



AMENDED AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, January 16, 2019
TIME: 6:00 p.m.

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda

- F. Other Informational Items—December Fire Monthly Report and December Report

- G. Approval of Minutes
Minutes of the Regular Board Meeting of January 2, 2019

- H. Public Hearing—Design Review Board Amendment

- I. Department and Officers Progress Reports

- J. Action—Adopt Ordinance No. 1, Series 2019 Amending the Design Review Board Manual

- K. Action—Adopt Resolution No. 1, Series 2019 Purina Animal Nutrition CSM

- L. Action—GLK Foods Site Plan

- M. Action—GLK Foods Development Agreement

- N. Action—Denial of Statewide Services Claim for Troy Kolosso

- O. Action—French Road-County OO Traffic Study

- P. Discussion/Action—Rustic Resque LLC Sign Grant

- Q. Discussion—2015-2019 Strategic Plan Update

R. Operator License Approvals:

Baehman, Anna	Trish's Pop In	Appleton
Davis, Terri	Trish's Pop In	Little Chute
La Brec, Amanda	M's Bar	Appleton

S. Action—Adopt Resolution No. 2, Series 2019 Amending the Polling Sites for All Elections Held in the Village of Little Chute

T. Disbursement List

U. Call for Unfinished Business

V. Items for Future Agendas

W. Closed Sessions:

a) 19.85(1)(g) Wis. Stats. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Outagamie County Landfill*

b) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Negotiation Updates*

c) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Recruitment Efforts*

X. Return to Open Session

Y. Adjournment

LCFD Incident Report

December 2018

Number of responses: 7

Last years: 21

2018 :165

2017: 172

2016: 155

2015: 132

12/03/2018	21:52 Auto accident scene safety, W. Main Street, Kimberly Fire responded for coverage
12/05/2018	07:54 Person stuck in elevator @ Little Chute High School 1402 Freedom Road-false alarm no issues
12/06/2018	18:48 Accident with cleanup @ North Avenue & French Road
12/19/2018	12:45 Accident with cleanup, car vs. fire hydrant @ intersection of Madison & North Avenue
12/21/2018	09:25 Dump truck roll over Buchanan Road, north of Harvest Trail
12/28/2018	17:44 Vehicle accident possible entrapment between two cars @ Trilliant Foods 1101 Moasis Drive
12/31/2018	14:54 Auto accident, vehicle vs traffic lights, intersection of North Avenue/Freedom Road

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – DECEMBER 2018



Little Chute

ESTABLISHED 1848

December 2018

Village Administrator Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – DECEMBER 2018

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board on a monthly basis. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations.

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Fox Valley Metro Police Department
- Kimberly/Little Chute Library
- Parks, Recreation and Forestry Department
- Department of Public Works
- Engineering Department

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

James P. Fenlon
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
james@littlechutewi.org

Village Administrator

HIGHLIGHTS

- In December of 2018, the Board of Trustees adopted revised ordinances related to tobacco products and devices, approved site plans for two Industrial Park businesses, approved a development agreement with Trilliant Food and Nutrition. The Board also were presented with the 2017 financial audit, awarded utility contracts for 2019 projects, approved the 2018 audit contract and approved the 2018 meeting calendar.
- Continued work with a number of industrial and commercial developers regarding future opportunities in the Village of Little Chute.
- The Plan Commission held a hearing on a conditional use application and approved for recommendation a number of Certified Survey Maps for action by the Board of Trustees.
- Completed all personnel reviews and presented the results of the process and to the Board of Trustees.
- Met with the Little Chute Lean Team to discuss future opportunities for the organization in 2019.
- Held a staff meeting for a 2018 year in review and 2019 look ahead. We also were able to have a Christmas dinner with staff.
- Worked on a number of economic development proposals and inquiries as we concluded the year.

TOP PRIORITIES FOR JANUARY 2019

- Work with staff and the Board to approve a few agreements for economic development in the community. In addition, the Board will be discussing a traffic study in conjunction with County efforts along with other organizational planning efforts.
- Continue to work on numerous development opportunities across the village and finalize a number of documents related to those developments, including CSMs, rezoning and development agreement review/adoption.
- Work to finalize updates on the personnel manual for the organization while also working on a formal onboarding process.
- Host a Little Chute Business Association meeting on Tuesday, January 15th, 2019.
- Work with department heads on parking and other traffic concerns.

Clerk

HIGHLIGHTS

December is always a time to reflect on our year and learn from downfalls and celebrate our successes. A large focus of our year was elections as the Clerk's office prepared, facilitated and closed out six in 2018. Each election takes a minimum of two months to achieve so it was definitely a year of multi-tasking with our everyday responsibilities staying at the forefront. Great planning and time management kept us very successful. One example of something we learned is that with our election location at Village Hall, we could be more productive in getting voters in and out. This was due to not having enough election equipment at the polling place. Promptly, our Village Clerk was able to order an additional touch screen ballot printer which alleviated much of the backup for the future elections. Overall, we are very proud of the work accomplished this year and will continue to focus on finding ways to keep our residents informed.

- Proof/finalize Winter Newsletter and send to print for distribution
- Plan and facilitate the holiday party
- Close out election with County and State
- Agendas and Minutes for 5 meetings
- Schedule access for special events and meetings
- Maintenance reports
- Social media and website monitoring/posting/tracking
- Order supplies
- Room rentals for Civic Center and Village Hall
- Operator and Solicitor licensing

TOP PRIORITIES FOR JANUARY 2019

- Prepare for Spring Primary
- Agendas and Minutes for 6 meetings
- Schedule access for special events and meetings
- Maintenance reports
- Social media and website monitoring/posting/tracking
- Order supplies
- Room rentals for Civic Center and Village Hall
- Operator and Solicitor licensing

CLERK'S OFFICE DATA FOR DECEMBER 2018

Village of Little Chute Website and Social Media Metrics - December 2018						
	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Website Visits	7,691	7,451	3.22%	164,463	154,184	6.67%
Website Page Views	11,004	13,755	-20.00%	221,627	191,178	15.93%
Facebook Likes	3,140	2,415	30.02%			
Facebook Reach	52,403	56,073	-6.55%	766,744	656,263	16.83%
Village Hall Blog View	1,204	462	160.61%	7,303	9,398	-22.29%
Instagram Followers	420	220	90.91%			
Twitter Followers	324	236	37.29%			
Twitter Impressions	4,376	4,301	1.74%	56,288	54,844	2.63%

Community Development

HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, schools and commercial projects.
- Met with consultants regarding building and subdivision projects.
- Met with property owners on Karen Dr. about land acquisitions.
- Attended and assisted Plan Commission with numerous items.
- Attended Annual NEWBIA meeting.
- Met with Metro regarding a renter issue.

TOP PRIORITIES FOR JANUARY 2019

- Meet with builders and owners about upcoming commercial projects.
- Meet with developers regarding new projects.
- Meet with WEDC Main Street Kiel Roundtable.
- Attend Design Review Meetings.
- Continued Inspections of homes, apartments, schools and commercial projects.
- Assist developers and engineers with Zoning requirements.
- LCBA monthly meeting.

COMMUNITY DEVELOPMENT DECEMBER 2018 DATA

Community Development Department 2018 Permit Data				
	December-18 2018 TOTALS	2017 TOTALS	Percent Change	
Permits Issued	28	622	644	-3%
Property Complaints	8	61	37	65%
Property/Field Inspections	93	929	1067	-13%
Letters Sent		0	0	
Action Corrected	5	44	21	
Referred for Action	1	7	0	
Ongoing	2	16	16	

Community Development Department 2018 Permit Data				
	December-18 2018 TOTALS	2017 TOTALS	Percent Change	
Permits Issued	28	622	644	-3%
Permit Fees	\$30,824	\$257,754	\$114,330	125%
Permit Value	\$5,891,897	\$47,343,017	\$35,708,279	33%

Finance Department

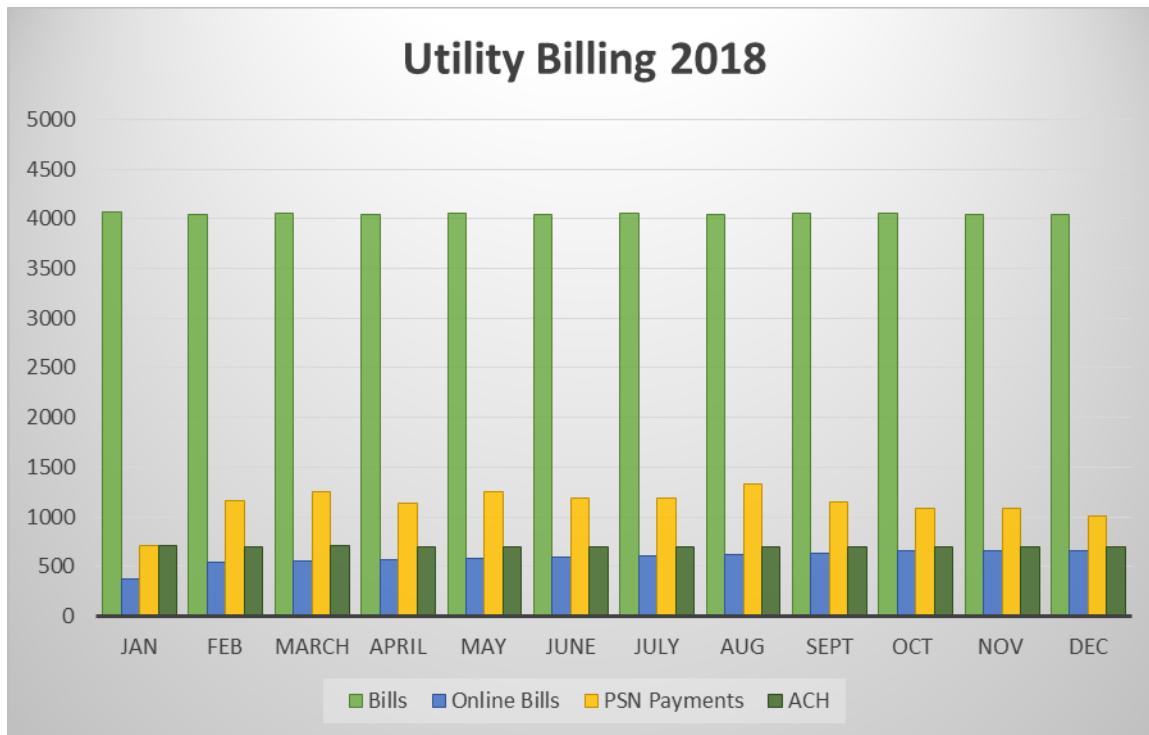
HIGHLIGHTS

- 4,039 Utility Bills created and 691 ACH payments processed by Finance Department.
- 66 Service Orders (Final Reads, High/Low Reads, Meter Installations) for Utility Billing created and coordinated with MCO.
- 663 Ratepayers opted out of postcard billing and 1,002 ratepayers utilized PSN for payments through December, 2018.
- 236 Landlord Notices were mailed for tenant delinquency notification.
- Tax Collection – 39% taxes were collected by December 31, 2018.

TOP PRIORITIES FOR JANUARY 2019

- Prepare W-2s, 1099s, and other year-end reports and filings.
- January tax settlement.
- Continue tax collection.
- Begin year-end preparation for auditors.

FINANCE DEPARTMENT DECEMBER 2018 DATA





Fox Valley Metro Police Department

HIGHLIGHTS

- We are creating a second, investigator (detective position) but not adding any staff. Officer Nick Uebelher will be transferring from patrol to investigations and training with our current investigation – Scott Van Schyndel. Eventually Uebelher will work a hybrid shift - most likely 10AM-6PM. An increase in complex investigation over the past years has prompted this change. This position will also be able to assist our patrol division with investigations during some of our peak activity hours. Our current investigator normally works 8AM-4PM.
- I have met with Public Works Director – Kent Taylor to discuss strategies for making some of our more problematic roadways safer. We drove to these sites and discussed signage issues and enforcement strategies. I will keep you updated as this topic progresses.

TOP PRIORITIES FOR JANUARY 2019

- Metro administration is starting to track data better to be able to show what we are working on, who is working on it and how much time it takes to do the work.
- A complete review and update of the department's policy manual.
- Continue to make the crossing guard program transition work smoothly.

FVMPD DECEMBER 2018 DATA

The department ended 2018 with a total of 12,334 calls for service. In February I will attempt to make a year-by-year comparison with the previous year's statistics.

01/03/19 14:13	FOX VALLEY METRO POLICE DEPARTMENT Law Total Incident, by Agency, Reported Offenses	4770 Page: 1
	Reported Offense	Total Incidents
	-----	-----
	Agency: FOX VALLEY METRO POLICE DEPT	
		7258
ACC	ACCIDENT	227
ALC	ALCOHOL	4
ALRM	ALARM	55
ANML	ANIMAL	117
ASLT	ASSAULT	2
ASST	ASSIST	393
AVEH	ABANDONED VEH	29
BIKE	BICYCLE STOP	4
BOMB	BOMB THREAT	1
BURG	BURGLARY	8
CALL	911 CALL	101
CH51	EMERGENCY COMM	2
CIVL	CIVIL MATTER	10
CRIP	CRIME PREVENTION	602
DC	DISORDERLY CONDUCT	2
DEAD	DEATH	1
DIST	DISTURBANCE	150
DOM	DOMESTIC	31
DRUG	DRUGS/DRUG OVERDOSE	27
DTP	DAMAGE TO PROPERTY	35
FIRE	FIRE/HAZMAT/SPILLS	9
FRAU	FRAUD	41
FWRK	FIREWORKS	4
HARS	HARASSMENT	59
HZRD	HAZARD	79
JUV	JUVENILE	50
LAF	LOST AND FOUND	56
LOUT	LOCKOUT HOME/VEH	41
MED	MEDICAL	184
MISS	MISSING PERSON	5
OPDR	OPEN DOOR	61
ORD	ORDINANCE	80
PARK	PARKING	67
PNB	PNB	14
SOFF	SEX OFFENSE	15
SUIC	SUICIDE	3
SUSP	SUSP INCIDENT/PERSON/VEH	195
THFT	THEFT/ROBBERY	92
TRAN	TRANSPORT	1
TRES	TRESPASS	7
TRSF	TRAFFIC SAFETY	125
TRUA	TRUANCY	3
TS	Traffic Stop	1799
VIOL	VIOLATION COURT	22
WEAP	WEAPON	2
WELF	WELFARE CHECK	246
WRNT	WARRANT	15
	-----	-----
	Total Incidents for This Agency:	12334

Kimberly/Little Chute Joint Public Library

HIGHLIGHTS

- 12% increase in circulation over previous December, 5% increase overall.
- Completed adult nonfiction review of held titles
- Over 700 participated in all ages holiday make and take crafts between the two locations.
- New weekly email newsletter started, 432 current subscribers

TOP PRIORITIES FOR JANUARY 2019

- Introduce new scheduling and time tracking software
- Continue catalog merger discussion, begin review of library circulation and catalog software options for 2020
- Trial collection development software
- Complete staff training schedule
- Transition to open holds
- Create and distribute community survey (January-February)

UPCOMING EVENTS

- Saturday morning Yoga begins January 19
- Dementia Friendly Communities January 8
- Music and Movement January 15

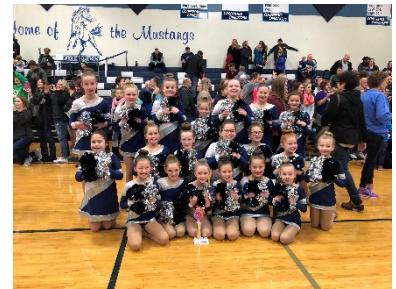
Village of Little Chute Monthly Report – December 2018

MONTHLY STATISTICS REPORT - KIMBERLY-LITTLE CHUTE PUBLIC LIBRARY - DECEMBER 2018						
Category		Current Month KIM	Current Month LIT	Current Month Combined	YTD Combined	Previous Year Comparison
						% Change
Circulation		10392	7941	18333	278179	16398 12%
Self Check included above		1332	1457	2789		
		13%	18%			
Collections	Title count	39671	39364	79035	83814	-6%
	Item count	41547	40790	82337	87646	-6%
Computer Use		541	336	877	11806	831 6%
Wireless	Unique Devices	422	406	828	10912	736 13%
	Daily average	28	28	56		53 6%
Interlibrary Loan	Items borrowed	3566	2102	5668	71515	4470 27%
	Items loaned	2467	2739	5206	68728	4959 5%
Overdrive Usage (Previous month)	eBook uses	469	353	822	11499	851 -3%
Overdrive Usage (Previous month)	Audiobook uses	382	203	585	6935	437 34%
RB Digital	Magazine uses	13	85	98	652	12 717%
Patron Visits		4450	3080	7530	110,902	9034 -17%
				0		
Programming	Adults	2	1	3	74	14 -79%
	Children	4	1	5	101	7 -29%
	Community (all ages)	7	5	12	7	6 100%
				0		
Program Attendance	Adults	23	3	26	1074	122 -79%
	Children	453	80	533	5381	230 132%
	Community (all ages)	437	421	858	1180	23 3630%
				0		
Web Site Hits		#cccccc		6408		6992 -8%
Social Media	Facebook fans	#cccccc		1745		1324 32%
	Pinterest followers	#cccccc		172		162 6%
	Twitter followers	#cccccc		112		110 2%
	YouTube views	#cccccc		25862		24334 6%
Hoopla						
		September	October	November	December	January
	Audiobook	158	168	126	112	86
	Comics	14	18	3	17	22
	Ebook	52	52	61	51	66
	Movie	15	24	15	25	32
	Music	13	15	17	12	19
	Television	10	11	13	11	17
		651.73	690.07	538.05	507.62	510.93
		2.49/circ	2.40/circ	2.29/circ	2.23/circ	2.11/circ
						2.23/circ
		March	April	May	June	July
	Audiobook	111	105	101	127	127
	Comics	8	8	15	11	13
	Ebook	48	57	59	41	50
	Movie	34	23	16	27	22
	Music	24	33	20	18	26
	Television	8	14	15	20	13
		523.17	496.55	471.94	556.81	573.14
		2.25/circ	2.07/circ	2.09/circ	2.28/circ	2.37/circ

Parks, Recreation and Forestry Department

HIGHLIGHTS

- Ordered a new monument sign for Doyle Park.
- Successfully transitioned the crossing guard program to Fox Valley Metro Police Department.
- Met with the WI DNR, CORP of Engineers, and Kaukauna Utilities to work through permitting for the Fox River Boardwalk.
- Little Chute Community Band held their annual Christmas Concert at LCHS on Wednesday, December 5.
- Pom Development Team (3rd thru 6th graders) performed as elementary school level team during the Little Chute Holiday Dance Invite December 8 and took home 3rd place trophy.
- Chute-ing Stars Competitive Dance Team (5th thru 8th graders) performed two dance invites. December 1 Invite at Ashwaubenon – 1st in Pom, 1st in Kick, 2nd in Jazz; highest scoring Pom routine; tied for highest scoring Kick routine; also awarded champion of the day t-shirts. December 8 Invite at Little Chute -1st in Pom, 1st in Kick, 1st in Jazz; their pom routine also won highest score of the morning.
- Tree City USA 2018 application and required paperwork submitted for approval to our state forestry agency.
- Prep work for January – create youth dance classes in recdesk, update park shelter/facility rentals rev codes in recdesk (booking begins 1/1/19), update seasonal application, planning for next session adult yoga, planning for start of youth dance registration 1/14/19.
- Heesakker Park Deer Culling held from Monday, December 3 through Sunday, December 16 – total of 8 deer culled (7 doe/1 buck).
- Senior Activities Program held their holiday luncheon on Wednesday, December 19 followed by cards.
- Home Alone / Sitter Course held on Friday, December 28 - all 20 registered students received course certification.

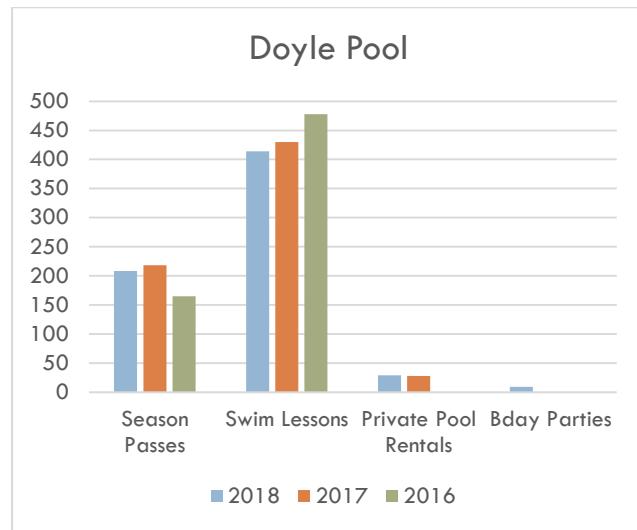
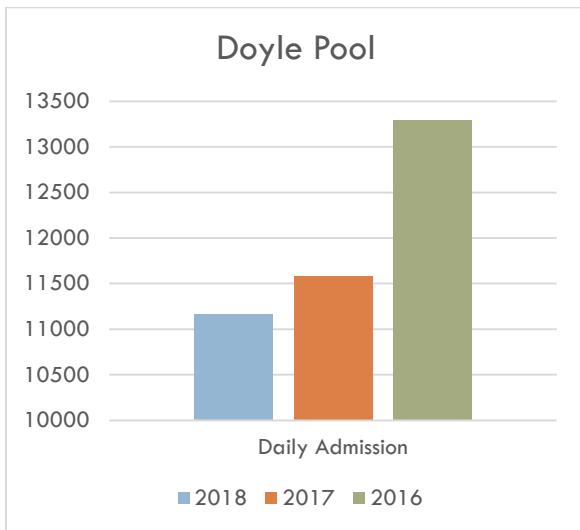
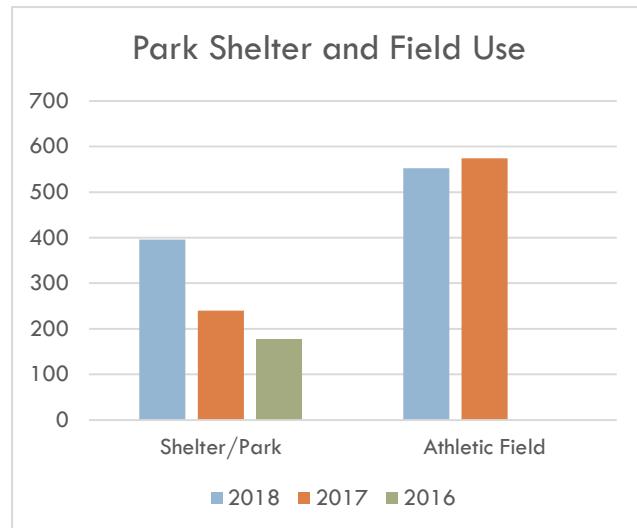
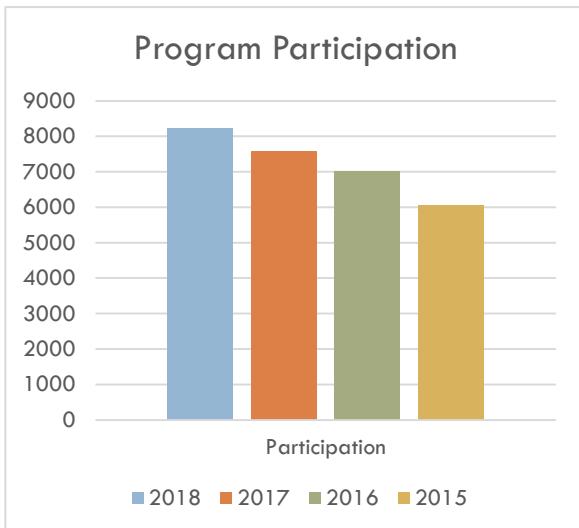


TOP PRIORITIES FOR JANUARY 2019

- Meet with more agencies for the Fox River Boardwalk.
- Finish installing the ice rink at Heesakker Park.
- Park, recreation, and pool seasonal staff will be in the office to prep for the 2019 summer season.
- Work with the operations manager, foremen, and skilled laborers to revise the department work rules.
- Prep work for spring/summer programs – meetings with staff and instructors, room scheduling, equipment needs, program fees, program descriptions, changes needed for program book, etc.
- Final planning for next session of Teen/Adult Yoga (starts 1/9) – signup deadline reminder posting, class list and attendance sheet to instructor, room verification, etc.
- Final planning for Winter/Spring Youth Dance Class registration – discussions with instructors, promote start of registration, review classes as registration begins for combining/additions as needed, etc.
- Chute-ing Stars Competitive Dance Team (5th thru 8th graders) to perform at Oshkosh West Dance Invite, Bay Port Dance Competition, and at State JAM Competition.



