers and myself attended the Christmas Lights of Wisconsin event at the Fox Cities Stadium. Area law enforcement personnel helped to stuff bags with various items that are to be handed out to less fortunate people in the area. We also receive about \$3,000.00 in various shopping cards to be handed out.
- We are also selling calendars at the PD from this program. Area law enforcement agencies are represented during each month on the calendar. Metro is featured in November of 2019. Calendars are \$20.00 each. I have intentionally darkened the photo of our department in the hopes of enticing more of you into purchasing the calendar to see our photo.

FVMPD NOVEMBER DATA12/12/18
13:31FOX VALLEY METRO POLICE DEPARTMENT
Law Total Incident, by Agency, Reported Offenses4770
Page: 1

Reported Offense	Total Incidents
Agency: FOX VALLEY METRO POLICE DEPT	7257
ACC ACCIDENT	191
ALC ALCOHOL	2
ALRM ALARM	46
ANML ANIMAL	109
ASLT ASSAULT	1
ASST ASSIST	353
AVEH ABANDONED VEH	27
BIKE BICYCLE STOP	4
BURG BURGLARY	7
CALL 911 CALL	86
CH51 EMERGENCY COMM	1
CIVL CIVIL MATTER	10
CRIP CRIME PREVENTION	553
DC DISORDERLY CONDUCT	1
DEAD DEATH	1
DIST DISTURBANCE	120
DOM DOMESTIC	27
DRUG DRUGS/DRUG OVERDOSE	24
DTP DAMAGE TO PROPERTY	31
FIRE FIRE/HAZMAT/SPILLS	8
FRAU FRAUD	35
FWRK FIREWORKS	4
HARS HARASSMENT	56
HZRD HAZARD	72
JUV JUVENILE	48
LAF LOST AND FOUND	52
LOUT LOCKOUT HOME/VEH	35
MED MEDICAL	157
MISS MISSING PERSON	5
OPDR OPEN DOOR	50
ORD ORDINANCE	70
PARK PARKING	65
PNB PNB	10
SOFF SEX OFFENSE	15
SUIC SUICIDE	1
SUSP SUSP INCIDENT/PERSON/VEH	172
THFT THEFT/ROBBERY	83
TRAN TRANSPORT	1
TRES TRESPASS	7
TRSF TRAFFIC SAFETY	95
TRUA TRUANCY	2
TS Traffic Stop	1648
VIOL VIOLATION COURT	20
WEAP WEAPON	1
WELF WELFARE CHECK	212
WRNT WARRANT	12
Total Incidents for This Agency:	11787
Total Incidents for This Report:	11787

Kimberly/Little Chute Joint Public Library

HIGHLIGHTS

- Fox Cities Book Festival completed & Reads Author Announced –Mathew Desmond “Evicted”
- Winter Program Planning Complete
- Reviewed STEAM Program, program will be run in Little Chute for next session, Kimberly program will be discontinued.
- Nina & Steve completed LEAN for Government certificate through FVTC

TOP PRIORITIES FOR DECEMBER

- Collection Development, Complete weeding of non-fiction 600s, Trial collection management software
- Add budgeted replacements while retaining functioning hardware, this will move us closer to meeting library standards in technology. Equipment is typically replaced at warranty expiration, moving forward equipment will be replaced when repair is no longer feasible. OWLS establishes specifications and orders directly through the vendor for best pricing. In addition to all network maintenance, OWLS provides additional support for all software and equipment within the warranty period at no additional cost to member libraries.
- Public Printing Equipment Staff Training and Public cues.
- Website/Social media Press Release review and strategy development.
- Develop annual library staff training schedule. Review training checklist and documentation.
- Recruit members to the Friends of the Library.
- Renew Strategic Planning – Surveys have been released to Library Board and Library users. Community Survey is in development.
- Reschedule Transit Bin Study
- Review/update Volunteer Program
- Begin planning for open holds shelves.
- Add 1-2 staff location to public space in Kimberly.
- Review Shelving for Magazines – users are finding it difficult to navigate back issues.
- ILS (Catalog) merger (Winnebago/Outagamie Waupaca/Nicolet) discussion – Facilitator has been hired
 - Under current plan an ILS Director will be hired by a joint board with representation from libraries and system staff.
 - Issues pertaining to resource sharing will be reviewed by library directors.

MONTHLY STATISTICS REPORT - KIMBERLY-LITTLE CHUTE PUBLIC LIBRARY - NOVEMBER 2018

		Current Month KIM	Current Month LIT	Current Month Combined	YTD Combined	Previous Year Comparison	% Change
Circulation		11741	8234	19975	202125	19081	5%
Self Check included above		1529	1568	3097			
		13%	19%				
Collections	Title count	40618	39978	80596		83300	-3%
	Item count	42501	41432	83933		87132	-4%
Computer Use		572	334	906	10929	1034	-12%
Wireless	Unique Devices	473	495	968	10084	842	15%
	Daily average	34	33	67		71	-6%
Interlibrary Loan	Items borrowed	2772	2221	4993	65847	4959	1%
	Items loaned	3656	2976	6632	63522	5103	30%
Overdrive Usage (Previous mo	eBook uses	668	476	1144	10677	902	27%
Overdrive Usage (Previous mo	Audiobook uses	317	129	446	6350	515	-13%
RB Digital	Magazine uses	26	133	159	554	11	1345%
Patron Visits		4832	3648	8480	102,884	9034	-6%
Programming	Adults	11	11	22	74	14	57%
	Children	10	2	12	92	7	71%
	Teens			0	9	0	
	Community (all ages)			0	7	6	-100%
				0			
Program Attendance	Adults	98	123	221	1,048	122	81%
	Children	125	53	178	4,748	230	-23%
	Teens			0	100	0	
	Community (all ages)			0	322	23	-100%
				0			
Drop-In Programming	Literacy stations	2	2	4		4	0%
	Participation	252	250	502		197	155%
Web Site Hits				0		8032	-100%
Social Media	Facebook fans			1714		1324	29%
	Pinterest followers			169		162	4%
	Twitter followers			109		110	-1%
	YouTube views			25807		24334	6%

Hoopla

	September	October	November	December	January	February
Audiobook	158	168	126	40		86
Comics	14	18	3	4		22
Ebook	52	52	61	43		66
Movie	15	24	15	23		32
Music	13	15	17	16		19
Television	10	11	13	1		17
	March	April	May	June	July	Aug
Audiobook	111	105	101	127		127
Comics	8	8	15	11		13
Ebook	48	57	59	41		50
Movie	34	23	16	27		22
Music	24	33	20	18		26
Television	8	14	15	20		13

Parks, Recreation and Forestry Department

HIGHLIGHTS

- Bathrooms and all park facilities were shut down for the season.
- Village staff went to Appleton to train on shutting down our irrigation systems. This was accomplished, and we successfully shut down our system in house.
- Entered into an agreement with GRAEF to begin final engineering and permitting for the Fox River Boardwalk.
- Completed all full-time staff reviews within the department.
- Attended Wisconsin Park & Rec Association state conference in Green Bay 11/1 & 11/2.
- Deer culling work – background checks on applicants, permits to approved hunters, listing of hunters and rules to FVMPD, placed park closed ads in paper, Facebook post regarding park closed for culling, no trespassing and park closed signage for crew to post in park.
- Chute-ing Stars Competitive Dance Team (5th thru 8th graders) competed in two dance invites. On 11/3 they competed in Hortonville and placed 1st in Pom, 1st in Kick, and 2nd in Jazz. On 11/10 they competed in Wauwatosa and placed 1st in Pom, 1st in Kick, and 3rd in Jazz; their pom routine was also awarded highest score from Side A for the entire competition.
- Notified that donation request to Little Chute Jaycees for assistance in replacing jets football practice jerseys was approved; donation of \$750 towards replacement cost billing.

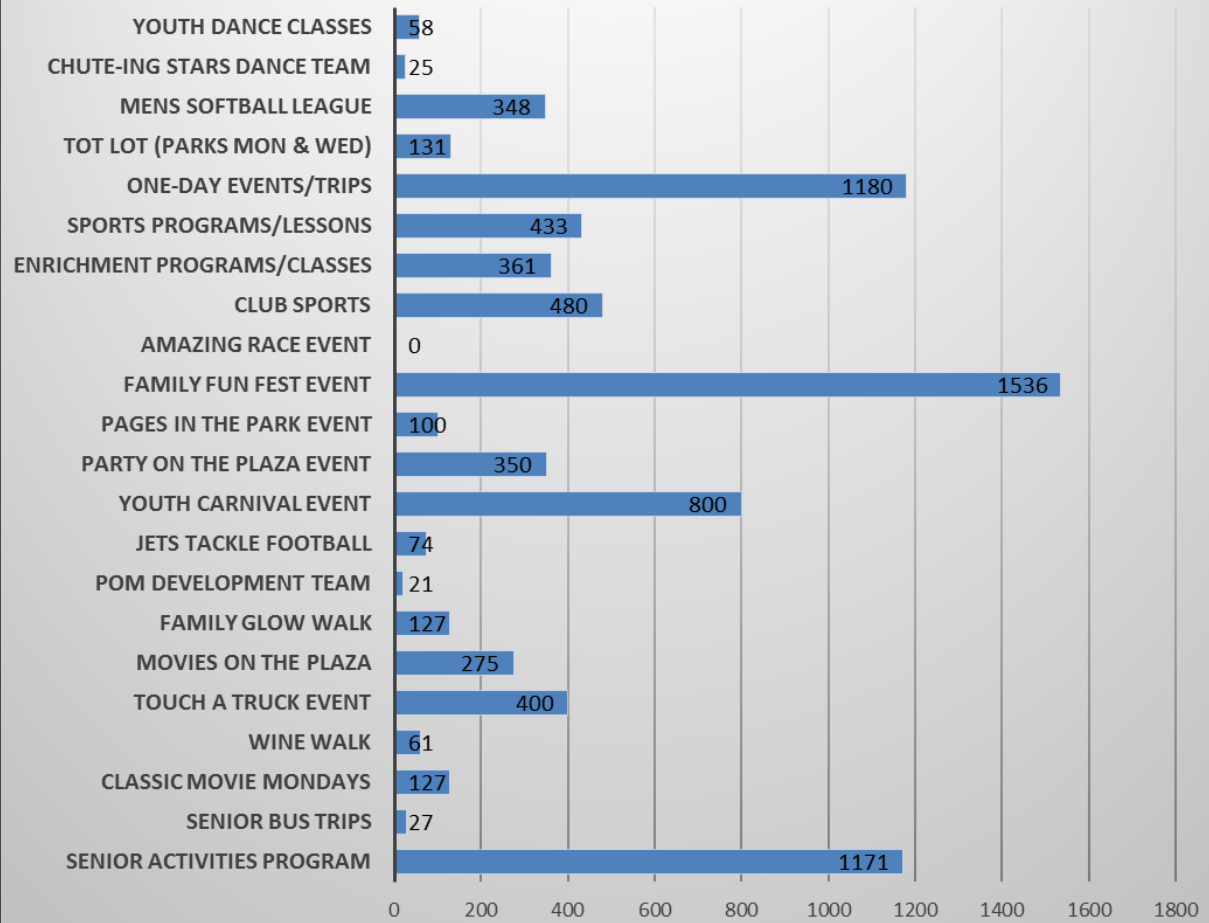


TOP PRIORITIES FOR DECEMBER

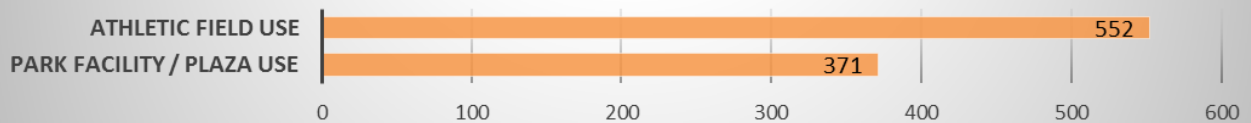
- Host the annual deer culling within Heesakker Park
- Install the ice rink at Heesakker Park.
- Meet with WI DNR, CORP of Engineers, and Kaukauna Utilities to work through permitting for the Fox River Boardwalk.
- Work with Fox Valley Metro staff to transition Crossing Guards
- Prep work for 2019 park projects such as the Creekview Park trails and playground, Island Park Shelter, Legion 1 baseball field work, pool pump and filter basket replacements.
- Pom Development Team (4th thru 6th graders) to perform as elementary school level team during the Little Chute High School Holiday Dance Invite 12/8.
- Chute-ing Stars Competitive Dance Team (5th thru 8th graders) to perform at dance invite in Ashwaubenon 12/1 and in Little Chute Holiday Invitational 12/8.
- Tree City USA application submittal online – spreadsheet detailing 2018 expenses, work plan, signed proclamation, Arbor Day event pictures, paid invoices, budget, etc.
- Prep work for winter dance registration – meeting with lead instructor, create classes in RecDesk, promote registration which begins mid-January.
- Beginning work on planning for 2019 spring & summer programs.
- Final planning for Home Alone / Sitter Course – materials to all students, class list to instructor, room setup and keys, check-in.



