



AMENDED AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, September 15, 2021
TIME: 6:00 p.m.

Virtually attend the September 15th Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting

<https://us06web.zoom.us/j/82681139611>

Meeting ID: 826 8113 9611

Dial by your location

+1 312 626 6799 US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Roll call of Trustees
- C. Roll call of Officers and Department Heads
- D. Public Appearance for Items Not on the Agenda
- E. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

 - 1. Minutes of Special Board Meeting of August 27, 2021
 - 2. Minutes of the Regular Board Meeting of September 1, 2021
 - 3. Minutes of Committee of Whole September 8, 2021
 - 4. Adopt Resolution No. 23, Series of 2021, Lot 18 Little Chute North Estates CSM
 - 5. Disbursement List
 - 6. The Auction House at Memories Auction Permit
- F. Other Informational Items—August Fire Monthly Report and August Monthly Report
- G. Appointments—Appoint Jaymes Seidler as Building Inspector and Tom Coenen to Fire Commission
- H. Discussion/Action—Adopt Resolution No. 24, Series of 2021, W & F Holding CSM

- I. Action—Award Contract for Vandenbroek Pond Construction
- J. Discussion—Part Time Wage Scale
- K. Discussion/Action—2022 Health and Dental Rates
- L. Action—Volunteer Policy
- M. Discussion/Action—2021 Deer Culling
- N. Discussion—Request for 4th of July Fireworks
- O. Discussion—Bike Trail Development in Heesakker Park
- P. Covid-19 Updates
- Q. Department and Officers Progress Reports
- R. Call for Unfinished Business
- S. Items for Future Agenda
- T. Closed Session: 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*
- U. Return to Open Session
- V. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: September 14, 2021

MINUTES OF THE SPECIAL BOARD MEETING OF AUGUST 27, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 8:00 a.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
John Elrick, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee
Larry Van Lankvelt, Trustee

Roll call of Officers and Department Heads

PRESENT: Darrell Hofland, Interim Village Administrator, Kevin Brunner, PAA

Public Appearance for Items Not on the Agenda

None

Closed Session:

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute *Village Administrator Interviews*

Moved by Trustee Elrick, seconded by Trustee B. Van Lankveldt to enter into closed session

Ayes 7, Nays 0 – Motion Carried

Moved by Trustee Elrick, seconded by Trustee B. Van Lankveldt to exit closed session

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agenda

None

Adjournment

Moved by Trustee Elrick, seconded by Trustee Peerenboom to Adjourn the Special Board Meeting at 12:45 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 1, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee
Brian Van Lankveldt, Trustee
Bill Peerenboom, Trustee
John Elrick, Trustee

Roll call of Officers and Department Heads

PRESENT: Darrell Hofland, Interim Village Administrator
Kent Taylor, Director of Public Works
Katherine Freund, LC Library Director
Laurie Decker, Village Clerk
Lisa Remiker-DeWall, Finance Director
Dave Kittel, Community Development Director
John McDonald, Dir. Of Parks, Rec and Forestry
Tyler Claringbole, Village Attorney
EXCUSED: Chris Murawski, Village Engineer
Dan Meister, Fox Valley Metro Police Chief

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of August 18, 2021
2. Disbursement List
3. LCHS Homecoming Parade Special Event Permit for October 1, 2021

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve the Consent Agenda as listed

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Better Way Investments Site Plan

Director Kittel presented the site plan for a warehouse requested by Better Way Investments. Trustee Peerenboom did not feel the view was great for Highway 41 and suggested some changes to the site plan.
No Action Taken

Discussion/Action—Budget Amendment Evergreen Final Phase 1

Director Remiker-DeWall went over the request for a budget amendment in the amount of \$2,879 for TID 4 and \$3,387 for TID 7 allowing the final payment for the Evergreen Drive project.

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to Approve the Budget Amendment in the amount of \$2879. 00 for TID 4 and \$3387.00 for TID 7

Roll Call Votes

Trustee B. Van Lankveldt	Aye
Trustee Elrick	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Halloween Hours

Interim Administrator Hofland went over the request to move the Halloween hours from 4:00-8:00 p.m. to 5:00-7:00 as requested by Fox Valley Metro Police Department.

Moved by Trustee Peerenboom, seconded by Trustee Van Deurzen to change the 2021 Halloween hours on October 31st from 5:00 p.m. to 7:00 p.m.

Ayes 7, Nays 0 – Motion Carried

Discussion—Volunteer Policy

Interim Administrator Hofland went over the new volunteer policy.

Discussion/Possible Action—Covid-19 Updates

Interim Administrator Hofland is requesting a temporary policy change to the sick leave policy to extend through the end of 2021.

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to extend the sick leave policy relating to Covid to the end of 2021.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Fox Cities Regional Partnership Agreement

Tabled for future meeting

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session *Development Agreements*

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to enter into closed session

Ayes 7, Nays 0 – Motion Carried

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute *Review of Village Administrator Employment Agreement*

Moved by Trustee Elrick, seconded by Trustee B. Van Lankveldt to enter into closed session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to exit closed session

Ayes 7, Nays 0 – Motion Carried

Potential Action—Development Agreement

No Action Taken

Action—Appointment of Village Administrator

Tabled

Action—Approval of Village Administrator Employment Agreement

Tabled

Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board Meeting at 8:35 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 8, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee

Roll call of Officers and Department Heads

PRESENT: David Kittel, Community Development Director
Darrell Hofland, Interim Village Administrator

Public Appearance for Items Not on the Agenda

None

Discussion/Action—Better Way Investments Site Plan

Director Kittel stated the site plan hasn't changed since the last meeting and there are no issues in regards to the building or parking. The request was made for additional provisions for site improvement from Interstate 41. US Venture is willing to do additional landscaping and potential paint to help improve the look. Mike Kessenich, the Director of Inbound logistics at US Auto Force stated they are excited about the opportunity to be a part of the Village and are building something we can be proud about. They are evaluating the changes the Village requested and per the current design they think they have met the code requirements.

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to approve the Better Way Investments Site Plan with recommended changes to be approved by staff.

Ayes 7, Nays 0 – Motion Carried

Closed Sessions:

a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session *Development Agreement*

b)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute *Village Administrator Employment Agreement*

Moved by Trustee B. Van Lankveldt, seconded by Trustee Van Deurzen to Enter into Closed Session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee L. Van Lankvelt second by Trustee Van Deurzen to Return to Open Session

Ayes 7, Nays 0 – Motion Carried

Action—Development Agreement

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Approve Vanessa Mills Request

Ayes 7, Nays 0 – Motion Carried

Action—Appointment of Village Administrator

Moved by Trustee Elrick, seconded by Trustee Peerenboom to Appoint Beau Bernhoft as Village Administrator

Ayes 7, Nays 0 – Motion Carried

Action—Approval of Village Administrator Employment Agreement

Moved by Trustee B. Van Lankveldt, seconded by Trustee Elrick to Approve the Village Administrator Employment Agreement

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agenda

None

Adjournment

Moved by Trustee Elrick, seconded by Trustee B. Van Lankveldt to Adjourn the Committee of the Whole meeting at 6:48 p.m

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 23, SERIES OF 2021

A RESOLUTION APPROVING A CSM TO DIVIDE A PARCEL FOR JEFF HEITING BUILDER INC

WHEREAS, Jeff Heiting Builder INC as owner of Parcel #260451929 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by James R. Sehloff a registered land surveyor; and

WHEREAS, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: September 15, 2021

