



## AGENDA

# R EGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, January 2, 2019  
TIME: 6:00 p.m.

### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
  
- F. Approval of Minutes  
*Minutes of the Regular Board Meeting of December 19, 2018*
  
- G. Department and Officers Progress Reports
  
- H. Call for Unfinished Business
  
- I. Items for Future Agendas
  
- J. Adjournment

## MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 19, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President

David Peterson, Trustee

Larry Van Lankvelt, Trustee

Bill Peerenboom, Trustee

James Hietpas, Trustee

EXCUSED: John Elrick, Trustee

Skip Smith, Trustee

### Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator

Valerie Clarizio, Finance Director

Kent Taylor, Director of Public Works

Laurie Decker, Village Clerk

Tyler Claringbole, Village Attorney

Dan Meister, FVMPD Police Chief

Jim Moes, Community Development Director

Chris Murawski, Village Engineer

Interested Citizens

EXCUSED: Adam Breest, Director of Parks, Recreation and Forestry

Steve Thiry, Library Director

### Public Appearance for Items Not on the Agenda

None

### Other Informational Items—November Fire Monthly Report and November Report

#### Approval of Minutes

Minutes of the Committee of the Whole Meeting of December 12, 2018

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Minutes of the Committee of the Whole Meeting of December 12, 2018*

Ayes 5, Nays 0 – Motion Carried

#### Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

#### Action—Adopt Resolution No. 40, Series 2018, Authorizing the Purchase of Land from Colette Kampo

Director Moes advised this property is being purchased for \$180,000.00.

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Adopt Resolution No. 40, Series 2018, Authorizing the Purchase of Land from Colette Kampo*

Ayes 5, Nays 0 – Motion Carried

#### Action—Set Public Hearing on January 16, 2019 for the Amendment to the Little Chute Design Manual

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Set Public Hearing on January 16, 2019 for the Amendment to the Little Chute Design Manual*

Ayes 5, Nays 0 – Motion Carried

#### Action—Award Bids for 2019 Utility Contracts

Engineer Murawski went over the six bids received for the 2019 Utility Contracts. The low bid was submitted by Donald Hietpas and Sons in the amount of \$729,786.80.

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Award Bid to Donald Hietpas and Sons in the amount of \$729,786.80 for the 2019 Utility Contract*

Ayes 5, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 41, Series 2018, Amendment to Fox Valley Metro 2018 Budget**

Administrator Fenlon went over the Resolution Amendment requested by Fox Valley Metro for the 2018 Budget addition not to exceed \$110,000.00

*Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to Adopt Resolution No. 41, Series 2018, Amendment to Fox Valley Metro 2018 Budget not to exceed \$110,000.00*

**Roll Call Vote**

Trustee Peerenboom	Aye
Trustee Hietpas	Aye
Trustee Peterson	Aye
Trustee Van Lankvelt	Aye
Trustee Vanden Berg	Aye

Ayes 5, Nays 0 – Motion Carried

**Action—2018 Audit Engagement Agreement**

Director Clarizio went over the Audit Engagement Letter received from Kerber Rose and is recommending approval

*Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to Approve the 2018 Audit Engagement Agreement*

Ayes 5, Nays 0 – Motion Carried

**Discussion—Outagamie County Highway Department**

Administrator Fenlon provided information on a Traffic Study for CTH OO and French Road requested by Outagamie County. Administrator Fenlon advised this is for discussion only and recommends action be taken at the January 16, 2019 Board Meeting.

**Discussion/Action—Parking Violations Proposal**

Chief Meister is proposing an increase in parking violation fines under Sec. 26 of the Little Chute Code of Municipal Ordinances. Trustee Van Lankvelt felt that the handicap fines should be higher. Trustee Hietpas wondered why we don't increase all the fine amounts to get closer to surrounding areas. Trustee Peterson suggested increasing the fines to make it a deterrent for violators.

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to draft an Ordinance to increase parking violations*

Ayes 5, Nays 0 – Motion Carried

**Action—2019 Meeting Calendar**

Administrator Fenlon presented the 2019 Meeting Calendar to discuss and approve for 2019.

*Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to Approve the 2019 Meeting Calendar*

Ayes 5, Nays 0 – Motion Carried

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve the Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 5, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agendas**

None

**Closed Sessions:**

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Discussion*

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Enter closed session*

Ayes 5, Nays 0 - Motion Carried

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *2018 Personnel Evaluations*

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Enter closed session*

Ayes 5, Nays 0 - Motion Carried

**Return to Open Session**

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Return to Open Session*

Ayes 5, Nays 0 - Motion Carried

**Adjournment**

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 7:55 p.m.*

Ayes 5, Nays 0 - Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest: \_\_\_\_\_  
By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

\_\_\_\_\_  
Laurie Decker, Village Clerk