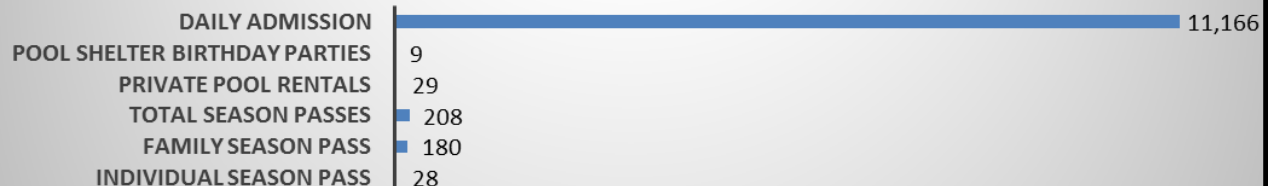
2018 Year-To-Date PROGRAM PARTICIPATION



2018 Year-To-Date SHELTER/FACILITY/FIELD USAGE



2018 TO-DATE POOL PARTICIPATION COUNTS (84 Days of Operation)



Department of Public Works

HIGHLIGHTS

- Completed leaf collection in the Village for the year. In the spring stickers can be purchased for weekly curbside pickup of bagged leaves or purchase/renew yard waste card.
- Prepared fleet for upcoming snow collection. Reviewed snow plow routes. Set up snow fence.
- Completed placement of seasonal banners on street lights.
- Completed performance evaluations of the DPW/Parks/Recreation and Forestry crew.

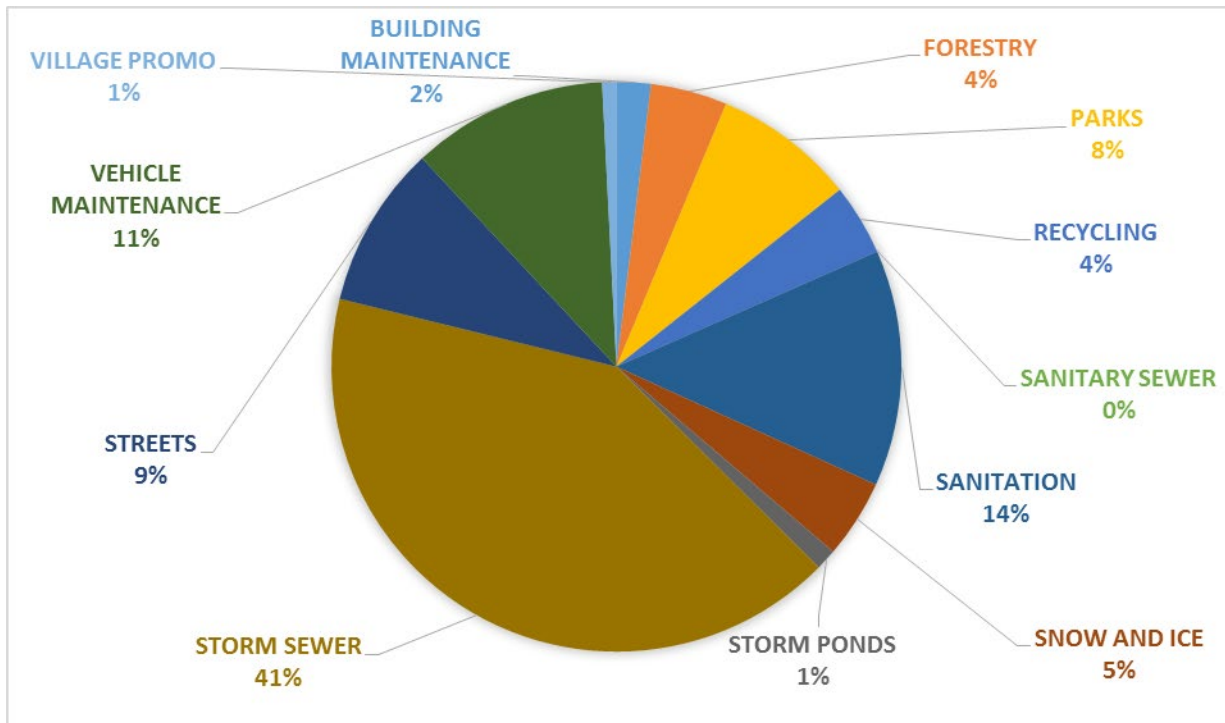
TOP PRIORITIES FOR DECEMBER

- Close yard waste site for the season.
- Held joint snow (December 4th) meeting with Fox Valley Metro Police Department to discuss snow/ice control and snow safety.
- Install “No Parking” signs on Freedom Rd. – North of Evergreen Dr.

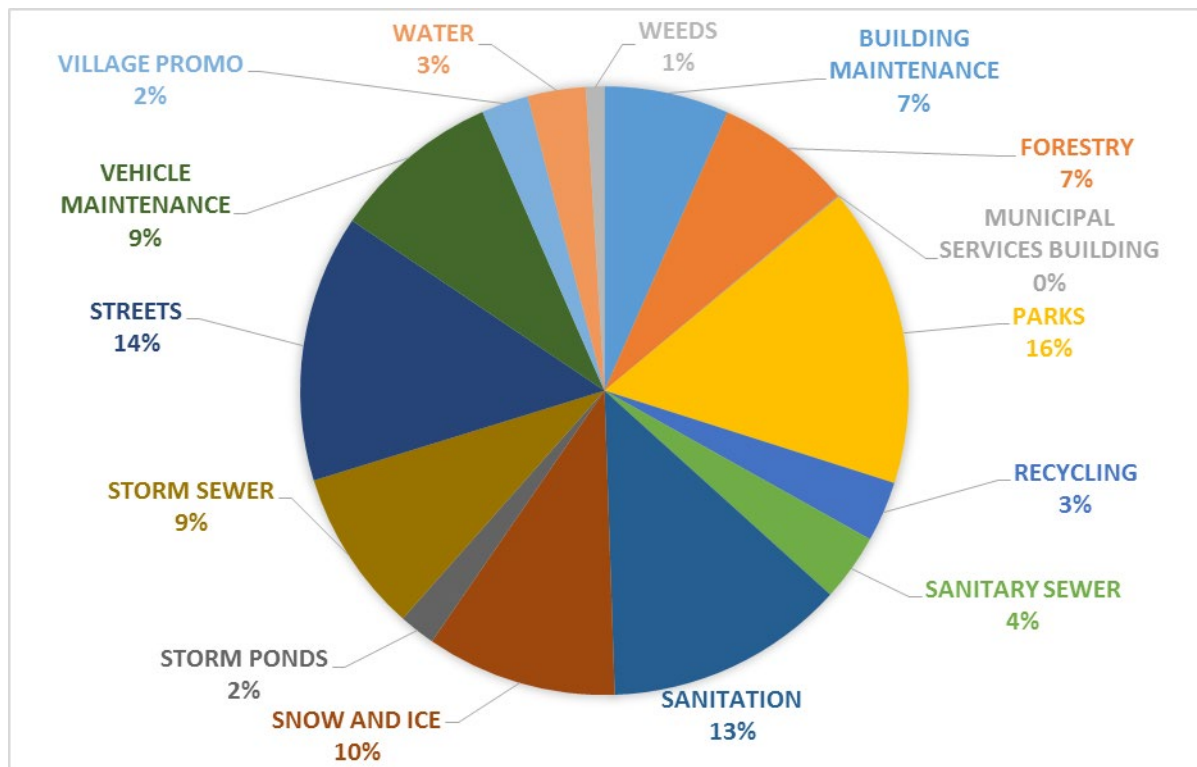


Joint snow meeting with the Fox Valley Metro Police Department to plan for 2018/2019 snowfalls.

NOVEMBER Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Hours Worked Year to Date (Includes Full & Part-time Hours)



Engineering Department

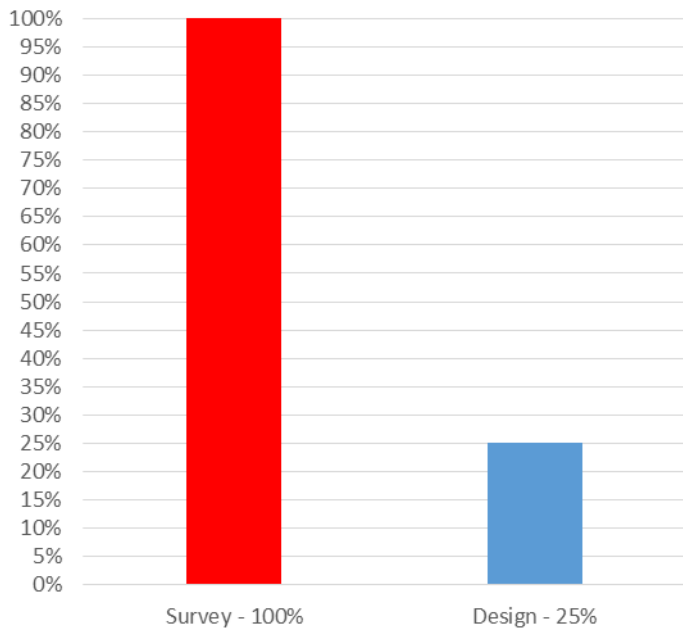
HIGHLIGHTS

- **Evergreen Drive Concrete Paving** - Design has begun for this project but is in the preliminary stage.
- **2018 Bohm Drive Water Main Reconstruction** - Design has been completed along with bidding the work.
- **Northeast Sanitary Sewer Extension** - Design was completed along with bidding the work.
- **Buchanan Road Water Main Extension** - Design was completed along with bidding the work.
- **Village of Little Chute Staff Engineer** - We continue to seek a qualified candidate for this position.
- **2019 Park Avenue – Street Reconstruction** - Continue with design and develop specifications and bid form for Park Avenue Street Reconstruction Project.