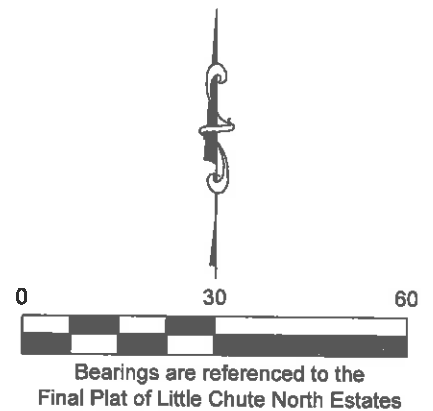
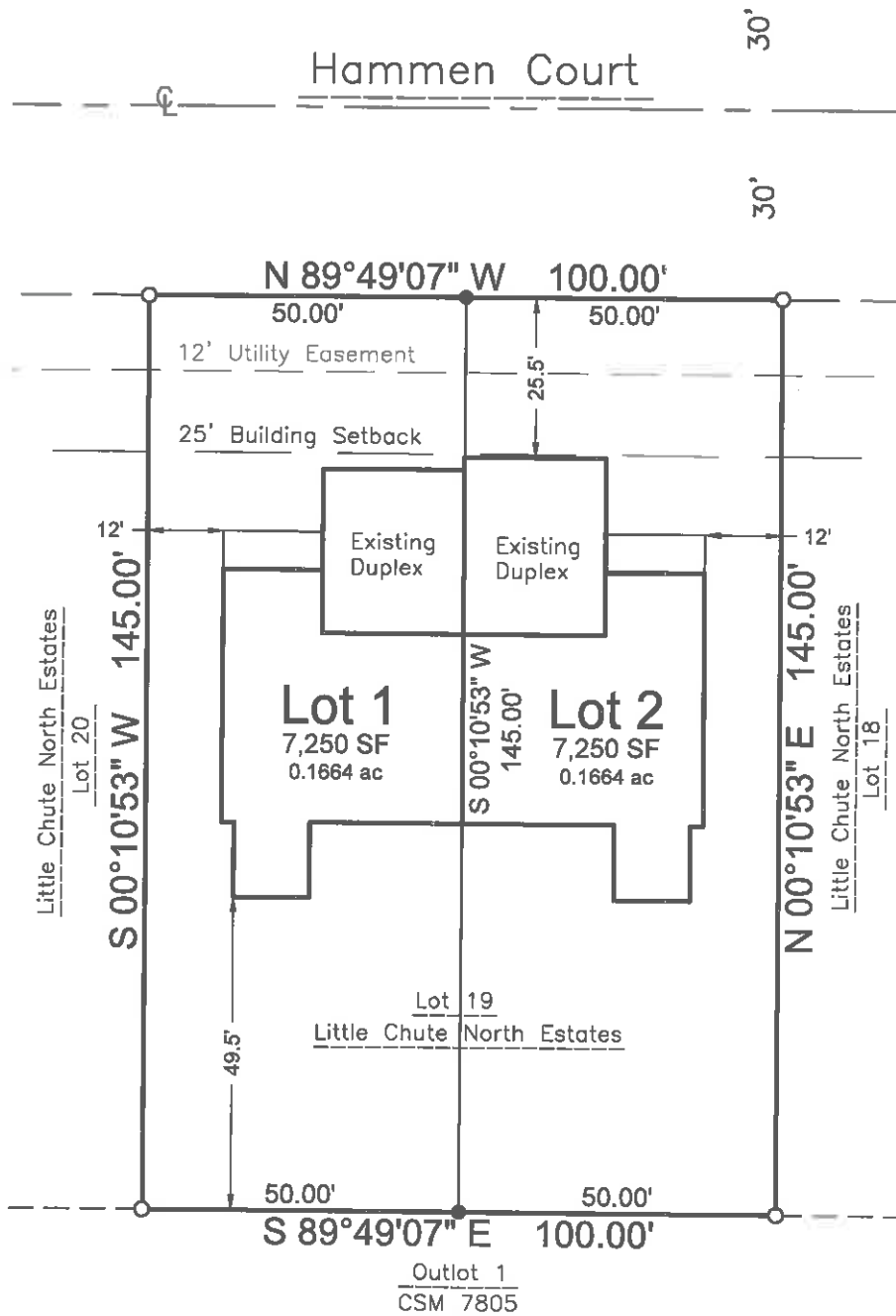
VILLAGE OF LITTLE CHUTE:

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

Certified Survey Map No. _____

All of Lot 18 of Little Chute North Estates, being part Northwest 1/4 of the Southwest 1/4, Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.



LEGEND

- 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
- 3/4" Rebar Found

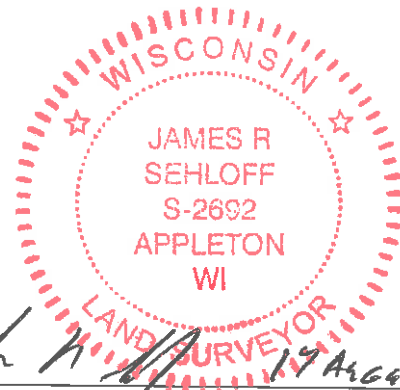
Note:

1. Restrictive covenants shall be recorded at the Outagamie County Register of Deeds, providing declarations and/or by-laws similar to those typically recorded on a declaration of condominium. Said covenants shall provide for mediation of any and all disputes between owners of each unit and any third party with regard to construction, use, and maintenance of the real property. Furthermore, said covenants shall specifically state that the village of Little Chute and all approving authorities shall not be held responsible for the same, and that said covenants shall inure to all heirs and assigns.



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro



James R. Sehloff

Professional Land Surveyor No. S-2692
jim@davel.pro

Date

Survey for:

Jeff Heiting Builder Inc.
4448 N. Orion Lane
Appleton, WI 54913

File: 6648CSM.dwg
Date: 08/17/2021
Drafted By: Jim
Sheet: 1 of 3

Certified Survey Map No. _____

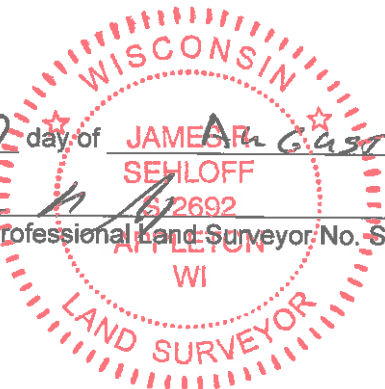
All of Lot 18 of Little Chute North Estates, being part Northwest 1/4 of the Southwest 1/4, Section 10,
Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.

Surveyor's Certificate

I, James R. Sehloff, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Little Chute, and under the direction of Jeff Heiting Builder Inc., the property owners of said land, I have surveyed divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is all of Lot 19 of Little Chute North Estates, being part Northwest 1/4 of the Southwest 1/4, Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin., containing 14,500 Square Feet (0.3329 Acres) of land, subject to all easements, and restrictions of record.

Given under my hand this 17 day of August, 2021.

James R. Sehloff, Wisconsin Professional Land Surveyor No. S-2692



Corporate Owner's Certificate

Jeff Heiting Builder Inc., a corporation duly organized and existing under and by virtue of the Laws of the State of Wisconsin, as the property owners, do hereby certify that we caused the land above described to be surveyed, divided and mapped all as shown and represented on this map.

We do further certify this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Village of Little Chute

IN WITNESS WHEREOF, the said Jeff Heiting Builder Inc., has caused these presents to be

signed by its authorized representatives, located at, _____, Wisconsin, and its corporate seal to be hereunto affixed

this _____ day of _____, 20____.

In the Presence of: Jeff Heiting Builder Inc.

Jeff Heiting, President

Date

State of Wisconsin)
)ss
_____ County)

Personally came before me this _____ day of _____, 20____,

the above named, officer of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

Notary Public, Wisconsin

My commission expires: _____.

Certified Survey Map No. _____

All of Lot 18 of Little Chute North Estates, being part Northwest 1/4 of the Southwest 1/4, Section 10,
Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.