2018 MEASURES AND COMPARISONS



- Our program participation numbers increased in 2018 by 630 participants or 9% from 2017's numbers.
 - Since 2015 the Recreation Departments participation has increased by 2158 or 36%.
 - 16 new programs were created in 2018. Some of these include Indoor Archery, the Downtown Wine Walk, Touch-a-Truck, senior trips, and summer one day events.
- Facility reservation and use numbers increased in 2018 by 156 reservations or 65% from 2017's numbers. This is in large part due to the Van Lieshout Recreation Center, more programs at parks, and events on the Windmill Plaza.
 - Since 2015 reservations have increased by 219 or 124%.
- Pool daily attendance numbers decreased in 2018 by 416 people from 2017's numbers. This is a 3.6% decrease in attendance numbers.
- Athletic field rentals/use and Private pool rentals have only been tracked for 2018 and 2017.

Department of Public Works

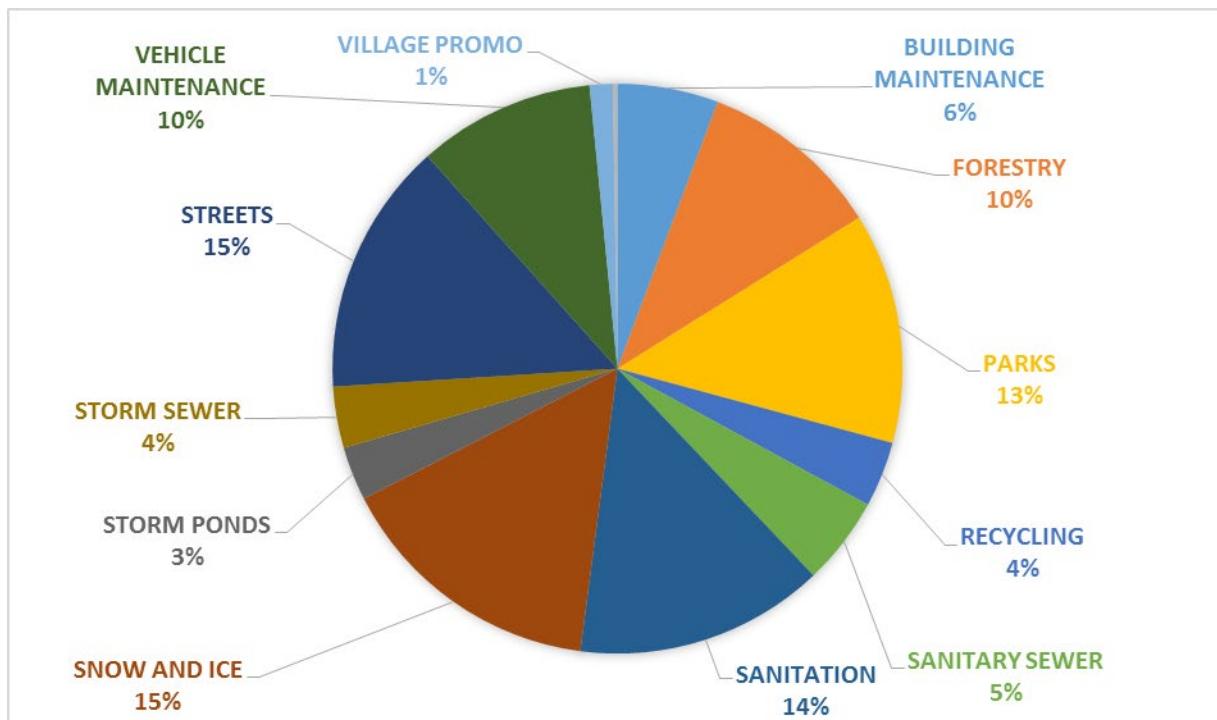
HIGHLIGHTS

- Closed yard waste site for the season.
- Installed “No Parking” signs on Freedom Rd. – North of Evergreen Dr.
- Recorded snow events in December 1st, 3rd, 23rd, 28th, 31st (salting only) and December 2nd and 31st (plow and salt).
- Erosion control checks took place on December 5th, 20th, and 28th.
- Received sixteen concerns of residents who did not shovel their sidewalk within 24 hours after the end of a snowfall.

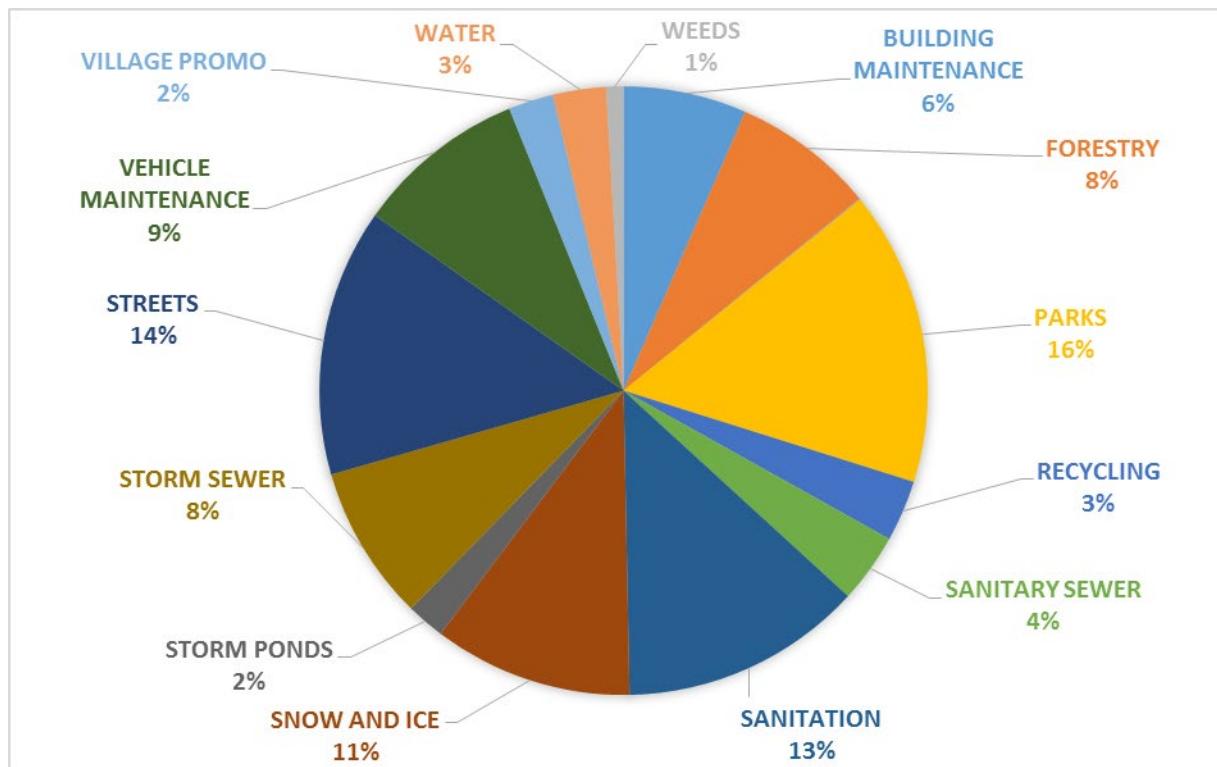
TOP PRIORITIES FOR JANUARY 2019

- Review the DPW/Parks/Forestry Work Rules handbook.
- Finish Fleet Management Plan.
- Start to gather information for the MS4 report for the Village.
- Start to work on updating the annual DPW/Engineering Newsletter.

DECEMBER 2018 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Hours Worked Year to Date (Includes Full & Part-time Hours)



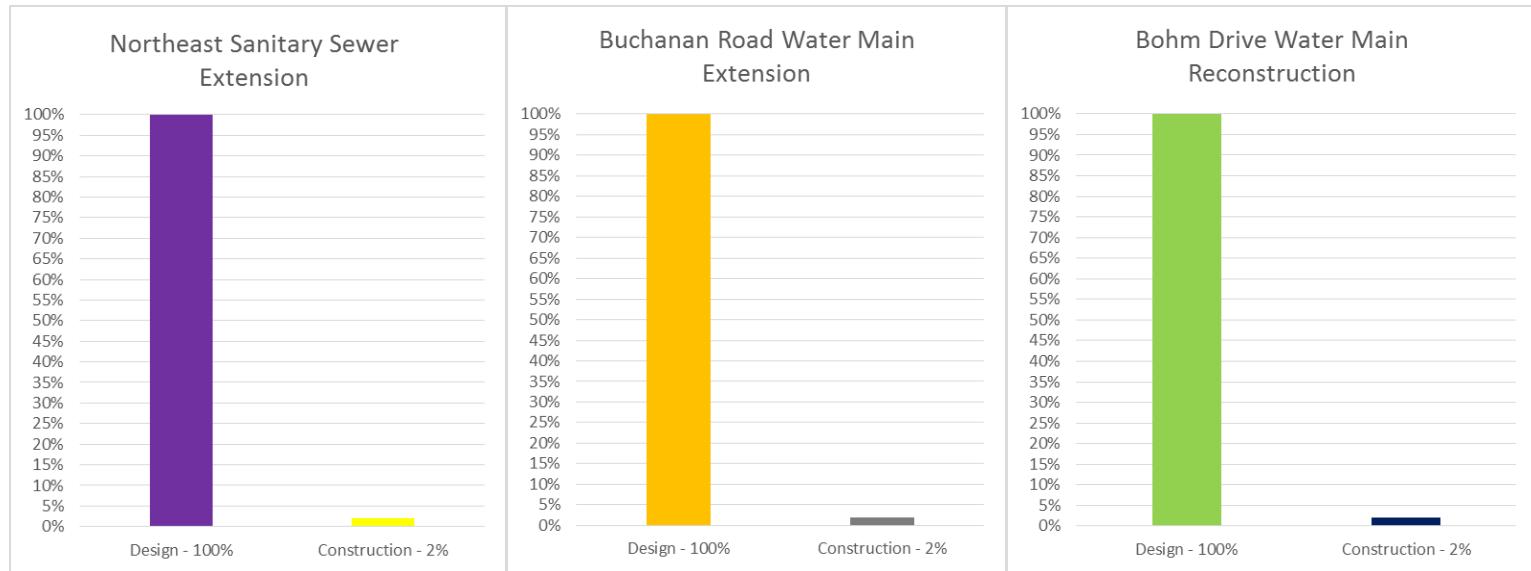
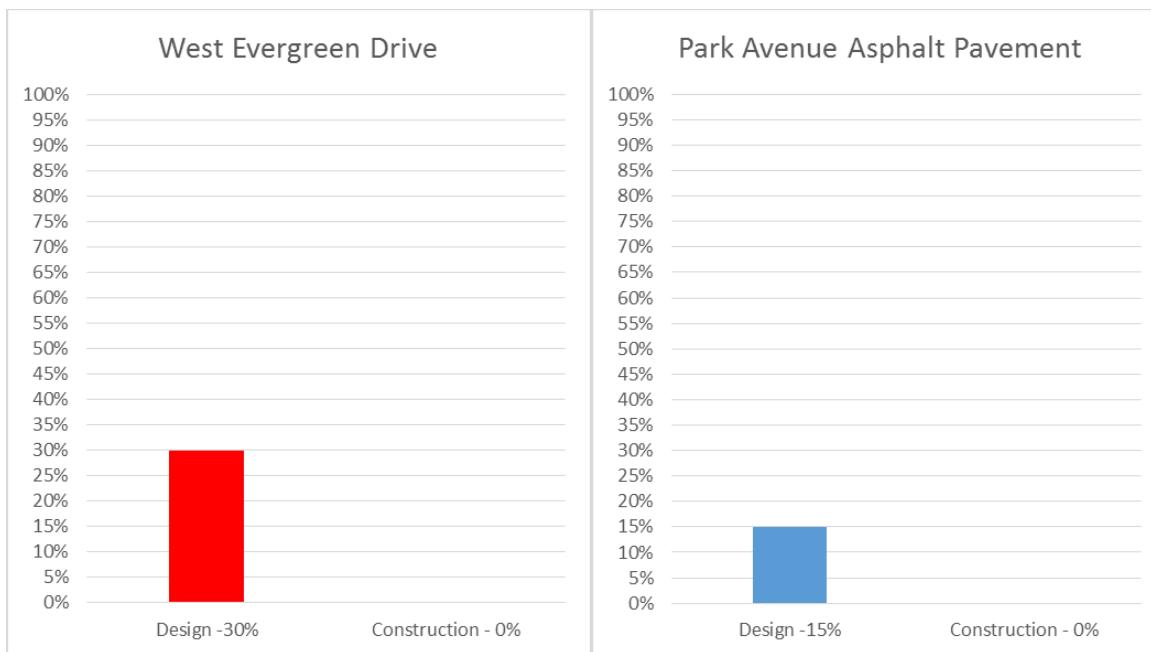
Engineering Department

HIGHLIGHTS

- **Evergreen Drive Concrete Paving & Park Avenue Asphalt Paving – Street Reconstruction** - With the completion of the design for the 2018 December Utility Projects the work for the summer paving projects is moving forward at an increased pace.
- **Bohm Drive Water Main Reconstruction** - Permitting has been received for this water main relay project and a Contractor selected for this work.
- **Northeast Sanitary Sewer Extension** - The erosion control permit has been received for this sanitary sewer extension project that will serve the new residential development, North Little Chute Estates.
- **Buchanan Road Water Main Extension** - Permits have been received for this water main relay project and a Contractor selected for this work.
- **Village of Little Chute Staff Engineer** - We have received a qualified applicant for the staff engineer position and have interviewed this individual.

TOP PRIORITIES FOR JANUARY 2019

- **Evergreen Drive Concrete Paving** - Continue design work for storm sewer and concrete pavement for Evergreen Drive from French Road to Holland Road. This project will be contracted separately from the Park Avenue Asphalt Paving due to different pavement types and funding sources.
- **Bohm Drive Water Main Reconstruction** - A preconstruction meeting was held on January 7th and the project is scheduled to start in late March or early April depending on weather conditions.
- **Northeast Sanitary Sewer Extension** - Bids were received for this project and a contractor has been selected to perform this work. A preconstruction meeting was held on January 7th and work is scheduled to begin on January 14th. The contractor is scheduled to complete the pipe installation by February 1st.
- **Buchanan Road Water Main Extension** - A preconstruction meeting was held on January 7th and the project is scheduled to begin immediately after the construction of the northeast sanitary sewer extension. The contractor schedule indicates that the pipe installation will be completed after February 1st. This construction is not needed to provide water service to North Little Chute Estates but is needed to provide a looped water system.
- **2018 Reconstruction Projects – Hayes, Wilson, Downtown Storm Sewer** - Engineering is waiting to receive final pay applications for these projects in order to compare actual costs to the Final Engineer's Report for assessed costs to property owners. A recommendation to adjust costs will be provided after this comparison is made.
- **Village of Little Chute Staff Engineer** - A second interview will be provided to our candidate and hopefully resulting in an offer letter being provided. As bidding approaches it is urgent to fill this position soon in order to complete our designs within the first quarter of the year.



MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 2, 2019

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President

David Peterson, Trustee

Larry Van Lankvelt, Trustee

Bill Peerenboom, Trustee

James Hietpas, Trustee

John Elrick, Trustee

Skip Smith, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator

Valerie Clarizio, Finance Director

Kent Taylor, Director of Public Works

Adam Breest, Director of Parks, Recreation and Forestry

Steve Thiry, Library Director

Interested Citizens

EXCUSED: Dan Meister, FVMPD Police Chief

Jim Moes, Community Development Director

Tyler Claringbole, Village Attorney

Chris Murawski, Village Engineer

Laurie Decker, Village Clerk

Public Appearance for Items Not on the Agenda

Mr. Dan Smocke, 1700 Franklin Street, Little Chute, addressed the Board regarding noise, speed and parking issues with Trilliant Food and Nutrition. Mr. Smocke advised that there is a high pitch noise coming from Trilliant and it is very disrupting. Mr. Smocke spoke to Doug, an employee at Trilliant, and he advised the noise is from equipment in the plant and coming out a smoke stack on the roof. Mr. Smocke advised that Administrator Fenlon and Trilliant Nutrition have done decibel checks and they are all within the decibel limits allowed. Trustee Peterson asked if the noise that Mr. Smocke was playing on his phone was the actual sound from Trilliant, Mr. Smocke replied no, it is just an example of what he hears. Administrator Fenlon advised he has measured the decibels and Trilliant is well within the limits. Trustee Peterson asked when the noise started and Mr. Smocke stated he just moved in the area in August and that he has talked with neighbors who are also frustrated with the noise and the other issues at Trilliant. Administrator Fenlon advised that Fox Valley Metro and staff are also checking on any issues with speeding and parking.

Approval of Minutes

Minutes of the Regular Board Meeting of December 19, 2018

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of December 19, 2018

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Call for Unfinished Business

None

Items for Future Agendas

Noise Ordinance Review

Publicize DNR Attendance

Adjournment

Moved by Trustee Smith, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 6:27 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:

By: _____
Michael R. Vanden Berg, Village President

Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE Notice of Public Hearing

The Little Chute Village Board will conduct a public hearing at the Little Chute Village Hall on Wednesday, January 16th, 2019 at 6:00 p.m. to hear comments from the public in support or objection to the amendment of the Little Chute Design Manual as part of the Zoning Code.

The proposed ordinance and manual shall be available for public inspection at the office of the Village Clerk during regular office hours prior to the scheduled date of the public hearing.

PURPOSE: The Village has adopted a Design Manual regulating construction including signs in the Central Business District. The Design Review Board and Plan Commission have recommended an amendment allowing exceptions for certain electronic message centers to be replaceable with restriction and prior approval of the Village.

Notice is further given that the said meeting is open to the public and that all persons wishing to be heard in support or objecting to the adoption of the Village of Little Chute Design Manual are requested to be present at this public hearing.

DATE OF HEARING: January 16th, 2019
TIME OF HEARING: 6:00 P.M.
PLACE OF HEARING: Village Hall
Board Room
108 West Main Street
Little Chute, WI 54140

James E. Moes
Community Development Director

Run: January 2 & 9, 2019

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Village Clerk, 108 W. Main St., Little Chute, (920) 788-7380, at least 48 hours prior to the meeting so that arrangements can be made.

LITTLE CHUTE DESIGN MANUAL

The Vision for Little Chute

Creating and retaining the vision of a heritage destination will become a critical challenge of Village of Little Chute government as the Village will become a tourist destination after the authentic, full-scale, working windmill is built in 2010. Working with developers to form new ideas in commercial and housing developments to achieve the character and identity of an established Old World European community while meeting business needs is often a delicate balance. It is the desire of this community to remain strong in its vision by retaining its long term integrity through the reflection of the buildings and signage in our community.

With the following design parameters, the Village of Little Chute hopes to lay the groundwork necessary for you to become a working part of our community. Old World European architecture, colors and key building elements will be explained to help you make an informed decision about building anew or updating an existing business or sign in Little Chute.



Purpose

The purpose of this manual is to preserve, create, and promote the unique charm, atmosphere, quaint, and romantic character, natural beauty and historical aspects of the community.

This design review shall relate to the proposed appearance, colors, texture, materials and architectural design of the exterior, including the front, sides, rear and roof of the proposed building as well as any signs, graphics, visual display, outdoor furniture or fixtures. Any new construction, additions, alterations, modifications or repairs to commercial structures or signs in the Central Business District are to be reviewed by the Design Review Board (DRB).

Respecting Community Character While Accommodating New Development

The Village of Little Chute encourages new development and stands ready to assist developers and businesses in complying with the Design Review District Old World European Architecture requirements. While the Village recognizes certain businesses have "typical designs" for their establishments in other communities, we hope you also recognize Little Chute is a unique community with pride in its heritage and high quality of life. The Village of Little Chute appreciates you choosing to conduct business here and we trust following this Design Review Manual will enhance your business and our community. We will put forth every effort to facilitate this design review process.

The Design Review Process

There are other communities in the United States that employ a design process. Often these communities, like Little Chute, place a high value on community character, aesthetics, tourism and/or overall quality of life.

The Village stands ready to assist residents, businesses and developers with prompt review of all design permit applications. Applicants submitting a site plan in a design review district for a new development can submit their Old World European Architecture plan concurrent or prior to village staff review of the site plan.

The nature of a design review is somewhat similar to a design workshop. This manual is intended to assist both the applicant and the Design Review Board in defining Old World European Architectural Elements during the design review process.

The DRB may involve one or more meetings as necessary to finalize an approved design.

Areas for Design Review Manual Usage

The Design Review Board will review all proposed plans for building permits involving commercial structures in the Central Business District (CB Zoning District). In addition this manual will apply to those commercial projects outside the Central Business District that have applied for Building Improvement Fund (BIF) funding. All other projects in the Village will receive this manual as an information and guidance tool and will be requested to use ideas from this manual in their construction.

Any alteration, modification or repairs to commercial structures in the Downtown are to be reviewed by the Design Review Board. Such alterations include, but are not limited to, repainting, facade modifications, signs, additions, and any new construction.

This manual is meant to be used in conjunction with regulations of the Little Chute Zoning Ordinance. Please also refer to the CB District regulations as these zoning regulations shall apply in conjunction with plan review.

Design Review Board (DRB)

The Village hereby establishes a Design Review Board comprised of seven (7) members. Members shall be appointed to three (3) year terms by the Village Board. Membership shall include the Village Administrator or his/her designee as chairperson, one Village Board Trustee or his/her designee, and five (5) residents with two (2) or more citizen members being business operators. Preference shall be given to those persons having knowledge or experience in design or building methods. Preference of citizen members should be made for owners of businesses within the Village. The duties of the Design Review Board shall be to review plans to assure compliance with this Design Review Manual.

Appeals and or variances

Plan Commission duties shall be to hear and decide appeals of decisions of the Design Review Board.

Variances from the regulations within this Manual or appeals of the determination of the Plan Commission shall be made to the Village of Little Chute Board of Appeals. All appeals or requests for variance shall be made under the procedures as regulated by Chapter 44 of the Village Code of Ordinances.

Amendments

Amendments to this manual shall be made by a majority vote of the Village Board of Trustees upon recommendation by the Design Review Board and the Plan commission.

Typical Old World European Commercial Building Elements

The elements listed below are representative of typical Old World European architectural elements. The following are desired elements under this design manual. Other architectural elements may be allowed upon approval of the DRB. Red brick and gables are two of the most common elements.

Red colored brick

Other brick colors as approved

Stone

Stucco

Gables

Tile roof

Architectural Plane Changes

Different bonds of masonry - English, Flemish, and Running bonds

Mixture of brick and concrete accents

Geometric decorations

Keystones

Paned windows with sashes and mullions

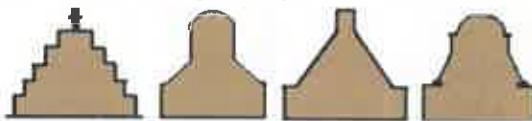
Bay windows
 Arched windows
 Fascia
 Cupola
 Dormers
 Faux shutters
 Faux doors with strap hinges
 Hip roof treatments
 Dutch arch
 Lanterns/Faux Lanterns
 Window (flower) boxes
 Building ties
 Pressed tin is a Little Chute element
 Standing Seam Metal Roofing

Architectural Facades, Exterior Walls and Elevations

Red brick is the desired principle exterior wall material. Other brick colors, Stone, Stucco-like material, faux brick and stone panels with prior review and approval, and wood are acceptable. Vinyl, aluminum, split-face block, plain block, exposed concrete, corrugated metal or metal sandwich panels, plywood or T-111 type siding materials are not allowed. Wall materials selected by owner shall be approved by the DRB.

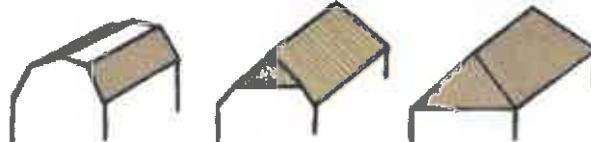
Building facades of all buildings shall be consistent with the character, massing, volume, and materials of the building typology. Variety in building massing is encouraged.