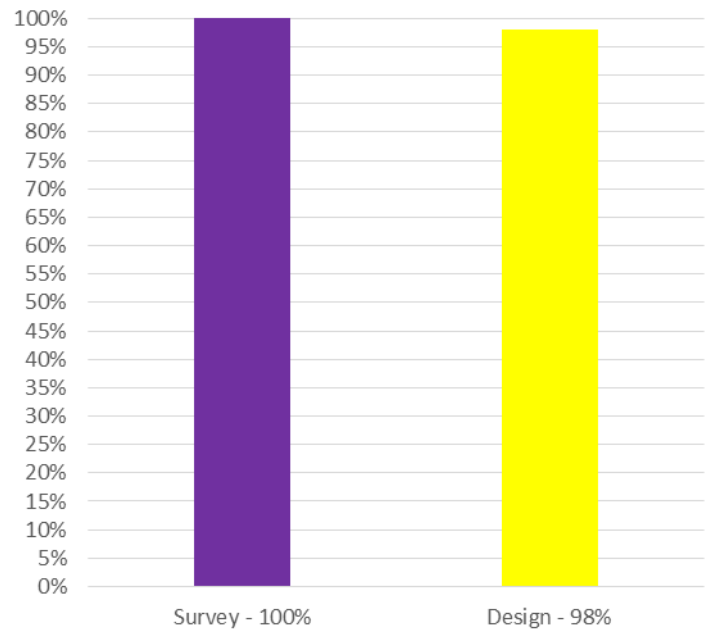
TOP PRIORITIES FOR DECEMBER

- **Evergreen Drive Concrete Paving** - Continue design work for storm sewer and concrete pavement for Evergreen Drive from French Road to Holland Road.
- **2018 Bohm Drive Water Main Reconstruction** - Bids have been received and awarding the water main relay project is expected to occur by the end of December, permitting is in process and the project is on schedule to start this spring.
- **Northeast Sanitary Sewer Extension & Buchanan Road Water Main Extension** - The proposed sanitary sewer and water main extension will serve the new residential development (North Little Chute Estates). Design is complete and bids have been received, permitting is in process and the project is on schedule to start in late December or early January.
- **2018 Reconstruction Projects – Hayes, Wilson, Downtown Storm Sewer** - Engineering is waiting to receive final pay applications for these projects in order to compare actual costs to the Final Engineer's Report for assessed costs to property owners. A recommendation to adjust costs will be provided after this comparison is made.

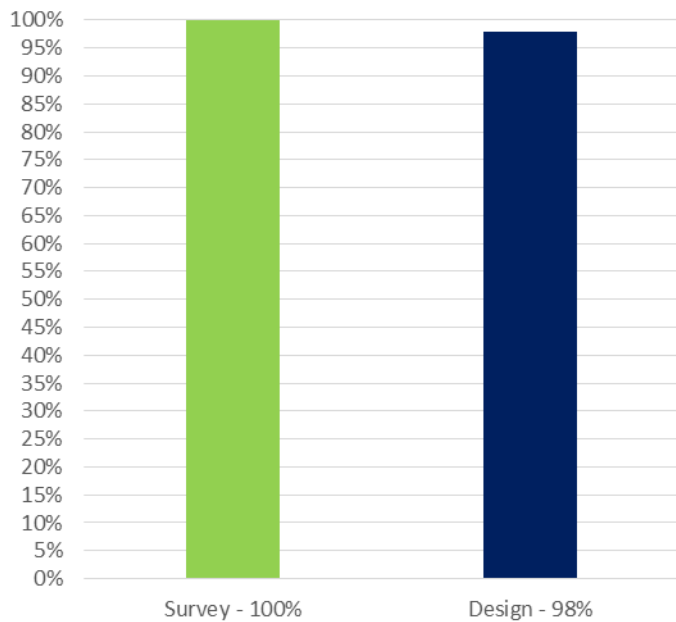
West Evergreen Drive



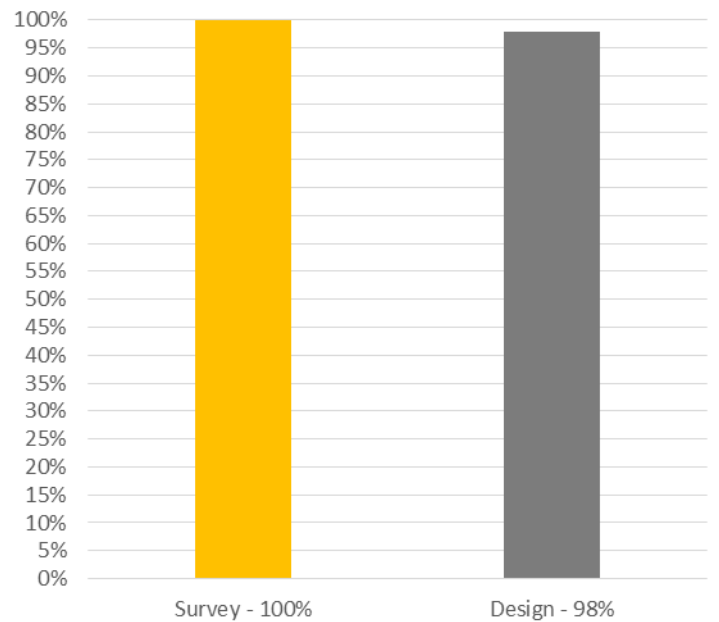
Northeast Sanitary Sewer Extension



Bohm Drive Water Main Reconstruction



Buchanan Road Water Main Extension



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING DECEMBER 12, 2018

Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: Trustee Peterson, Trustee Peerenboom,
Trustee Van Lankvelt, Trustee Smith,
President Vanden Berg, Trustee Hietpas

EXCUSED: Trustee Elrick

ALSO PRESENT: James Fenlon, Jim Moes, Valerie Clarizio, Kent Taylor,
Laurie Decker

Public Appearance for Items not on the Agenda

None

Approval of Minutes

Minutes of Regular Board Meeting of December 5, 2018

Moved by Trustee Smith, seconded by Trustee Peterson to Approve Minutes of the Regular Board Meeting of December 5, 2018

Ayes 6, Nays 0 – Motion Carried

Presentation—Kerber Rose 2017 Comprehensive Annual Financial Report

Joe Galarowicz from Kerber Rose went over the Annual Financial Report for 2017

Action— Adopt Resolution No. 35, Series 2018 SRM, LLC CSM

Director Moes advised that the Plan Commission approved this CSM to adjust the lot purchased by SRM, LLC from their neighbor and recommends approval by the Village Board

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Adopt Resolution No. 35, Series 2018 SRM, LLC CSM

Ayes 6, Nays 0 – Motion Carried

Action— Adopt Resolution No. 36, Series 2018 Bank of Kaukauna CSM

Director Moes advised that the Plan Commission approved this CSM to create a lot that is larger along with the building. plan is to sell some parcels and recommends approval from the Village Board

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Adopt Resolution No. 36, Series 2018 Bank of Kaukauna CSM

Ayes 6, Nays 0 – Motion Carried

Action— Adopt Resolution No. 37, Series 2018 PBJ Holdings

Director Moes advised that the Plan Commission approved this CSM that it is a change from a previously approved CSM due to new buyers and recommends approval from the Village Board

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Adopt Resolution No. 37, Series 2018 PBJ Holdings

Ayes 6, Nays 0 – Motion Carried

Action— Adopt Resolution No. 38, Series 2018 the Final Plat for Little Chute North Estates

Director Moes advised that the Plan Commission approved this CSM and is recommending approval from the Village Board with a few details being worked out with our Public Works and Engineering Departments

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Adopt Resolution No. 38, Series 2018 the Final Plat for Little Chute North Estates

Ayes 6, Nays 0 – Motion Carried

Action— Adopt Resolution No. 39, Series 2018 Lappen Security CSM

Director Moes advised that the Plan Commission approved this CSM for Lappen Security who are buying land from a neighbor and will turn it into one lot

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Adopt Resolution No. 39, Series 2018 Lappen Security CSM

Ayes 6, Nays 0 – Motion Carried

Unfinished Business

None

Items for Future Agendas

None

Closed Session:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. Economic Development

Moved by Trustee Smith, seconded by Trustee Peterson to Enter into Closed Session

Ayes 6, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee Peterson to Exit Closed Session

Ayes 6, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Smith, seconded by Trustee Peterson to Adjourn the Committee of the Whole Meeting at 6:53 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: Michael R. Vanden Berg, Village President

Attest: Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 40, SERIES OF 2018

WHEREAS, *COLETTE KAMPO* as the owner of property located at 200 Karen Drive have agreed to the sale of the property which is located in the S1/2 NE SE SEC9 T21N R18E, Containing .31 acres, to the Village of Little Chute; and

WHEREAS, the owner have accepted an offer to purchase; and

WHEREAS, this property is anticipated to be needed for future village needs; and

WHEREAS, the Village of Little Chute Board of Trustees does find that the purchase of this property is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Village purchase for \$180,000.00 the property being described as; W100FT OF E543.25FT OF N135FT S1/2 NE SE SEC9 T21N R18E .31AC M/L; and
2. The Seller is allowed to occupy home until June 1, 2019 with no charge for rent.
3. The Seller is responsible for all maintenance, repairs, and utilities during post-closing occupancy
4. That the Village Clerk, and/or Village Administrator, and/or Village President are hereby authorized to execute such documents and make payment as necessary to complete the purchase of afore described property.

Date introduced, approved and adopted: December 19, 2018

VILLAGE OF LITTLE CHUTE:

By: _____
Michael R. Vanden Berg, Village President

By: _____
Laurie Decker, Village Clerk

Village of Little Chute
Engineering Department

REQUEST FOR BOARD'S CONSIDERATION

ITEM DESCRIPTION:	Award of 2018 December Utility Projects						
REPORT PREPARED BY:	Christopher L. Murawski, P.E.						
REPORT DATE:	December 19, 2018						
ADMINISTRATOR'S REVIEW / COMMENTS: No additional comments to this report _____ See additional comments attached _____							
EXPLANATION: <p>On December 13, 2018 bids were opened for the 2018 December Utility Projects, Contract Number 2018004. The utility extensions and water main relay are located on Bohm Drive (water relay) and Buchanan Road (sanitary and water extension).</p> <p>Six bids were received for construction ranging in cost from \$705,471.15 to \$879,464.26 for the base bid. The bid tabulation is attached for your review. The low bid was submitted by Donald Hietpas and Sons Inc. of Little Chute, WI in the amount of \$705,471.15 as compared to the original Engineer's Cost Opinion for construction of \$901,710.50. This contractor appears to be a responsible bidder and qualified to perform the work.</p> <p>A cost breakdown for individual projects are as follows:</p> <table><tr><td>Bohm Water Main Reconstruction</td><td>\$ 363,590.95 Contractor</td><td>\$370,000.00 CIP</td></tr><tr><td>Buchanan Sanitary Sewer and Water Extension....</td><td>\$343,880.20 Contractor</td><td>\$531,710.50 Opinion</td></tr></table> <p>Alternate No. 1 from Donald Hietpas and Sons Inc. was provided to replace a number of defective concrete panels in Bohm Drive (500 S.Y.) for the amount of \$31,399.45. These panels are adjacent to the water main relay work and it would be cost effective to replace them at the time of pavement restoration for the water main relay. This work would place the Bohm Water Main relay project over budget and would require adjustment to the 2019 CIP budget.</p> <p>Alternate No. 2 from Donald Hietpas and Sons Inc. is in the amount of -\$7,083.80 for an alternate alignment on the west side of the right of way to extend the sanitary sewer in Buchanan Road. This is required because full access to the right of way is not attainable at this time.</p>		Bohm Water Main Reconstruction	\$ 363,590.95 Contractor	\$370,000.00 CIP	Buchanan Sanitary Sewer and Water Extension....	\$343,880.20 Contractor	\$531,710.50 Opinion
Bohm Water Main Reconstruction	\$ 363,590.95 Contractor	\$370,000.00 CIP					
Buchanan Sanitary Sewer and Water Extension....	\$343,880.20 Contractor	\$531,710.50 Opinion					
RECOMMENDATION: <p>It is the recommendation of the Village Engineer to award the contract for the 2018 December Utility Projects, Contract No. 2018004 to Donald Hietpas and Sons Inc. of Little Chute, WI. It is also recommended to Include Alternate No. 1 and Alternate No. 2 for the total amount of \$729,786.80.</p>							