Village Board Approval Certificate

Resolved, that this certified survey map in the Village of Little Chute, Outagamie County, Jeff Heiting Builder Inc.,
the property owner, is hereby approved by the Village Board of the Village of Little Chute.

Chairman

Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Little
Chute.

Clerk

Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the Village of Little Chute and Outagamie County,
do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid
taxes, or special assessments on and of the land included in this certified survey map.

Village Treasurer

Date

County Treasurer

Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owners of record:
Jeff Heiting Builder Inc.

Recording Information:
Doc. 2166866

Parcel Number:
260451929


James R. Sehloff Professional Land Surveyor No. S-2692 Date _____



DISBURSEMENT LIST September 15, 2021

Payroll & Payroll Liabilities - September 2, 2021	\$214,352.89
---	--------------

Prepaid Invoices - September 3, 2021	\$97,267.03
--------------------------------------	-------------

Prepaid Invoices - September 10, 2021	\$31,379.76
---------------------------------------	-------------

Utility Commission-

CURRENT ITEMS

Bills List - September 15, 2021	\$554,929.92
---------------------------------	--------------

Total Payroll, Prepaid & Invoices	\$897,929.60
--	---------------------

The above payments are recommended for approval:

Rejected: _____

Approved September 15, 2021

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 REFUNDS-UTILITIES (5169)							
125367120	Invoi	OVERPAYMENT REFUND ACCT #1-253671-20	7.00	Open	Non	09/21	001-15000
129260213	Invoi	OVERPAYMENT REFUND ACCT #1-292602-13	21.71	Open	Non	09/21	001-15000
Total 2021 REFUNDS-UTILITIES (5169):			28.71				
AMPLITEL TECHNOLOGIES (4637)							
18207	Invoi	MONTHLY MANAGED SERVICES & MONTHLY BAC	3,108.30	Open	Non	09/21	404-57190-204
18207	Invoi	ANTIVIRUS, OFFICE 365, EXCHANGE ONLINE, DU	1,431.55	Open	Non	09/21	404-57190-208
Total AMPLITEL TECHNOLOGIES (4637):			4,539.85				
ASSOCIATED APPRAISAL CONSULTANTS (1939)							
156116	Invoi	PROFESSIONAL SERVICES-SEPTEMBER	1,991.67	Open	Non	09/21	101-51530-204
156116	Invoi	2021 REVALUATION PROGRAM	14,535.00	Open	Non	09/21	101-51530-204
156116	Invoi	POSTAGE FOR 2021 REVALUATION PROGRAM	6.50	Open	Non	09/21	101-51530-204
Total ASSOCIATED APPRAISAL CONSULTANTS (1939):			16,533.17				
CONQUER MARTIAL ARTS INC (4760)							
082421	Invoi	BEGINNER CLASS INSTRUCTION	135.00	Open	Non	08/21	101-55300-204
082421	Invoi	LITTLE NINJA CLASS INSTRUCTION	300.00	Open	Non	08/21	101-55300-204
082421	Invoi	DELINQ PERSONAL PROPERTY TAX 2020	92.99-	Open	Non	08/21	101-12310
082421	Invoi	INTEREST ON DELINQ PP TAX 2020	6.72-	Open	Non	08/21	101-38105
Total CONQUER MARTIAL ARTS INC (4760):			335.29				
DAMAGE PREVENTION SERVICES (4068)							
3577	Invoi	AUGUST LOCATES	176.75	Open	Non	08/21	101-53300-209
3577	Invoi	AUGUST LOCATES	1,159.75	Open	Non	08/21	610-53612-209
3577	Invoi	AUGUST LOCATES	2,470.25	Open	Non	08/21	620-53644-209
3577	Invoi	AUGUST LOCATES	1,863.75	Open	Non	08/21	630-53442-209
Total DAMAGE PREVENTION SERVICES (4068):			5,670.50				
FOX RIVER INVESTMENT GROUP LLC (5271)							
090221	Invoi	FIRST INSTALLMENT PER DEVELOPMENT AGREE	60,000.00	Open	Non	09/21	101-57610-263
Total FOX RIVER INVESTMENT GROUP LLC (5271):			60,000.00				
HERZOG, THOMAS (5270)							
08/31/21	Invoi	JETS OFFICIAL 08/31/21	150.00	Open	Non	08/21	101-55460-111
Total HERZOG, THOMAS (5270):			150.00				
HGTV MAGAZINE (5272)							
2341244248	Invoi	MAGAZINE SUBSCRIPTION	19.97	Open	Non	09/21	206-55110-207
Total HGTV MAGAZINE (5272):			19.97				
KLINK HYDRAULICS LLC (5005)							
17567	Invoi	AIR FILTER #6	8.76	Open	Non	08/21	101-53330-225
17584	Invoi	TEST CAPS #42	10.28	Open	Non	08/21	101-53330-225
Total KLINK HYDRAULICS LLC (5005):			19.04				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
270920-325001	Invoi	MARKING CHALK	9.99	Open	Non	08/21	101-53300-216
271012-325001	Invoi	HINGES FOR TRAIL COUNTER BOX	11.98	Open	Non	08/21	101-55200-242
271029-325001	Invoi	PAINT	4.59	Open	Non	08/21	101-55200-242
271055-325001	Invoi	PLUNGER FOR VLIESHOUT REC CENTER	17.99	Open	Non	08/21	208-52900-222
271077-325001	Invoi	NEW GRILL TANK	59.99	Open	Non	08/21	101-55300-218
271090-325001	Invoi	MULTI-MIX CONTAINER	2.79	Open	Non	08/21	101-53300-216
271131-325001	Invoi	BATTERIES	8.99	Open	Non	08/21	101-53310-218
271198-325001	Invoi	BATTERIES & A PLUNGER	26.96	Open	Non	08/21	206-55110-244
271261-325001	Invoi	DRILL BITS	23.56	Open	Non	08/21	206-55110-242
271318-325001	Invoi	TOOLBOX	14.99	Open	Non	08/21	101-55200-225
271336-325001	Invoi	FASTENERS #206	3.19	Open	Non	08/21	101-53330-225
271337-325001	Invoi	CLEANING SUPPLIES	5.98	Open	Non	08/21	101-55200-222
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):			191.00				
SETH'S COFFEE (4650)							
294	Invoi	BOXED LUNCHES	100.00	Open	Non	08/21	101-51110-211
Total SETH'S COFFEE (4650):			100.00				
SIGNCOUNTRY (3870)							
15338	Invoi	LICENSE PLATE DECALS	486.60	Open	Non	08/21	101-52200-219
Total SIGNCOUNTRY (3870):			486.60				
SKID & PALLET SERVICE (3567)							
16275	Invoi	MULCH	1,440.00	Open	Non	08/21	101-53100-218
Total SKID & PALLET SERVICE (3567):			1,440.00				
TIME WARNER CABLE (89)							
08/21 83897	Invoi	AUGUST/SEPTEMBER SERVICE	61.09	Open	Non	08/21	101-52200-203
Total TIME WARNER CABLE (89):			61.09				
VILLAGE OF LITTLE CHUTE (1404)							
AUGUST 2021	Invoi	SAFETY CENTER	313.03	Open	Non	08/21	207-52120-249
AUGUST 2021	Invoi	SAFETY CENTER	78.26	Open	Non	08/21	101-52250-249
AUGUST 2021	Invoi	GB & MISS CANAL CO	4.95	Open	Non	08/21	101-51780-249
AUGUST 2021	Invoi	VILLAGE HALL	141.00	Open	Non	08/21	101-51650-249
AUGUST 2021	Invoi	CIVIC CENTER	298.24	Open	Non	08/21	206-55110-249
AUGUST 2021	Invoi	DOYLE PARK DPI RESTROOMS	81.52	Open	Non	08/21	101-55200-249
AUGUST 2021	Invoi	HERITAGE PARK	193.58	Open	Non	08/21	101-55200-249
AUGUST 2021	Invoi	LEGION PARK SPRINKLER	35.72	Open	Non	08/21	101-55200-249
AUGUST 2021	Invoi	LEGION PARK RESTROOMS	581.10	Open	Non	08/21	101-55200-249
AUGUST 2021	Invoi	VAN LIESHOUT PARK	2,303.25	Open	Non	08/21	101-55200-249
AUGUST 2021	Invoi	VAN LIESHOUT PARK CONCESSION	10.97	Open	Non	08/21	101-55200-249
AUGUST 2021	Invoi	HEESAKKER PARK-WATER FOUNTAIN	16.79	Open	Non	08/21	101-55200-249
AUGUST 2021	Invoi	HEESAKKER PARK RESTROOM	89.58	Open	Non	08/21	101-55200-249
AUGUST 2021	Invoi	DOYLE SHELTER	14.46	Open	Non	08/21	101-55200-249
AUGUST 2021	Invoi	DOYLE PARK POOL/RESTROOMS	364.99	Open	Non	08/21	101-55200-249
AUGUST 2021	Invoi	DOYLE PARK POOL/RESTROOMS	364.99	Open	Non	08/21	204-55420-249
AUGUST 2021	Invoi	DOYLE PARK POOL	1,749.62	Open	Non	08/21	204-55420-249
AUGUST 2021	Invoi	PUMP STATION JEFFERSON ST	36.82	Open	Non	08/21	620-53624-249
AUGUST 2021	Invoi	DOYLE PARK WELL #1	12.13	Open	Non	08/21	620-53624-249
AUGUST 2021	Invoi	#3 WELL WASHINGTON ST	12.38	Open	Non	08/21	620-53624-249