Gables are a desirable Old World European architectural element in Little Chute. Variety in gable design is encouraged. Typical gable (outline) designs are provided below:



Stepped Gable, Beak Gable, Neck Gable, Bell Gable

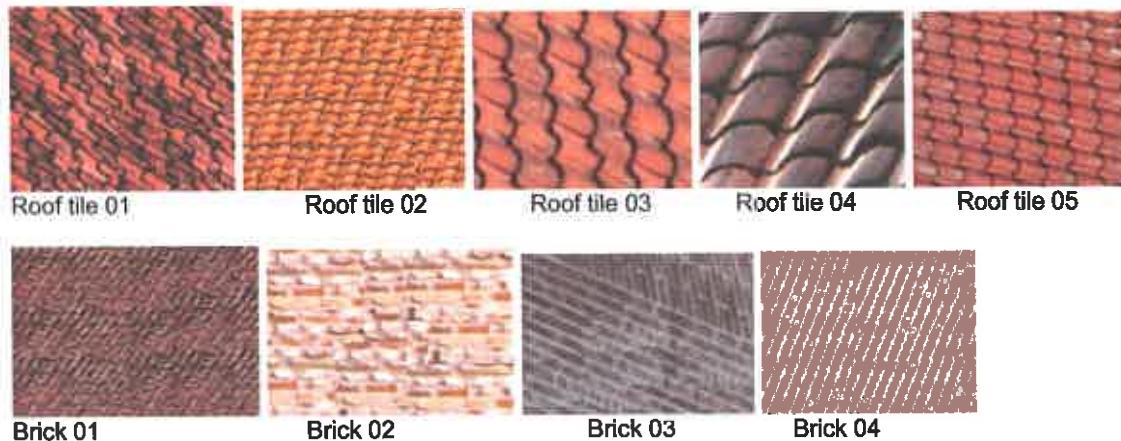
Roof styles and pitches for commercial buildings shall be in a manner consistent with the building typology. Flat roofs or low pitch roofs are generally discouraged. Tile roofs are encouraged. Typical roof pitches and designs are provided below:



Gambrel Roof, Saddle Roof, Hip Roof

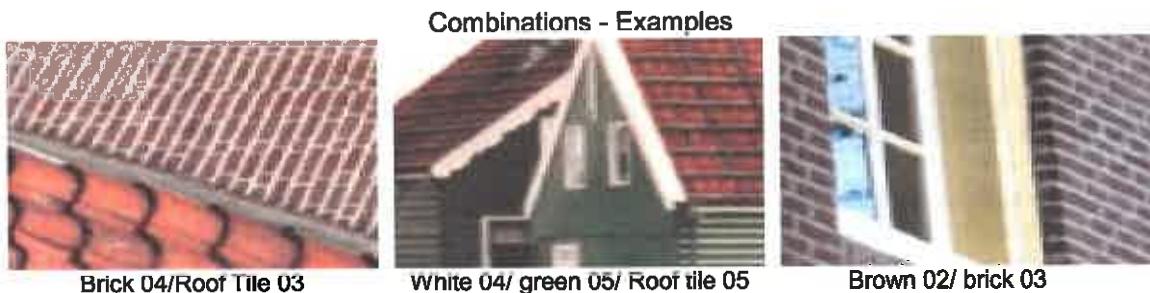


Roof Tiles and Brick Palette



The following palette selections for roofs and bricks are recommended for all commercial developments in the Central Business District: Roof Tile 01, Roof Tile 04, Brick 01, Brick 04

*Other roof or exterior materials may be approved, provided they are in keeping with Old World European architectural design.



Attention to Detail

Generally there is great attention to detail placed on Old World European architecture, whether in Little Chute or in Europe.

Variety in Design

Variety in architectural design, including building floor plan, ornamentation and colors is strongly encouraged.

Architectural Colors

The most delicate feature of Old World European Architecture expression is color. Colors shall be chosen from the Old World European Color Palette. The color of roofing and siding materials is extremely important. Selection shall be made from a limited palette as described in the Old World European Color Palette. Both initial and weathered color characteristics should be considered when selecting specific colors. Other color selections or building material selections may only be used upon approval of the Design Review Board. All specific colors, both before initial construction and subsequent repainting are subject to DRB approval.

Facade Scale

Commercial developments with facades over 100 feet in linear length shall incorporate wall projections or recesses a minimum of 3 feet in depth with a minimum of 20 contiguous feet within each 100 feet of facade length. These recesses or wall projections shall extend over at least 20 percent of the facade. Further, developments shall use Old World European architectural element features along at least 60 percent of the facade.

Intent of Design Parameters

The intent of these design parameters is to reduce the massive scale and uniform, boxy appearances associated with larger commercial buildings. The unique, quaint community character of Little Chute should and can be respected through context and scale sensitive design.



Design Parameters for Large Commercial Buildings

The Village recognizes newer commercial buildings present design challenges compared to the smaller, quaint design of Old World European architecture in the historic downtown. However, it is the intent of the Village Board to foster high quality design on a uniform basis village wide.

The Village suggests that larger commercial buildings on the newer periphery areas have numerous options within the framework of these commercial design parameters to provide a unique facade appearance and even provide an effect which breaks up the large, "big box" appearance. Providing faux shutters and faux doors, for example, can give the effect of multiple or varied facades even though only one business structure may be present. Gable features and changes in the architectural planes can also be incorporated in the design of larger commercial structures to offset otherwise relatively monotonous, big box appearance. Specific requirements and design parameters for larger commercial buildings are listed below.

Element Features for all projects

Element features include major element features and minor element features. A major element feature is defined as a structural compositional element which changes the outline, roof, superstructure or overall design of the building. A minor element feature is defined as an ornamentation or architectural attachment feature which adds additional character through embellishment, highlighting or otherwise furthering the established style of the building defined by the major element feature(s).

Major Architectural Elements:

Roofs:

Variations in roof lines are encouraged. Roof lines should be varied with a change in height every 100 linear feet in the building length. Parapets, mansard roofs, gable roofs, hip roofs, or dormers shall be used to conceal flat roofs and roof top equipment from public view. Tile roofs are most desirable.

Gables (Stepped, Beak, Neck, and Bell) as an Old World European architectural element are strongly encouraged.

Roof Types (Saddle Roof, Hipped Roof, Gambrel Roof)

Major Materials:

Brick

Stucco

Mixture of Brick with minor Concrete Elements

Tile

Minor Elements:

Faux shutters

Faux doors

Cupola

Different bonds of masonry

Geometric decorations

Keystones

Paned windows

Bay windows

Fascia

Hip treatments

Dutch arch

Dormers

Color, Texture, Material Variation

Building facades should include variation in colors, texture and material such that intervals of repetition generally do not exceed thirty (30) feet, either horizontally or vertically. At least one of the following elements must repeat horizontally:

Change in color

Change in texture

Change in material module

Change in architectural plane no less than twelve (12) inches in width, such as an offset, reveal or projecting rib

Signage Design Parameters

Context sensitive signage design is strongly encouraged in Little Chute. This Manual requires the DRB to review sign permits within the Central Business District and while not required is suggested throughout the Village. The DRB shall consider such aspects of signage design as general design, arrangement, texture, materials, colors, lighting, placement, and professionalism. Further, the Village Code requires review of all proposed signs with respect to appropriateness of sign in relation to other signs and other structures on the premises and in the nearby area.



Intent

The intent of the Village Code signage regulations and these design parameters are to foster a high quality of life and preserve and promote the community character of Little Chute through context sensitive signage design. The CB District is the quaint heart of Little Chute, and the signage in this district reflects the European village character, which contributes to tourism and the overall quality of life in the community.

It is especially important that signage design in Downtown Little Chute be context sensitive and professionally executed. *Signs will be reviewed in the context of the overall design and the Old World European architecture of the buildings especially the size and scale of signs. (For examples look to pages 5 and 7 of this manual).* As of the adoption of this manual, pole mounted signs are discouraged. Primary sign types allowed in the downtown shall include; wall signs, ground placed monument signs and European shingle signs. Plastic signs are discouraged. If plastic is used, glossy sheen or rectangular cabinet plastic signs are to be avoided.

Colors

Signage colors should be chosen from the Old World European Color Palette. Other colors may be approved by the DRB. The use of blues, earth tones or white colors for signs is common, but color selection should always be context sensitive. Bright or glossy colors are to be avoided.

Signs Expressly Prohibited by Code

The purpose of prohibiting certain signs in Downtown Little Chute is to preserve the quaint character and heritage of the community and related tourism industry, protect the public safety of motorists and pedestrians, foster context sensitive signage design, and to minimize the negative visual impacts of signage on adjacent uses.

Externally mounted Neon or similar tube type is prohibited in the CB District.

Internally lit signs are discouraged in the CB District.

Freestanding Elevated (Pole) signs are discouraged in the CB District.

Electronically or mechanically moving signs are prohibited in the CB District.

Open light bulbs, flashing, blinking or rotating lights are prohibited Village wide.

On site portable signs are prohibited in the CB District.

Any signs which are not specifically listed in the Zoning Code are not permitted.

The sign regulations of the Little Chute Zoning Ordinance contain additional provisions not listed in this manual. Please contact the Community Development Director for further information and for sign permit application forms.

Exceptions to Signs Expressly Prohibited by Code

"Electronic Message Signs which were in place at the time of adoption of these regulations may be replaced with prior approval of the Design review Board subject to maximum dimensions of 48" x 60"

Advertisements in the Public Right-of-Way

Banners or Signs including "sandwich boards" in the public right-of-way require Village Board approval. The Village Board shall consider vehicle and pedestrian safety, size, number, location, colors, materials, themes, special event and seasonal design factors when reviewing sign permits for signs in the public right-of-way. An annual application, review, approval and sign permit is required.

Outdoor Fixtures

Outdoor fixtures, including seating fixtures, awnings, tables, lighting, fencing, landscaping, and landscaping containers and other fixtures are subject to review and approval in the CB District. Context sensitive design with respect to the general location and adjacent building architecture should be kept in mind when considering outdoor fixtures. Glossy, bright colored or plastic appearance fixtures should generally be avoided.

Required Design Permit Supporting Materials

Color facade drawings for every side of the building or black and white drawing with colors indicated in text are required along with color swatches/color chips, sample of materials (type of brick, type of shingles, etc.) for new construction. Scale drawings including site plans and elevations shall be included when applying for building and sign permits.

Pre-application Meetings Are Encouraged

The Village encourages pre-application meetings with prospective design review applicants. Such meetings may reduce the time for formal design review and may help identify key design issues early in the process. Ask the Community Development Director to arrange for this meeting. Typically, one or more members of the DRB will be available.

Design Review Checklist

Building Design

- Accurate, detailed scale drawings and elevations illustrating the proposed construction or alteration.
- Accurate, detailed drawings or photographs showing existing conditions of the building.
- Accurate detailed scale drawings of site plan (where site plan submittal required).
- Samples, specifications, photos of all materials i.e. [door cut sheets, window/grille specs, siding, handrails, fencing, brick, etc.]
- Accurate and sufficient samples of paint chips for primary and trim colors.
- Manufacturer's cut sheet or specifications and locations for all HVAC units and other infrastructure (where such infrastructure will be located outside the building).
- Sample and/or specifications of roofing material.
- Narrative explaining the scope of work proposed.
- Additional drawing(s) or sections of details for trim and finish work

Signs

- Accurate, scaled color rendering of proposed sign, or photograph if already existing.
- Material specifications; accurate and sufficient samples of each proposed color.
- Photograph or accurate scale drawing of building elevation showing proposed location(s) of wall signage, window signs, European shingle signs and other attached signage.
- Photograph or accurate scale drawing of site plan showing proposed location of freestanding sign.
- Type & location of all lighting fixtures.
- Name, address, phone, and email of your professional signage maker.

Outdoor Fixtures

- Accurate, detailed scale drawing of fences, screening, benches, seating, tables, architectural ornamentation or other outdoor fixtures.
- Manufacturer's cut sheets for all outdoor fixture(s) and/or pole(s); specify colors.

Lighting

- Show numbers & locations of proposed lights on a site plan.
- Specify types of bulbs and size/intensity for each type of fixture.
- Accurate, scale drawings or photographs of building elevations for wall mounted lights.

Awnings/Canopies

- Photo or brochure showing proposed design.
- Color sample or swatch of proposed material.
- Photograph or accurate scale drawing of building, showing where awning is to be installed.
- State text on awning with size, font, and color (if applicable).

Old World European Architectural Element Glossary

Bay Window: A large window that projects from the outer wall of a building.

Building Tie: A diamond or rectangular shaped element which is usually black metal in appearance and is the exposed end of a tie rod or horizontal building support. Building ties can also be vertical or other shapes.

Color Palette: The Old World European Color Palette is an approved target guide of colors that are in keeping with the character of the community. Other colors may be used if approved by the Design Review Board. Rather than use specific brands or paint swatches, the Old World European Color Palette uses the Pantone Matching System (PMS), which is a universal paint system. Architects, manufacturers, sign contractors, and paint stores generally are familiar with or can match

PMS colors. Any and all proposed application of approved colors, whether main body or trim, is subject to review as is the overall context of the building and the location. Also, please consider the finish of the proposed paint (gloss, satin, flat, etc.). Glossy finish paints generally should be avoided. The Color Palette will be available for loaning out at the Community Development Department.

Index of accepted Pantone Colors

<u>Reds</u>	<u>Yellows</u>		<u>Blues</u>	<u>Blues</u>	<u>Blues</u>	<u>Browns</u>	<u>Trim colors</u>
1797C	7401U	555C	578U	5463C	307U	657U	4625U
1807C	7402U	347C	579U	5473C	308U	658U	4695C
485C	7403U	348C	580U	5483C	309U	659U	462C
201C	7404U	349C		5493C	3105U	660U	463C
202C	7405U	350C	Blues	5503C	3115U	661U	4625C
1795C	7406U	371C	7474U	5513C	3125U	662U	4635C
7420C	7407U	621C	7475U	5523C	3145U		4645C
186C	7499U	622C	7476U	642C	3155U		4655C
187C	7506C	623C	7477U	643C	3165U	2665U	Greys
188C	7508C	624C	7474C	644C	539U	2685U	4665C
	7411C	625C	7475C	645C	540U	2695U	Cool grey 1U
Orange	141C	626C	7476C	646C	541U	2735U	Cool grey 2U
173C	1205C	627C	7477C	647C	542U	2745U	Cool grey 3U
174C	1215C	5605C	327U	648C	543U	2755U	Cool grey 4U
175C		5615C	328U	649C	544U	2765U	Cool grey 5U
158C		5625C	329U	650C	545U	663U	Cool grey 6U
159C		5635C	330U	651C	5463U	664U	Cool grey 7U
160C		5645C	539C	652C	5473U	665U	Cool grey 8U
158U		5655C	540C	653C	5483U	666U	Cool grey 9U
159U		5665C	541C	654C	5493U	667U	Cool grey 10U
160U		448C	542C	655C	5503U	668U	Cool grey 11U
		449C	543C	283U	5513U	669U	721U
		450C	544C	284U	5523U	256U	420C
		451C	545C	285U	628U	257U	421C
		452C	5395C	286U	629U	258U	422C
		453C	5405C	287U	630U	259U	423C
		454C	5415C	288U	631U	260U	424C
		5743C	5425C	289U	632U	261U	
		5753C	5435C	290U	633U	262U	
		5763C	5445C	291U	634U	7443C	
		5773C	5455C	292U	642U	7444C	
		5783C	546C	293U	643U	7445C	
		5793C	547C	294U	644U	7446C	
		5803C	548C	295U	645U	7447C	
		574U	549C	296U	646U	7448C	
		575U	550C	304U	647U	7449C	
		576U	551C	305U	648U		



EXAMPLE PANTONE COLOR CHART (Not all colors are allowed)

Cupola: A small, domed roof element.

Dormer: A window set vertically in a small gable projecting from a sloping roof.

Dutch Arch: An arch feature located above a window.

Fascia: A flat horizontal band located between architectural moldings.

Gable: The wall section at the ends of a sloping roof bounded by the two roof slopes and the ridgepole location. Typical gable types in the Netherlands include the beak, bell, neck and stepped gables.

Keystone: The centrally located wedge-shaped stone of an arch that locks the arch together.

Lantern/Faux Lantern: An Old World looking light fixture which may or may not actually be functional as a source of illumination.

Mullions: A vertical line or strip separating windowpanes.

Ridgepole: The horizontal beam at the ridge of a roof to which the rafters are attached.

Sash Window: A sliding section of window or window frame with multiple glass panes.

Shutters, Faux: Architectural elements which appear to be hinged covers or screening devices for windows but which are decorative and permanently attached to a wall.

Shutters: Hinged covers or screening devices for windows which can be used to block or close windows.

Stucco: A durable, fine finish for exterior walls usually consisting of cement, sand and lime.

Window (Flower) Box: A long, narrow box containing flowers located at the windowsill.

VILLAGE OF LITTLE CHUTE

ORDINANCE NO. 1, SERIES OF 2019

AN ORDINANCE AMENDING THE LITTLE CHUTE DESIGN MANUAL UNDER SECTION 44-50. - CB CENTRAL BUSINESS DISTRICT (A) PURPOSE (3) BUILDING DESIGN REQUIREMENTS.

WHEREAS, the following amendments are found to substantially comply with the adopted Comprehensive Plan of the Village of Little Chute; and,

WHEREAS, the Plan Commission of the Village of Little Chute has recommended the following amendment; and,

WHEREAS, the required public hearing has been held before the Village Board of Trustees, Village of Little Chute; and,

WHEREAS, the Village Board of Trustees, Village of Little Chute, finds the following amendments to be in the public interest;

NOW, THEREFORE, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

Section 1. That the Zoning Ordinance, Section 44, Municipal Code of the Village of Little Chute is hereby amended, by making the following changes:

Sec. 44-50. - CB central business district.

(a) Purpose.

(3) Building design requirements. All plans for new buildings, additions, and exterior modifications except for roof resurfacing to existing buildings in this district shall be reviewed by the Design Review Board and approved prior to issuance of a building permit. All proposed construction shall be designed substantially in a manner functionally and aesthetically compatible with the Little Chute Design Manual as adopted by the village board.

Section 2. That the Little Chute Design Manual of the Village of Little Chute is hereby amended and hereby known as Little Chute Design Manual Amended 2019:

Section 3. Effective Date. This Ordinance shall take effect upon the adoption and enactment of the Ordinance by the Village Board of Trustees, Village of Little Chute.

Introduced, approved and adopted: _____, 2019

VILLAGE OF LITTLE CHUTE

By _____
Michael R. Vanden Berg, Village President

By _____
Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 1, SERIES OF 2019

WHEREAS, Purina Animal Nutrition, as owner of Parcel #260127402 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Ryan Wilgreen, a registered land surveyor; and

WHEREAS, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: January 16, 2019

VILLAGE OF LITTLE CHUTE:

By:

Michael R. Vanden Berg, Village President

Attest:

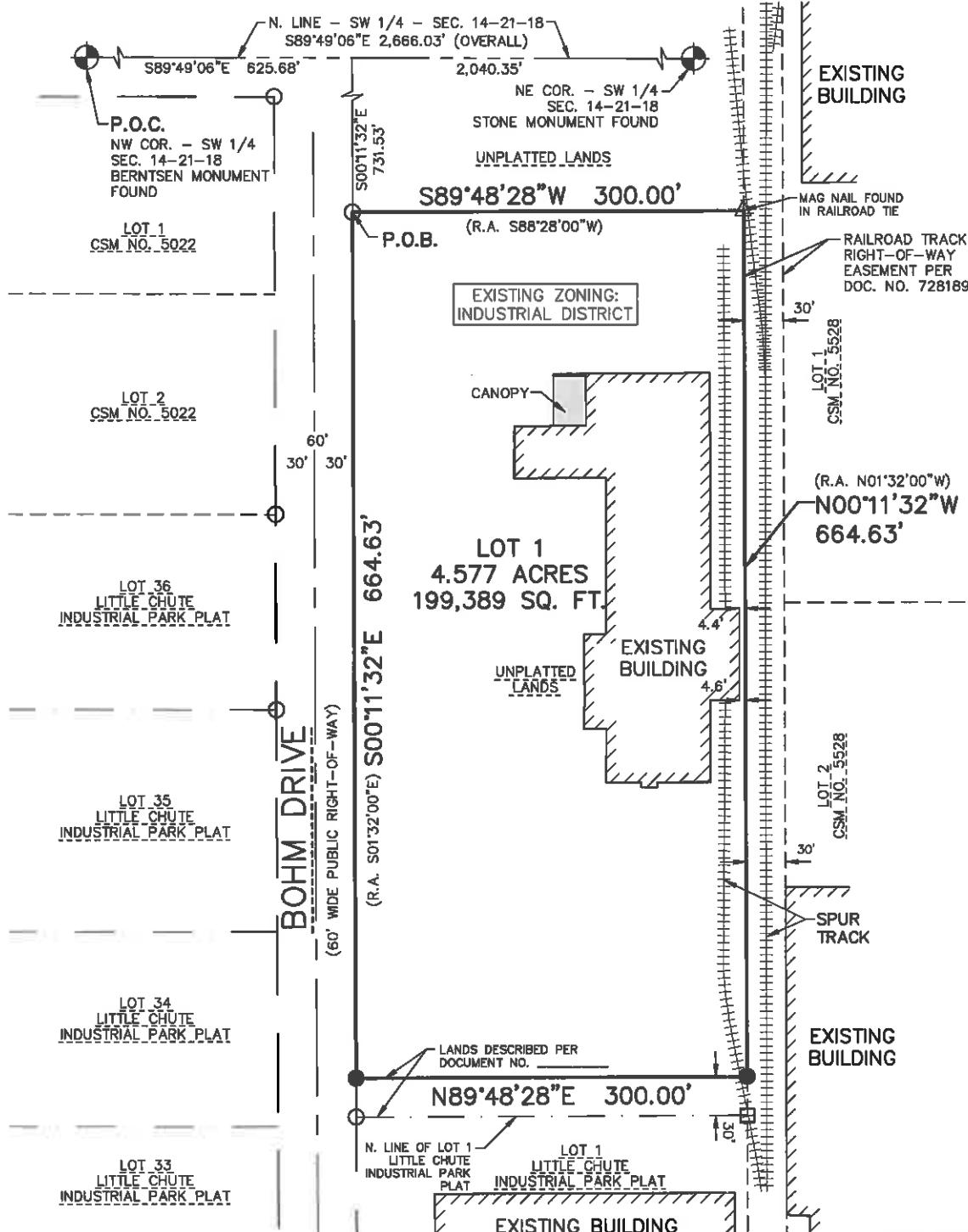
Laurie Decker, Village Clerk

CERTIFIED SURVEY MAP NO. _____

FOR

PURINA ANIMAL NUTRITION LLC

PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4
AND PART OF THE SOUTHWEST 1/4 OF THE SOUTHWEST
1/4 OF SECTION 14, TOWNSHIP 21 NORTH, RANGE 18 EAST,
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.



MAP DATE: JAN. 4, 2019

OWNER:
PURINA ANIMAL NUTRITION LLC
4001 LEXINGTON AVENUE NORTH
ARDEN HILLS, MN 55126

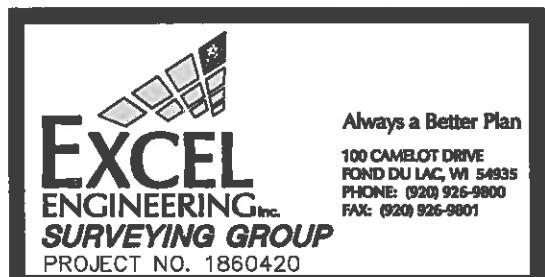
SHEET 1 OF 4 SHEETS

LEGEND

- - 3/4" x 18" REBAR SET WEIGHING 1.50 LBS/FT.
- △ - MAG NAIL FOUND
- - 1-1/4" REBAR FOUND
- - 3/4" REBAR FOUND
- - SECTION CORNER MONUMENT FOUND

NORTH POINT REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, OUTAGAMIE COUNTY. THE NORTH LINE OF THE SOUTHWEST QUARTER OF SECTION 14 HAS A BEARING OF SOUTH 89°-49'-06" EAST.

120' 0 120' 240'
1" = 120' FEET
SCALE



CERTIFIED SURVEY MAP NO. _____

**PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND PART OF THE SOUTHWEST 1/4 OF
THE SOUTHWEST 1/4 OF SECTION 14, TOWNSHIP 21 NORTH, RANGE 18 EAST,
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.**

SURVEYOR'S CERTIFICATE

I, Ryan Wilgreen, Professional Land Surveyor, hereby certify:

That I have surveyed, divided and mapped a parcel of land described below.