Contract No. 2018004

Summary of Project Costs

Contractor: Carl Bowers & Sons
Construction

Date: Thursday, 12/13/2018

Contract Value

Total Bohm Drive Water Relay

376,338.29

Total NE Sanitary Sewer Ext. & Buchanan Water Main Extension

337,518.00

TOTAL BASE BID

\$ 713,856.29-

Total Increase for Alternate #1

32,240.50

Total Difference from Base Bid for Alternate #2

- 11,185.00

PROJECT TOTAL IF BOTH ALTERNATE 1 & 2 ARE SELECTED

\$ 734,911.79-

Contract No. 2018004

Summary of Project Costs

Contractor: Advance Construction

Date: Thursday, 12/13/2018

Contract Value

Total Bohm Drive Water Relay

406,099.53

Total NE Sanitary Sewer Ext. & Buchanan Water Main Extension

374,158.15

TOTAL BASE BID

\$ 780,257.68-

Total Increase for Alternate #1

30,558.75

Total Difference from Base Bid for Alternate #2

- 13,343.40

PROJECT TOTAL IF BOTH ALTERNATE 1 & 2 ARE SELECTED

\$ 797,473.03-

Contract No. 2018004

Summary of Project Costs

Contractor: Jossart Brothers, Inc.

Date: Thursday, 12/13/2018

Contract Value

Total Bohm Drive Water Relay

394,934.10

Total NE Sanitary Sewer Ext. & Buchanan Water Main Extension

360,112.75

TOTAL BASE BID

\$ 755,046.85

Total Increase for Alternate #1

32,1052.70

Total Difference from Base Bid for Alternate #2

-18,027.40

PROJECT TOTAL IF BOTH ALTERNATE 1 & 2 ARE SELECTED

\$ 769,1672.15

Contract No. 2018004

Summary of Project Costs

Contractor: Donald Thielpas & Sons

Date: Thursday, 12/13/2018

Contract Value

Total Bohm Drive Water Relay

363,590.95

Total NE Sanitary Sewer Ext. & Buchanan Water Main Extension

341,880.20

TOTAL BASE BID

\$ 705,471.15

Total Increase for Alternate #1

31,399.45

Total Difference from Base Bid for Alternate #2

-7,083.80

PROJECT TOTAL IF BOTH ALTERNATE 1 & 2 ARE SELECTED

\$ 729,786.80

Contract No. 2018004

Summary of Project Costs

Contractor: PTS Contractors

Date: Thursday, 12/13/2018

Contract Value

Total Bohm Drive Water Relay

454,507.66

Total NE Sanitary Sewer Ext. & Buchanan Water Main Extension

408,953.60

TOTAL BASE BID

\$ 863,461.26

Total Increase for Alternate #1

32,381.50

Total Difference from Base Bid for Alternate #2

- 10,485.00

PROJECT TOTAL IF BOTH ALTERNATE 1 & 2 ARE SELECTED

\$ 885,357.76

Contract No. 2018004

Summary of Project Costs

Contractor: Dorner, Inc

Date: Thursday, 12/13/2018

Contract Value

Total Bohm Drive Water Relay

472,717.96

Total NE Sanitary Sewer Ext. & Buchanan Water Main Extension

406,746.30

TOTAL BASE BID

\$ 879,464.26

Total Increase for Alternate #1

34,927.00

Total Difference from Base Bid for Alternate #2

- 22,960.00

PROJECT TOTAL IF BOTH ALTERNATE 1 & 2 ARE SELECTED

\$ 891,431.26

VILLAGE OF LITTLE CHUTE
RESOLUTION NO. 41, SERIES OF 2018

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2018 GENERAL FUND
BUDGET AND FOX VALLEY METRO POLICE DEPARTMENT SPECIAL REVENUE
BUDGET**

WHEREAS, the 2018 appropriations need to be adjusted for the General Fund Budget and Fox Valley Metro Police Department Special Revenue Fund Budget; and

WHEREAS, increased appropriations in the amount of \$110,000.00 are required in the Fox Valley Metro Police Department Budget in the vehicle replacement line, legal line, and overtime line, appropriations from the 2018 General Fund fund balance are required in the amount of \$110,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Little Chute, Wisconsin, that:

The budget adjustments as stated above are hereby budgeted and appropriated in 2018, as applicable.

Introduced, approved and adopted: December 19, 2018

VILLAGE OF LITTLE CHUTE

By:

Michael Vanden Berg, Village President

Attest:

Laurie Decker, Village Clerk

Village of Little Chute

REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: 2018 Audit Engagement Letter – Kerber Rose Certified Public Accountants

PREPARED BY: Valerie Clarizio, Finance Director

REPORT DATE: December 12, 2018

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report _____

See additional comments attached Additional Comments in Bold under Explanation

EXPLANATION:

Attached please find the 2018 Audit Engagement Letter proposed by Kerber Rose Certified Public Accountants. The fee proposed is \$41,000, a 3.5% increase over the prior year. It is my understanding the Village has contracted with Kerber Rose for at least a decade.

Administrator Comments: The village has a longstanding relationship with Kerber Rose, which is beneficial when it comes to audits, particularly when a new Finance Director is getting up to speed in their role. After discussion with the Finance Director, it would be our recommendation to approve the 2018 Audit Engagement Letter with Kerber Rose with the intention that we may look at an RFP process for the 2019 audit. This would ensure that from a cost perspective, we are in a good position.

RECOMMENDED ACTION

Approve the attached 2018 Audit Engagement Letter with Kerber Rose Certified Public Accountants.

December 10, 2018

To the Village Board
Village of Little Chute
108 W Main St
Little Chute, WI 54140

We are pleased to confirm our understanding of the services we are to provide the Village of Little Chute for the year ended December 31, 2018. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village of Little Chute as of and for the years ended December 31, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village of Little Chute's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village of Little Chute's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Schedule of Funding Progress – Other Post-Employment Benefits
- 3) Schedule of Proportionate Share of the Net Pension Liability (Asset) and Employer Contributions – Wisconsin Retirement System
- 4) Schedule of Budgetary Comparison Schedules – Major Governmental Funds

We have also been engaged to report on supplementary information other than RSI that accompanies the Village of Little Chute's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements.

- 1) Combining Schedules – Nonmajor Governmental Funds
- 2) Schedule of Water, Wastewater, and Storm Water Utility Operating Revenues and Expenses
- 3) Schedule of Detailed Budgetary Comparison – General Fund
- 4) Statement of changes in assets and liabilities of the agency fund

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- 1) Information contained in the introductory section of the CAFR
- 2) Tables and statistical section of the CAFR

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinion. We will issue a written report upon completion of our audit of the Village of Little Chute's financial statements. Our report will be addressed to the Village Board of the Village of Little Chute. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unqualified (unmodified), we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Village of Little Chute's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will prepare the financial statements of the Village of Little Chute in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

We will also prepare the Public Service Commission Report of Village of Little Chute in conformity with the form prescribed by the Public Service Commission of Wisconsin based on information provided by you.

We will also prepare the Financial Report Form C of Village of Little Chute in conformity with the form prescribed by the Wisconsin Department of Revenue based on information provided by you.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Village; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of KerberRose SC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State of Wisconsin or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of KerberRose SC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Regulatory Agency's. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Karen Kerber, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

We estimate that our fee for these services will be \$41,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Village of Little Chute and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



KerberRose SC

RESPONSE:

This letter correctly sets forth the understanding of the Village of Little Chute.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Discussion – Traffic Study on CTH OO and French Road

PREPARED BY: James P. Fenlon, Administrator

REPORT DATE: November 9, 2018

ADMINISTRATOR'S REVIEW/COMMENTS: (See Below)

EXPLANATION: In the spring of 2018, the Village was presented with proposals for numerous County projects, including CTH OO and French Road, from the Outagamie County Highway Department. Since that time, we incorporated a temporary light project for 2019 at CTH OO in our own CIP. In the recent weeks, the County Highway Department has contacted the Village with the idea of delaying the 2019 temporary light project and conducting a more thorough study as it relates to French Road, CTH OO and future impacts with regards to Interstate I-41. For your review, the updated proposal from the County Highway Department is attached for your review.

A few things to consider when reviewing this information after a number of conversations with County Highway Staff:

1. The traffic study would be conducted by an outside firm.
2. This is a multijurisdictional road (Grand Chute, Appleton and Little Chute).
3. While the problems may be fairly obvious, a study will take into account all options, including traffic counts, future growth and the direction of the future growth and traffic into the results.

Finally, the County Provided the following information regarding this study:

"We have been monitoring traffic crashes and operations over the past several years at the intersection. Crashes at or near the intersection have gone up significantly over the past few years, compared to when I first started monitoring. A copy of my data is below. 2018 data that was available so far was 4 crashes, 1 level C. Crash injury severity increases C-B-A-K (fatality). The uptick in crashes corresponds with new housing around the JJ/French Rd area that have been built since 2014. We believe many people use French Road to get to/from 441 and 41 then using Ballard Road.

Demand definitely exists for certain movements (mostly eastbound left turns to go north on French, and southbound right turns to go towards 441), and backups are common during AM and PM peak hours. The study will look at how traffic is using French road between STH 96 and CTH JJ, and what impacts are there to the transportation network if French Road were removed, if some movements were restricted at CTH OO (say only allow left in, right in/out for French), or if a signal (or other improvements) were installed at CTH OO to accommodate all traffic.

Do note that some of these crashes reported are at the driveway to Cedar Creek off of CTH OO. Whatever we do at the intersection of French, we also need to plan what happens to the median opening for Cedar Creek. If OO/French is signalized or restricted in other ways, we should close the median opening, which then creates other issues.

The study will also look at the feasibility of which municipality would best be able to service the Grand Chute parcels south of 41 north of CTH OO long term, which may lead to a transfer of the roadway to another municipality. Other items will also be reviewed, such as long term plans for landfill and dog exercise park as two examples."

CTH	Cross St									
		2009	2010	2011	2012	2013	2014	2015	2016	2017
OO	French	3	2	2	1	3	1	7	3	7

RECOMMENDATION: Provided for information/presentation with no action at this time.

OUTAGAMIE COUNTY HIGHWAY DEPARTMENT

COUNTY / MUNICIPAL / STATE AGREEMENT

French Road Traffic and Planning Study
STH 96 to CTH JJ

DATE:	12/10/2018
PROJECT:	See Below
HIGHWAY:	CTH "OO"
LIMITS:	French Rd, 96 to JJ
MUNICIPALITY:	Village of Little Chute
MUNICIPALITY:	Town of Grand Chute
MUNICIPALITY:	City of Appleton

The signatories **City of Appleton, Village of Little Chute and Town of Grand Chute**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the County of Outagamie, through its Highway Department, hereinafter called the County, to initiate and effect the highway or street improvement

PROJECT DESCRIPTION: Agreement is for a traffic and transportation planning study for French Road, pertaining to the intersection of CTH "OO" at French Road. The existing intersection is experiencing safety, capacity and delay issues. A planning study of French Road is required to understand improvements at CTH OO. The proximity and uncertainty of the future of STH 441 may impact the intersection and roadway long term. The first step is a comprehensive study of French Road between STH 96 to CTH JJ, to help determine the future purpose and need for this roadway in relation to the entire transportation network. The cost share estimate shown is for the planning study only. Intersection design and construction to be determined at a later date.