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
AUGUST 2021	Invoi	715 DEPOT ST	42.08	Open	Non	08/21	418-57800-204
AUGUST 2021	Invoi	1401 E ELM DR	901.17	Open	Non	08/21	101-53310-249
AUGUST 2021	Invoi	721 W ELM	27.03	Open	Non	08/21	208-52900-249
AUGUST 2021	Invoi	3609 FREEDOM RD-WATER/SEWER	18.15	Open	Non	08/21	630-53441-249
Total VILLAGE OF LITTLE CHUTE (1404):			7,691.81				
Grand Totals:			97,267.03				

Report GL Period Summary

Vendor number hash:	121569
Vendor number hash - split:	188860
Total number of invoices:	28
Total number of transactions:	60

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	97,267.03	97,267.03
Grand Totals:	97,267.03	97,267.03

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 REFUNDS-MISCELLANEOUS (5180)							
090821	Invoi	REFUND FOR LOST/DAMAGED BOOK	15.00	Open	Non	09/21	206-55110-238
Total 2021 REFUNDS-MISCELLANEOUS (5180):			15.00				
AMERICAN FIDELITY ASSURANCE (4885)							
6012154	Invoi	FLEX SPENDING SEPTEMBER	1,507.99	Open	Non	09/21	101-21368
D355820	Invoi	SEPTEMBER BILLING	1,437.70	Open	Non	09/21	101-21367
Total AMERICAN FIDELITY ASSURANCE (4885):			2,945.69				
AMPLITEL TECHNOLOGIES (4637)							
18208	Invoi	MONTHLY BACK-UP, MANAGED SERVICES, OFFIC	3,825.00	Open	Non	09/21	207-52120-204
18208	Invoi	MULTI-FACTOR AUTHENTICATION FROM DUO	3.50	Open	Non	09/21	207-52120-204
18208	Invoi	MONTHLY ANTIVIRUS, DROPSUITE-SEPTEMBER	326.50	Open	Non	09/21	207-52120-240
Total AMPLITEL TECHNOLOGIES (4637):			4,155.00				
AUTOMATED COMFORT CONTROLS (4980)							
29426	Invoi	REPLACE CONTROLS ON DUCT COILS	5,695.00	Open	Non	09/21	101-51650-245
Total AUTOMATED COMFORT CONTROLS (4980):			5,695.00				
GERBER LEISURE PRODUCTS INC (3063)							
8072	Invoi	MEMORIAL BENCH-BEATTIE/COLLISON	1,630.00	Open	Non	09/21	101-55200-225
8099	Invoi	MEMORIAL BENCH-JOOSTEN	1,593.00	Open	Non	09/21	101-55200-225
Total GERBER LEISURE PRODUCTS INC (3063):			3,223.00				
GFC LEASING - WI (4989)							
13451237	Invoi	GFC LEASING COPIER OVERAGE CHARGES	29.49	Open	Non	09/21	101-53310-207
Total GFC LEASING - WI (4989):			29.49				
GREEN BOYZ INC (4841)							
102683	Invoi	VEGETATION CONTROL	150.00	Open	Non	08/21	206-55110-243
102684	Invoi	VEGETATION CONTROL	150.00	Open	Non	08/21	101-51650-243
102685	Invoi	VEGETATION CONTROL	75.00	Open	Non	08/21	207-52120-243
102685	Invoi	VEGETATION CONTROL	75.00	Open	Non	08/21	101-52250-243
Total GREEN BOYZ INC (4841):			450.00				
HALLMAN LINDSAY (2165)							
M0114084	Invoi	PAINT & SUPPLIES	67.26	Open	Non	08/21	101-51650-242
Total HALLMAN LINDSAY (2165):			67.26				
LANDSCAPE CONSTRUCTION SYSTEMS LLC (4965)							
1552	Invoi	FALL WEED CONTROL & FERTILIZER	3,295.00	Open	Non	09/21	101-55200-204
Total LANDSCAPE CONSTRUCTION SYSTEMS LLC (4965):			3,295.00				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ45518	Invoi	REPAIRS TO MECHANICAL ROOM DOOR	99.00	Open	Non	09/21	204-55420-242
Total LAPPEN SECURITY PRODUCTS INC (735):			99.00				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
270923-325003	Invoi	HARDWARE	82.97	Open	Non	09/21	620-53644-218
271004-325003	Invoi	ELECTRICAL TAPE	3.99	Open	Non	09/21	620-53644-218
271005-325003	Invoi	ELECTRICAL TAPE	3.99	Open	Non	09/21	620-53634-255
271007-325003	Invoi	ELECTRICAL TAPE	3.99	Open	Non	09/21	620-53644-218
271115-325003	Invoi	SHOVEL	29.58	Open	Non	09/21	620-53634-255
CM271014-325003	Invoi	RETURNED MERCHANDISE	3.99-	Open	Non	09/21	620-53644-218
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):			120.53				
MAKOVSKY BRUSH SERVICE LLC (5273)							
3841	Invoi	TERRACE TREE REMOVAL	75.00	Open	Non	09/21	101-55440-204
Total MAKOVSKY BRUSH SERVICE LLC (5273):			75.00				
MARCO INC (3910)							
29940165	Invoi	MONTHLY COPIER LEASE-1493357-AUGUST 2021	399.07	Open	Non	09/21	207-52120-207
Total MARCO INC (3910):			399.07				
MISCHIEF & MAGIC (5274)							
2766	Invoi	MAGIC SHOW FOR MARKET ON MAIN	450.00	Open	Non	09/21	209-56900-204
Total MISCHIEF & MAGIC (5274):			450.00				
NASSCO INC (4886)							
6030958	Invoi	HAND SOAP	79.80	Open	Non	09/21	101-55200-222
6030958	Invoi	HAND SOAP	26.61	Open	Non	09/21	101-53310-218
Total NASSCO INC (4886):			106.41				
SPEEDY CLEAN DRAIN & SEWER (122)							
73852	Invoi	TELEWISE WATER MAIN	530.00	Open	Non	09/21	610-51230-204
73853	Invoi	CLEAN & TELEWISE SANITARY MAIN	2,425.00	Open	Non	09/21	418-50232-204
Total SPEEDY CLEAN DRAIN & SEWER (122):			2,955.00				
TIME WARNER CABLE (89)							
08/21 23749	Invoi	AUGUST/SEPTEMBER SERVICE	219.99	Open	Non	09/21	207-52120-203
09/21 86460	Invoi	SEPTEMBER/OCTOBER	217.96	Open	Non	09/21	101-51650-203
Total TIME WARNER CABLE (89):			437.95				
WARRANT PAYMENTS (4565)							
M21008621	Invoi	WARRANT- VAZQUEZ	136.60	Open	Non	09/21	207-21495
Total WARRANT PAYMENTS (4565):			136.60				
WE ENERGIES (2788)							
710165161 08/21	Invoi	DOYLE POOL	5,689.03	Open	Non	08/21	204-55420-249
710165161 08/21	Invoi	STREET LIGHTS	1,035.73	Open	Non	08/21	101-53300-249
Total WE ENERGIES (2788):			6,724.76				
Grand Totals:			31,379.76				