That I have made such Certified Survey under the direction of the Purina Animal Nutrition LLC bounded and described as follows:

Part of the Northwest 1/4 of the Southwest 1/4 and part of the Southwest 1/4 of the Southwest 1/4 of Section 14, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin being more particularly described as follows:

Commencing at the Northwest corner of the Southwest 1/4 of said Section 14; thence South 89°-49'-06" East along the North line of said Southwest 1/4, a distance of 625.68 feet to the East right-of-way line of Bohm Drive; thence South 00°-11'-32" East along said East line, a distance of 731.53 feet to the point of beginning; thence continuing South 00°-11'-32" East along said East line, a distance of 664.63 feet to the Northwest corner of lands described per Document Number _____; thence North 89°-48'-28" East along the North line of said described lands, a distance of 300.00 feet to the Northeast corner of said described lands; thence North 00°-11'-32" West, a distance of 664.63 feet; thence South 89°-48'-28" West, a distance of 300.00 feet to the point of beginning and containing 4.577 acres (199,389 sq. ft.) of land more or less.

That such is a correct representation of all the exterior boundaries of the land surveyed and the subdivision thereof made.

That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes and the Subdivision Ordinance of the Village of Little Chute in surveying, dividing and mapping the same.

Ryan Wilgreen, P.L.S. No. S-2647
ryan.w@excelengineer.com
Excel Engineering, Inc.
Fond du Lac, Wisconsin 54935
Project Number: 1860420

CERTIFIED SURVEY MAP NO.

PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND PART OF THE SOUTHWEST 1/4 OF
THE SOUTHWEST 1/4 OF SECTION 14, TOWNSHIP 21 NORTH, RANGE 18 EAST,
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE

Purina Animal Nutrition LLC, a limited liability company duly organized and existing under and by virtue of the laws of the State of Delaware, as Owner does hereby certify that said limited liability company caused the land described on this plat to be surveyed, divided and mapped as represented on this plat.

Purina Animal Nutrition LLC, as owner, does further certify that this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

1. Village of Little Chute

WITNESS the hand and seal of said owner on this _____ day of _____, 2019.

Purina Animal Nutrition LLC

• **Registered Agent**

STATE OF _____)
) SS
 _____ COUNTY)

Notary Public, _____ County, _____

My Commission Expires:

CERTIFIED SURVEY MAP NO. _____

**PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND PART OF THE SOUTHWEST 1/4 OF
THE SOUTHWEST 1/4 OF SECTION 14, TOWNSHIP 21 NORTH, RANGE 18 EAST,
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.**

TREASURER APPROVAL CERTIFICATE

I, being the duly elected, qualified and acting Treasurer, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid special assessments on any of the land included in this Certified Survey Map as of:

Valerie Clarizio, Village Finance Director

Date

Trenten Woelfel, County Treasurer

Date

VILLAGE BOARD APPROVAL CERTIFICATE

Approved by the Village of Little Chute, Outagamie County, Wisconsin, by the Village Board on this
____ day of _____, 2019.

Michael Vanden Berg, Village President

Date

Laurie Decker, Village Clerk

Date

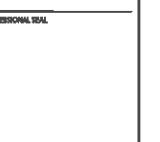
This Certified Survey Map is contained wholly within the property described in the following recorded instruments

Owner of Record:
Purina Animal Nutrition LLC

Recording Information:
Document No. 1990700

Parcel Number:
260127402

PROPOSED BUILDING FOR:
GLK FOODS
APPLETON • WISCONSIN



PRELIMINARY DATES	
AUG. 10, 2018	
AUG. 30, 2018	
SEPT. 17, 2018	
OCT. 1, 2018	
OCT. 17, 2018	
NOV. 2, 2018	
NOV. 9, 2018	
NOV. 15, 2018	
DEC. 7, 2018	
DEC. 14, 2018	
DEC. 19, 2018	

NOT FOR CONSTRUCTION

JOB NUMBER

1822560

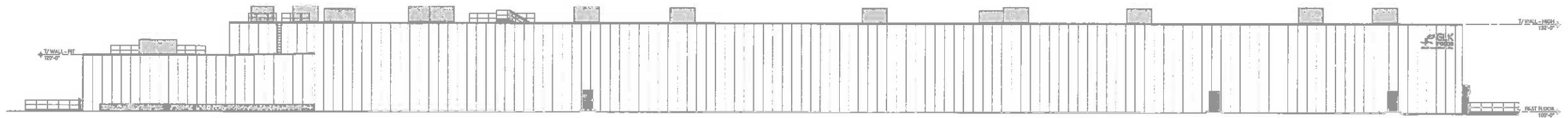
SHEET NUMBER

A2.0

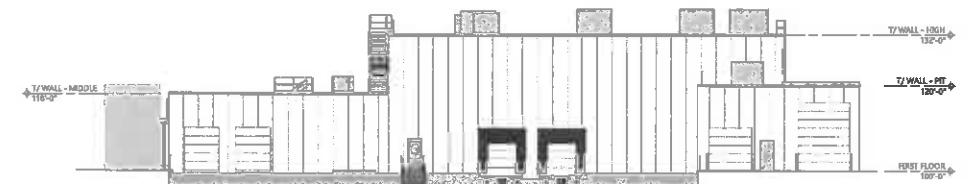
2018 © EXCEL ENGINEERING, INC.



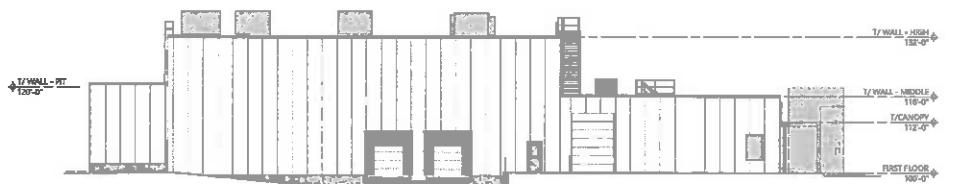
NORTH ELEVATION
SCALE 1/16" = 1'-0"



SOUTH ELEVATION
SCALE 1/16" = 1'-0"

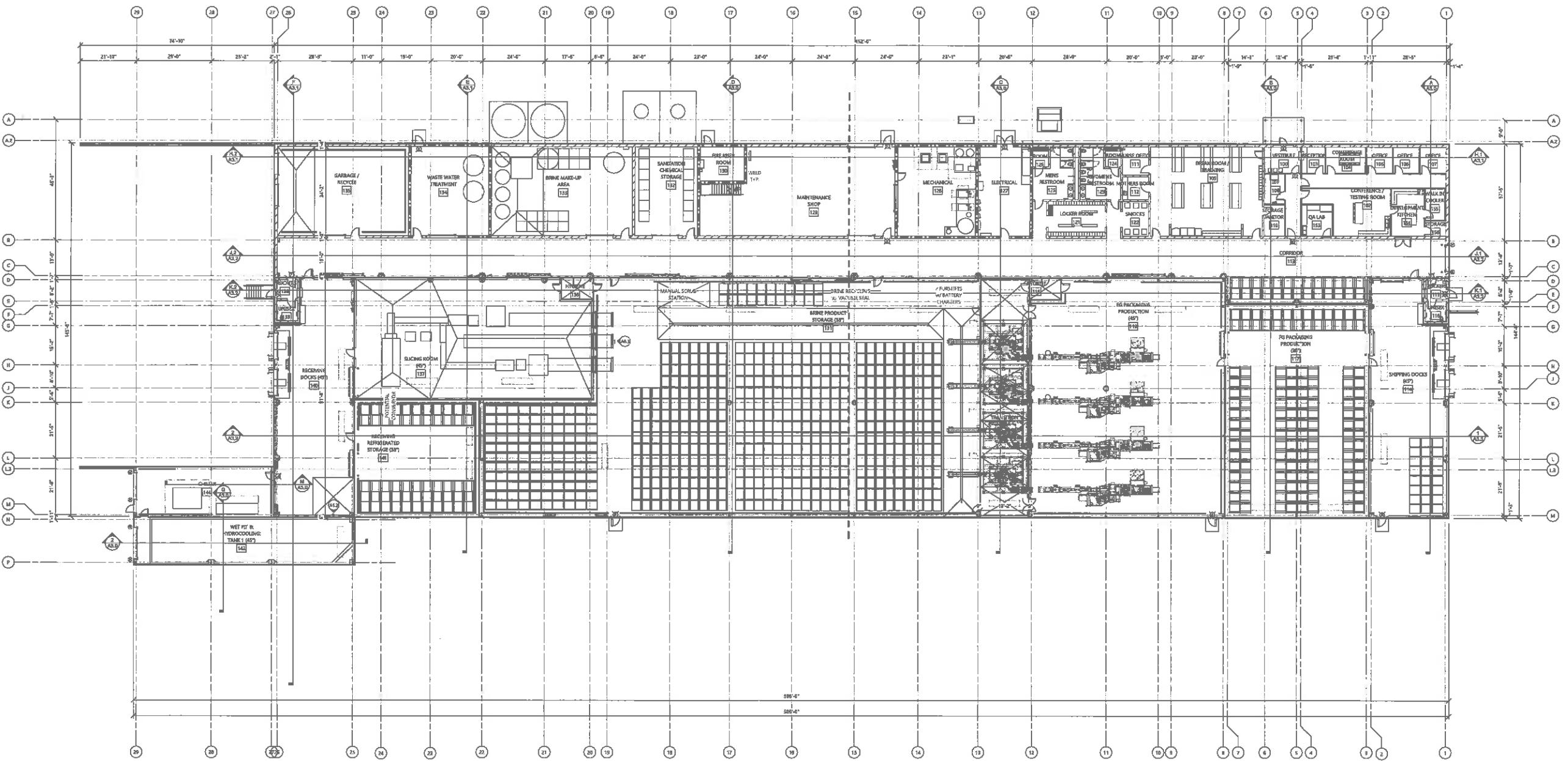


WEST ELEVATION
SCALE 1/16" = 1'-0"



EAST ELEVATION
SCALE 1/16" = 1'-0"

PROPOSED BUILDING FOR:
GLK FOODS
APPLETON • WISCONSIN



NORTH
OVERALL FLOOR PLAN
SCALE: 1/100' = 1'-0"

PRELIMINARY DATES	
AUG. 10, 2018	
AUG. 14, 2018	
AUG. 30, 2018	
SEPT. 17, 2018	
OCT. 1, 2018	
OCT. 17, 2018	
NOV. 2, 2018	
NOV. 9, 2018	
NOV. 15, 2018	
DEC. 7, 2018	
DEC. 14, 2018	
DEC. 19, 2018	

NOT FOR CONSTRUCTION

JOB NUMBER
1822560

SHEET NUMBER

A1.1

PROFESSIONAL SEAL

PRELIMINARY DATES

OCT. 2, 2018
OCT. 8, 2018
OCT. 22, 2018
NOV. 9, 2018
DEC. 14, 2018
DEC. 20, 2018

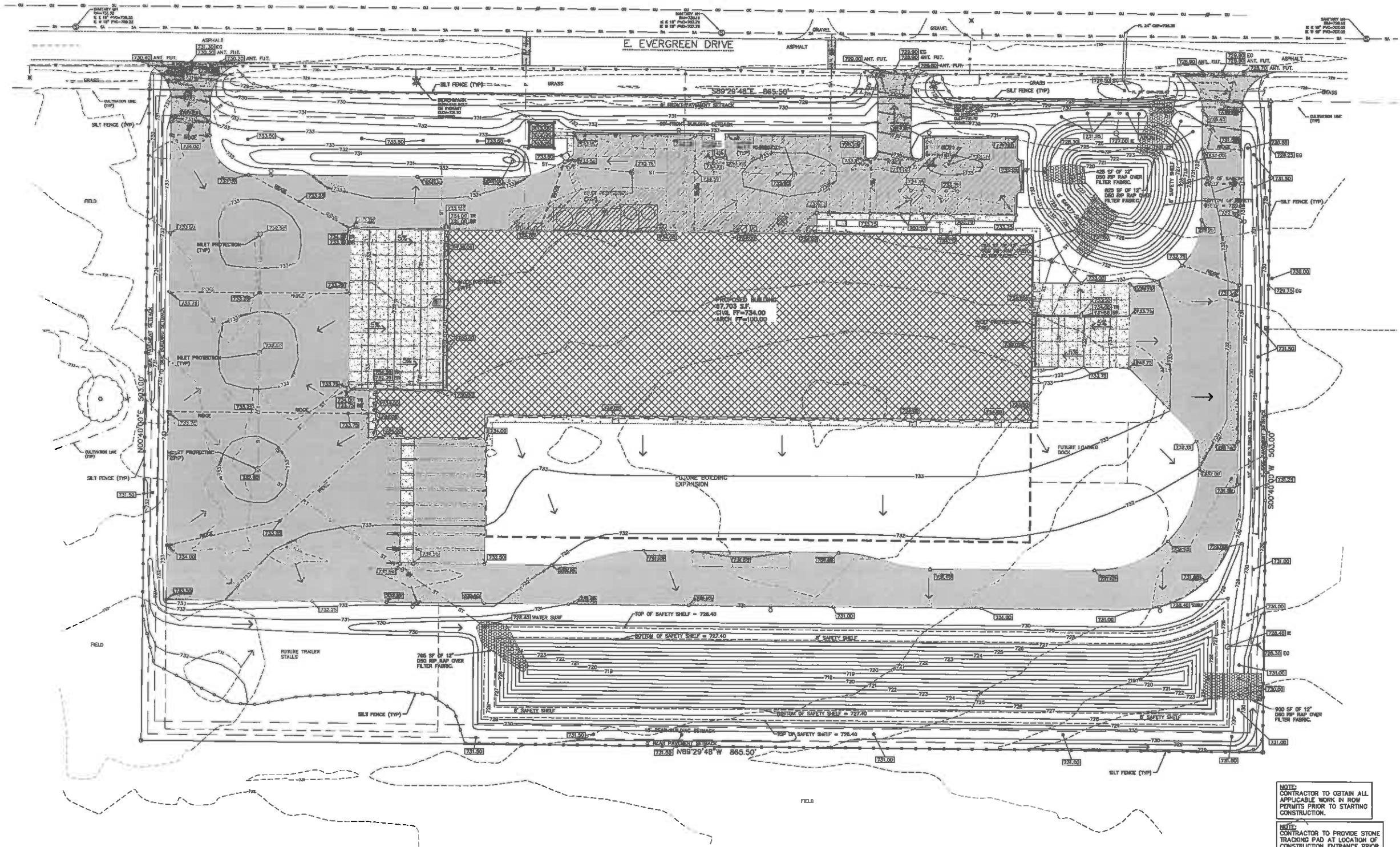
NOT FOR CONSTRUCTION

JOB NUMBER

1822560

SHED NUMBER

C1.3



PROPOSED BUILDING FOR:
GLK FOODS
APPLETON • WISCONSIN

PRELIMINARY DATES
DEC. 14, 2016
DEC. 20, 2016

NOT FOR CONSTRUCTION

JOB NUMBER
1822560

SHEET NUMBER

C1.5

MP © EXCEL SURVEYING, INC.

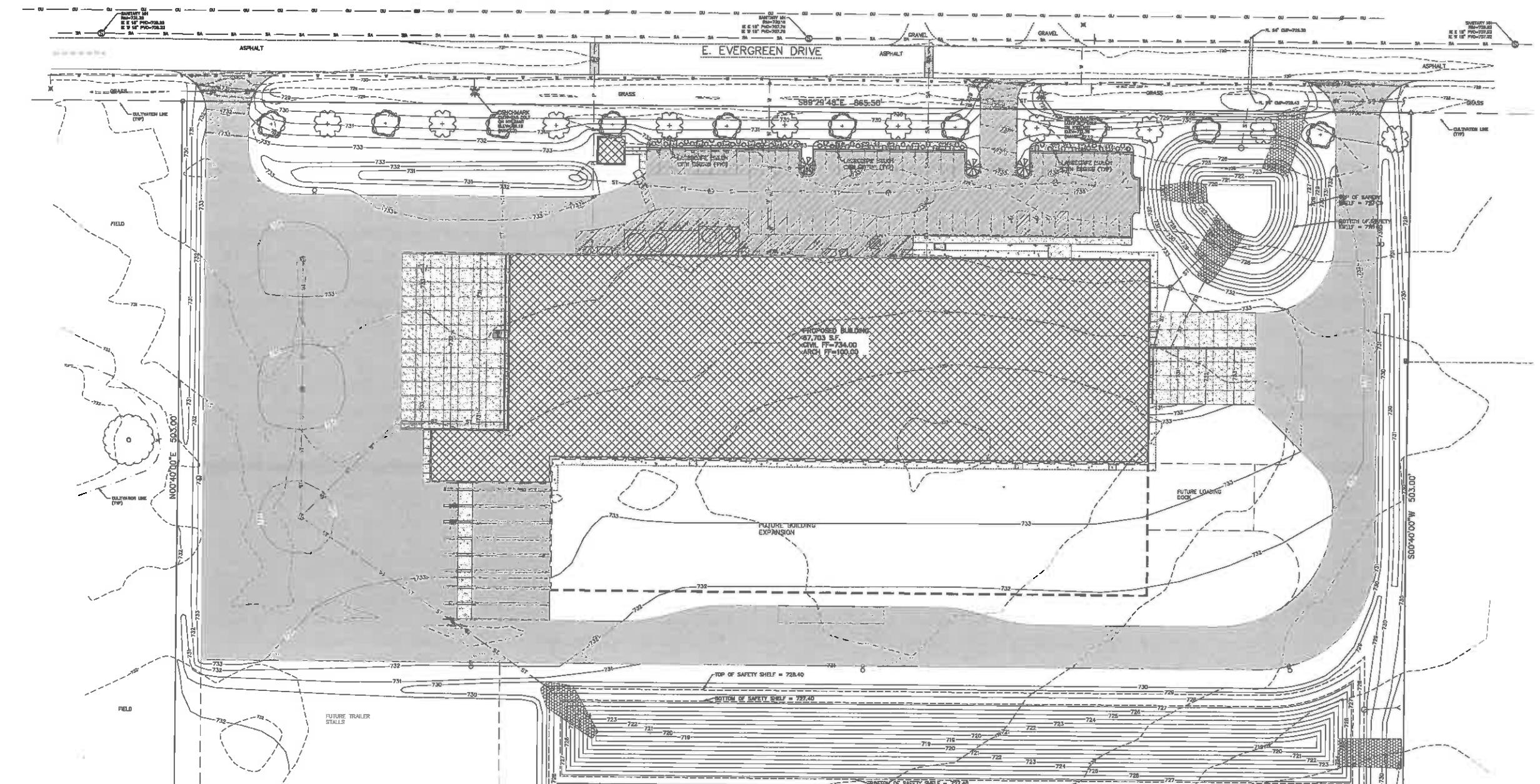
LANDSCAPE PLAN



1° - 30°
SCALE
0 30' 60'
FEET

LANDSCAPING NOTES

SYMBOL	COMMON NAME	BOTANICAL NAME	PLANTED SIZE	QUANTITY
DECIDUOUS TREES				
○	Red Maple	Acer rubrum	2"	10
○	Silver Maple	Acer saccharinum	2"	10
●	Flowering Crabapple (Spring Snow)	Malus x hybrid (Spring Snow)	2"	5
DECIDUOUS SHRUBS				
○	Goldendward Spirea	Spirea x bumalda "Goldendward"	15"-18"	24
○	Anthony Waterer Spirea	Spirea x bumalda "Anthony Water"	15"-18"	24
●	Shrub Rose	Rosa species "Alexandria"	1 gal pot	13



Statewide Services, Inc.

Claim Division

January 7, 2019

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

Mr. Troy Kolosso
1725 Lyle St.
Little Chute, WI 54140

Regarding: Our Insured: Village of Little Chute
 Claim No: WM000441460149
 Date/Loss: 08/28/2018

Dear Mr. Kolosso:

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the Village of Little Chute. As discussed, we are in receipt of the above-captioned claim involving damage from rain water flooding into your basement.

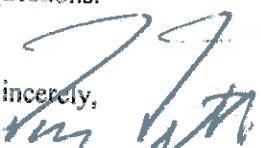
As further discussed, we have completed our investigation and we recommend that the Village of Little Chute disallow your claim. This unfortunate loss occurred when heavy rain water did not properly drain away from your property, and a contributing factor of such was that a section of the Village's storm sewer main proved to have become clogged by unnoticed roots which had grown into the pipe. The Village is not liable for causing the root growth by their operations; once more, Village staff had no prior notice that the unforeseen clog existed, thus, they were unable to take a preventive measure. The Village would not be liable unless they knew, or should have known about the clog, and had adequate time to correct the problem prior to the loss. Once the Village was made aware of the problem, staff responded timely to diagnose the clog and clear it from the line, thus, the Village is not liable for any delayed response time. Finally, there is no evidence that the Village failed to adhere to any ministerial duties—or mandates—regarding the maintenance of the storm sewer main; and absent a ministerial duty, WI Statute 893.80 affords the City discretionary immunity.

When we spoke earlier I advised you of our recommendation to disallow the claim for the reasons noted above, and you suggested that the Village may have had prior notice that the section of storm sewer drain in question was clogged; and you noted that your neighbor, Mr. Bob Weiske, may have given the Village such notice. First, I double checked with the Village's Operations Manager, Mr. Marty Jansen, and he is adamant that neither he nor anyone else in his department had been given specific notice of a problem with storm drainage pipe in question. Once said, Mr. Jansen did assert that Mr. Weiske had a prior issue with water drainage, but that it was related to an issue with his privately owned lateral drainage pipe, and it had nothing to do with the Village's storm drainage pipe. Finally, I spoke with Mr. Weiske regarding his giving the Village notice of a problem with the storm drainage, and he advised that he cannot say that he provided specific notice of such to Mr. Jansen, or anyone else at the Village offices.

Given that the Village bears no liability for causing the unfortunate growth of roots to clog the storm sewer main pipe and/or given the immunity in place for the Village, Statewide Services, Inc. will not be able to pay for your damages, and we continue to recommend that your claim be disallowed.

I am sorry that we cannot of assistance to you, and please do not hesitate to call me with any questions.

Sincerely,


Douglass A. Detlie
Casualty Claims Specialist
Statewide Services, Inc.
PO Box 5555
Madison, WI 53705-0555
Office: 608-828-5503
E-mail: ddetlie@statewidesvcs.com

Cc: Village of Little Chute

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Discussion/Action – Traffic Study on CTH OO and French Road

PREPARED BY: James P. Fenlon, Administrator

REPORT DATE: January, 11, 2019

ADMINISTRATOR'S REVIEW/COMMENTS: (See Below)

EXPLANATION: As an update from our discussion in late December of 2018, the attached proposal is presented for action.

In the spring of 2018, the Village was presented with proposals for numerous County projects, including CTH OO and French Road, from the Outagamie County Highway Department. Since that time, we incorporated a temporary light project for 2019 at CTH OO in our own CIP. In the recent weeks, the County Highway Department has contacted the Village with the idea of delaying the 2019 temporary light project and conducting a more thorough study as it relates to French Road, CTH OO and future impacts with regards to Interstate I-41. For your review, the updated proposal from the County Highway Department is attached for your review.

A few things to consider when reviewing this information after a number of conversations with County Highway Staff:

1. The traffic study would be conducted by an outside firm.
2. This is a multijurisdictional road (Grand Chute, Appleton and Little Chute).
3. While the problems may be fairly obvious, a study will take into account all options, including traffic counts, future growth and the direction of the future growth and traffic into the results.

Finally, the County Provided the following information regarding this study:

"We have been monitoring traffic crashes and operations over the past several years at the intersection. Crashes at or near the intersection have gone up significantly over the past few years, compared to when I first started monitoring. A copy of my data is below. 2018 data that was available so far was 4 crashes, 1 level C. Crash injury severity increases C-B-A-K (fatality). The uptick in crashes corresponds with new housing around the JJ/French Rd area that have been built since 2014. We believe many people use French Road to get to/from 441 and 41 then using Ballard Road.

Demand definitely exists for certain movements (mostly eastbound left turns to go north on French, and southbound right turns to go towards 441), and backups are common during AM and PM peak hours. The study will look at how traffic is using French road between STH 96 and CTH JJ, and what impacts are there to the transportation network if French Road were removed, if some movements were restricted at CTH OO (say only allow left in, right in/out for French), or if a signal (or other improvements) were installed at CTH OO to accommodate all traffic.

Do note that some of these crashes reported are at the driveway to Cedar Creek off of CTH OO. Whatever we do at the intersection of French, we also need to plan what happens to the median opening for Cedar Creek. If OO/French is signalized or restricted in other ways, we should close the median opening, which then creates other issues.

The study will also look at the feasibility of which municipality would best be able to service the Grand Chute parcels south of 41 north of CTH OO long term, which may lead to a transfer of the roadway to another municipality. Other items will also be reviewed, such as long term plans for landfill and dog exercise park as two examples."