COST ESTIMATE AND PARTICIPATION

PHASE	***** ESTIMATED COST *****								
	Total Estimated Cost	Outagamie County	%	City of Appleton	%	Village of Little Chute	%	Town of Grand Chute	
<u>CTH OO & French Rd ENGINEERING:</u>									
Traffic Planning Study	\$40,000	\$20,000	50%	\$6,666.66	16.67%	\$6,666.66	16.67%	\$6,666.66	16.67%
Intersection Design	TBD								
<u>RIGHT OF WAY:</u>	TBD								
<u>CONSTRUCTION:</u>	TBD								
TOTAL PROJECT COST	\$40,000	\$20,000		\$6,666.66	16.67%	\$6,666.66	16.67%	\$6,666.66	16.67%

This request for the programming, design and construction is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such request for the designated Municipality and upon acceptance by the Highway Commissioner shall constitute an agreement between the County and the Municipality unless specifically modified or amended by supplemental written agreement between the County and the Municipality.

Terms and Conditions

1. When Federal Funds are involved, the improvement will be subject to the applicable Federal Aid Highway Acts and Regulations of the Federal Highway Administration, U.S. Department of Transportation.

2. This is a joint agreement between the County and the Municipality. The Municipality will be kept informed on the project status and will have input regarding the project. This project will be administered under the County Administrative Rule 10-02.
3. If the Municipality should withdraw the project, it will pay to the County any cost that has been incurred by the county on behalf of the project.
4. The project cost in the agreement is an estimate. The Municipality will be invoiced periodically, and agrees to pay based on actual costs incurred. Such costs may be greater or less than the estimated amount, however, the Municipality acknowledges that costs between the time this agreement is executed and the actual time of construction can vary.
5. The County's obligation to perform under this contract shall be subject to County Board appropriation of funds sufficient to fund the County's obligations herein.
6. The County and Municipality agree and understand that the Municipality is reserving its rights to assess any and all costs incurred by the Municipality for this project. The Municipality and County hereby further agree that the Municipality have the right to assess any of its costs upon terms deemed acceptable by the Municipality subject to the following: In the event county property is assessed or subject to assessment the county reserves the right to object to the propriety and / or correctness of the assessment formula or methodology, however, such right to object does not extend to the municipality's ability to assess. The county's right to object includes the ability to challenge the assessment methodology or formula in circuit court and to pursue appeals of circuit court decisions.
7. Operations and Maintenance responsibilities of facilities built with this project will be determined during design

BY: _____
Dean E. Steingraber, P.E. Outagamie County Highway Commissioner Date

BY: _____
Signed for and on behalf of: City of Appleton Date

BY: _____
Signed for and on behalf of: Village of Little Chute Date

BY: _____
Signed for and on behalf of: Town of Grand Chute Date

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Village of Little Chute Parking Violation Fines
PREPARED BY: Chief Daniel M. Meister
REPORT DATE: December 13, 2018
ADMINISTRATOR'S REVIEW/COMMENTS:
 EXPLANATION: A review of the current fines for parking violations has revealed that our current fines are well below neighboring communities' fine amounts and really don't reflect a forfeiture amount that might serve as a deterrent for violators. I have attached a document that shows our current fine amounts and what I am proposing the new fine amounts to be. In addition to the initial fine amounts, there is a "past due" amount. Those have been changed as well Below are examples of surrounding communities and their current parking fines. Our proposed increases would be more in-line with these communities but still below their fine amounts. . Kaukauna: Average maximum fine amount \$40.00. Handicap parking: \$300.00 Grand Chute: Average Parking fine: \$35.00. Handicap Parking: \$300.00 Appleton: Average Parking fine amount \$35.000. Handicap Parking: \$300.00 RECOMMENDATION: Approve the proposed fine increases regarding parking violations under Sec. 26 of the Little Chute code of municipal ordinances.

ARTICLE III. - PARKING REGULATIONS

Parking Violations

Section #	Violation	Current	Fine		Proposed	After
		Fine	After 10 days		Fine	10 days
26-70 (a)	Over time limits	\$10.00	\$25.00		\$20.00	\$35.00
26-65 (7)	Posted-Restricted	\$10.00	\$25.00		\$20.00	\$35.00
26-70 C (4)	Declared Snow Emergency	\$10.00	\$25.00		\$20.00	\$35.00
26-70 (b) (1)	2am-6am Winter Parking	\$10.00	\$25.00		\$20.00	\$35.00
26-65 (a) (14)	Too Close to Driveway	\$10.00	\$25.00		\$20.00	\$35.00
26-65 (a) (3)	Over Sidewalk	\$10.00	\$25.00		\$20.00	\$35.00
26-65 (a) (12)	Left Side	\$10.00	\$25.00		\$20.00	\$35.00
26-65 (a) (15)	In Park After Hours	\$10.00	\$25.00		\$20.00	\$35.00
26-70 (a)	Over Posted Hourly Parking	\$10.00	\$25.00		\$20.00	\$35.00
26-70 €	Same location 24 hours	\$10.00	\$25.00		\$20.00	\$35.00
26-65 (a) (9)	Too Close to Fire Hydrant	\$10.00	\$25.00		\$20.00	\$35.00
All other sections	Other	\$10.00	\$25.00		\$20.00	\$35.00
26-66	Handicapped Parking	\$25.00	\$40.00		\$50.00	\$75.00

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Action – 2019 Board and Commission/Committee Schedule
PREPARED BY: James P. Fenlon, Administrator
REPORT DATE: November 9, 2018
ADMINISTRATOR'S REVIEW/COMMENTS: (See Below)
<p>EXPLANATION: Attached to this memo is a calendar drafted by Clerk Decker for the Village Board and committees/commissions. We ask that you approve the attached schedule with the exception that the Committee of the Whole meetings are only listed for an as needed basis. Essentially, unless a schedule issue is apparent, we will NOT be holding Committee of the Whole meetings in 2019 except in the case of budget workshops.</p> <p>Another item for your information as it relates to scheduling for 2019 is that various department heads will be selectively scheduled so that attendance at one meeting per month is required. A few department heads will not be impacted by this effort, as they are either required to attend each meeting (Clerk) or simply want to attend all meetings. As we finalize this effort, we may also look to make administrative changes to other areas of board meetings. A final update on attendance will be provided in the future.</p>
RECOMMENDATION: Discuss and approve the 2019 meeting schedule.

**VILLAGE OF LITTLE CHUTE
MEETING SCHEDULE FOR 2019**

MONTH	REGULAR BOARD	COMM. OF THE WHOLE	PLAN COMM.	UTILITY COMM.	LIBRARY BOARD	JOINT POLICE COMM.	FIRE COMM.	PARK PLAN COMM.
January	2 & 16	9 & 23	14	15	15			8
February	6 & 20	13 & 27	11	19	19	12	11	
March	6 & 20	13 & 27	11	19	19			5
April	3 & 17	10 & 24	8	16	16			
May	1 & 15	8 & 22	13	21	21	14	13	7
June	5 & 19	12 & 26	10	18	18			
July	3 & 17	10 & 24	8	16	16			2
August	7 & 21	14 & 28	12	20	20	13	12	
September	4 & 18	11 & 25	9	17	17			3
October	2 & 16	9 & 23	14	15	15			
November	6 & 20	13	11	19	19	12	11	5
December	4 & 18	11	9	17	17			

Meeting time schedule -

Regular Board	6:00 p.m.	Monthly (1 st and 3 rd Wed)
Committee of the Whole	6:00 p.m.	(2 nd and 4 th Wed)
Plan Commission	6:00 p.m.	(2 nd Mon.)
Utility Commission	6:00 p.m.	(3 rd Tue.)
Library Board	4:30 p.m.	(3 rd Tue.)
Fire Commission	5:45 p.m.	(2 nd Mon. Quarterly)

Joint Police Commission: 6:00 p.m. (2nd Tue. Quarterly)
Park Planning Committee: 6:00 p.m. (1st Tue. Every Other Month)
Design Review Board meets as needed
CDA meets as needed

*Indicates changes from normal meeting date/time

Disbursement List-December 19, 2018

Payroll & Payroll Liabilities - December 13, 2018	\$204,315.05
Prepaid Invoices - December 4, 2018	\$5,823.99
Prepaid Invoices - December 6, 2018	\$750.00
Prepaid Invoices - December 7, 2018	\$16,484.18
Prepaid Invoices - December 11, 2018	\$35.00
Prepaid Invoices - December 12, 2018	\$599,999.00
Prepaid Invoices - December 14, 2018	\$32,978.74

Utility Commission- December 18, 2018	\$157,799.79
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CURRENT ITEMS

Bills List - December 19, 2018	\$87,309.10
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Total Payroll, Prepaid & Invoices	\$1,105,494.85
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The above payments are recommended for approval:

Rejected: _____

Approved December 19, 2018



Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	GL Account
5 ALARM FIRE & SAFETY EQUIPMENT			
182528-1	LITHIUM BATTERIES	415.61	101-52200-213
Total 5 ALARM FIRE & SAFETY EQUIPMENT:		415.61	
ACCURATE ALIGNMENT & FRAME			
1815672	SERVICE TRUCK #41	622.32	101-53330-204
1815672	SERVICE TRUCK #41	123.01	101-53330-225
Total ACCURATE ALIGNMENT & FRAME:		745.33	
AIRGAS USA LLC			
9082896529	ALUMINUM OXIDE	148.50	101-53330-218
9957592413	CYLINDER RENTALS	51.60	101-53330-218
Total AIRGAS USA LLC:		200.10	
AMPLITEL TECHNOLOGIES			
13199	1 YEAR BARRACUDA LICENSE	524.00	207-52120-204
13213	MICROSOFT OFFICE 365	398.75	404-57190-208
13214	MONTHLY DATTO BACK-UP SERVICE 12/18	325.00	404-57190-204
13215	DATTO BACK-UP SERVICES 12/18	325.00	207-52120-204
Total AMPLITEL TECHNOLOGIES:		1,572.75	
APPLETON OIL CO INC			
NOVEMBER 2018	OFF ROAD DIESEL	178.64	101-55200-247
NOVEMBER 2018	OFF ROAD DIESEL	32.72	101-55440-247
NOVEMBER 2018	OFF ROAD DIESEL	11.49	610-53612-247
NOVEMBER 2018	OFF ROAD DIESEL	5.74	620-53644-247
NOVEMBER 2018	OFF ROAD DIESEL	628.47	101-53330-217
Total APPLETON OIL CO INC:		857.06	
ARING EQUIPMENT CO INC			
744272	PARTS FOR TRUCK #19	14.32	101-53330-225
Total ARING EQUIPMENT CO INC:		14.32	
AT&T LONG DISTANCE			
11/18 845626857	OCT/NOV CHARGES	1.94	101-51650-203
11/18 845626857	OCT/NOV CHARGES	67.88	207-52120-203
Total AT&T LONG DISTANCE:		69.82	
AUTOMOTIVE SUPPLY			
60824251	SANDING DISCS FOR PICNIC TABLES	51.24	101-55200-218
Total AUTOMOTIVE SUPPLY:		51.24	
AUTOZONE			
1973154399	LICENSE PLATE FASTENERS	11.96	207-52120-303