Vendor number hash: 113400
Vendor number hash - split: 135189
Total number of invoices: 30
Total number of transactions: 35

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	31,379.76	31,379.76
Grand Totals:	31,379.76	31,379.76

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AAA PORTABLES INC				
F-119596	DP2 PORTABLE TOILET FOR MARKET ON MAIN	1,400.00	09/21	209-56900-204
Total AAA PORTABLES INC:		1,400.00		
AMPLITEL TECHNOLOGIES				
18173	NEW ETHERNET PORT	296.04	09/21	206-55110-306
18184	REPLACEMENT BATTERY CARTRIDGE	372.01	09/21	207-52120-240
Total AMPLITEL TECHNOLOGIES:		668.05		
ANDERSON, THOR				
092121	JETS REF 09/21/21	150.00	09/21	101-55460-111
Total ANDERSON, THOR:		150.00		
ARROWHEAD ENGINEERED PRODUCTS				
4289169	HI-LIFT BLADE #27	55.97	08/21	101-53330-225
4308354	REPLACEMENT BELT #27	51.45	09/21	101-53330-225
Total ARROWHEAD ENGINEERED PRODUCTS:		107.42		
ASCENSION HEALTH SYSTEM				
JULY/AUG YOGA 2	YOGA INSTRUCTOR JULY - AUG 2021	400.00	09/21	208-52900-204
Total ASCENSION HEALTH SYSTEM:		400.00		
ASCENSION MEDICAL GROUP-FOX VALLEY WI				
398628	EAP STANDARD SERVICE	129.75	09/21	101-51780-204
398628	EAP STANDARD SERVICE	114.18	09/21	101-53310-204
398628	EAP STANDARD SERVICE	166.08	09/21	207-52120-204
398837	PRE-EMPLOYMENT PHYSICAL & DRUG SCREEN	179.00	09/21	101-52350-204
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		589.01		
ASTRO HYDRAULICS INC				
68919	REPAIR STEER CYLINDER #42	600.00	09/21	101-53330-204
Total ASTRO HYDRAULICS INC:		600.00		
AT&T LONG DISTANCE				
09/21 845626857	JUL/AUG CHARGES	.56	09/21	101-51650-203
09/21 845626857	JUL/AUG CHARGES	1.12	09/21	206-55110-203
09/21 845626857	JUL/AUG CHARGES	.37	09/21	207-52120-203
09/21 845626857	JUL/AUG CHARGES	4.29	09/21	620-53924-203
Total AT&T LONG DISTANCE:		6.34		
AUTOMOTIVE SUPPLY CO				
60911576	BELTS #206	14.41	09/21	101-53330-225
60911606	BATTERY #3671	536.20	09/21	101-53330-225
60912963	OIL FILTER	8.59	08/21	101-53330-218
60912963	OIL FILTER #37	8.60	08/21	101-53330-225
60913047	OIL FILTER	16.92	08/21	101-53330-218

Invoice	Description	Total Cost	Period	GL Account
60913047	OIL FILTER #37	16.92	08/21	101-53330-225
60913393	AIR FILTER	11.28	09/21	101-53330-218
60913393	OIL & AIR FILTER #3641	63.07	09/21	101-53330-225
60913465	OIL FILTER #3641	22.53	09/21	101-53330-225
Total AUTOMOTIVE SUPPLY CO:		698.52		
AUTOZONE				
1973548169	REPLACEMENT CLAMP	9.49	09/21	207-52120-247
Total AUTOZONE:		9.49		
AXLEY BRYNELSON LLP				
856583	LEGAL SERVICES	3,022.50	09/21	610-53614-262
Total AXLEY BRYNELSON LLP:		3,022.50		
AXON ENTERPRISE INC.				
9509	HOLSTER	73.67	09/21	207-52120-212
Total AXON ENTERPRISE INC.:		73.67		
BATTERIES PLUS LLC				
P43261857	SANITARY SEWER METER BATTERIES	95.40	09/21	610-53612-251
Total BATTERIES PLUS LLC:		95.40		
BELCO VEHICLE SOLUTIONS LLC				
6210	SIREN CONTROLLER INSTALLATION-SQUAD #90	925.40	09/21	207-52120-247
6370	REPLACED SQUAD CONTROLLER-SQUAD 90	180.00	09/21	207-52120-247
6376	DECAL FOR SQUAD #181	100.00	09/21	207-52120-247
Total BELCO VEHICLE SOLUTIONS LLC:		1,205.40		
BERGSTROM CHEVROLET				
341427	SQUAD #181 REPAIR	8,180.89	09/21	207-52120-247
341646	SQUAD #181 REPAIR	1,130.06	09/21	207-52120-247
Total BERGSTROM CHEVROLET:		9,310.95		
BERGSTROM PIONEER AUTO & TRUCK LEASING				
67010	TWO MONTH LEASE PAYMENT-K9 SQUAD	300.00	09/21	207-52120-236
Total BERGSTROM PIONEER AUTO & TRUCK LEASING:		300.00		
CITY OF APPLETON				
7510	SEPTEMBER WEIGHTS & MEASURES	568.00	09/21	101-52050-204
Total CITY OF APPLETON:		568.00		
COREY, KRISTINE				
1245	LGI IN-PERSON REVIEW	50.00	09/21	204-55420-218
Total COREY, KRISTINE:		50.00		
DONALD HIETPAS & SONS INC.				
2021001-1	2021 UTILITY RECONSTRUCTION-HARTZHEIM	302,501.03	09/21	416-50240-263