CTH	Cross St	Annual Crash Data Summary									
		2009	2010	2011	2012	2013	2014	2015	2016	2017	
OO	French	3	2	2	1	3	1	7	3	7	

RECOMMENDATION: Discuss the study and approve the Village of Little Chute's participation.

OUTAGAMIE COUNTY HIGHWAY DEPARTMENT

COUNTY / MUNICIPAL / STATE AGREEMENT

French Road Traffic and Planning Study

STH 96 to CTH JJ

DATE: **12/10/2018**
PROJECT: See Below
HIGHWAY: CTH "OO"
LIMITS: French Rd, 96 to JJ
MUNICIPALITY: Village of Little Chute
MUNICIPALITY: Town of Grand Chute
MUNICIPALITY: City of Appleton

The signatories **City of Appleton, Village of Little Chute and Town of Grand Chute**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the County of Outagamie, through its Highway Department, hereinafter called the County, to initiate and effect the highway or street improvement

PROJECT DESCRIPTION: Agreement is for a traffic and transportation planning study for French Road, pertaining to the intersection of CTH "OO" at French Road. The existing intersection is experiencing safety, capacity and delay issues. A planning study of French Road is required to understand improvements at CTH OO. The proximity and uncertainty of the future of STH 441 may impact the intersection and roadway long term. The first step is a comprehensive study of French Road between STH 96 to CTH JJ, to help determine the future purpose and need for this roadway in relation to the entire transportation network. The cost share estimate shown is for the planning study only. Intersection design and construction to be determined at a later date.

COST ESTIMATE AND PARTICIPATION

PHASE	***** ESTIMATED COST *****								
	Total Estimated Cost	Outagamie County	%	City of Appleton	%	Village of Little Chute	%	Town of Grand Chute	
CTH OO & French Rd ENGINEERING: Traffic Planning Study Intersection Design	\$40,000 TBD	\$20,000 TBD	50%	\$6,666.66 TBD	16.67%	\$6,666.66 TBD	16.67%	\$6,666.66 TBD	16.67%
RIGHT OF WAY:									
CONSTRUCTION:									
TOTAL PROJECT COST	\$40,000	\$20,000		\$6,666.66	16.67%	\$6,666.66	16.67%	\$6,666.66	16.67%

This request for the programming, design and construction is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such request for the designated Municipality and upon acceptance by the Highway Commissioner shall constitute an agreement between the County and the Municipality unless specifically modified or amended by supplemental written agreement between the County and the Municipality.

Terms and Conditions

1. When Federal Funds are involved, the improvement will be subject to the applicable Federal Aid Highway Acts and Regulations of the Federal Highway Administration, U.S. Department of Transportation.

2. This is a joint agreement between the County and the Municipality. The Municipality will be kept informed on the project status and will have input regarding the project. This project will be administered under the County Administrative Rule 10-02.
3. If the Municipality should withdraw the project, it will pay to the County any cost that has been incurred by the county on behalf of the project.
4. The project cost in the agreement is an estimate. The Municipality will be invoiced periodically, and agrees to pay based on actual costs incurred. Such costs may be greater or less than the estimated amount, however, the Municipality acknowledges that costs between the time this agreement is executed and the actual time of construction can vary.
5. The County's obligation to perform under this contract shall be subject to County Board appropriation of funds sufficient to fund the County's obligations herein.
6. The County and Municipality agree and understand that the Municipality is reserving its rights to assess any and all costs incurred by the Municipality for this project. The Municipality and County hereby further agree that the Municipality have the right to assess any of its costs upon terms deemed acceptable by the Municipality subject to the following: In the event county property is assessed or subject to assessment the county reserves the right to object to the propriety and / or correctness of the assessment formula or methodology, however, such right to object does not extend to the municipality's ability to assess. The county's right to object includes the ability to challenge the assessment methodology or formula in circuit court and to pursue appeals of circuit court decisions.
7. Operations and Maintenance responsibilities of facilities built with this project will be determined during design

BY:

Dean E. Steingraber, P.E. Outagamie County Highway Commissioner

Date

BY:

Signed for and on behalf of: City of Appleton

Date

BY:

Signed for and on behalf of: Village of Little Chute

Date

BY:

Signed for and on behalf of: Town of Grand Chute

Date

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Sign Improvement Grant

PREPARED BY: James P. Fenlon, Administrator

JPF

REPORT DATE: November 9, 2018

ADMINISTRATOR'S REVIEW/COMMENTS: (See Below)

EXPLANATION: Early in 2018, the Board of Trustees approved amendments to the Façade program to allow for sign improvement grants. For your knowledge, the requirements of the sign grant are attached as Exhibit A.

In late December, the Village received an application from Rustic Resque LLC (Dan Clearwater) for a sign grant. The business owner has paid for the signs and the process of design review was followed. The application and invoice is attached as Exhibit B.

Given the outline of the program per Exhibit A, staff would recommend approving a grant to Rustic Resque LLC in the amount of \$929.89.

For a follow-up discussion, pending reception and demand on this program, the Village may want to explore amendments to this grant that would include various options of repayment. While see no issues in the future or have a reason to believe we would need to, staff discussions on this topic have occurred in recent weeks.

RECOMMENDATION: Discuss the sign grant application and award the grant to Rustic Resque LLC in the amount of \$929.89.

EXHIBIT A

9. Work on buildings or businesses owned and/or operated by a non-profit entity.
10. Building or property used for residential purposes unless 50% or more of the buildings area is used for commercial purposes.
11. Any project determined that is not in compliance with the Village's Zoning Ordinance, Building Codes or the adopted Little Chute Design Manual.

VI. Overview and Terms of Sign Grant Program

As part of the 2018-2022 Downtown Master Plan, a Sign Grant program was identified as a way to incentivize businesses to upgrade signage while providing an incentive to the adherence of the Design Review Manual.

The guidelines for the program are as follows:

1. At this time, eligibility for the Sign Grant Program is limited to businesses located within the Central Business District (Downtown)
2. The program would be eligible for properties or business owners updating an existing non-conforming sign or for a new sign that currently does not exist.
3. The financial parameters of the program allow for grants from \$300 to \$1000, but not pay more than 50% of any upgrade or new sign.
4. The proposed sign is required to be approved by the Design Review Board, adhering to all matters related to allowed or preferred designs.
5. The program allows for a maximum of 5 sign grants awarded per calendar year, available on a first come, first served basis per calendar year.
6. The grant would not have to be paid back and would be provided in the way of a reimbursement, distributed after the sign was fully installed to design standards.
7. Eligible activities include the removal of appropriate signage and awnings, design, purchase and installation of new signage.

VII. Financial Assistance and Terms of the Program

1. The Village of Little Chute has established an initial fund of \$150,000 to support the Business Improvement/Façade Renovation Program.
2. The Program will be operated as a **No (0%) Interest** long term **matching loan** that will not have to be repaid to the Village before the property is sold and/or changes ownership.
3. The amount of the loan will be established as a two to one match (2 dollars of Village resources to 1 dollar of private investment) to the amount of funds the owner/applicant is investing in the project on a cash basis which shall be

EXHIBIT B

IV. Application

Façade Renovation Program

Sign Improvement Grant

Name of Property Owner: Rustic Resque LLC / Dan Clemon

Business Name: Rustic Resque

Property Address: 116 E Main st Little Chute

Mailing Address: 1400 E Main st Little Chute

Phone Number: 920 810-0068

Email: rustic.resque@hotmail.com

Estimated Project Costs:

Masonry Work	\$ _____	Total Estimated Cost
Paint	\$ _____	
Carpentry	\$ _____	
Electrical	\$ _____	
Windows	\$ _____	Total Amount Requested
Doors	\$ _____	
Awnings	\$ _____	
Signage	\$ <u>1,859.78</u>	
Other _____	\$ _____	

Other Items to Consider Submitting based upon applicability include: improvement (sign or façade), Estimates from Contractors, Color Scheme, and all other documents related to the improvement.

Signature: 

Date: 12-20-18

EXHIBIT B**Invoice**

235 Allegiance Ct.
Appleton, WI 54913

Date	Invoice #
10/17/2018	10024

Bill To	Ship To
Rustic Resque Dan Clearwater	

P.O. Number	Terms	Due Date	Rep	Ship	Via	Project
	Due on receipt	10/17/2018	MFE	10/17/2018	Our Truck	Sign Install
Quantity	Item Code	Description			Price Each	Amount
1	Custom Signs	Produce and install (1) "Rustic Rescue" non-lit blade sign. - Double Sided - Mounting: Flag mount to building next to entrance			1,028.97	1,028.97T
1	Custom Signs	Produce and install (1) "Rustic Rescue" non-lit panel sign. - Single Sided - Mounting: Flush to building fascia			662.25	662.25T
1	Custom Signs	Obtaining Sign Permit from Village of Little Chute			80.00	80.00T
Thanks for being our customer!				Sales Tax (5.0%)	\$88.56	
Any invoice not paid in 30 days from the invoice date is subject to a 1.5% monthly interest charge. (18% annual)				Total	\$1,859.78	
				Balance Due	\$0.00	

Phone #

E-mail

Web Site

920.734.SIGN

info@signcountrywi.com

www.signcountrywi.com

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: 2015-2019 Strategic Plan – 2018 Review and 2019 Preview

PREPARED BY: James Fenlon, Administrator *JPF*

REPORT DATE: January 11, 2019

EXPLANATION: Attached to this document are the following:

1. Attachment 1 is an updated Overview of the 2015-2019 Plan
2. Attachment 2 is the review of the 2018 Strategic Actions.
3. Attachment 3 is the preview of the 2019 Strategic Actions.

We will go over each attachment, mainly focusing on the 2018 efforts and proposed actions for 2019. One item to consider as you review the attachments is the amount of effort and time to execute on the actions since 2015. In some cases, actions may have occurred under normal business, but in most cases, these actions presented new opportunities or challenges for staff across all departments. As staff across the board continues to implement or carry on some of these “new” activities, we need to be cognizant of the fact that sustaining the effort is primary (assuming it is a valuable activity).

Finally, there are a number of efforts tabbed for action in 2019 that will not be feasible due to budget limitations. I would also like to point out that efforts related to strategic planning, namely an update for 2020, will not be realistic or feasible due to time commitments and budget limitations and realities. At best, 2020 could be targeted as a year to catch up on the actions that were unachievable due to multiple circumstances while also targeting 2020 for an updated Strategic Plan.

RECOMMENDATION: Review the actions and provide feedback and direction.

Strategy	Strategic Goal	ACTION	Year	Budget Impact?
Efficiency and Effectiveness	We will utilize our human, financial and capital assets to their greatest potential and in the most effective and efficient manner possible.	Automate the payroll process (4)	2019	Yes
		Develop capital maintenance plan (long range for buildings, roads, vehicles) (4)	2019	Yes
		Create realistic comparisons to other communities (2)	2019	TBD
		Incorporate GIS/GPS into Village field operations (2)	2019	Yes
		Digital Record Retention (2)	2019	Yes
		Develop ranking tool for long range planning CIP	2019	TBD
		Privatize operations that are not inherently government (3)	2019	TBD
		Conduct Lean Initiative with Departments (6)	2019	Yes
		Personnel Management Software (5)	2016	Yes
		Online sign up for rentals (5)	2015	Website
		Manage Village Fleet across Village versus by Department (4)	2015	TBD
		Create metrics to assess departments financial and operationally (3)	2016	TBD
		Conduct Wage and Compensation study (2)	2015	Yes - \$15k
		Create staff working group/committee to focus on strategic planning/operations	2015	TBD
		Create department specific training policy	2017	Yes
Strategy	Strategic Goal	ACTION	Year	Budget Impact?
Intergovernmental Cooperation	We will work in a cohesive and effective manner to leverage the resources of our local, regional and state partners.	Regional approach to working with DOT and DNR (2)	2019	TBD
		Attain government designations like Green Tier and Water Star	2019	TBD
		Strengthen ties with LCASD on facilities, use and departments (9)	2015	TBD
		Generate collaboration with Outagamie County (6)	2016	TBD
		Listening sessions/polls on VOLC and perceptions in community (3)	2016	TBD
		Jt. Recreation programs with LCASD (3)	2017	TBD
		Cross promote events with LCASD (3)	2015	TBD
Strategy	Strategic Goal	ACTION	Year	Budget Impact?
Economic Development	We will create and implement an all encompassing economic development strategy that maintains community character while marketing the Village of Little Chute as a destination.	Create multifaceted tourism development strategy featuring existing amenities (9)	2019	Yes
		Plan for expansion/new Industrial Park (4)	2019	Yes
		Long range plan to link Fox River to Downtown via a corridor (3)	2019	Yes
		Create marketing packages for business, industrial, commercial	2019	Yes
		Create RLF for single and multi-family home program (8)	2019	Yes
		Take action on Village First Impression report (7)	2016	TBD
		Upgrade current RLF/Façade Applications (5)	2015	Yes
		Organize way finding/signage program (4)	2015	Yes
		Use LCBA to cross market LC Businesses (2)	2015	TBD
		Branding development	2018	Yes
Strategy	Strategic Goal	ACTION	Year	Budget Impact?
Public Engagement	We encourage and welcome an active and engaged citizenry on everything we do (timeliness).	Enact communication strategy for specific endeavors (8)	2015	Staff Time
		Create welcome packets for new residents (8)	2016	Yes
		Village Board/Staff to speak at schools/civic groups (8)	2015	Staff/Board Time
		Develop Village wide Communication strategy (7)	2016	Yes
		Embrace more social media (4)	2015	Staff Time
		Engage Post Crescent/Times Villager more often (2)	2015	Staff Time
		Host meetings outside of Village Hall	2016	Staff/Board Time

2018 Strategic Actions

Strategic Issue	2018 Actions	Department	POC	Status
Effectiveness and Efficiency	Implement a Training Policy (Department Specific Included)	ADM	James Fenlon	ACTION NEEDED
Effectiveness and Efficiency	Investigate Personnel Management Software & Payroll(5)	ADM	James Fenlon	CONTINUED ACTION NEEDED
Intergovernmental Cooperation	Generate collaborative efforts with Outagamie County (ongoing)	ADM	James Fenlon	CONTINUED ACTION NEEDED
Intergovernmental Cooperation	Continue to drive towards collaboration with LCASD	ALL	James Fenlon	CONTINUED ACTION NEEDED
Economic Development	Create multifaceted tourism development strategy featuring existing amenities	ADM; CDD; LCBA	James Fenlon	CONTINUED ACTION NEEDED
Economic Development	Take action on Village First Impression report - This is truly wrapped in the efforts related to Downtown Master Planning	ADM; CDD	James Fenlon	Completed (included in Downtown Master Plan); Continuous Action Needed
Economic Development	Create marketing packages for business, industrial, commercial	ADM; CDD	James Fenlon	ACTION UNDERWAY
Economic Development	Organize way finding/signage program (2015)	DPRF	DPRF	COMPLETED
Economic Development	Create RLF for single and multi-family home program (8)	ADM; CDD; Board	James Fenlon	ACTION NEEDED
Public Engagement	Village Board/Staff to speak at schools/civic groups (2015)	ALL	James Fenlon	CONTINUED ACTION NEEDED
Public Engagement	Host Meetings Outside of Village Hall	ALL	James Fenlon	CONTINUED ACTION NEEDED (STREET PROJECTS EXECUTED ON SITE IN 2017)
Public Engagement	Create Welcome Packets for New Residents	ADM; CDD	James Fenlon	CONTINUED ACTION NEEDED
Public Engagement	Enact communication strategy for specific endeavors (2015)	ADM	James Fenlon	Continuous Action Needed

2019 Strategic Actions

Strategic Issue	2019 Actions	Department	Status
Effectiveness and Efficiency	Implement a Training Policy (Department Specific Included)	ADM	ACTION NEEDED
Effectiveness and Efficiency	Privatize operations that are not inherently government	ALL	ACTION NEEDED
Effectiveness and Efficiency	Develop ranking tool for long range planning CIP	FIN, ADM, DPW	ACTION NEEDED
Effectiveness and Efficiency	Develop capital maintenance plan (long range for buildings, roads, vehicles)	ADM	CONTINUED ACTION NEEDED
Effectiveness and Efficiency	Create realistic comparisons to other communities	ALL	ACTION NEEDED
Effectiveness and Efficiency	Incorporate GIS/GPS into Village field operations	DPW, FIN, DPRF	UNBUDGETED
Effectiveness and Efficiency	Digital Record Retention	Clerk	UNBUDGETED
Effectiveness and Efficiency	Investigate Personnel Management Software & Payroll	ADM and FIN	UNBUDGETED
Effectiveness and Efficiency	Automate the payroll process	FIN	UNBUDGETED
Intergovernmental Cooperation	Generate collaborative efforts with Outagamie County (ongoing)	ADM	CONTINUED ACTION NEEDED
Intergovernmental Cooperation	Continue to drive towards collaboration with LCASD	ALL	CONTINUED ACTION NEEDED
Intergovernmental Cooperation	Regional approach to working with DOT and DNR (2)	ALL	ACTION NEEDED
Intergovernmental Cooperation	Attain government designations like Green Tier and Water Star	DPW, ADM	UNBUDGETED
Economic Development	Create multifaceted tourism development strategy featuring existing amenities	ADM; CDD; LCBA	CONTINUED ACTION NEEDED
Economic Development	Take action on Village First Impression report - This is truly wrapped in the efforts related to Downtown Master Planning	ADM; CDD	Completed; Continuous Action Needed
Economic Development	Create marketing packages for business, industrial, commercial	ADM; CDD	ACTION UNDERWAY
Economic Development	Organize way finding/signage program (2015)	DPRF	COMPLETED
Economic Development	Create RLF for single and multi-family home program	ADM; CDD; Board	ACTION NEEDED
Public Engagement	Village Board/Staff to speak at schools/civic groups (2015)	ALL	CONTINUED ACTION NEEDED
Public Engagement	Host Meetings Outside of Village Hall	ALL	CONTINUED ACTION NEEDED
Public Engagement	Create Welcome Packets for New Residents	ADM; CDD	CONTINUED ACTION NEEDED
Public Engagement	Enact communication strategy for specific endeavors (2015)	ADM	CONTINUED ACTION NEEDED

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Polling Sites for 2019 Elections
PREPARED BY: Laurie Decker
REPORT DATE: January 15, 2019
ADMINISTRATOR'S REVIEW/COMMENTS: No additional comments to this report See additional comments attached
EXPLANATION: Pursuant to past history for minor and local elections the Village of Little Chute has historically combined the polling locations of the Civic Center and Village Hall into one polling location at Village Hall. We have Kaukauna School District on the ballot for February 21, 2019 and Supreme Court Justice, Court of Appeals Judge, County Executives and local offices on April 2, 2019. Please see the attached Resolution.
RECOMMENDATION: Adopt Resolution No. 2, Series 2019 Amending Resolution No. 1, Series of 2001 regarding the polling sites for all elections held in the Village of Little Chute.

VILLAGE OF LITTLE CHUTE
RESOLUTION NO. 2, SERIES OF 2019

A RESOLUTION AMENDING RESOLUTION NO. 1, SERIES OF 2001 REGARDING THE POLLING SITES FOR ALL ELECTIONS HELD IN THE VILLAGE OF LITTLE CHUTE

WHEREAS, the Village of Little Chute, Outagamie County, Wisconsin has been required by Wisconsin Statutes, Section 5.18(3) establishing polling places; and

WHEREAS, Wisconsin Statutes provides that no later than 30 days before an election the governing body of any municipality may, by resolution, establish a polling site replacing an old site; and

WHEREAS, Wisconsin Statutes states that polling places shall be established for each primary and general election at least 60 days before the election, and for each other election at least 30 days before the election.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Little Chute that the voting sites be established as follows: Wards 1 through 15 will be held at the Little Chute Village Hall located at 108 West Main Street in the Community Room.

This resolution shall remain in effect until modified or rescinded, or until a new division is made following the next census.

Introduced, approved and adopted: January 16, 2019

VILLAGE OF LITTLE CHUTE

By:

Michael R. Vanden Berg, Village President

Attest:

Laurie Decker, Village Clerk

DISBURSEMENT LIST- January 16, 2019

Payroll & Payroll Liabilities - December 27, 2018	\$187,007.40
Payroll & Payroll Liabilities - January 10, 2019	\$215,477.25
Prepaid Invoices - December 21, 2018	\$71,069.62
Prepaid Invoices - December 27, 2018	\$177,196.83
Prepaid Invoices - December 28, 2018	\$29,398.24
Prepaid Invoices - January 2, 2019	\$272.22
Prepaid Invoices - January 4, 2019	\$100,049.60
Prepaid Invoices - January 7, 2019	\$54,302.14
Prepaid Invoices - January 11, 2019	\$4,679,233.21
Utility Commission- January 15, 2019	\$208,276.25

CURRENT ITEMS

Bills List - January 16, 2019	\$245,589.44
Total Payroll, Prepaid & Invoices	\$5,967,872.20

The above payments are recommended for approval:

Rejected: _____

Approved January 16, 2019

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {} FALSE

Invoice	Description	Total Cost	GL Account
AIRGAS USA LLC			
9958319524	CYLINDER RENTALS	52.98	101-53330-218
Total AIRGAS USA LLC:			
		52.98	
AMERICAN FIDELITY ASSURANCE			
B842062	JANUARY BILLING	1,387.66	101-21367
Total AMERICAN FIDELITY ASSURANCE:			
		1,387.66	
AMERICAN FIDELITY ASSURANCE (T00890)AWD			
2026529	FLEX SPENDING DECEMBER	757.53	101-21368
2026873	FLEX SPENDING DECEMBER	757.53	101-21368
Total AMERICAN FIDELITY ASSURANCE (T00890)AWD:			
		1,515.06	
AMPLITEL TECHNOLOGIES			
13330	MICROSOFT OFFICE 365	398.75	404-57190-208
13332	MONTHLY DATTO BACK-UP SERVICE 01/19	325.00	404-57190-204
13387	EQUIPMENT DESTRUCTION FEE	20.00	404-57190-204
Total AMPLITEL TECHNOLOGIES:			
		743.75	
APPLETON OIL CO INC			
DECEMBER 2018	OFF ROAD DIESEL	157.57	101-55200-247
DECEMBER 2018	OFF ROAD DIESEL	10.32	101-55440-247
DECEMBER 2018	OFF ROAD DIESEL	2.58	610-53612-247
DECEMBER 2018	OFF ROAD DIESEL	1.29	620-53644-247
DECEMBER 2018	OFF ROAD DIESEL	25.23	101-53460-247
DECEMBER 2018	OFF ROAD DIESEL	173.65	101-53330-217
Total APPLETON OIL CO INC:			
		370.64	
ASCENSION MEDICAL GROUP			
SEPT-DEC YOGA 2	YOGA INSTRUCTOR SEPT-DEC 2018	800.00	208-52900-218
Total ASCENSION MEDICAL GROUP:			
		800.00	
ASSOCIATED APPRAISAL CONSULT			
140122	PROFESSIONAL SERVICES-JANUARY	1,275.00	101-51530-204
Total ASSOCIATED APPRAISAL CONSULT:			
		1,275.00	
AT&T LONG DISTANCE			
12/18 845626857	NOV/DEC CHARGES	7.64	101-51650-203
12/18 845626857	NOV/DEC CHARGES	40.38	207-52120-203
12/18 845626857	NOV/DEC CHARGES	36.64	620-53924-203
Total AT&T LONG DISTANCE:			
		84.66	
AUTOZONE			
1973166175	BOOSTER CABLES	116.96	101-52200-221