Invoice	Description	Total Cost	GL Account
Total AUTOZONE:		11.96	
BERGSTROM FORD-LINCOLN			
325763	CHANGE LOCKS ON SQUAD #182	819.00	207-52120-303
325842	CHANGE LOCKS ON SQUAD #181	701.83	207-52120-303
Total BERGSTROM FORD-LINCOLN:		1,520.83	
BREEST, ADAM			
12/18 REIMBURSE	REIMBURSE FOR FACEBOOK BOOST	5.00	101-55300-218
Total BREEST, ADAM:		5.00	
CARDMEMBER SERVICE			
12/18 74003948725	SURVEY MONKEY	37.00	101-51400-208
12/18 74003948725	OPERATOR LICENSE BACKGROUND CHECKS	70.00	101-51440-204
Total CARDMEMBER SERVICE:		107.00	
CINTAS			
4012652703	MOP, TOWEL, DUST MOP	43.11	207-52120-243
4012652703	MOP, TOWEL, DUST MOP	43.10	206-55110-243
4013295256	MOP, TOWEL, DUST MOP	43.10	206-55110-243
4013295256	MOP, TOWEL, DUST MOP	43.11	207-52120-243
Total CINTAS:		172.42	
CITY OF APPLETON			
1120	DECEMBER WEIGHTS & MEASURES	483.00	101-52050-204
1170	NOVEMBER 2018 TRANSIT	7,163.00	101-51780-233
1170	DECEMBER 2018 TRANSIT	7,158.00	101-51780-233
Total CITY OF APPLETON:		14,804.00	
COMMUNICATIONS ENGINEERING CO			
271115	ANNUAL FIRE ALARM INSPECTION	340.93	206-55110-243
271609	BATTERIES REPLACED DURING INSPECTION	44.00	206-55110-243
Total COMMUNICATIONS ENGINEERING CO:		384.93	
COMPLETE OFFICE OF WISCONSIN			
972940	OFFICE CALENDARS	142.54	101-51650-206
973083	OFFICE CALENDARS	168.48	101-51650-206
978480	OFFICE CALENDARS	8.99	101-51650-206
Total COMPLETE OFFICE OF WISCONSIN:		320.01	
DECKER, LAURIE			
12/18 REIMBURSE	REIMBURSE HOLIDAY PARTY SUPPLIES	14.70	101-51960-211
Total DECKER, LAURIE:		14.70	
DISTRICT 2, INC.			
2335	LONG HANDLE SUCTION HOSE	702.76	101-52200-213
2341	HOSE TROUGH	760.00	101-52200-221
2353	BUNKER PAK GEAR BAG	80.68	101-52200-221

Invoice	Description	Total Cost	GL Account
Total DISTRICT 2, INC.:		1,543.44	
EHLERS INVESTMENT PARTNERS LLC			
NOVEMBER 2018	NOVEMBER INVESTMENT MANAGEMENT	179.26	300-57331-229
NOVEMBER 2018	NOVEMBER INVESTMENT MANAGEMENT	473.84	620-53924-229
NOVEMBER 2018	NOVEMBER INVESTMENT MANAGEMENT	234.11	610-53614-229
NOVEMBER 2018	NOVEMBER INVESTMENT MANAGEMENT	407.54	630-53444-229
NOVEMBER 2018	NOVEMBER INVESTMENT MANAGEMENT	165.16	101-51780-229
OCTOBER 2018	OCTOBER INVESTMENT MANAGEMENT	184.50	300-57331-229
OCTOBER 2018	OCTOBER INVESTMENT MANAGEMENT	484.37	620-53924-229
OCTOBER 2018	OCTOBER INVESTMENT MANAGEMENT	241.58	610-53614-229
OCTOBER 2018	OCTOBER INVESTMENT MANAGEMENT	420.42	630-53444-229
OCTOBER 2018	OCTOBER INVESTMENT MANAGEMENT	170.53	101-51780-229
SEPTEMBER 2018	SEPTEMBER INVESTMENT MANAGEMENT	178.43	300-57331-229
SEPTEMBER 2018	SEPTEMBER INVESTMENT MANAGEMENT	463.70	620-53924-229
SEPTEMBER 2018	SEPTEMBER INVESTMENT MANAGEMENT	233.62	610-53614-229
SEPTEMBER 2018	SEPTEMBER INVESTMENT MANAGEMENT	406.41	630-53444-229
SEPTEMBER 2018	SEPTEMBER INVESTMENT MANAGEMENT	164.99	101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC:		4,408.46	
ENTERPRISE SYSTEMS GROUP			
82762	REDESIGN AUTO ATTENDANT	528.00	101-51650-203
82811	REPAIRED PHONE LINE	132.00	101-51650-203
Total ENTERPRISE SYSTEMS GROUP:		660.00	
EVERGREEN POWER LLC			
1396	ECHO 2-CYCLE OIL	49.99	101-55440-218
Total EVERGREEN POWER LLC:		49.99	
FACTORY MOTOR PARTS CO			
18-1719116-1	IGNITION COILS FOR TRUCK #35	168.00	101-53330-225
Total FACTORY MOTOR PARTS CO:		168.00	
FIRELINE SPRINKLER CORP			
6007-18	ANNUAL FIRE SPRINKLER INSPECTION	143.00	101-53310-204
Total FIRELINE SPRINKLER CORP:		143.00	
GOLD CROSS AMBULANCE INC			
5185	CPR STAT PADZ	67.00	207-52120-213
Total GOLD CROSS AMBULANCE INC:		67.00	
HOELZEL, DAVE			
121218	SANTA FEE FOR 12/5 CONCERT	60.00	101-55480-218
Total HOELZEL, DAVE:		60.00	
HOLLANDER'S			
2455	FIREMEN'S PARTY	2,913.00	101-52200-211

Invoice	Description	Total Cost	GL Account
Total HOLLANDER'S:		2,913.00	
HYDROCLEAN EQUIPMENT			
21502	55 GAL PRO FOAM	477.10	101-53330-218
Total HYDROCLEAN EQUIPMENT:		477.10	
JET'S PIZZA			
112618	PIZZAS FOR FIRE DEPT	105.00	101-52200-211
Total JET'S PIZZA:		105.00	
JX ENTERPRISES INC			
2424710P	BRAKE KIT FOR TRUCK #6	544.97	101-53330-225
2425191P	FUEL FILTER FOR TRUCK #6	57.98	101-53330-225
CM2425193P	RETURNED MERCHANDISE	40.60	101-53330-225
CM2425194P	RETURNED MERCHANDISE	40.60	101-53330-225
CM2425914P	RETURNED MERCHANDISE	222.88	101-53330-225
Total JX ENTERPRISES INC:		298.87	
KERRY'S VROOM SERVICE INC			
9078	NEW HITCH & WIRING FOR SQUAD #182	495.75	207-52120-303
9079	NEW HITCH & WIRING FOR SQUAD #181	495.75	207-52120-303
9080	OIL & FILTER CHANGE - UNIT#84	26.92	207-52120-247
Total KERRY'S VROOM SERVICE INC:		1,018.42	
KRAUTKRAMER, PETER			
4Q 2018	DIRECTOR WAGES OCT-DEC	912.50	101-55480-102
Total KRAUTKRAMER, PETER:		912.50	
KRUMRAI, DEE DEE			
120318	REFUND WINTER PAINTING CLASS	25.00	101-34413
Total KRUMRAI, DEE DEE:		25.00	
KWIK TRIP INC			
NOV 2018 286768	NOV FUEL FOR SQUADS	2,972.58	207-52120-247
Total KWIK TRIP INC:		2,972.58	
LAPPEN SECURITY PRODUCTS INC			
LSPQ39889	KEYFOBS	50.00	101-51650-242
Total LAPPEN SECURITY PRODUCTS INC:		50.00	
LEE'S CONTRACTING/FABRICATING			
21516	STEEL PLATE TRUCK #31	200.00	101-53330-225
Total LEE'S CONTRACTING/FABRICATING:		200.00	
LINDNER ACE HARDWARE LITTLE CHUTE			
253425-312001	50LB OIL DRI ABSORBENT	75.03	101-52200-218
253461-325001	WAYFINDING SIGNS	23.94	101-51960-218

Invoice	Description	Total Cost	GL Account
253480-325001	PAINT & ROLLER	49.98	204-55420-242
253481-325001	RAKES FOR LEAVES	59.94	630-53442-218
253527	9V BATTERIES	14.99	101-52200-218
253729-325001	CLEVIS SLIP HOOK	15.98	101-53330-218
253806-325001	BROOM FOR SHOP	16.57	101-53330-218
253852-325001	DUCT TAPE & GARBAGE BAGS	45.95	101-53300-218
253927-312001	GARBAGE BAGS & BATTERIES	35.96	101-52200-218
253930-333011	BATTERIES	11.96	207-52120-218
253950-325001	SCREWDRIVER	6.79	206-55110-242
253990-325001	FASTENERS	1.29	101-55200-218
Total LINDNER ACE HARDWARE LITTLE CHUTE:		358.38	
LINSMEYER, KERRIE			
120318-1	REFUND WINTER PAINTING CLASS	25.00	101-34413
Total LINSMEYER, KERRIE:		25.00	
MATTHEWS TIRE			
235916	VALVE SENSOR REPAIR SQUAD #95	169.60	207-52120-247
Total MATTHEWS TIRE:		169.60	
MCCLONE, MIKE			
12/18 REIMBURSE	SAFETY SHOE REIMBURSEMENT	125.00	101-53310-213
Total MCCLONE, MIKE:		125.00	
MCMAHON ASSOCIATES INC			
912387	NORTH SIDE STORM SEWER INTERCEPTOR	5,722.33	416-57600-261
Total MCMAHON ASSOCIATES INC:		5,722.33	
MENARDS - APPLETON EAST			
49478	SOAP & GLOVES	17.33	206-55110-244
50224	DRIVEWAY MARKER	37.60	101-53350-218
50958	SAFETY/SNOW FENCE	169.41	101-53350-218
Total MENARDS - APPLETON EAST:		224.34	
MIGUEL RUIZ LEON			
120118	SECURITY DEPOSIT REFUND	100.00	208-34401
Total MIGUEL RUIZ LEON:		100.00	
MOTION INDUSTRIES			
W102-935341	BEARING FOR TRUCK #40	173.40	101-53330-225
Total MOTION INDUSTRIES:		173.40	
MUNICIPAL CODE CORPORATION			
321557	ADMIN SUPPORT FEE 12/1/18 TO 11/30/19	350.00	101-51440-204
Total MUNICIPAL CODE CORPORATION:		350.00	
MUSIL, SARAH			
120318-2	REFUND WINTER PAINTING CLASS	50.00	101-34413