Invoice	Description	Total Cost	Period	GL Account
Total DONALD HIETPAS & SONS INC.:		302,501.03		
EHLERS INVESTMENT PARTNERS LLC				
AUGUST 2021	AUGUST INVESTMENT MANAGEMENT	235.05	08/21	610-53614-229
AUGUST 2021	AUGUST INVESTMENT MANAGEMENT	117.53	08/21	620-53924-229
AUGUST 2021	AUGUST INVESTMENT MANAGEMENT	423.08	08/21	630-53444-229
AUGUST 2021	AUGUST INVESTMENT MANAGEMENT	176.26	08/21	300-57331-229
AUGUST 2021	AUGUST INVESTMENT MANAGEMENT	223.30	08/21	101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC:		1,175.22		
EMERGENCY SVCS MARKETING CORP				
2021	YEAR ONE OF THREE YEAR SUBSCRIPTION	735.00	09/21	101-52200-204
Total EMERGENCY SVCS MARKETING CORP:		735.00		
FARRELL EQUIPMENT & SUPPLY CO INC				
1201460	SAFETY CONES	305.82	09/21	101-52350-218
1203187	50LB BAG HEAVY DUTY FLOOR PATCH & BONDIN	704.77	09/21	101-53300-218
Total FARRELL EQUIPMENT & SUPPLY CO INC:		1,010.59		
FICO, JAMES M. PH.D.				
090721	PRE-EMPLOYMENT INTERVIEW, EVAL & TESTING	525.00	09/21	101-51400-204
Total FICO, JAMES M. PH.D.:		525.00		
FP FINANCE PROGRAM				
30067171	AGREEMENT 003-1584121 POSTBASE VISION-PO	140.00	09/21	101-51650-226
Total FP FINANCE PROGRAM:		140.00		
GIORDANA, VICKI				
082521	REFUND YOGA CLASS FEE	40.00	09/21	208-34413
Total GIORDANA, VICKI:		40.00		
GOSSE, SUE				
CFEST 08/29/21	SECURITY DEPOSIT REFUND	50.00	09/21	101-21235
Total GOSSE, SUE:		50.00		
HEALTHY CONNECTIONS LLC				
4182	HEALTH SERVICES	195.00	09/21	207-52120-204
Total HEALTHY CONNECTIONS LLC:		195.00		
HEARTLAND BUSINESS SYSTEMS				
463617-H	FOUR PAGES OF ARTWORK TO SPRING/SUMMER	180.00	08/21	206-55110-225
Total HEARTLAND BUSINESS SYSTEMS:		180.00		
HEARTLAND TECHNOLOGY GROUP				
CFEST 08/28/21	SECURITY DEPOSIT REFUND	50.00	09/21	101-21235

Invoice	Description	Total Cost	Period	GL Account
Total HEARTLAND TECHNOLOGY GROUP:		50.00		
HIETPAS, ERIN				
082521-1	REFUND YOGA CLASS FEE	40.00	09/21	208-34413
Total HIETPAS, ERIN:		40.00		
INGRAM LIBRARY SERVICES				
54259108	BOOKS	5,981.86	09/21	206-55110-206
54339195	BOOKS	539.22	09/21	206-55110-206
54350409	BOOKS	161.29	09/21	206-55110-206
54374153	BOOKS	97.37	08/21	206-55110-206
Total INGRAM LIBRARY SERVICES:		6,779.74		
JOSEPH, MOLLY				
08/29/21	SECURITY DEPOSIT REFUND	100.00	09/21	208-21235
Total JOSEPH, MOLLY:		100.00		
KELLEY, SUSAN				
09/04/21	SECURITY DEPOSIT REFUND	100.00	09/21	208-21235
VLIESHOUT 9/4/21	SECURITY DEPOSIT REFUND	20.00	09/21	101-21235
Total KELLEY, SUSAN:		120.00		
KERRY'S VROOM SERVICE INC				
9632	OIL & FILTER CHANGE - UNIT#111	43.47	09/21	207-52120-247
9636	OIL & FILTER CHANGE - UNIT#84	43.47	09/21	207-52120-247
Total KERRY'S VROOM SERVICE INC:		86.94		
KIESLER'S POLICE SUPPLY INC				
173141	PATROL RIFLE FOR K-9 SQUAD	782.00	09/21	207-52120-236
Total KIESLER'S POLICE SUPPLY INC:		782.00		
KITZEROW, BAILEY				
CFEST 08/26/21	SECURITY DEPOSIT REFUND	50.00	09/21	101-21235
CFEST 08/26/21	SECURITY DEPOSIT REFUND FOR DOYLE BAND S	20.00	09/21	101-21235
Total KITZEROW, BAILEY:		70.00		
KOBUSSEN BUSES LTD.				
56405	JETS BUS TO KAUKAUNA 08/24	194.15	09/21	101-55460-204
Total KOBUSSEN BUSES LTD.:		194.15		
LAFORCE HARDWARE				
1169994	REPAIR DOOR @ DOYLE	123.00	09/21	101-55200-242
Total LAFORCE HARDWARE:		123.00		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1686177-20210831	AUGUST 2021 MINIMUM COMMITMENT	106.09	09/21	101-51680-204

Invoice	Description	Total Cost	Period	GL Account
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		106.09		
MACQUEEN EQUIPMENT				
P20679	OIL PRESSURE GAUGE #58	242.46	08/21	101-53330-225
Total MACQUEEN EQUIPMENT:		242.46		
MADISON NATIONAL LIFE				
1459122	OCTOBER LTD	984.33	09/21	101-21385
1459122	OCTOBER LIFE	436.89	09/21	101-21391
Total MADISON NATIONAL LIFE:		1,421.22		
MCC INC				
282260	HOT MIX ASPHALT	625.74	08/21	101-53300-216
282410	HOT MIX ASPHALT	730.34	09/21	101-53300-216
Total MCC INC:		1,356.08		
MCCLONE				
4179	4TH QTR AUTO LIABILITY	2,291.00	09/21	201-53620-231
4179	4TH QTR AUTO LIABILITY	2,836.00	09/21	101-51900-231
4179	4TH QTR AUTO LIABILITY	4,035.00	09/21	101-52250-231
4179	4TH QTR AUTO LIABILITY	873.00	09/21	207-52120-231
4179	4TH QTR AUTO LIABILITY	109.00	09/21	620-53924-231
4179	4TH QTR AUTO LIABILITY	764.00	09/21	630-53444-231
4179	4TH QTR POLICE LIABILITY	4,103.00	09/21	207-52120-231
4179	4TH QTR GENERAL LIABILITY	6,004.00	09/21	101-51900-231
4179	4TH QTR GENERAL LIABILITY	144.00	09/21	101-52250-231
4179	4TH QTR GENERAL LIABILITY	398.00	09/21	201-53620-231
4179	4TH QTR GENERAL LIABILITY	250.00	09/21	204-55420-231
4179	4TH QTR GENERAL LIABILITY	803.00	09/21	206-55110-231
4179	4TH QTR GENERAL LIABILITY	6,224.00	09/21	207-52120-231
4179	4TH QTR GENERAL LIABILITY	413.00	09/21	610-53614-231
4179	4TH QTR GENERAL LIABILITY	267.00	09/21	620-53924-231
4179	4TH QTR GENERAL LIABILITY	766.00	09/21	630-53444-231
4179	4TH QTR WORKERS COMP	15,705.00	09/21	101-51900-230
4179	4TH QTR WORKERS COMP	85.00	09/21	206-55110-230
4179	4TH QTR WORKERS COMP	12,938.00	09/21	207-52120-230
4179	4TH QTR WORKERS COMP	952.00	09/21	610-53614-230
4179	4TH QTR WORKERS COMP	542.00	09/21	620-53924-230
4179	4TH QTR WORKERS COMP	2,666.00	09/21	630-53444-230
4179	4TH QTR WORKERS COMP	1,729.00	09/21	201-53620-230
4179	4TH QTR WORKERS COMP	1,086.00	09/21	204-55420-230
4179	4TH QTR WORKERS COMP	1,495.00	09/21	101-52250-230
Total MCCLONE:		67,478.00		
MGD INDUSTRIAL CORP				
197089	CABLE TIES	19.00	09/21	610-53612-218
197089	MISC PARTS FOR #21, 6, 23, & 46	33.54	09/21	101-53330-225
Total MGD INDUSTRIAL CORP:		52.54		
MIDWEST TAPE				
500928896	DIGITAL BOOKS	809.54	08/21	206-55110-208