Invoice	Description	Total Cost	GL Account
Total AUTOZONE:		116.96	
BATTERIES PLUS LLC			
P9437045 6V BATTERIES		65.20	101-53300-218
Total BATTERIES PLUS LLC:		65.20	
BELCO VEHICLE SOLUTIONS LLC			
3976 SQUAD 182 CHANGEOVER		4,777.79	207-52120-303
3979 SQUAD 181 CHANGEOVER		4,928.07	207-52120-303
3991 CHANGEOVER POLICE SEDAN TO LCFD VEHICLE		4,823.22	101-52200-247
Total BELCO VEHICLE SOLUTIONS LLC:		14,529.08	
BIANEW			
010819 2019 UNIFORM DWELLING CODE UPDATE		100.00	101-52050-201
010819 2019 COMMERCIAL BUILDING CODE UPDATE		100.00	101-52050-201
Total BIANEW:		200.00	
CINTAS			
4014593059 MOP, TOWEL, DUST MOP		43.10	206-55110-243
4014593059 MOP, TOWEL, DUST MOP		43.11	207-52120-243
Total CINTAS:		86.21	
CIVIC SYSTEMS LLC			
CVC17413 SEMI ANNUAL SUPPORT FEES 1/1/19 - 6/30/19		350.00	620-53644-253
CVC17413 SEMI ANNUAL SUPPORT FEES 1/1/19 - 6/30/19		1,030.75	610-53614-208
CVC17413 SEMI ANNUAL SUPPORT FEES 1/1/19 - 6/30/19		1,030.75	620-53924-208
CVC17413 SEMI ANNUAL SUPPORT FEES 1/1/19 - 6/30/19		1,030.75	630-53444-208
CVC17413 SEMI ANNUAL SUPPORT FEES 1/1/19 - 6/30/19		4,500.00	101-51420-204
CVC17413 SEMI ANNUAL SUPPORT FEES 1/1/19 - 6/30/19		1,030.75	201-53620-208
Total CIVIC SYSTEMS LLC:		8,973.00	
CIVICPLUS			
180469 ANNUAL SUPPORT & WEB HOSTING FEE		11,143.35	101-51440-204
Total CIVICPLUS:		11,143.35	
COENEN'S AUTO TECH			
90773 BATTERY FOR LCFD SEDAN		150.00	101-52200-247
Total COENEN'S AUTO TECH:		150.00	
CRESCENT ELECTRIC SUPPLY CO			
S505969881.001 LIGHT @ MUNICIPAL SERVICES BUILDING		124.63	101-53310-218
Total CRESCENT ELECTRIC SUPPLY CO:		124.63	
DE WITT, MEGHAN			
123118 C-STARS INSTRUCTOR PAY 10/16 - 12/31/18		653.66	101-55300-204
Total DE WITT, MEGHAN:		653.66	

Invoice	Description	Total Cost	GL Account
DELTA DENTAL OF WISCONSIN			
1242033	JANUARY DENTAL	4,090.67	101-21345
1242089	JANUARY DENTAL - WPPA	1,981.03	101-21345
Total DELTA DENTAL OF WISCONSIN:			
		6,071.70	
DOCUMENT SALES AND DISTRIBUTION			
19-000079	UDC BUILDING PERMIT SEALS	334.42	101-52050-218
Total DOCUMENT SALES AND DISTRIBUTION:			
		334.42	
ECWAEI			
REGISTRATION20	1 & 2 FAMILY ELECTRICAL CODE UPDATE	95.00	101-52050-201
Total ECWAEI:			
		95.00	
ECWPIA			
REGISTRATION20	INSPECTIONS/UPDATES/ISSUES	45.00	101-52050-201
REGISTRATION20	PLUMBING CODE CLASS	45.00	101-52050-201
Total ECWPIA:			
		90.00	
ENTERPRISE SYSTEMS GROUP			
83307	REPAIRED PHONE LINE	66.00	101-51650-203
Total ENTERPRISE SYSTEMS GROUP:			
		66.00	
EVERGREEN POWER LLC			
1400	POLE PRUNER	422.98	101-55440-221
Total EVERGREEN POWER LLC:			
		422.98	
FARRELL EQUIPMENT & SUPPLY CO INC			
996749	ANCHOR FOR HOCKEY GOAL	20.30	101-55200-218
Total FARRELL EQUIPMENT & SUPPLY CO INC:			
		20.30	
FASTENAL COMPANY			
WIKIM237908	FASTENERS	6.72	101-53330-218
WIKIM238139	PITCH FORK/HANDLE FOR SHOVEL	45.58	101-53330-225
WIKIM238179	ELBOW SEALANT	52.81	101-53330-225
Total FASTENAL COMPANY:			
		105.11	
FIDELITY SECURITY LIFE INSURANCE CO			
163751497	JANUARY EYEMED PREMIUM	236.17	101-21366
Total FIDELITY SECURITY LIFE INSURANCE CO:			
		236.17	
FIRE ENGINEERING			
010119	1 YEAR SUBSCRIPTION	24.00	101-52200-208
Total FIRE ENGINEERING:			
		24.00	
FONDY AUTO ELECTRIC			
A85582	ALTERNATOR FOR #58	205.49	101-53330-225

Invoice	Description	Total Cost	GL Account
Total FONDY AUTO ELECTRIC:		205.49	
FOX CITIES CHAMBER OF COMMERCE 56069 CONNECT LEVEL MEMBERSHIP		200.00	101-56700-208
Total FOX CITIES CHAMBER OF COMMERCE:		200.00	
HALLMAN LINDSAY M0098013 PICNIC TABLE PAINT M0098087 PICNIC TABLE SEALER		239.95 43.98	101-55200-218 101-55200-218
Total HALLMAN LINDSAY:		283.93	
HEARTLAND BUSINESS SYSTEMS 295681-H OCTOBER BILL PRINT QNTY 4057 295681-H OCTOBER BILL PRINT QNTY 4057 295681-H OCTOBER BILL PRINT QNTY 4057 295681-H OCTOBER BILL PRINT QNTY 4057 295681-H-1 NOVEMBER BILL PRINT QNTY 4045 295681-H-1 NOVEMBER BILL PRINT QNTY 4045 295681-H-1 NOVEMBER BILL PRINT QNTY 4045 295681-H-1 NOVEMBER BILL PRINT QNTY 4045		142.00 142.00 142.00 141.98 141.58 141.58 141.58 141.56	630-53443-206 620-53904-206 610-53614-206 201-53620-206 201-53620-206 610-53614-206 620-53904-206 630-53443-206
Total HEARTLAND BUSINESS SYSTEMS:		1,134.28	
HOEFLER, MIKE 123118 DECEMBER CLEAN UP		30.00	101-52200-111
Total HOEFLER, MIKE:		30.00	
HOELZEL, DAVE 123118 REIMBURSE FOR PIZZA FOR CHRISTMAS SOCIAL		129.31	101-55480-211
Total HOELZEL, DAVE:		129.31	
KERRY'S VROOM SERVICE INC 9088 OIL & FILTER CHANGE, DIAGNOSTIC CK - UNIT#9 9090 INSTALL NEW WASHER PUMP # 90		113.47 102.77	207-52120-247 207-52120-247
Total KERRY'S VROOM SERVICE INC:		216.24	
MADISON NATIONAL LIFE 1325602 JANUARY LTD 1325602 JANUARY LIFE		897.25 393.08	101-21385 101-21391
Total MADISON NATIONAL LIFE:		1,290.33	
MATTHEWS TIRE 68761 REPLACE A STEER TURF TIRE ON #42 68761 REPLACE A STEER TURF TIRE ON #42 68767 FLAT REPAIR ON #43 68767 FLAT REPAIR ON #43 68852 1 NEW TIRE ON TRUCK #6 68852 1 NEW TIRE ON TRUCK #6 68852 REPAIR TO TRAILER		20.00 321.17 44.50 32.40 281.18 40.00 164.90	101-53330-204 101-53330-225 101-53330-204 101-53330-225 101-53330-225 101-53330-204 101-55200-225

Invoice	Description	Total Cost	GL Account
Total MATTHEWS TIRE:		904.15	
MCCLONE			
257021 GOVERNMENT ENTITY CRIME		1,382.00	101-51900-231
257021 1ST QTR AUTO LIABILITY		27,491.00	101-51900-231
257021 1ST QTR AUTO LIABILITY		15,578.27-	101-51900-231
257021 1ST QTR AUTO LIABILITY		3,297.89	101-52250-231
257021 1ST QTR AUTO LIABILITY		1,789.54	201-53620-231
257021 1ST QTR AUTO LIABILITY		6,563.98	207-52120-231
257021 1ST QTR AUTO LIABILITY		1,246.02	610-53614-231
257021 1ST QTR AUTO LIABILITY		1,244.04	620-53924-231
257021 1ST QTR AUTO LIABILITY		1,436.80	630-53444-231
257021 1ST QTR WORKERS COMP		38,602.00	101-51900-230
257021 1ST QTR WORKERS COMP		22,614.10-	101-51900-230
257021 1ST QTR WORKERS COMP		2,295.85	101-52250-230
257021 1ST QTR WORKERS COMP		1,147.92	201-53620-230
257021 1ST QTR WORKERS COMP		803.55	204-55420-230
257021 1ST QTR WORKERS COMP		14,923.02	207-52120-230
257021 1ST QTR WORKERS COMP		1,291.41	610-53614-230
257021 1ST QTR WORKERS COMP		860.94	620-53924-230
257021 1ST QTR WORKERS COMP		1,291.41	630-53444-230
257030 DELETED 1999 FORD F250		2,081.00-	101-51900-231
Total MCCLONE:		65,394.00	
MENARDS - APPLETON EAST			
51962 SHELVING FOR REC CENTER		37.36	208-52900-218
51963 REC CENTER CARPET RUNNER		145.06	208-52900-218
52107 LUMBER FOR PICNIC TABLES		168.54	101-55200-218
52414 TOOLS		51.42	101-55200-218
53229 MAILBOX REPLACEMENT		29.98	620-53634-255
53229 UTILITY HEATER		16.99	101-55200-225
Total MENARDS - APPLETON EAST:		449.35	
MIDWEST SALT LLC			
P442482 INDUSTRIAL SOUTHERN COARSE SALT		2,184.36	620-53634-224
P442500 INDUSTRIAL SOUTHERN COARSE SALT		2,079.72	620-53634-224
Total MIDWEST SALT LLC:		4,264.08	
MIDWEST WORKWEAR			
123118 CROSSING GUARD CLOTHING		255.06	101-52350-218
Total MIDWEST WORKWEAR:		255.06	
MONROE TRUCK EQUIPMENT INC			
801637 PARTS FOR #41		156.91	101-53330-225
Total MONROE TRUCK EQUIPMENT INC:		156.91	
NASSCO INC			
S2414594.001 QTY 8 TOWEL DISPENSERS & VACUUM BAGS		713.49	206-55110-244
S2414594.001 QTY 8 TOWEL DISPENSERS & VACUUM BAGS		492.83	101-51650-244
S2414594.001 QTY 8 TOWEL DISPENSERS & VACUUM BAGS		234.34	207-52120-244
S2414594.001 QTY 8 TOWEL DISPENSERS & VACUUM BAGS		78.05	101-52250-244

Invoice	Description	Total Cost	GL Account
Total NASSCO INC:		1,518.71	
NELSON TACTICAL			
16697 BULLET-PROOF VESTS		4,255.11	207-52120-213
Total NELSON TACTICAL:		4,255.11	
NEWS PUBLISHING CO INC			
401247532 AD FEES		2.31	101-52200-207
424326-1 DEER CULLING AD		45.00	101-55200-227
424333 KONETZKE AD		35.11	101-51440-207
426083 SNOW REMOVAL		74.00	101-53350-227
Total NEWS PUBLISHING CO INC:		156.42	
NORTHWOODS			
214751 CLEANING SUPPLIES		324.10	206-55110-244
214751 CLEANING SUPPLIES		223.86	101-51650-244
214751 CLEANING SUPPLIES		106.45	207-52120-244
214751 CLEANING SUPPLIES		35.44	101-52250-244
Total NORTHWOODS:		689.85	
O'REILLY AUTOMOTIVE INC			
2043-145754 CABIN/AIR/OIL FILTERS		284.98	101-53330-218
2043-145901 AIR FILTER		20.31	101-53330-218
CM2043-147575 RETURNED MERCHANDISE		4.59-	101-53330-218
Total O'REILLY AUTOMOTIVE INC:		300.70	
OTTE, GEORGE			
122918 SECURITY DEPOSIT REFUND		100.00	208-34401
Total OTTE, GEORGE:		100.00	
OUTAGAMIE COUNTY TREASURER			
119257 ELECTION EXPENSES		174.63	101-51440-227
119317 NOVEMBER ELECTION EXPENSES		107.40	101-51440-227
6148 DECEMBER SANITATION FEES		10,088.89	201-53620-204
DECEMBER 2018 DECEMBER COURT FINES		276.89	101-35101
Total OUTAGAMIE COUNTY TREASURER:		10,647.81	
OUTAGAMIE CTY FIRE CHIEFS ASSOCIATION			
2019 DUES 2019 ASSOCIATION DUES		50.00	101-52200-208
Total OUTAGAMIE CTY FIRE CHIEFS ASSOCIATION:		50.00	
PACKER CITY INTL TRUCKS INC			
CMX103065360:01 RETURNED MERCHANDISE		83.20-	101-53330-218
X103068309:01 AIR TANK/CABLE TANK/NUT FOR #7		471.66	101-53330-225
X103068339:01 AIRBREAK HOSE FOR #88		6.58	101-53330-225
Total PACKER CITY INTL TRUCKS INC:		395.04	

Invoice	Description	Total Cost	GL Account
PARKER'S			
123118	REMOVED LARGE ASH @ WISCONSIN AVE	600.00	101-55440-204
Total PARKER'S:			
		600.00	
PETERSON, ROBERT			
12/18 REIMBURSE	REIMBURSEMENT FOR SUPPLIES	125.87	101-52200-218
Total PETERSON, ROBERT:			
		125.87	
PFRANG, EMILY			
2018	POM TEAM INSTRUCTOR 9/9/18 - 12/16/18	473.55	101-55300-204
Total PFRANG, EMILY:			
		473.55	
RECDESK LLC			
INV-9993	ANNUAL SUBSCRIPTION 1/1/19 - 12/31/19	3,480.00	101-55300-208
Total RECDESK LLC:			
		3,480.00	
RIVERSIDE BY REYNEBEAU FLORAL			
129981/1	FLORAL ARRANGEMENT- PEETERS	38.50	101-52200-219
130491/1	FLORAL ARRANGEMENT- ELRICK	48.50	101-51960-211
Total RIVERSIDE BY REYNEBEAU FLORAL:			
		87.00	
SLATER, EMILY M			
123118	ASSISTANT COACH CHUTE-ING STARS	2,000.00	101-55300-204
Total SLATER, EMILY M:			
		2,000.00	
SLATER, PAULA			
12/18 REIMBURSE	REIMBURSE CSTARS COSTUME ALTERATIONS	100.00	101-55300-204
Total SLATER, PAULA:			
		100.00	
STAPLES ADVANTAGE			
3399419799	WALL CLOCK	86.16	206-55110-242
Total STAPLES ADVANTAGE:			
		86.16	
STATE OF WI COURT FINES &			
DECEMBER 2018	DECEMBER COURT FINES	1,051.37	101-35101
Total STATE OF WI COURT FINES &:			
		1,051.37	
STONERIDGE LITTLE CHUTE LLC			
23075531950	PUNCH/PLATES/CUPS/NAPKINS	31.75	101-55480-211
24007771019	SENIOR PROGRAM HOLIDAY PARTY ITEMS	37.81	101-55300-218
25054781218	DRINKING WATER	5.00	101-55300-218
Total STONERIDGE LITTLE CHUTE LLC:			
		74.56	
SUN LIFE FINANCIAL			
232004-JAN 2019	JAN STD	370.19	101-21365

Invoice	Description	Total Cost	GL Account
Total SUN LIFE FINANCIAL:		370.19	
TAPCO			
1624673 CROSSING GUARD CONES		271.80	101-52350-218
Total TAPCO:		271.80	
TIME WARNER CABLE			
01/19 60505470190 JANUARY/FEBRUARY SERVICE		140.41	101-51650-203
01/19 70953560100 JANUARY/FEBRUARY SERVICE		450.72	101-51650-203
Total TIME WARNER CABLE:		591.13	
TIMES-VILLAGER			
010119-MSB 1 YEAR RENEWAL-MSB		49.00	101-53100-208
Total TIMES-VILLAGER:		49.00	
TITAN PUBLIC SAFETY SOLUTIONS, LLC			
4599 TIPPS COURT-ANNUAL SUPPORT		5,178.00	101-51680-204
Total TITAN PUBLIC SAFETY SOLUTIONS, LLC:		5,178.00	
TRANSAMERICA LIFE INSURANCE COMPANY			
2503177373 JANUARY BILLING		672.58	101-21364
Total TRANSAMERICA LIFE INSURANCE COMPANY:		672.58	
TRUCK COUNTRY OF WISC			
R202113658:01 FUEL LINE REPAIR TRUCK #41		503.13	101-53330-204
R202113658:01 FUEL LINE REPAIR TRUCK #41		12.68	101-53330-225
R202113658:02 TEST ABS ON TRUCK #41		71.88	101-53330-204
Total TRUCK COUNTRY OF WISC:		587.69	
UNIFIRST CORPORATION			
0970274316 SHIRTS/PANTS		10.00	101-53330-213
0970274316 WIPERS/BAGS		32.30	101-53330-218
Total UNIFIRST CORPORATION:		42.30	
UNITED WAY FOX CITIES			
2018 2018 EMPLOYEE CONTRIBUTIONS		702.00	101-21354
Total UNITED WAY FOX CITIES:		702.00	
US VENTURE			
L61577 SPECTRO V100 WATER AF FUEL		140.00	101-53330-217
L61681 SPECTRO V100 WATER AF FUEL		60.00	101-53330-217
Total US VENTURE:		200.00	
VALENTYN, ERIC			
123118 DECEMBER CLEAN UP		30.00	101-52200-111

Invoice	Description	Total Cost	GL Account
Total VALENTYN, ERIC:		30.00	
VALLEY LIQUOR			
763718 BEVERAGES AND SUPPLIES		55.96	101-52200-211
763741 BEVERAGES AND SUPPLIES		45.98	101-52200-211
764568 BEVERAGES AND SUPPLIES		135.95	101-52200-211
Total VALLEY LIQUOR:		237.89	
VAN HANDEL, GARY			
122518 SECURITY DEPOSIT REFUND		100.00	208-34401
Total VAN HANDEL, GARY:		100.00	
VERBRUGGEN, ANNA			
2018 C-STARS ASSISTANT COACH		300.00	101-55300-204
Total VERBRUGGEN, ANNA:		300.00	
VILLAGE OF KIMBERLY			
Q1 2019 Q1 PAYMENT-LIBRARY		73,161.84	206-55110-260
Total VILLAGE OF KIMBERLY:		73,161.84	
WAUKESHA COUNTY TECHNICAL COLLEGE			
S0683234 PUBLIC RECORDS TRAINING-VANDEN HEUVEL		125.00	207-52120-201
Total WAUKESHA COUNTY TECHNICAL COLLEGE:		125.00	
WAUSAU EQUIPMENT COMPANY INC			
6458215 VULK GLIDE SHOE/EYE LIFT		3,112.95	101-53330-218
Total WAUSAU EQUIPMENT COMPANY INC:		3,112.95	
WEGAND, SCOTT			
12/18 REIMBURSE REIMBURSE FOR SAFETY SHOES		125.00	101-53310-213
Total WEGAND, SCOTT:		125.00	
WELLS FARGO FINANCIAL LEASING			
5005721667 JANUARY COPIER LEASE		450.00	101-53310-207
5005721667 JANUARY COPIER LEASE		803.15	101-51650-207
Total WELLS FARGO FINANCIAL LEASING:		1,253.15	
WEYENBERG, MAYA			
2018 C-STARS ASSISTANT COACH		300.00	101-55300-218
Total WEYENBERG, MAYA:		300.00	
WI DEPT OF REVENUE			
010119 MANUFACTURING ASSESSMENT FEE		6,281.12	101-51530-204
Total WI DEPT OF REVENUE:		6,281.12	

Invoice	Description	Total Cost	GL Account
WI LAND INFORMATION ASSOC			
2019 CONFERENCE	2019 WLIA CONFERENCE-CASTONIA	455.00	101-51410-201
Total WI LAND INFORMATION ASSOC:		455.00	
WORKHORSE SOFTWARE SERVICES			
3592	2019 SUPPORT FOR SPECIAL ASSESSMENTS	600.00	452-57331-204
Total WORKHORSE SOFTWARE SERVICES:		600.00	
Grand Totals:		245,589.44	

Report GL Period Summary

Vendor number hash: 317242
 Vendor number hash - split: 497270
 Total number of invoices: 121
 Total number of transactions: 174

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	245,589.44	245,589.44
Grand Totals:	245,589.44	245,589.44

Report Criteria:

Invoice Detail.Voided = {} FALSE

Report Criteria:

Invoice Detail.Voided = {=} FALSE
Vendor.Vendor number = {<>} 1404

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2018 REFUNDS-MISCELLANEOUS (4898)							
123118	Invoi	REIMBURSE FOR WEED CUTTING	309.54	Open	Non		101-53460-204
Total 2018 REFUNDS-MISCELLANEOUS (4898):							
			309.54				
2018 TAX REFUNDS (4995)							
260211700	Invoi	2018 PROPERTY TAX REFUND	3,413.01	Open	Non		803-21215
260246500	Invoi	2018 PROPERTY TAX REFUND	24.26	Open	Non		803-21215
260327200	Invoi	2018 PROPERTY TAX REFUND	3,715.70	Open	Non		803-21215
Total 2018 TAX REFUNDS (4995):							
			7,152.97				
2018 UTILITY REFUNDS (4900)							
118241003	Invoi	OVERPAYMENT ON ACCT # 1-182410-03	75.44	Open	Non		001-15000
124368010	Invoi	OVERPAYMENT ON ACCT # 1-243680-10	43.97	Open	Non		001-15000
170239003	Invoi	OVERPAYMENT ON ACCT # 1-702715-03	50.15	Open	Non		001-15000
170239003	Invoi	OVERPAYMENT ON ACCT # 1-702390-03	20.69	Open	Non		001-15000
170239003	Invoi	OVERPAYMENT ON ACCT # 1-703290-03	24.75	Open	Non		001-15000
170275003	Invoi	OVERPAYMENT ON ACCT # 1-702750-03	20.92	Open	Non		001-15000
170276004	Invoi	OVERPAYMENT ON ACCT # 1-702760-04	28.90	Open	Non		001-15000
170336002	Invoi	OVERPAYMENT ON ACCT # 1-703360-02	19.24	Open	Non		001-15000
180037601	Invoi	OVERPAYMENT ON ACCT # 1-800376-01	51.06	Open	Non		001-15000
Total 2018 UTILITY REFUNDS (4900):							
			335.12				
APPLETON AREA SCHOOL DISTRICT (868)							
010819	Invoi	JAN 2019 TAX SETTLEMENT	68,663.23	Open	Non		803-23150
Total APPLETON AREA SCHOOL DISTRICT (868):							
			68,663.23				
FIRST AMERICAN TITLE INSURANCE COMPANY (4695)							
370993001	Invoi	OVERPAYMENT ON BANK OF KAUKAUNA PROPE	1,404.81	Open	Non		001-15000
Total FIRST AMERICAN TITLE INSURANCE COMPANY (4695):							
			1,404.81				
FOX VALLEY TECHNICAL COLLEGE (1775)							
010919	Invoi	JANUARY 2019 TAX SETTLEMENT	320,450.46	Open	Non		803-23150
Total FOX VALLEY TECHNICAL COLLEGE (1775):							
			320,450.46				
HEART OF THE VALLEY (280)							
010719MP	Invoi	DECEMBER HOV METER PAYABLE	2,532.00	Open	Non		610-21110
Total HEART OF THE VALLEY (280):							
			2,532.00				
KAUKAUNA AREA SCHOOL DISTRICT (235)							
010819	Invoi	JAN 2019 TAX SETTLEMENT	741,275.48	Open	Non		803-23150
Total KAUKAUNA AREA SCHOOL DISTRICT (235):							
			741,275.48				
LEXISNEXIS RISK DATA MANAGEMENT INC (4926)							
1686177-20181130	Invoi	NOVEMBER 2018 MINIMUM COMMITMENT	50.00	Open	Non		101-51680-204
1686177-20181231	Invoi	DECEMBER 2018 MINIMUM COMMITMENT	50.00	Open	Non		101-51680-204