Invoice	Description	Total Cost	GL Account
Total MUSIL, SARAH:		50.00	
NASSCO INC			
S2411022.001	GARBAGE CAN LINERS AND LAUNDRY SOAP	113.82	101-53300-218
S2411022.001	GARBAGE CAN LINERS AND LAUNDRY SOAP	2.95	101-53330-218
S2411022.001	GARBAGE CAN LINERS AND LAUNDRY SOAP	113.81	101-55200-218
Total NASSCO INC:		230.58	
NECHODOM, TYLER			
113018	NOVEMBER CLEAN UP	30.00	101-52200-111
12/18 REIMBURSE	REIMBURSE CDL PERMIT & TESTING FEES	290.51	101-53310-213
Total NECHODOM, TYLER:		320.51	
NEUMANN, DAVE			
12/18 REIMBURSE	SAFTEY SHOES REIMBURSEMENT	125.00	101-53310-213
Total NEUMANN, DAVE:		125.00	
NEWS PUBLISHING CO INC			
422319	BUDGET HEARING	143.89	101-51650-207
422804	SNOW REMOVAL	74.00	101-53350-227
423781	NOTICE OF SPRING ELECTION	27.09	101-51440-227
423947	ADVERTISEMENT FOR BIDS	92.30	101-51440-227
424326	DEER CULLING AD	45.00	101-55200-227
424332	ADVERTISEMENT FOR BIDS	73.92	101-51440-227
Total NEWS PUBLISHING CO INC:		456.20	
O'REILLY AUTOMOTIVE INC			
2043-141424	LIGHTBULB	5.69	101-53330-218
2043-141904	AIR, OIL, & FUEL FILTERS	433.17	101-53330-218
2043-141948	BACK-UP ALA	63.95	101-53330-218
2043-142393	AIR FILTER FOR TRUCK #15	7.93	101-53330-225
2043-143125	CABIN/AIR/OIL FILTERS	240.27	101-53330-218
2043-143127	NITRILE GLOVES	15.79	101-53330-218
2043-143266	MOTOR OIL FOR TRUCK #78	27.98	101-53330-225
2043-144039	DRAIN PAN & CAPSULE	46.98	101-53330-218
2043-144103	OIL, AIR, AND HYDRAULIC FILTERS	242.23	101-53330-218
2043-144176	OIL & AIR FILTERS, WIPER BLADES	99.16	101-53330-218
2043-144703	OIL, AIR, AND HYDRAULIC FILTERS	120.79	101-53330-218
2043-144732	COUPLER	31.96	101-53330-218
CM2043-142516	RETURNED MERCHANDISE	9.29-	101-53330-218
CM2043-144175	RETURNED AIR FILTER	7.93-	101-53330-218
CM2043-144844	RETURNED MERCHANDISE	37.30-	101-53330-218
Total O'REILLY AUTOMOTIVE INC:		1,281.38	
OTTE, DONNA			
113018	CIVIC CENTER REFUND	50.00	206-38211
Total OTTE, DONNA:		50.00	
OUTAGAMIE CO REGISTER OF DEEDS			
201800000403	RECORDING FEES - LAND RECORDS	30.00	101-51440-262

Invoice	Description	Total Cost	GL Account
Total OUTAGAMIE CO REGISTER OF DEEDS:		30.00	
OUTAGAMIE COUNTY TREASURER			
1017263	NOVEMBER FUEL BILL	31.46	101-52050-247
1017263	NOVEMBER FUEL BILL	521.33	630-53442-247
1017263	NOVEMBER FUEL BILL	5,271.20	201-53620-247
1017263	NOVEMBER FUEL BILL	143.44	101-55200-247
1017263	NOVEMBER FUEL BILL	323.97	101-55440-247
1017263	NOVEMBER FUEL BILL	47.06	101-55300-247
1017263	NOVEMBER FUEL BILL	288.22	101-52200-247
1017263	NOVEMBER FUEL BILL	75.72	610-53612-247
1017263	NOVEMBER FUEL BILL	367.67	620-53644-247
1017263	NOVEMBER FUEL BILL	1,016.75	101-53330-217
5830	NOVEMBER SANITATION FEES	13,056.70	201-53620-204
NOVEMBER 2018	NOVEMBER COURT FINES	573.11	101-35101
Total OUTAGAMIE COUNTY TREASURER:		21,716.63	
PEPSI-COLA			
86949657	BEVERAGES	160.80	101-52200-211
Total PEPSI-COLA:		160.80	
RAILWORKS TRACK SYSTEMS INC			
155389	REMOVE & REPLACE BROKEN RAIL	3,553.50	101-53300-246
Total RAILWORKS TRACK SYSTEMS INC:		3,553.50	
RENT-A-FLASH OF WISCONSIN INC			
64906	COUNTY "N" SIGNS	133.01	101-53300-218
Total RENT-A-FLASH OF WISCONSIN INC:		133.01	
RIVERSIDE BY REYNEBEAU FLORAL			
129369/1	FLORAL ARRANGEMENT- HIETPAS	63.50	101-51440-211
129800/1	FLORAL ARRANGEMENT- VANDEURZEN	33.50	101-51960-211
130046/1	FLORAL ARRANGEMENT- PEETERS	33.50	101-51440-211
Total RIVERSIDE BY REYNEBEAU FLORAL:		130.50	
SHERWIN INDUSTRIES INC			
SS077766	REPAIR HOSE ON TRUCK # 49	96.85	101-53330-225
Total SHERWIN INDUSTRIES INC:		96.85	
STAPES ADVANTAGE			
3398272145	INK FOR PRINTER	80.80	101-52200-206
Total STAPES ADVANTAGE:		80.80	
STATE OF WI COURT FINES &			
NOVEMBER 2018	NOVEMBER COURT FINES	2,607.42	101-35101
Total STATE OF WI COURT FINES &:		2,607.42	

Invoice	Description	Total Cost	GL Account
STONERIDGE LITTLE CHUTE LLC			
1063130743	FOOD	29.99	101-52200-211
1065950715	FOOD	52.82	101-52200-211
21011821457	FOOD & BEVERAGES	217.21	101-52200-211
23087621444	FOOD	24.91	101-52200-211
24039652037	FOOD	52.06	101-52200-211
25028651142	SENIOR PROGRAM ITEMS	10.97	101-55300-218
Total STONERIDGE LITTLE CHUTE LLC:		387.96	
TEAM SPORTING GOODS			
AAF011798	FOOTBALL HELMET RECONDITIONING	1,255.20	101-55460-225
AAF011991	PRACTICE JERSEYS FOR JETS FOOTBALL	1,528.76	101-55460-225
Total TEAM SPORTING GOODS:		2,783.96	
THEDACARE LABORATORIES			
NOVEMBER 12100	NOVEMBER BLOOD DRAWS	42.50	207-52120-204
Total THEDACARE LABORATORIES:		42.50	
TIME WARNER CABLE			
12/18 60505470190	DECEMBER/JANUARY SERVICE	145.41	101-51650-203
12/18 66256890150	DECEMBER/JANUARY SERVICE	11.75	101-52200-208
12/18 71538770140	DECEMBER/JANUARY SERVICE	577.50	101-53310-203
Total TIME WARNER CABLE:		734.66	
TRANSUNION RISK & ALTERNATIVE			
NOV 2018 858519	DATA SEARCHES FOR INVESTIGATIONS	30.60	207-52120-218
Total TRANSUNION RISK & ALTERNATIVE:		30.60	
TRUCK COUNTRY OF WISC			
R202113225:01	GENERAL REPAIR TO TRUCK #41	613.71	101-53330-225
R202113225:01	GENERAL REPAIR TO TRUCK #41	375.00	101-53330-204
R202113282:01	GENERAL REPAIR TO TRUCK #41	75.00	101-53330-204
R202113282:01	GENERAL REPAIR TO TRUCK #41	11.25	101-53330-225
Total TRUCK COUNTRY OF WISC:		1,074.96	
TUTTLE, JOE			
112218	SECURITY DEPOSIT REFUND	100.00	208-34401
Total TUTTLE, JOE:		100.00	
UNIFIRST CORPORATION			
0970273484	SHIRTS/PANTS	9.90	101-53330-213
0970273484	LAUNDRY BAGS/WIPERS	32.55	101-53330-218
Total UNIFIRST CORPORATION:		42.45	
UNIFORM SHOPPE			
282842	CHAPLAIN JACKETS	499.90	207-52120-227
Total UNIFORM SHOPPE:		499.90	

Invoice	Description	Total Cost	GL Account
VALLEY LIQUOR			
760049	BEVERAGES	135.95	101-52200-211
763232	BEVERAGES	139.45	101-52200-211
Total VALLEY LIQUOR:		275.40	
VAN DERA, RYAN			
113018	NOVEMBER CLEAN UP	30.00	101-52200-111
Total VAN DERA, RYAN:		30.00	
VAN DEURZEN, DEREK			
12/18 REIMBURSE	REIMBURSE FOR GAS FOR EQUIPMENT	11.01	101-52200-218
Total VAN DEURZEN, DEREK:		11.01	
VANDEN HEUVEL, KELLY			
12/18 REIMBURSE	PHONE SHIELD BAGS FOR EVIDENCE	269.66	207-52120-218
Total VANDEN HEUVEL, KELLY:		269.66	
VANDERLOOPS SHOE STORE			
104-10028519	FIREMAN BOOTS	3,825.00	101-52200-213
Total VANDERLOOPS SHOE STORE:		3,825.00	
VERMEER WISCONSIN			
30065157	PART FOR TRUCK #18	272.22	101-53330-225
Total VERMEER WISCONSIN:		272.22	
WELLS FARGO FINANCIAL LEASING			
5005589133	DECEMBER COPIER LEASE	450.00	101-53310-207
5005589133	DECEMBER COPIER LEASE	803.15	101-51650-207
Total WELLS FARGO FINANCIAL LEASING:		1,253.15	
WHITE, HELEN			
120118	REFUND BARTENDER LICENSE	65.00	101-32120
Total WHITE, HELEN:		65.00	
Grand Totals:		87,309.10	

Report GL Period Summary

Vendor number hash: 376904
 Vendor number hash - split: 449204
 Total number of Invoices: 145
 Total number of transactions: 182

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	87,309.10	87,309.10
Grand Totals:	87,309.10	87,309.10

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2018 REFUNDS-MISCELLANEOUS (4898)							
121118	Invoi	REFUND ON SEWER USE CONNECTION FEE	1,266.00	Open	Non		610-21110
Total 2018 REFUNDS-MISCELLANEOUS (4898):			1,266.00				
2018 UTILITY REFUNDS (4900)							
180041800	Invoi	OVERPAYMENT ON ACCT # 1-800418-00	20.29	Open	Non		001-15000
180041800	Invoi	OVERPAYMENT ON ACCT # 1-800408-00	21.14	Open	Non		001-15000
Total 2018 UTILITY REFUNDS (4900):			41.43				
2018 VAN LIESHOUT REFUNDS (4911)							
111018	Invoi	SECURITY DEPOSIT REFUND	100.00	Open	Non		208-34401
111718	Invoi	SECURITY DEPOSIT REFUND	100.00	Open	Non		208-34401
111818	Invoi	SECURITY DEPOSIT REFUND	100.00	Open	Non		208-34401
Total 2018 VAN LIESHOUT REFUNDS (4911):			300.00				
AMERICAN FIDELITY ASSURANCE (4885)							
2024108	Invoi	FLEX SPENDING NOVEMBER	757.53	Open	Non		101-21368
2024448	Invoi	FLEX SPENDING NOVEMBER	757.53	Open	Non		101-21367
B818613	Invoi	NOVEMBER BILLING	1,370.62	Open	Non		101-21367
B830297	Invoi	DECEMBER BILLING	1,387.66	Open	Non		101-21367
Total AMERICAN FIDELITY ASSURANCE (4885):			4,273.34				
DELTA DENTAL OF WISCONSIN (33)							
1230516	Invoi	DECEMBER DENTAL	3,981.94	Open	Non		101-21345
1230572	Invoi	DECEMBER DENTAL - WPPA	1,942.10	Open	Non		101-21345
Total DELTA DENTAL OF WISCONSIN (33):			5,924.04				
FIDELITY SECURITY LIFE INSURANCE CO (4883)							
163719539	Invoi	DECEMBER EYEMED PREMIUM	200.57	Open	Non		101-21366
Total FIDELITY SECURITY LIFE INSURANCE CO (4883):			200.57				
HEART OF THE VALLEY (280)							
121318	Invoi	SEWER USE CONNECTION FEES-CITY OF APPLET	12,660.00	Open	Non		610-21110
Total HEART OF THE VALLEY (280):			12,660.00				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ39809	Invoi	REPLACE LOCK ON REC CENTER DOOR	294.00	Open	Non		208-52900-218
Total LAPPEN SECURITY PRODUCTS INC (735):			294.00				
MADISON NATIONAL LIFE (4857)							
1317031	Invoi	NOVEMBER LTD	889.92	Open	Non		101-21385
1317031	Invoi	NOVEMBER LIFE	388.70	Open	Non		101-21391
1321692	Invoi	DECEMBER LTD	817.05	Open	Non		101-21385
1321692	Invoi	DECEMBER LIFE	362.42	Open	Non		101-21391