Invoice	Description	Total Cost	Period	GL Account
Total MIDWEST TAPE:		809.54		
MITCHELL, DONALD				
092121	JETS REF 09/21/21	150.00	09/21	101-55460-111
Total MITCHELL, DONALD:		150.00		
NASSCO INC				
6000913	DISPENSERS FOR BATHROOMS	50.95	09/21	101-55200-222
Total NASSCO INC:		50.95		
NELSON, LYLE				
092121	JETS REF 09/21/21	150.00	09/21	101-55460-111
Total NELSON, LYLE:		150.00		
OUTAGAMIE COUNTY TREASURER				
AUGUST 2021	AUGUST COURT FINES	490.00	08/21	101-35101
Total OUTAGAMIE COUNTY TREASURER:		490.00		
OUTAGAMIE WAUPACA LIBRARY SYSTEM				
3737	RECEIPT PAPER/ITEM BARCODES/JULY PRINTIN	549.30	08/21	206-55110-225
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		549.30		
PARKITECTURE + PLANNING LLC				
2	CONCEPTUAL DESIGN	2,407.50	09/21	101-55200-225
Total PARKITECTURE + PLANNING LLC:		2,407.50		
POMEROY, KEVIN				
HEESAKKER 08/28	SECURITY DEPOSIT REFUND	20.00	09/21	101-21235
Total POMEROY, KEVIN:		20.00		
PREMIER WIRELESS				
FBCFDIN18172	DEVICE CUSTOMIZATION WITH MDM	2.97	09/21	206-55110-209
Total PREMIER WIRELESS:		2.97		
PUBLIC ADMINISTRATION ASSOCIATES				
C-83-21	CONSULTING SERVICES-VILLAGE ADMINISTRAT	5,816.00	09/21	101-51400-204
C-84-21	CONSULTING SERVICES	12,350.50	09/21	101-51400-204
Total PUBLIC ADMINISTRATION ASSOCIATES:		18,166.50		
RADICHEL, ANTHONY C				
092121	JETS REF 09/21/21	150.00	09/21	101-55460-111
Total RADICHEL, ANTHONY C:		150.00		
REINDERS INC				
1896597	MISC PARTS #46	400.15	09/21	101-53330-225
1897516	BLADE #23	87.22	09/21	101-53330-225

Invoice	Description	Total Cost	Period	GL Account
Total REINDERS INC:		487.37		
RENT A TENT LLC				
1683	100 FOLDING CHAIRS FOR MARKET ON MAIN	400.00	09/21	209-56900-204
Total RENT A TENT LLC:		400.00		
SCHUNK, HAILEY				
08/27/21	SECURITY DEPOSIT REFUND	100.00	09/21	208-21235
08/28/21	SECURITY DEPOSIT REFUND	100.00	09/21	208-21235
Total SCHUNK, HAILEY:		200.00		
SMITH, JESSICA				
VLIESHOUT 8/29/2	SECURITY DEPOSIT REFUND	20.00	09/21	101-21235
Total SMITH, JESSICA:		20.00		
SPLENDID CLEANING SERVICE LLC				
11395	MONTHLY CLEANING-METRO	874.50	09/21	207-52120-243
11395	MONTHLY CLEANING-LCFD	220.00	09/21	101-52250-243
Total SPLENDID CLEANING SERVICE LLC:		1,094.50		
SSC SERVICE SOLUTIONS				
5463400014	MONTHLY CLEANING-CIVIC CENTER	1,105.00	09/21	206-55110-243
5463400014	MONTHLY CLEANING-VILLAGE HALL	1,380.00	09/21	101-51650-243
5463400014	MONTHLY CLEANING-MUNICIPAL GARAGE	468.00	09/21	101-53310-243
Total SSC SERVICE SOLUTIONS:		2,953.00		
STAPLES ADVANTAGE				
3485916553	COPY PAPER	97.98	09/21	101-51650-206
3486722935	MONTHLY PLANNER	11.23	09/21	101-55300-206
3486722937	LAMINATING POUCHES	6.09	09/21	101-51440-206
Total STAPLES ADVANTAGE:		115.30		
STATE OF WI COURT FINES & AUGUST 2021 AUGUST COURT FINES				
		2,098.60	08/21	101-35101
Total STATE OF WI COURT FINES &:		2,098.60		
SUPERIOR SEWER AND WATER INC				
2021003	2021 SANITARY SEWER REPLACEMENT	28,130.70	09/21	610-51229-263
2021004-2	EVERGREEN DR UTILITY RECONSTRUCTION	76,741.10	09/21	416-51027-263
Total SUPERIOR SEWER AND WATER INC:		104,871.80		
TAPCO				
I705959	TRAFFIC SIGNAL PREVENTIVE MAINTENANCE	964.00	09/21	101-53300-204
Total TAPCO:		964.00		
TEAM SPORTING GOODS				
AAF021143	JETS GAME FOOTBALLS	202.10	09/21	101-55460-225

Invoice	Description	Total Cost	Period	GL Account
AAF021145	MOUTHGUARDS	24.50	09/21	101-55460-213
AAF021318	FOOTBALL HELMET COVERS	180.37	09/21	101-55460-225
Total TEAM SPORTING GOODS:		406.97		
TJ CONVERA'S INC				
21-1297	AMMUNITION	1,096.00	09/21	207-52120-223
Total TJ CONVERA'S INC:		1,096.00		
TJ'Z TOWING				
090721	VEHICLE TOWED TO PD	50.00	09/21	207-52120-218
Total TJ'Z TOWING:		50.00		
TOWN OF VANDENBROEK				
1017	HICKORY DR REPAIRS	9,951.77	09/21	452-51226-204
Total TOWN OF VANDENBROEK:		9,951.77		
TRANSAMERICA LIFE INSURANCE COMPANY				
2504324424	SEPTEMBER BILLING	337.94	09/21	101-21364
Total TRANSAMERICA LIFE INSURANCE COMPANY:		337.94		
TRIUMPH TIRES				
462041	4 NEW TIRES FOR TRUCK #86	925.08	09/21	101-53330-225
Total TRIUMPH TIRES:		925.08		
UNIFIRST CORPORATION				
0970338620	SHIRTS/PANTS	4.93	09/21	101-53330-213
0970338620	LAUNDRY BAGS/WIPERS	9.93	09/21	101-53330-218
Total UNIFIRST CORPORATION:		14.86		
VILLAGE OF COMBINED LOCKS				
OCTOBER	PROPERTY STORAGE AREA MONTHLY LEASE-O	494.16	09/21	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		494.16		
WI DEPT OF JUSTICE				
L4504T 06/21	JUNE BACKGROUND CHECKS	350.00	09/21	207-52120-218
L4504T 07/21	JULY BACKGROUND CHECKS	273.00	09/21	207-52120-218
L4504T 08/21	AUGUST BACKGROUND CHECKS	70.00	09/21	207-52120-218
Total WI DEPT OF JUSTICE:		693.00		
Grand Totals:		554,929.92		

Report GL Period Summary

Vendor number hash: 326715
Vendor number hash - split: 494843
Total number of invoices: 102

Terms Description	Invoice Amount	Net Invoice Amount
Total number of transactions:	145	
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	554,929.92	554,929.92
Grand Totals:	554,929.92	554,929.92

Report Criteria:

Invoice Detail.Voided = {=} FALSE

APPLICATION AUCTION PERMIT

Permit Fee \$10.00

Business:	The Auction House at Memories		
Address:	450 Randolph Drive Appleton WI 54913		
Phone/Home:	920 7885553	Phone/Business:	
Name of Applicant:	The Auction House at Memories		
Address:	450 Randolph Drive Appleton WI 54913		
Date & Times of Auction:	Throughout 2021 & 2022		
Area of Sale/Street Address:	400 Randolph Drive Appleton WI 54913		

Detailed Description of Items to Be Sold

VARIOUS items from Consignors at Dates That are to Be Determined

Has the applicant been previously engaged in a like or similar business? If so, please list below the location and date where auctions have been conducted.

Same permit 2019/2020

Regulations regarding auctions are covered under Section 10-341 through 10-346 Business Licensing and Regulations of the Village of Little Chute Municipal Code. Applicant is required to review this section of the Municipal Code. This application must be filed with the Village Clerk 30 days prior to the auction date.