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total LEXISNEXIS RISK DATA MANAGEMENT INC (4926):	100.00				
LITTLE CHUTE AREA SCHOOL DIST (265)							
010819	Invoi	JANUARY 2019 TAX SETTLEMENT	2,082,212.90	Open	Non		803-23150
4TH QTR 2018	Invoi	4TH QTR MOBILE HOME FEES	2,586.24	Open	Non		101-31140
		Total LITTLE CHUTE AREA SCHOOL DIST (265):	2,084,799.14				
OUTAGAMIE COUNTY TREASURER (486)							
010719	Invoi	JANUARY 2019 TAX SETTLEMENT	1,422,654.10	Open	Non		803-23150
		Total OUTAGAMIE COUNTY TREASURER (486):	1,422,654.10				
PRIMADATA LLC (4671)							
JANUARY 2019	Invoi	JANUARY POSTCARD POSTAGE	500.00	Open	Non		201-53620-226
JANUARY 2019	Invoi	JANUARY POSTCARD POSTAGE	500.00	Open	Non		610-53613-226
JANUARY 2019	Invoi	JANUARY POSTCARD POSTAGE	500.00	Open	Non		620-53904-226
JANUARY 2019	Invoi	JANUARY POSTCARD POSTAGE	500.00	Open	Non		630-53443-226
		Total PRIMADATA LLC (4671):	2,000.00				
STAPLES ADVANTAGE (3472)							
3396791541	Invoi	COPY PAPER	103.92	Open	Non		101-51650-206
3396791541	Invoi	BINDER AND HEAVYWEIGHT PAPER	30.50	Open	Non		101-51420-206
3396791541	Invoi	WIRELESS MOUSE	26.58	Open	Non		101-51440-206
3396791542	Invoi	ELECTRONICS DUSTER	11.98	Open	Non		101-51650-206
3396791542	Invoi	DIVIDER TABS/MOUSE/PENCIL REFILLS	30.14	Open	Non		101-51420-206
3398843351	Invoi	LABELS & ENVELOPES	30.24	Open	Non		101-51650-206
3398843351	Invoi	ADDING MACHINE TAPE	18.40	Open	Non		101-51420-206
3398843354	Invoi	STORAGE BOXES	53.66	Open	Non		101-51420-206
3399419798	Invoi	COPY PAPER	103.92	Open	Non		101-51650-206
3399419798	Invoi	MOUSE PAD	1.93	Open	Non		101-51440-206
3399981097	Invoi	WALL CALENDARS AND PENS	43.39	Open	Non		101-53100-206
3399981097	Invoi	HP OFFICEJET PRINTER	129.99	Open	Non		206-55110-242
3399981097	Invoi	PAGE FLAGS	15.10	Open	Non		101-51420-206
3399981098	Invoi	GEL PENS	26.13	Open	Non		452-57331-206
3400361754	Invoi	COPY PAPER	103.92	Open	Non		101-51650-206
3400361754	Invoi	BINDER	23.19	Open	Non		101-51440-206
3400361757	Invoi	BINDERS	65.16	Open	Non		101-51440-206
		Total STAPLES ADVANTAGE (3472):	818.15				
VERIZON WIRELESS (3606)							
9819774887	Invoi	NOVEMBER/DECEMBER SERVICE	176.02	Open	Non		101-52200-203
		Total VERIZON WIRELESS (3606):	176.02				
VILLAGE OF COMBINED LOCKS (3145)							
123118	Invoi	2017 FVMPD ANNUAL CLOSEOUT	9,304.97	Open	Non		207-21210
		Total VILLAGE OF COMBINED LOCKS (3145):	9,304.97				
VILLAGE OF KIMBERLY (998)							
123118	Invoi	2017 FVMPD ANNUAL CLOSEOUT	17,083.22	Open	Non		207-33320

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total VILLAGE OF KIMBERLY (998):	<u>17,083.22</u>				
		WARRANT PAYMENTS (4565)					
WI0710100	Invoi	WARRANT-JOHNSTON	174.00	Open	Non		207-21495
		Total WARRANT PAYMENTS (4565):	<u>174.00</u>				
		Grand Totals:	<u>4,679,233.21</u>				

Report GL Period Summary

Vendor number hash: 121137
 Vendor number hash - split: 172726
 Total number of invoices: 35
 Total number of transactions: 48

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	4,679,233.21	<u>4,679,233.21</u>
Grand Totals:	<u>4,679,233.21</u>	<u>4,679,233.21</u>

Report Criteria:

Invoice Detail.Voided = {=} FALSE
 Vendor.Vendor number = {<>} 1404

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2018 TAX REFUNDS (4995)							
260127002	Invoi	2018 PROPERTY TAX REFUND	4,336.14	Open	Non		803-21215
260255000	Invoi	2018 PROPERTY TAX REFUND	129.19	Open	Non		803-21215
260281700	Invoi	2018 PROPERTY TAX REFUND	78.71	Open	Non		803-21215
260441141	Invoi	2018 PROPERTY TAX REFUND	1,103.05	Open	Non		803-21215
260623500	Invoi	2018 PROPERTY TAX REFUND	168.34	Open	Non		803-21215
Total 2018 TAX REFUNDS (4995):			5,815.43				
2019 REC PROGRAM REFUNDS (5000)							
010219	Invoi	REFUND CONVENIENCE FEE	6.96	Open	Non		101-51420-229
010219-1	Invoi	REFUND CONVENIENCE FEE	4.33	Open	Non		101-51420-229
010219-2	Invoi	REFUND CONVENIENCE FEE	2.47	Open	Non		101-51420-229
010219-3	Invoi	REFUND CONVENIENCE FEE	7.73	Open	Non		101-51420-229
010219-4	Invoi	REFUND CONVENIENCE FEE	4.33	Open	Non		101-51420-229
010219-5	Invoi	REFUND CONVENIENCE FEE	4.95	Open	Non		101-51420-229
Total 2019 REC PROGRAM REFUNDS (5000):			30.77				
AIRGAS USA LLC (379)							
9958293991	Invoi	LEASE RENEWAL 1/1/19 - 12/31/19	167.50	Open	Non		101-53330-218
Total AIRGAS USA LLC (379):			167.50				
APWA (3373)							
010119	Invoi	MEMBERSHIP-TAYLOR	211.00	Open	Non		101-53300-208
2019 MEMBERSHI	Invoi	MEMBERSHIP-M JANSEN	211.00	Open	Non		101-53300-208
Total APWA (3373):			422.00				
AWWA (452)							
7001594005	Invoi	2019 MEMBERSHIP-TAYLOR	230.00	Open	Non		620-53924-208
7001622288	Invoi	2019 MEMBERSHIP-CLARIZIO	238.00	Open	Non		620-53924-208
Total AWWA (452):			468.00				
BAYCOM (1318)							
16903	Invoi	SERVICE AGREEMENT 1/1/19 - 12/31/19	2,534.11	Open	Non		101-52200-240
Total BAYCOM (1318):			2,534.11				
BIANEW (4670)							
REGISTRATION20	Invoi	ANNUAL MEMBERSHIP DUES-MOES	30.00	Open	Non		101-52050-208
Total BIANEW (4670):			30.00				
DLT SOLUTIONS INC (2940)							
4724548	Invoi	AUTO CAD MAP 3D MAINTENANCE	891.80	Open	Non		101-51410-208
4724548	Invoi	INFRASTRUCTURE DESIGN SUITE RENEWAL	6,223.00	Open	Non		101-51410-208
Total DLT SOLUTIONS INC (2940):			7,114.80				
GANNETT WISCONSIN MEDIA (3451)							
PC0046461-2019	Invoi	2019 SUBSCRIPTION	238.76	Open	Non		101-51400-207

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total GANNETT WISCONSIN MEDIA (3451):	<u>238.76</u>				
		LEAGUE OF WI MUNICIPALITIES (653)					
10281-19	Invoi	2019 STANDARD DUES	2,804.79	Open	Non		101-51110-208
10281-19	Invoi	2019 URBAN ALLIANCE	280.48	Open	Non		101-51110-208
		Total LEAGUE OF WI MUNICIPALITIES (653):	<u>3,085.27</u>				
		MCCLONE (4766)					
256824	Invoi	YEAR 1 FIREMEN GROUP ACCIDENT	2,503.00	Open	Non		101-52200-220
		Total MCCLONE (4766):	<u>2,503.00</u>				
		MUNICIPAL PROPERTY INSURANCE COMPANY (4696)					
010119	Invoi	2019 PROPERTY & LIABILITY INSURANCE	31,391.00	Open	Non		101-51900-231
		Total MUNICIPAL PROPERTY INSURANCE COMPANY (4696):	<u>31,391.00</u>				
		WCMA (476)					
010119	Invoi	FULL MEMBERSHIP WCMA-FENLON	166.50	Open	Non		101-51400-208
		Total WCMA (476):	<u>166.50</u>				
		WEST BEND MUTUAL INS CO (3425)					
0522737-2019	Invoi	COURT CLERK BOND- GLOUDEMANS	100.00	Open	Non		101-51680-228
		Total WEST BEND MUTUAL INS CO (3425):	<u>100.00</u>				
		WI CHIEFS OF POLICE (1665)					
1718	Invoi	MEMBERSHIP DUES -MEISTER	130.00	Open	Non		207-52120-208
		Total WI CHIEFS OF POLICE (1665):	<u>130.00</u>				
		WI FIRE INSPECTORS ASSOC (1464)					
010119	Invoi	2019 MEMBERSHIP DUES-MARASCH	40.00	Open	Non		101-52200-208
		Total WI FIRE INSPECTORS ASSOC (1464):	<u>40.00</u>				
		WMCA (2348)					
010119	Invoi	WMCA MEMBERSHIP-DECKER	65.00	Open	Non		101-51440-208
		Total WMCA (2348):	<u>65.00</u>				
		Grand Totals:	<u>54,302.14</u>				

Report GL Period Summary

Vendor number hash: 94876
 Vendor number hash - split: 98469
 Total number of invoices: 28
 Total number of transactions: 30

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	54,302.14	54,302.14
Grand Totals:	54,302.14	54,302.14

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Report Criteria:

Invoice Detail.Voided = {} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2018 UTILITY REFUNDS (4900)							
170271503	Invoi	OVERPAYMENT ON ACCT # 1-702715-03	32.51	Open	Non		001-15000
170291004	Invoi	OVERPAYMENT ON ACCT # 1-702910-04	36.00	Open	Non		001-15000
Total 2018 UTILITY REFUNDS (4900):							
			68.51				
ABCON ELECTRIC LLC (4777)							
4735	Invoi	REPLACE WAIIPAKS WITH LED/WELL #4 & DOYLE	1,118.25	Open	Non		620-53624-255
4735	Invoi	REPLACE WALLPAKS WITH LED/WELL #2 & 3	1,118.25	Open	Non		620-53634-255
Total ABCON ELECTRIC LLC (4777):							
			2,236.50				
AL BEHLING ELECTRIC (230)							
195	Invoi	CONVERT ENTRY LIGHTS TO LED	203.69	Open	Non		207-52120-242
196	Invoi	CABLE, FITTINGS, AND LABOR	89.85	Open	Non		206-55110-242
Total AL BEHLING ELECTRIC (230):							
			293.54				
AMPLITEL TECHNOLOGIES (4637)							
13279	Invoi	INSTALL NEW PRINTER IN FINANCE	450.00	Open	Non		101-51420-240
13290	Invoi	WIFI FOR VILLAGE HALL	8,285.00	Open	Non		404-57190-302
13291	Invoi	WIFI FOR CIVIC CENTER	2,374.00	Open	Non		404-57190-302
13292	Invoi	TV INSTALLATION FOR CONFERENCE ROOM	1,973.19	Open	Non		206-55110-221
Total AMPLITEL TECHNOLOGIES (4637):							
			13,082.19				
AUTOMATED COMFORT CONTROLS (4980)							
22923	Invoi	SERVICE PERFORMED @SAFETY/METRO	247.13	Open	Non		207-52120-245
22923	Invoi	SERVICE PERFORMED @ SAFETY/METRO	247.12	Open	Non		101-52250-245
Total AUTOMATED COMFORT CONTROLS (4980):							
			494.25				
BAYCOM (1318)							
17881	Invoi	BATTERY AND CHARGER	625.00	Open	Non		207-52120-218
Total BAYCOM (1318):							
			625.00				
BERGSTROM FORD OF FOX VALLEY (3484)							
194156	Invoi	REPAIRED TRUCK #56	597.63	Open	Non		101-53330-225
Total BERGSTROM FORD OF FOX VALLEY (3484):							
			597.63				
BE'S COFFEE AND VENDING SERVICE INC (4603)							
3700332693	Invoi	COFFEE FOR PD	93.24	Open	Non		207-52120-218
Total BE'S COFFEE AND VENDING SERVICE INC (4603):							
			93.24				
BEVERS, TIM (2527)							
Q3Q4 2018 UTILIT	Invoi	JULY-DEC UTILITY COMMISSION	105.00	Open	Non		620-53924-112
Total BEVERS, TIM (2527):							
			105.00				
BRUCE MUNICIPAL EQUIP INC. (139)							
P09161	Invoi	SKID SHOE & NOSE PIECE FOR TRUCK #58	1,325.76	Open	Non		101-53330-225

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total BRUCE MUNICIPAL EQUIP INC. (139):	1,325.76				
CELLCOM (4683)							
22141	Invoi	ENGINEERING PHONE CHARGES	186.45	Open	Non		452-57331-203
22141	Invoi	DPW PHONE CHARGES	153.43	Open	Non		101-53310-203
22141	Invoi	PARKS PHONE CHARGES	43.59	Open	Non		101-55200-203
22141	Invoi	REC PHONE CHARGES	86.68	Open	Non		101-55300-203
22141	Invoi	FACILITIES PHONE CHARGES	43.59	Open	Non		101-51650-203
22141	Invoi	INSPECTOR PHONE CHARGES	28.59	Open	Non		101-52050-203
64164	Invoi	FVMPD CELL - DECEMBER	1,394.84	Open	Non		207-52120-203
		Total CELLCOM (4683):	1,937.17				
COFFEY, KEVIN (2300)							
Q3Q4 2018 UTILIT	Invoi	JULY-DEC UTILITY COMMISSION	140.00	Open	Non		620-53924-112
		Total COFFEY, KEVIN (2300):	140.00				
COMMUNICATIONS ENGINEERING CO (3994)							
272488	Invoi	REPLACED FAILED PULL STATION	90.00	Open	Non		206-55110-245
		Total COMMUNICATIONS ENGINEERING CO (3994):	90.00				
COMPASS MINERALS AMERICA (4500)							
348779	Invoi	BULK COARSE UNTREATED ROCK	2,364.53	Open	Non		620-53634-224
354523	Invoi	BULK COARSE UNTREATED ROCK	2,386.90	Open	Non		620-53634-224
357561	Invoi	BULK COARSE UNTREATED ROCK	2,440.80	Open	Non		620-53634-224
362903	Invoi	BULK COARSE UNTREATED ROCK	2,318.76	Open	Non		620-53634-224
		Total COMPASS MINERALS AMERICA (4500):	9,510.99				
CRESCENT ELECTRIC SUPPLY CO (3117)							
S505951715.001	Invoi	FLUORESCENT LIGHTBULBS & BALLASTS	437.89	Open	Non		206-55110-242
S505951715.002	Invoi	FLUORESCENT LAMP	26.36	Open	Non		206-55110-242
		Total CRESCENT ELECTRIC SUPPLY CO (3117):	464.25				
DISTRICT 2, INC. (4778)							
2358	Invoi	INSTALLED AERIAL LADDER TIP CONTROLS	5,309.00	Open	Non		403-52200-301
2364	Invoi	ORANGE LIGHT VEHICLE LIGHT SYSTEM	1,021.47	Open	Non		101-52200-302
		Total DISTRICT 2, INC. (4778):	6,330.47				
DONALD HIETPAS & SONS INC. (209)							
112618	Invoi	STOP BOX & ROD @ 1900 ROOSEVELT ST	1,007.26	Open	Non		620-53644-252
112818	Invoi	REPAIRED WATER SERVICE @ 206 BUCHANAN	1,536.45	Open	Non		620-53644-252
		Total DONALD HIETPAS & SONS INC. (209):	2,543.71				
EAGLE GRAPHICS LLC (1861)							
161020	Invoi	CHAPLAIN SHIRTS & EMBROIDERY WORK	540.00	Open	Non		207-52120-227
		Total EAGLE GRAPHICS LLC (1861):	540.00				
EIS IMPLEMENT INC (4953)							
77472	Invoi	2 GAL COOL-GARD PRE-MIX	31.98	Open	Non		101-53330-225

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total EIS IMPLEMENT INC (4953):	31.98				
ELRICK, JOHN (1079)	Q3Q4 2018 DESIG	Invoi JULY-DEC DESIGN REVIEW	35.00	Open	Non		101-51110-120
		Total ELRICK, JOHN (1079):	35.00				
ENTERPRISE ELECTRIC INC (347)	18532	Invoi LIGHTING CONTROL INVOICE PER ESTIMATE	1,950.00	Open	Non		101-51650-243
		Total ENTERPRISE ELECTRIC INC (347):	1,950.00				
EXPANDED TECHNOLOGIES CORP (4997)	89734	Invoi CHAIR TIPS	1,609.30	Open	Non		206-55110-306
		Total EXPANDED TECHNOLOGIES CORP (4997):	1,609.30				
FARRELL EQUIPMENT & SUPPLY CO INC (4598)	995436	Invoi TAPE MEASURES & SAFETY VESTS	136.43	Open	Non		101-53300-213
	995436	Invoi TAPE MEASURES & SAFETY VESTS	4.25	Open	Non		101-53330-218
		Total FARRELL EQUIPMENT & SUPPLY CO INC (4598):	140.68				
FOX VALLEY TECHNICAL COLLEGE (1775)	EC65210	Invoi FACILITY RENTAL-TACTICS TRAINING	140.00	Open	Non		207-52120-201
		Total FOX VALLEY TECHNICAL COLLEGE (1775):	140.00				
GLOUDEMANS, MARK (4091)	Q3Q4 2018 UTILIT	Invoi JULY-DEC UTILITY COMMISSION	175.00	Open	Non		620-53924-112
		Total GLOUDEMANS, MARK (4091):	175.00				
GRAY'S INC (473)	35047	Invoi PLOW BLADES	1,185.00	Open	Non		101-53330-218
		Total GRAY'S INC (473):	1,185.00				
GREENLEAF SIGN & FLAG (428)	121818	Invoi 3 USA AND 4 POW/MIA FLAGS	163.96	Open	Non		206-55110-244
	121818	Invoi 3 USA AND 4 POW/MIA FLAGS	113.25	Open	Non		101-51650-244
	121818	Invoi 3 USA AND 4 POW/MIA FLAGS	53.85	Open	Non		207-52120-244
	121818	Invoi 3 USA AND 4 POW/MIA FLAGS	17.94	Open	Non		101-52250-244
		Total GREENLEAF SIGN & FLAG (428):	349.00				
HALRON LUBRICANTS INC (2413)	1040509	Invoi DIESEL EXHAUST FLUID PURUS/VALVOLINE	503.20	Open	Non		101-53330-217
	1040842	Invoi DRUM RETURN	20.00-	Open	Non		101-53330-217
		Total HALRON LUBRICANTS INC (2413):	483.20				
HAWKINS INC (1918)	4407553	Invoi AZONE	232.34	Open	Non		620-53634-214
	4407553	Invoi SODIUM SILICATE	1,566.57	Open	Non		620-53634-220

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total HAWKINS INC (1918):	1,798.91				
HIETPAS, ROSALIE L (4907)		Q3Q4 2018 FIRE Invoi JULY-DEC FIRE COMMISSION	70.00	Open	Non		101-51110-116
		Total HIETPAS, ROSALIE L (4907):	70.00				
HIROSKEY, CHUCK (62)		12/18 REIMBURSE Invoi SAFETY SHOE REIMBURSEMENT	125.00	Open	Non		101-53310-213
		Total HIROSKEY, CHUCK (62):	125.00				
HOME DEPOT CREDIT SERVICES (1545)							
1011075	Invoi	BATTERIES/BUCKETS/LED LIGHT/SCREWDRIVER	82.10	Open	Non		206-55110-242
1011075	Invoi	BATTERIES/BUCKETS/LED LIGHT/SCREWDRIVER	82.10	Open	Non		101-51650-242
		Total HOME DEPOT CREDIT SERVICES (1545):	164.20				
ITRON INC (2794)		504433 Invoi BILLABLE PHONE SUPPORT	190.00	Open	Non		620-53904-204
		Total ITRON INC (2794):	190.00				
JANSSEN, HARRIETTE (4666)		Q3Q4 2018 DESIG Invoi JULY-DEC DESIGN REVIEW	140.00	Open	Non		101-51110-120
		Total JANSSEN, HARRIETTE (4666):	140.00				
JANSSEN, MARTIN (619)		12/18 REIMBURSE Invoi SAFETY SHOE REIMBURSEMENT	118.65	Open	Non		101-53310-213
		Total JANSSEN, MARTIN (619):	118.65				
LAMERS, VINCENT F (655)							
12/18 REIMBURSE	Invoi	SAFETY SHOE REIMBURSEMENT	125.00	Open	Non		101-53310-213
		Total LAMERS, VINCENT F (655):	125.00				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ40035	Invoi	KEYFOBS	58.50	Open	Non		207-52120-218
		Total LAPPEN SECURITY PRODUCTS INC (735):	58.50				
LUITJENS, CARY (952)		Q3Q4 2018 PARK Invoi JULY-DEC PARK PLANNING	70.00	Open	Non		101-51110-117
		Total LUITJENS, CARY (952):	70.00				
MATTHEWS TIRE & SERVICE CENTER (768)							
68730	Invoi	SERVICE 4 UNITS FOR LCFD	208.00	Open	Non		101-53330-225
68730	Invoi	SERVICE 4 UNITS FOR LCFD	49.90	Open	Non		101-53330-204
		Total MATTHEWS TIRE & SERVICE CENTER (768):	257.90				
MCMAHON ASSOCIATES INC (276)							
912467	Invoi	STEPHEN STREET WATER TOWER	1,100.00	Open	Non		620-53644-250

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total MCMAHON ASSOCIATES INC (276):	1,100.00				
MORTON SALT (352)							
5401716514	Invoi	ROAD SALT	8,459.23	Open	Non		101-53350-218
5401723666	Invoi	ROAD SALT	10,682.31	Open	Non		101-53350-218
		Total MORTON SALT (352):	19,141.54				
NORMANSELL, MEGAN M (4943)							
Q3Q4 2018 PARK	Invoi	JUL-DEC PARK PLANNING COMMITTEE	70.00	Open	Non		101-51110-117
		Total NORMANSELL, MEGAN M (4943):	70.00				
PLATE, TAMMY (4797)							
Q3Q4 2018 PARK	Invoi	JULY-DEC PARK PLANNING	70.00	Open	Non		101-51110-117
		Total PLATE, TAMMY (4797):	70.00				
PLAYPOWER LT FARMINGTON INC (3416)							
1400228836	Invoi	TOT LOT POST & VLIESHOUT SWING BRACKET	228.00	Open	Non		101-55200-242
		Total PLAYPOWER LT FARMINGTON INC (3416):	228.00				
REINDERS INC (1006)							
2672209	Invoi	PUSH SPREADER	142.38	Open	Non		207-52120-244
2672209	Invoi	PUSH SPREADER	142.37	Open	Non		101-52250-244
		Total REINDERS INC (1006):	284.75				
REYNEBEAU, STEVE (2236)							
Q3Q4 2018 DESIG	Invoi	JULY-DEC DESIGN REVIEW	105.00	Open	Non		101-51110-120
		Total REYNEBEAU, STEVE (2236):	105.00				
RIESTERER & SCHNELL INC (1063)							
1466186	Invoi	OIL FILTERS	91.92	Open	Non		101-53330-218
		Total RIESTERER & SCHNELL INC (1063):	91.92				
RIETVELD, JODI (4466)							
Q3Q4 2018 PARK	Invoi	JULY-DEC PARK PLANNING	70.00	Open	Non		101-51110-117
		Total RIETVELD, JODI (4466):	70.00				
RUNDQUIST, CHARLES (648)							
Q3Q4 2018 POLIC	Invoi	JULY-DEC POLICE COMMISSION	70.00	Open	Non		207-52120-112
		Total RUNDQUIST, CHARLES (648):	70.00				
SCHEVERS, RICHARD (1958)							
Q3Q4 2018 PLAN	Invoi	JULY-DEC PLAN COMMISSION	140.00	Open	Non		101-51110-115
		Total SCHEVERS, RICHARD (1958):	140.00				
SCHOMMER, SCOTT (197)							
Q3Q4 2018 FIRE	Invoi	JULY-DEC FIRE COMMISSION	70.00	Open	Non		101-51110-116