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total MADISON NATIONAL LIFE (4857):			2,458.09				
OUTAGAMIE CO REGISTER OF DEEDS (173)							
121218	Invoi	RECORD TRILLIANT PURCHASE DEED-TID 6	900.00	Open	Non		416-57600-300
Total OUTAGAMIE CO REGISTER OF DEEDS (173):			900.00				
ROSEHILL TAVERN LLC (4994)							
112918	Invoi	EMPLOYEE APPRECIATION PARTY	322.00	Open	Non		101-51960-211
Total ROSEHILL TAVERN LLC (4994):			322.00				
SUN LIFE FINANCIAL (4312)							
232004-DEC 2018	Invoi	DEC STD	275.03	Open	Non		101-21365
Total SUN LIFE FINANCIAL (4312):			275.03				
US POSTMASTER (264)							
WINTER 2018	Invoi	WINTER 2018 NEWSLETTER	214.24	Open	Non		101-51960-227
Total US POSTMASTER (264):			214.24				
VILLAGE OF LITTLE CHUTE (1404)							
121218	Invoi	TAXES #260-332600 ACCRUAL KERKHOFF	3,850.00	Open	Non		101-14301
Total VILLAGE OF LITTLE CHUTE (1404):			3,850.00				
Grand Totals:			32,978.74				

Report GL Period Summary

Vendor number hash: 70896
Vendor number hash - split: 85510
Total number of invoices: 21
Total number of transactions: 24

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	32,978.74	32,978.74
Grand Totals:	32,978.74	32,978.74

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Report Criteria:
Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
TRILLIANT FOOD AND NUTRITION (3180)							
121218	Invol	T6 DEVELOPMENT INCENTIVE	599,999.00	Open	Non		416-57600-267
Total TRILLIANT FOOD AND NUTRITION (3180):			599,999.00				
Grand Totals:			599,999.00				

Report GL Period Summary

Vendor number hash: 3180
Vendor number hash - split: 3180
Total number of invoices: 1
Total number of transactions: 1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	599,999.00	599,999.00
Grand Totals:	599,999.00	599,999.00

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
EAST CENTRAL RPC (4993)							
121118	Invoi	SSA REVIEW REQUEST FEE	35.00	Open	Non		416-57600-262
Total EAST CENTRAL RPC (4993):			35.00				
Grand Totals:			35.00				

Report GL Period Summary

Vendor number hash: 4993
Vendor number hash - split: 4993
Total number of invoices: 1
Total number of transactions: 1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	35.00	35.00
Grand Totals:	35.00	35.00

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2018 UTILITY REFUNDS (4900)							
170240104	Invoi	OVERPAYMENT ON ACCT # 1-702401-04	45.58	Open	Non		001-15000
170334503	Invoi	OVERPAYMENT ON ACCT # 1-703345-03	46.36	Open	Non		001-15000
Total 2018 UTILITY REFUNDS (4900):			91.94				
CELLCOM (4683)							
929776	Invoi	FVMPD CELL - NOVEMBER	1,394.84	Open	Non		207-52120-203
Total CELLCOM (4683):			1,394.84				
EZ GLIDE GARAGE DOORS (696)							
159270	Invoi	SERVICE CALL TO REPAIR DOOR	76.45	Open	Non		207-52120-245
Total EZ GLIDE GARAGE DOORS (696):			76.45				
HERRLING CLARK LAW FIRM LTD (208)							
3Q/18 131-10Q	Invoi	3Q/18 MUNICIPAL MATTERS	2,139.00	Open	Non		101-51110-262
3Q/18 131-10Q	Invoi	REVIEW OF LOAN	77.00	Open	Non		221-56700-262
3Q/18 131-10Q	Invoi	MILL ST	38.50	Open	Non		452-50422-262
3Q/18 131-10Q	Invoi	TID 4	693.00	Open	Non		414-57400-262
3Q/18 131-10Q	Invoi	TID 6	372.68	Open	Non		416-57600-262
3Q/18 131-10Q	Invoi	TID 7	178.64	Open	Non		417-57700-262
3Q/18 131-10Q	Invoi	TID 8	257.18	Open	Non		418-57800-262
3Q/18 131-47Q	Invoi	TID 6	560.00	Open	Non		416-57600-262
3Q/18 131-55Q	Invoi	TID 8	1,424.50	Open	Non		418-57800-262
3Q/18 131-56Q	Invoi	LOAN FOR LASTING IMPRESSIONS	306.00	Open	Non		222-56700-262
3Q/18 131-57Q	Invoi	TID 6	1,848.00	Open	Non		416-57600-262
3Q/18 131-58Q	Invoi	REVIEW OF LOAN/SETH'S COFFEE	231.00	Open	Non		221-56700-262
3Q/18 131-59Q	Invoi	RSDD-CHERRYLAND TID 6	154.00	Open	Non		416-57600-262
3Q/18 132-01M	Invoi	3Q/18 TRAFFIC MATTERS	3,426.50	Open	Non		101-51670-262
3Q/18 33Q	Invoi	TID 6	210.00	Open	Non		416-57600-262
Total HERRLING CLARK LAW FIRM LTD (208):			11,916.00				
HOME DEPOT CREDIT SERVICES (1545)							
8014505	Invoi	EXTENSION CORDS	50.00	Open	Non		101-51650-242
Total HOME DEPOT CREDIT SERVICES (1545):			50.00				
K.R. WEST COMPANY INC. (676)							
374685	Invoi	HYDRAULIC COUPLERS	384.25	Open	Non		101-53330-218
Total K.R. WEST COMPANY INC. (676):			384.25				
KLINK EQUIPMENT (4807)							
877590	Invoi	DEEP CYCLE BATTERIES	539.30	Open	Non		206-55110-245
Total KLINK EQUIPMENT (4807):			539.30				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ39855	Invoi	REKEY CYLINDER AT PD	55.75	Open	Non		207-52120-242

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total LAPPEN SECURITY PRODUCTS INC (735):			55.75				
SIGNCOUNTRY (3870)							
10270	Invoi	GRAPHICS FOR SQUADS 181 & 182	1,290.00	Open	Non		207-52120-303
Total SIGNCOUNTRY (3870):			1,290.00				
STONERIDGE LITTLE CHUTE LLC (4903)							
22090431451	Invoi	CLEANING SUPPLIES	27.28	Open	Non		101-52200-218
24076451725	Invoi	FOOD	37.50	Open	Non		101-52200-211
24091691411	Invoi	FOOD	48.08	Open	Non		101-52200-211
26007191025	Invoi	FOOD	136.03	Open	Non		101-52200-211
26023681501	Invoi	FOOD	143.08	Open	Non		101-52200-211
26098051650	Invoi	FOOD & BEVERAGES	62.69	Open	Non		101-52200-211
Total STONERIDGE LITTLE CHUTE LLC (4903):			454.66				
TIME WARNER CABLE (89)							
11/18 71391120150	Invoi	NOV/DEC SERVICE	230.99	Open	Non		207-52120-203
Total TIME WARNER CABLE (89):			230.99				
Grand Totals:			16,484.18				

Report GL Period Summary

Vendor number hash: 58191
Vendor number hash - split: 59439
Total number of invoices: 25
Total number of transactions: 31

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	16,484.18	16,484.18
Grand Totals:	16,484.18	16,484.18

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
VILLAGE OF LITTLE CHUTE (1404)							
2018 TAX DRAWE	Invoi	2018 TAX DRAWER START UP	750.00	Open	Non		101-10150
Total VILLAGE OF LITTLE CHUTE (1404):			750.00				
Grand Totals:			750.00				

Report GL Period Summary

Vendor number hash: 1404
Vendor number hash - split: 1404
Total number of invoices: 1
Total number of transactions: 1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	750.00	750.00
Grand Totals:	750.00	750.00

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
VILLAGE OF LITTLE CHUTE (1404)							
NOVEMBER 2018	Invoi	SAFETY CENTER	469.39	Open	Non		207-52120-249
NOVEMBER 2018	Invoi	SAFETY CENTER	117.35	Open	Non		101-52250-249
NOVEMBER 2018	Invoi	GB & MISS CANAL	4.95	Open	Non		101-51780-249
NOVEMBER 2018	Invoi	VILLAGE HALL	150.33	Open	Non		101-51650-249
NOVEMBER 2018	Invoi	CIVIC CENTER	268.31	Open	Non		206-55110-249
NOVEMBER 2018	Invoi	DOYLE PARK DPI RESTROOMS	53.92	Open	Non		101-55200-249
NOVEMBER 2018	Invoi	HERITAGE PARK	13.75	Open	Non		101-55200-249
NOVEMBER 2018	Invoi	LEGION PARK SPRINKLER	1,800.07	Open	Non		101-55200-249
NOVEMBER 2018	Invoi	LEGION PARK RESTROOMS	1,228.03	Open	Non		101-55200-249
NOVEMBER 2018	Invoi	VAN LIESHOUT PARK	157.93	Open	Non		101-55200-249
NOVEMBER 2018	Invoi	VAN LIESHOUT PARK CONCESSION	10.97	Open	Non		101-55200-249
NOVEMBER 2018	Invoi	HEESAKKER PARK - BUBBLER	10.97	Open	Non		101-55200-249
NOVEMBER 2018	Invoi	HEESAKKER PARK RESTROOM	55.82	Open	Non		101-55200-249
NOVEMBER 2018	Invoi	DOYLE SHELTER	10.97	Open	Non		101-55200-249
NOVEMBER 2018	Invoi	DOYLE PARK POOL/RESTROOMS	312.03	Open	Non		101-55200-249
NOVEMBER 2018	Invoi	DOYLE PARK DPI RESTROOMS	312.03	Open	Non		204-55420-249
NOVEMBER 2018	Invoi	DOYLE PARK POOL OFFICE	12.13	Open	Non		204-55420-249
NOVEMBER 2018	Invoi	DOYLE PARK - LOW FLOW	22.73	Open	Non		204-55420-249
NOVEMBER 2018	Invoi	PUMP STATION JEFFERSON ST	29.59	Open	Non		620-53624-249
NOVEMBER 2018	Invoi	#3 WELL WASHINGTON ST	15.68	Open	Non		620-53624-249
NOVEMBER 2018	Invoi	1401 E ELM DR	742.11	Open	Non		101-53310-249
NOVEMBER 2018	Invoi	721 W ELM	16.68	Open	Non		208-52900-249
NOVEMBER 2018	Invoi	3609 FREEDOM RD-WATER/SEWER	8.25	Open	Non		630-53441-249
Total VILLAGE OF LITTLE CHUTE (1404):			5,823.99				
Grand Totals:			5,823.99				

Report GL Period Summary

Vendor number hash: 1404
 Vendor number hash - split: 32292
 Total number of invoices: 1
 Total number of transactions: 23

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	5,823.99	5,823.99
Grand Totals:	5,823.99	5,823.99