

MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 20, 2019

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President

David Peterson, Trustee

Bill Peerenboom, Trustee

James Hietpas, Trustee

John Elrick, Trustee

Skip Smith, Trustee

EXCUSED: Larry Van Lankvelt, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator

Lisa Remiker-DeWall, Finance Director

Kent Taylor, Director of Public Works

Adam Breest, Director of Parks, Recreation and Forestry

Jim Moes, Community Development Director

Chris Murawski, Village Engineer

Dan Meister, FVMPD Police Chief

Laurie Decker, Village Clerk

EXCUSED: Tyler Claringbole, Village Attorney

Steve Thiry, Library Director

Public Appearance for Items Not on the Agenda

None

Other Informational Items—January Fire Monthly Report and January Report

Approval of Minutes

Minutes of the Regular Board Meeting of February 6, 2019

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Regular Board Minutes of February 6, 2019

Ayes 6, Nays 0 – Motion Carried

Public Hearing—GLK Foods

Moved by Trustee Elrick, seconded by Trustee Peterson to enter into Public Hearing

Ayes 6, Nays 0 – Motion Carried

Moved by Trustee Elrick, seconded by Trustee Peterson to exit Public Hearing

Ayes 6, Nays 0 – Motion Carried

Action—Adopt Resolution #3, Series 2019 - Final Resolution Regarding Industrial Development Revenue Bond Financing for GLK Foods, LLC Project

Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Resolution #3, Series 2019 - Final Resolution Regarding Industrial Development Revenue Bond Financing for GLK Foods, LLC Project

Ayes 6, Nays 0 – Motion Carried

Roll Call:

Trustee Elrick	Aye
Trustee Peerenboom	Aye
Trustee Hietpas	Aye
Trustee Peterson	Aye
Trustee Smith	Aye
President Vanden Berg	Aye

Ayes 6, Nays 0 – Motion Carried

Action—Development Agreement with Peter Pickle Properties, LLC (GLK Foods - Oh Snap! Facility)

Administrator Fenlon advised the Board that the site plan had been previously approved and is recommending Board approval of this Development Agreement as presented.

Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Development Agreement with Peter Pickle Properties, LLC (GLK Foods-Oh Snap! Facility)

Ayes 6, Nays 0 – Motion Carried

Discussion—Industrial Park Noise and Ordinance Related Matters

Administrator Fenlon went over documents related to the noise concerns in the Industrial Park. Trustee Smith questioned if anyone else has heard the pitch that is in the complaints. Trustee Peterson stated he has not heard any unusual noises and lives very close; he also stated the numbers presented are acceptable levels.

Administrator Fenlon said he has spoken to the safety manager and he stated he received a couple of concerns from neighbors on Buchanan Street. Trustee Smith reiterated it is a tough situation but if the company falls within the guidelines there is not much the Board can do. Mr. Smokke handed out information to the Board on various neighborhood complaints and feels that the noise is excessive and that Trilliant is in violation. Trustee Smith advised that he does know their process and they do have a filtering system in place; he suggested that the neighbors call and see if they can have a sit down with Trilliant.

Discussion/Action—DPW/DPRF Work Rules

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to move Item #O
DPW/DPRF Work Rules right after Item #K*

Ayes 6, Nays 0 – Motion Carried

Director Taylor submitted the changes that were made to the DPW/DPRF Work Rules. Trustee Peerenboom complimented Director Taylor regarding employee input and also for having little impact on the budget and is all for these changes.

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve DPW/DPRF Work Rules

Ayes 6, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Operator License Approvals:

Sampson, Caden	Dwyers	Little Chute
Gansen, David	Seth's Coffee	Appleton
Billotte, Sylvia	Walgreens	Wrightstown
Ticks, Alyssa	Walgreens	Kimberly
Van Ryzin, Tia	Gentleman Jacks	Appleton

Moved by Trustee Smith, seconded by Trustee Peterson to Approve Operator Licenses as presented

Ayes 6, Nays 0 – Motion Carried

Discussion—FVMPD Squad Car Purchase

Chief Meister presented information on Fox Valley Metro Squad Car Purchases. He wanted to make the Board aware that there are lease options that would spread the payments out for three years and could save money and Fox Valley Metro would have the opportunity to lease two vehicles instead of an outright buy of one vehicle.

Discussion/Action—Athletic Field Rental Rates

Director Breest presented new rental rates for the Little Chute Athletic Fields. These rates would be more in line with area community rental rates.

Moved by Trustee Smith, seconded by Trustee Peerenboom to Approve the Athletic Field Rental Rate Increase

Ayes 6, Nays 0 – Motion Carried

Action—Approve Fox River Boardwalk Intergovernmental Agreement

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve Fox River Boardwalk Intergovernmental Agreement

Ayes 6, Nays 0 – Motion Carried

Discussion—Industrial Park Parking

Administrator Fenlon advised he has received complaints and there are problems with parking in the streets in the Industrial Park. Staff is recommending a Public Hearing be set for March 20th to set new rules on street parking in this area.

Moved by Trustee Peerenboom, seconded by Trustee Smith to set a Public Hearing for March 20th

Ayes 6, Nays 0 – Motion Carried

Discussion—Evergreen Signage

Administrator Fenlon is looking for staff and Board recommendations for signage on Evergreen Drive to note where certain address points are. There are numerous businesses that change hands and the confusion with the Appleton, Kaukauna, Little Chute mailing addresses.

Discussion/Action—Intergovernmental Agreement with Town of Vandenbroek Regarding Evergreen Drive

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve the Intergovernmental Agreement with the Town of Vandenbroek Regarding Evergreen Drive

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—Intergovernmental Agreement with Town of Vandenbroek Regarding Fire Protection Services

Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Intergovernmental Agreement with Town of Vandenbroek Regarding Fire Protection Services

Ayes 6, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Peterson Approve the Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 6, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

Future Library Options
Summer Camp 2020

Closed Session:

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Proposals*

Moved by Trustee Peterson, seconded by Trustee Smith to enter into closed session

Ayes 6, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Peterson, seconded by Trustee Smith to exit closed session

Ayes 6, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Peterson, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 8:26 p.m.

Ayes 6, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:

Laurie Decker
Laurie Decker, Village Clerk

By:


Michael R. Vanden Berg, Village President