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Q3Q4 2018 POLIC	Invoi	JULY-DEC POLICE COMMISSION	70.00	Open	Non		207-52120-112
Total SCHOMMER, SCOTT (197):			140.00				
SCHULTZ, BENJAMIN (4667)							
Q3Q4 2018 DESIG	Invoi	JULY-DEC DESIGN	35.00	Open	Non		101-51110-120
Total SCHULTZ, BENJAMIN (4667):			35.00				
SCHULTZ, JESSICA (4607)							
Q3Q4 2018 UTILIT	Invoi	JULY-DEC UILITY COMMISSION	140.00	Open	Non		620-53924-112
Total SCHULTZ, JESSICA (4607):			140.00				
SCHUMACHER, GERALD (1701)							
Q3Q4 2018 PARK	Invoi	JULY-DEC PARK PLANNING	70.00	Open	Non		101-51110-117
Total SCHUMACHER, GERALD (1701):			70.00				
SIGNCOUNTRY (3870)							
10382	Invoi	APPLY LCFD GRAPHICS ONTO FORD SEDAN	998.00	Open	Non		101-52200-247
Total SIGNCOUNTRY (3870):			998.00				
TANYA R CPR LLC (4924)							
144	Invoi	HOME ALONE BABYSITTING CPR COURSE	1,200.00	Open	Non		101-55300-204
Total TANYA R CPR LLC (4924):			1,200.00				
TIME WARNER CABLE (89)							
12/18 70590040100	Invoi	DECEMBER/JANUARY SERVICE	1.28	Open	Non		101-52200-203
12/18 71391120150	Invoi	DECEMBER/JANUARY SERVICE	230.99	Open	Non		207-52120-203
Total TIME WARNER CABLE (89):			232.27				
VAN BERKEL, WILLIAM (1959)							
Q3Q4 2018 PARK	Invoi	JULY - DEC PARK PLANNING	70.00	Open	Non		101-51110-117
Q3Q4 2018 PLAN	Invoi	JULY-DEC PLAN COMMISSION	175.00	Open	Non		101-51110-115
Q3Q4 2018 POLIC	Invoi	JULY-DEC POLICE COMMISSION	70.00	Open	Non		207-52120-112
Total VAN BERKEL, WILLIAM (1959):			315.00				
VAN SCHYNDL, SCOTT (3891)							
12/18 REIMBURSE	Invoi	REIMBURSEMENT-FLASH DRIVES	353.85	Open	Non		207-52120-218
Total VAN SCHYNDL, SCOTT (3891):			353.85				
VANDEN HEUVEL, KELLY (4824)							
12/18 REIMBURSE-	Invoi	REIMBURSEMENT-SD CARDS FOR INVESTIGATIO	64.46	Open	Non		207-52120-218
Total VANDEN HEUVEL, KELLY (4824):			64.46				
VANDEN HEUVEL, LEON (1748)							
Q3Q4 2018 FIRE	Invoi	JUL-DEC FIRE COMMISSION MEETING	35.00	Open	Non		101-51110-116
Total VANDEN HEUVEL, LEON (1748):			35.00				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
VANDERLOOPS SHOE STORE (396)							
104-10028858	Invoi	FIREMAN BOOTS	1,785.00	Open	Non		101-52200-302
Total VANDERLOOPS SHOE STORE (396):							
VERBOOMEN, TODD (4738)							
Q3Q4 2018 PLAN	Invoi	JULY-DEC PLAN COMMISSION	140.00	Open	Non		101-51110-115
Total VERBOOMEN, TODD (4738):							
VERHAGEN, MARK A (741)							
Q3Q4 2018 POLIC	Invoi	JULY-DECEMBER POLICE MEETINGS	70.00	Open	Non		207-52120-112
Total VERHAGEN, MARK A (741):							
VILLAGE OF LITTLE CHUTE (1404)							
260131805	Invoi	VANDENBROEK RD	1,199.20	Open	Non		630-53444-225
260298700	Invoi	ALTERGOT/MAIN ST	4,803.90	Open	Non		101-56700-264
DECEMBER 2018	Invoi	3609 FREEDOM RD-WATER/SEWER	8.25	Open	Non		630-53441-249
DECEMBER 2018	Invoi	721 W ELM	17.14	Open	Non		208-52900-249
DECEMBER 2018	Invoi	1401 E ELM DR	2,505.23	Open	Non		101-53310-249
DECEMBER 2018	Invoi	#3 WELL WASHINGTON ST	15.68	Open	Non		620-53624-249
DECEMBER 2018	Invoi	PUMP STATION JEFFERSON ST	29.59	Open	Non		620-53624-249
DECEMBER 2018	Invoi	DOYLE PARK-LOW FLOW	12,484.90	Open	Non		204-55420-249
DECEMBER 2018	Invoi	DOYLE PARK POOL OFFICE	13.89	Open	Non		204-55420-249
DECEMBER 2018	Invoi	DOYLE PARK POOL/RESTROOMS	293.29	Open	Non		204-55420-249
DECEMBER 2018	Invoi	DOYLE PARK POOL/RESTROOMS	293.29	Open	Non		101-55200-249
DECEMBER 2018	Invoi	HEESAKKER PARK RESTROOM	52.33	Open	Non		101-55200-249
DECEMBER 2018	Invoi	VAN LIESHOUT PARK	120.45	Open	Non		101-55200-249
DECEMBER 2018	Invoi	HERITAGE PARK	7.38	Open	Non		101-55200-249
DECEMBER 2018	Invoi	CIVIC CENTER	267.15	Open	Non		206-55110-249
DECEMBER 2018	Invoi	VILLAGE HALL	132.52	Open	Non		101-51650-249
DECEMBER 2018	Invoi	GB & MISS CANAL CO	4.95	Open	Non		101-51780-249
DECEMBER 2018	Invoi	SAFETY CENTER	132.68	Open	Non		101-52250-249
DECEMBER 2018	Invoi	SAFETY CENTER	530.70	Open	Non		207-52120-249
Total VILLAGE OF LITTLE CHUTE (1404):							
WEBER, JASON (4928)							
Q3Q4 2018 POLIC	Invoi	JUL-DEC POLICE COMMISSION	70.00	Open	Non		207-52120-112
Total WEBER, JASON (4928):							
WEGAND, TIM (3034)							
Q3Q4 2018 UTILIT	Invoi	JULY-DEC UTILITY COMMISSION	140.00	Open	Non		620-53924-112
Total WEGAND, TIM (3034):							
WI DEPT OF TRANSPORTATION (2756)							
395-0000109965	Invoi	STATE PROJECT 4075-20-00 MAIN ST	211.76	Open	Non		452-50712-204
Total WI DEPT OF TRANSPORTATION (2756):							
WITTMAN, KEN RUBEN (953)							
Q3Q4 2018 PARK	Invoi	JULY-DEC PARK PLANNING	70.00	Open	Non		101-51110-117

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total WITTMAN, KEN RUBEN (953):	70.00				
		Grand Totals:	100,049.60				

Report GL Period Summary

Vendor number hash: 233505
Vendor number hash - split: 300260
Total number of invoices: 89
Total number of transactions: 120

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	100,049.60	100,049.60
Grand Totals:	100,049.60	100,049.60

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
WISCONSIN SCTF (4999)							
010219	Invoi	CHILD SUPPORT-BRANDT	272.22	Open	Non		101-21371
Total WISCONSIN SCTF (4999):							
Grand Totals:							

Report GL Period Summary

Vendor number hash:	4999
Vendor number hash - split:	4999
Total number of invoices:	1
Total number of transactions:	1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	272.22	272.22
Grand Totals:	272.22	272.22

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2018 TAX REFUNDS (4995)							
260009100	Invoi	2018 PROPERTY TAX REFUND	8.51	Open	Non		803-21215
260064300	Invoi	2018 PROPERTY TAX REFUND	235.58	Open	Non		803-21215
260103600	Invoi	2018 PROPERTY TAX REFUND	100.00	Open	Non		803-21215
260153300	Invoi	2018 PROPERTY TAX REFUND	283.76	Open	Non		803-21215
260441031	Invoi	2018 PROPERTY TAX REFUND	532.37	Open	Non		803-21215
Total 2018 TAX REFUNDS (4995):			1,160.22				
CROSSWIND ESTATES LLC (4570)							
121818	Invoi	CROSSWINDS DEVELOPMENT AGREEMENT T.I.	18,701.54	Open	Non		414-57400-265
Total CROSSWIND ESTATES LLC (4570):			18,701.54				
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
253473-325003	Invoi	PARTS FOR WATER DEPT	18.99	Open	Non		620-53634-255
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):			18.99				
STAPLES ADVANTAGE (3472)							
3396192841	Invoi	WALL CLOCK	14.36	Open	Non		101-51400-206
3396192841	Invoi	TAB DIVIDERS	68.00	Open	Non		101-51420-206
Total STAPLES ADVANTAGE (3472):			82.36				
VILLAGE OF LITTLE CHUTE (1404)							
260127611	Invoi	LC VANDENBROEK DRAINAGE	260.14	Open	Non		630-53440-410
260127910	Invoi	LC VANDENBROEK DRAINAGE	.79	Open	Non		630-53440-410
260278100	Invoi	TAX BILL 260-278100 PD THRU PSN	9,156.97	Open	Non		001-15000
260425100	Invoi	LC VANDENBROEK DRAINAGE	3.99	Open	Non		630-53440-410
260425101	Invoi	LC VANDENBROEK DRAINAGE	3.45	Open	Non		630-53440-410
260425200	Invoi	LC VANDENBROEK DRAINAGE	4.61	Open	Non		630-53440-410
260425900	Invoi	LC VANDENBROEK DRAINAGE	5.18	Open	Non		630-53440-410
Total VILLAGE OF LITTLE CHUTE (1404):			9,435.13				
Grand Totals:			29,398.24				

Report GL Period Summary

Vendor number hash: 47547
 Vendor number hash - split: 51019
 Total number of invoices: 15
 Total number of transactions: 16

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	29,398.24	29,398.24
Grand Totals:	29,398.24	29,398.24

Report Criteria:

Invoice Detail.Voided = {} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		FIRST AMERICAN TITLE INSURANCE COMPANY (4695)					
122718	Invoi	PURCHASE OF KAMPO PROPERTY	840.00	Open	Non		416-57600-300
		Total FIRST AMERICAN TITLE INSURANCE COMPANY (4695):	840.00				
		KAMPO, COLETTE (4996)					
12272018	Invoi	PURCHASE OF PROPERTY	175,816.83	Open	Non		416-57600-300
		Total KAMPO, COLETTE (4996):	175,816.83				
		OUTAGAMIE CO REGISTER OF DEEDS (173)					
122718	Invoi	RECORDING OF KAMPO PROPERTY PURCHASE	540.00	Open	Non		416-57600-300
		Total OUTAGAMIE CO REGISTER OF DEEDS (173):	540.00				
		Grand Totals:	177,196.83				

Report GL Period Summary

Vendor number hash: 9864
 Vendor number hash - split: 9864
 Total number of invoices: 3
 Total number of transactions: 3

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	177,196.83	177,196.83
Grand Totals:	177,196.83	177,196.83

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2018 TAX REFUNDS (4995)							
260116800	Invoi	2018 TAX REFUND-OWES 2017 TAXES	373.78	Open	Non		803-21215
260128602	Invoi	2018 PROPERTY TAX REFUND	188.45	Open	Non		803-21215
260131600	Invoi	2018 PROPERTY TAX REFUND	456.06	Open	Non		803-21215
260268000	Invoi	2018 PROPERTY TAX REFUND	409.66	Open	Non		803-21215
260441123	Invoi	2018 PROPERTY TAX REFUND	4.00	Open	Non		803-21215
Total 2018 TAX REFUNDS (4995):			1,431.95				
AMG EMPLOYER SOLUTIONS (2514)							
374238	Invoi	EAP STANDARD SERVICE	79.28	Open	Med		101-51780-204
374238	Invoi	EAP STANDARD SERVICE	109.01	Open	Med		101-53310-204
374238	Invoi	EAP STANDARD SERVICE	143.69	Open	Med		207-52120-204
Total AMG EMPLOYER SOLUTIONS (2514):			331.98				
AT& T (409)							
92078873810963 1	Invoi	NOV/DEC SERVICE	12.53	Open	Non		207-52120-203
92078873810963 1	Invoi	NOV/DEC SERVICE	25.05	Open	Non		101-53310-203
92078873810963 1	Invoi	NOV/DEC SERVICE	12.53	Open	Non		204-55420-203
92078873810963 1	Invoi	NOV/DEC SERVICE	12.53	Open	Non		101-53310-203
92078873810963 1	Invoi	NOV/DEC SERVICE	50.11	Open	Non		620-53924-203
92078873810963 1	Invoi	NOV/DEC SERVICE	25.05	Open	Non		101-53310-203
Total AT& T (409):			137.80				
AUTOMATED COMFORT CONTROLS (4980)							
22835	Invoi	REPAIRED POLICE GARAGE IR HEATER	282.04	Open	Non		207-52120-245
Total AUTOMATED COMFORT CONTROLS (4980):			282.04				
BUILDING SERVICE INC (4436)							
135110	Invoi	50% DOWN PAYMENT-FURNITURE FOR VILLAGE	2,437.97	Open	Non		101-51420-225
Total BUILDING SERVICE INC (4436):			2,437.97				
BUILDING SERVICES GROUP INC (4899)							
41463	Invoi	REC CENTER CLEANINGS FOR OCTOBER	80.00	Open	Non		208-52900-204
41644	Invoi	MONTHLY CLEANING-VILLAGE HALL	1,266.00	Open	Non		101-51650-204
41645	Invoi	MONTHLY CLEANING-MUNICIPAL GARAGE	384.00	Open	Non		101-53310-204
41681	Invoi	REC CENTER CLEANINGS FOR NOVEMBER	40.00	Open	Non		208-52900-204
Total BUILDING SERVICES GROUP INC (4899):			1,770.00				
CINTAS (4918)							
4013938480	Invoi	MOP, TOWEL, DUST MOP	43.11	Open	Non		207-52120-243
4013938480	Invoi	MOP, TOWEL, DUST MOP	43.10	Open	Non		206-55110-243
Total CINTAS (4918):			86.21				
FOX VALLEY TECHNICAL COLLEGE (1775)							
EC64838	Invoi	DAAT CLASSROOM & INDOOR RANGE	170.00	Open	Non		207-52120-201
EC64841	Invoi	INDOOR RANGE/FACILITY RENTAL	1,160.00	Open	Non		207-52120-201

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total FOX VALLEY TECHNICAL COLLEGE (1775):	1,330.00				
		GFC LEASING - WI (4989)					
12428342	Invoi	GFC LEASING COPIER OVERAGE CHARGES	8.07	Open	Non		101-53310-207
12456401	Invoi	GFC LEASING COPIER OVERAGE CHARGES	12.45	Open	Non		101-53310-207
I00485665	Invoi	GFC PW COPIER LEASING	92.26	Open	Non		101-53310-207
		Total GFC LEASING - WI (4989):	112.78				
		J.F. AHERN CO (2011)					
291294	Invoi	REPAIR FIRE EXTINGUISHER HOSE	12.00	Open	Non		207-52120-213
		Total J.F. AHERN CO (2011):	12.00				
		KAUKAUNA UTILITIES (234)					
11/18 9012695	Invoi	DOYLE PARK WELL	3,319.49	Open	Non		620-53624-249
DECEMBER 2018	Invoi	1800 STEPHEN ST STORM	424.02	Open	Non		630-53441-249
DECEMBER 2018	Invoi	721 W ELM DR	91.12	Open	Non		208-52900-249
DECEMBER 2018	Invoi	1401 E ELM DR	1,216.62	Open	Non		101-53310-249
DECEMBER 2018	Invoi	STEPHEN ST SIGN	16.24	Open	Non		101-53300-249
DECEMBER 2018	Invoi	SIGNALS/NE CORNER N & ELM	125.37	Open	Non		101-53300-249
DECEMBER 2018	Invoi	PATRIOT DR FLAG POLE	50.57	Open	Non		101-53300-249
DECEMBER 2018	Invoi	SIGNALS/NORTH & BUCHANAN	34.41	Open	Non		101-53300-249
DECEMBER 2018	Invoi	STREET LIGHTING	10,645.24	Open	Non		101-53300-249
DECEMBER 2018	Invoi	SIGNALS/MAIN & MADISON	54.56	Open	Non		101-53300-249
DECEMBER 2018	Invoi	COMMUNITY BRIDGE LIGHTING	286.22	Open	Non		101-53300-249
DECEMBER 2018	Invoi	SIGNALS/GRAND & MAIN	55.01	Open	Non		101-53300-249
DECEMBER 2018	Invoi	SECURITY LIGHT	14.55	Open	Non		101-53300-249
DECEMBER 2018	Invoi	CANAL BRIDGE - SOUTH SIDE	40.11	Open	Non		101-53300-249
DECEMBER 2018	Invoi	CANAL BRIDGE - NORTH SIDE	19.99	Open	Non		101-53300-249
DECEMBER 2018	Invoi	STEPHEN ST TOWER/LIGHTING	203.90	Open	Non		620-53624-249
DECEMBER 2018	Invoi	#3 WELL WASHINGTON ST	2,687.64	Open	Non		620-53624-249
DECEMBER 2018	Invoi	#4 WELL EVERGREEN DRIVE	4,026.72	Open	Non		620-53624-249
DECEMBER 2018	Invoi	PUMP STATION JEFFERSON ST	1,115.94	Open	Non		620-53624-249
DECEMBER 2018	Invoi	LINCOLN AVE E HEESAKKER PARK	312.41	Open	Non		101-55200-249
DECEMBER 2018	Invoi	VAN LIESHOUT PK SECURITY LT	70.64	Open	Non		101-55200-249
DECEMBER 2018	Invoi	VAN LIESHOUT BALLFIELD	183.62	Open	Non		101-55200-249
DECEMBER 2018	Invoi	VAN LIESHOUT PARK	204.12	Open	Non		101-55200-249
DECEMBER 2018	Invoi	LEGION PARK RESTROOMS	140.31	Open	Non		101-55200-249
DECEMBER 2018	Invoi	HERITAGE PARK	23.55	Open	Non		101-55200-249
DECEMBER 2018	Invoi	HEESAKKER PARK TRAIL	31.53	Open	Non		101-55200-249
DECEMBER 2018	Invoi	DOYLE PARK BALLFIELD DP2 LIGHT	78.70	Open	Non		101-55200-249
DECEMBER 2018	Invoi	DOYLE PARK STAGE	69.41	Open	Non		101-55200-249
DECEMBER 2018	Invoi	BALLFIELD DP1/SHED LIGHTS	150.62	Open	Non		101-55200-249
DECEMBER 2018	Invoi	MUNICIPAL POOL	172.28	Open	Non		204-55420-249
DECEMBER 2018	Invoi	CIVIC CENTER	1,114.49	Open	Non		206-55110-249
DECEMBER 2018	Invoi	VILLAGE HALL	1,044.99	Open	Non		101-51650-249
DECEMBER 2018	Invoi	VILLAGE HALL PLAZA	17.00	Open	Non		101-51650-249
DECEMBER 2018	Invoi	SAFETY CENTER	403.26	Open	Non		101-52250-249
DECEMBER 2018	Invoi	SAFETY CENTER	604.89	Open	Non		207-52120-249
		Total KAUKAUNA UTILITIES (234):	29,049.54				
		KERBERROSE SC (2740)					
162056	Invoi	2017 AUDIT - FINAL PAYMENT	22,800.00	Open	Non		101-51420-204

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total KERBERROSE SC (2740):	22,800.00				
		KERRY'S VROOM SERVICE INC (2013)					
9083	Invoi	OIL & FILTER CHANGE - UNIT#94	43.47	Open	Non		207-52120-247
9084	Invoi	OIL & FILTER CHANGE - UNIT#92	43.47	Open	Non		207-52120-247
		Total KERRY'S VROOM SERVICE INC (2013):	86.94				
		LAPPEN SECURITY PRODUCTS INC (735)					
LSPQ40033	Invoi	CUT 5 MASTER KEYS FOR CIVIC CENTER LIBRAR	72.50	Open	Non		206-55110-242
LSPQ40037	Invoi	KEYPAD FOR OVERHEAD DOOR & FIRE STATION	241.29	Open	Non		101-52250-245
		Total LAPPEN SECURITY PRODUCTS INC (735):	313.79				
		MARCO INC (3910)					
23699876	Invoi	MONTHLY COPIER LEASE-0985290-DEC 2018	421.69	Open	Non		207-52120-207
23875524	Invoi	MONTHLY COPIER LEASE-0985290-JAN 2019	421.69	Open	Non		207-52120-207
23875524	Invoi	MONTHLY COPIER LEASE-0830227-JAN 2019	192.50	Open	Non		207-52120-207
		Total MARCO INC (3910):	1,035.88				
		MENARDS - APPLETON EAST (319)					
52334	Invoi	DRAW KNIFE, JUMBO HANGERS	63.27	Open	Non		206-55110-242
		Total MENARDS - APPLETON EAST (319):	63.27				
		MPOWER TECHNOLOGIES INC (4284)					
3475	Invoi	INTEGRATOR SOFTWARE MAINTENANCE	2,750.00	Open	Non		101-51410-208
		Total MPOWER TECHNOLOGIES INC (4284):	2,750.00				
		SHOPKO STORES OPERATING CO (342)					
2957	Invoi	BATTERIES	13.99	Open	Non		207-52120-218
		Total SHOPKO STORES OPERATING CO (342):	13.99				
		ST. ELIZABETH HOSPITAL (354)					
11/18 EL.FVMPD	Invoi	NOVEMBER BLOOD DRAWS	78.78	Open	Med		207-52120-204
		Total ST. ELIZABETH HOSPITAL (354):	78.78				
		TIME WARNER CABLE (89)					
12/18 71406480150	Invoi	DECEMBER/JANUARY SERVICE	138.27	Open	Non		207-52120-203
		Total TIME WARNER CABLE (89):	138.27				
		U.S. VENTURE INC (2854)					
L61791	Invoi	SPECTRO FUEL FOR TRUCKS #42, 21, 19, & 25	80.00	Open	Non		101-53330-225
		Total U.S. VENTURE INC (2854):	80.00				
		ULINE (2543)					
103927002	Invoi	WAXED PAPER ROLL	112.94	Open	Non		207-52120-218
		Total ULINE (2543):	112.94				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
VAN SCHYNDL, NATHAN (4888)							
11/18 REIMBURSE	Invoi	REIMBURSE SAFETY SHOES	125.00	Open	Non		101-53310-213
Total VAN SCHYNDL, NATHAN (4888):			125.00				
VERIZON WIRELESS (3606)							
9820304509	Invoi	OCTOBER/NOVEMBER SERVICE	48.94	Open	Non		620-53924-203
9820304509	Invoi	NOVEMBER/DECEMBER SERVICE	46.78	Open	Non		620-53924-203
Total VERIZON WIRELESS (3606):			95.72				
VONBRIESEN & ROPER S.C. (4686)							
275503	Invoi	LEGAL SERVICES	1,545.38	Open	Non		101-52200-204
Total VONBRIESEN & ROPER S.C. (4686):			1,545.38				
WE ENERGIES (2788)							
4494800612 12/18	Invoi	DOYLE POOL	16.85	Open	Non		204-55420-249
4494800612 12/18	Invoi	200 E MCKINLEY ST-FVMPD	115.21	Open	Non		207-52120-249
4494800612 12/18	Invoi	200 E MCKINLEY ST-FIRE DEPT	76.81	Open	Non		101-52250-249
4494800612 12/18	Invoi	920 WASHINGTON ST	29.69	Open	Non		620-53624-249
4494800612 12/18	Invoi	PLANT #1 (100 WILSON ST)	171.69	Open	Non		620-53624-249
4494800612 12/18	Invoi	PLANT #2 (1118 JEFFERSON ST)	64.88	Open	Non		620-53624-249
4494800612 12/18	Invoi	CIVIC CENTER (630 MONROE ST)	522.89	Open	Non		206-55110-249
4494800612 12/18	Invoi	LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	197.28	Open	Non		620-53624-249
4494800612 12/18	Invoi	STREET LIGHTS	1,108.00	Open	Non		101-53300-249
4494800612 12/18	Invoi	PUMP STATION @ EVERGREEN & FRENCH	131.27	Open	Non		620-53624-249
4494800612 12/18	Invoi	108 W MAIN ST	556.92	Open	Non		101-51650-249
4494800612 12/18	Invoi	CROSSWINDS LED STREET LIGHTS	84.60	Open	Non		101-53300-249
4494800612 12/18	Invoi	1401 E ELM DR	1,641.70	Open	Non		101-53310-249
4494800612 12/18	Invoi	721 W ELM DR	129.60	Open	Non		208-52900-249
Total WE ENERGIES (2788):			4,847.39				
Grand Totals:			71,069.62				

Report GL Period Summary

Vendor number hash: 125633
 Vendor number hash - split: 189106
 Total number of invoices: 40
 Total number of transactions: 96

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	71,069.62	71,069.62
Grand Totals:	71,069.62	71,069.62

Terms Description	Invoice Amount	Net Invoice Amount
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Report Criteria:Invoice Detail.Voided = {=} FALSE