Signature of Applicant

8/2021
Date of Application

Date sent to Police Department for Review _____

Village Clerk

Date of Approval by Village Board

LCFD Incident Report
August 2021
Number of responses: 16
Last years: 11
YTD: 117

08/02/2021	00:49 Fire Alarm residential @ 904 E. Main Street, responded no one @ residences, made access through a window, found a faulty detector Engine 3621, Truck 3641, Car 3632 #21LC00104
08/04/2021	04:05 Fire alarm-residential @ 904 E. Main Street, unoccupied structure, investigated found detector going off due to paint fumes Engine 3621, Car 3632 #21LC00105
08/04/2021	08:38 Vehicle accident scene safety @ Freedom Road & E. Elm Drive, cancelled via FVMPD while in route Car 3632 #21LC00106
08/05/2021	01:53 Odor of Natural Gas @ Heartland Label 1700 E. Stephen Street, investigated and stand by until WE Energies arrived Engine 3621, Truck 3641, Car 3632 #21LC00107

**08/09/2021 11:28 Accident scene safety @ I-41 South just past on ramp from County Road N, 1 vehicle rollover
Engine 3621, Car 3632
#21LC00108**

**08/10/2021 17:59 Fire alarm commercial @ Atrium Care Center 1201 Garfield Avenue, investigated found no issues
Engine 3621, Truck 3641, Squad 3671, Car 3632
#21LC00109**

**08/10/2021 19:01 Structure fire @ Furniture Solutions 315 Allegiance Court, lightning strike reported, investigated found flagpole had a strike
Engine 3621, Truck 3641, Squad 3671, Engine 3622, Car 3632
#21LC00110**

**08/13/2021 17:49 Vehicle accident scene safety @ I-41 Southbound near Freedom Road,
Engine 3621, Squad 3671, Car 3632
#21LC00111**

**08/14/2021 05:25 Fire alarm-Commercial @ Outagamie County MRF 1419 Holland Road, investigated found sprinkler system issue
Engine 3621, Truck 3641, Car 3632
#21LC00112**

**08/14/2021 06:59 Fire alarm Commercial @ Outagamie County MRF 1419 Holland Road, same issue as previous call
Car 3632**

#21LC00113

**08/21/2021 05:50 Structure fire @ Cobblestone Hotel 208
W. Main Street, investigated found dispatched
to wrong address issue was at Aspire Senior
Living in Kimberly
Engine 3621, Car 3632
21LC00114**

**08/22/2021 07:09 Natural gas leak @ 422 Hammen Court,
Investigated found no issues
Engine 3621, Truck 3641, Car 3632
#21LC00115**

**08/28/2021 16:38 Residential fire alarm @ 603 E. Main
Street, investigated found a faulty detector
Engine 3621, Car 3632
#21LC00116**

**08/28/2021 18:49 Commercial fire alarm @ Cobblestone
Hotel 208 W. Main Street (Room 401),
occupants of room cooking bacon which set off
alarm
Engine 3621, Car 3632
#21LC00117**

**08/29/2021 00:14 Accident with scene safety and cleanup,
intersection of Freedom Road & Moasis Drive
Engine 3621, Truck 3641, Car 3632
#21LC00118**

**08/30/2021 07:11 Dumpster fire @ Ever Lasting Hall 2101
American Drive, ceremonial fire burning
paper
Engine 3621, Truck 3641, Car 3632**

#21LC00119

VILLAGE OF LITTLE CHUTE MONTHLY REPORT



Little Chute

E S T A B L I S H E D 1 8 4 8

AUGUST 2021

Village Administrator Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – AUGUST 2021

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works
- Engineering Department

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Darrell Hofland
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
darrell@littlechutewi.org

VILLAGE ADMINISTRATOR

AUGUST HIGHLIGHTS

In July 2021, the highlights of projects or activities of the Office of the Village Administrator are:

- Finalized the wage and compensation study RFP and related timeline (issue date of October 1).
- Met with Village team to finalize status of outstanding landfill-related issues in order for the Village's special counsel to send letter to Outagamie County.
- Village team received an update from MSA and Baker Tilly on development options for a possible Transportation Utility to address funding alternatives to current revenue sources of borrowed funds, tax levy and special assessments.
- Drafted volunteer policy for presentation to the Village Board in September.
- Met with Management Team to draft revised operational policy on COVID-19 and draft personnel policy amendment to extend sick leave benefit until the end of 2021.
- Assisted Village Board in their recruitment efforts for the next Village Administrator with the August 18 meeting to select the finalists and the August 27 assessment center to select the next Village Administrator.
- Village team met with School District Administrator to finalize draft of school liaison police services agreement.

The Village Board acted on the following:

- Approval of purchase agreements for redevelopment sites in downtown area
- Approval of sale agreement of excess land for use as a single-family lot

TOP PRIORITIES FOR SEPTEMBER

Upcoming goals of the Office of the Village Administrator are:

- Meet with Outagamie County staff to receive an update on leachate pre-treatment options.
- With Management Team, finalized 2022 budget for presentation to the Village Board
- Continue to receive update from MSA and Baker Tilly on development options for a possible Transportation Utility to address funding alternatives to current revenue sources of borrowed funds, tax levy and special assessments.
- Obtain approval of volunteer policy by the Village Board.
- Obtain approval of sick leave benefit extension by the Village Board due to increase in COVID-19 infections

The Village Board will consider or act on the following:

VILLAGE CLERK

AUGUST HIGHLIGHTS

The Clerk's office has been busy assisting with the planning, organization, and marketing of the upcoming Market on Main Event to be held downtown Little Chute on September 11. We have been working with the Public Works/Engineering Department to create, publish and print their Fall Newsletter. This will be mailed out to all residents and available online in early September. We are working with Outagamie County on redistricting of voting wards which will take effect in the 2022 Election year.


For the month of August, the Clerk's office completed our goals of:


- Assist with Village Market planning
- Shared data from social media sites
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Finalize Public Works fall program book, have mailed to all residents
- Update mailing lists of non-residents for upcoming newsletters
- Civic Center/Village Hall rentals
- Ongoing phone/supply ordering support
- Operator License Renewals
- Assist with marketing and planning of Market on Main Event held September 11, 2021
- Work with Outagamie County on redistricting voting wards, attend training for redistricting.
- Update Geocode addresses in Wisvote, to ensure correct data for redistricting process.
- Created Volunteer Policy


TOP PRIORITIES FOR AUGUST


- Work with Outagamie County on redistricting voting wards, attend training for redistricting.
- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Assist with marketing and planning of Market on Main, September 11, 2021
- Begin planning for Winter 2021 Village Newsletter
- Planning and training for 2022 Elections
- Continue to process ERIC movers postcards

SOCIAL MEDIA METRICS

2021 Social Media Metrics		June	July	August	2021 Totals
	Facebook Posts				
	People Reached	25,253	20,272	23,988	182,495
	Engagement	13,588	12,631	8,448	78,570
	Link Clicks	528	859	555	5,237
	Comments	373	319	267	2,955
	Shares	293	225	173	1,882
	Reactions	2,212	1,790	1,066	12,830
	Photo Views	1,210	897	501	5,075
	Most popular post	Nelson Crossing	Park Vandalism	County N update	
	New Followers	90	81	69	530
	Net Followers	77	63	60	416
	Total Followers	5,115	5,197	5,281	4,864
	Facebook Videos				
	Minutes Viewed	4,736	4,414	2,096	23,011
	1-Minute Video Vie	1,057	1,051	394	4,533
	3-Second Video Vie	5,684	7,825	3,816	34,526
	Video Engagement	246	315	109	1,417
	Most popular Video	Nelson Crossing	Park Tour	Kayak Launch	

		June	July	August	2021 Totals
	Instagram				
	Instagram Posts	2	3	3	33
	Likes	78	13	9	227
	Followers	770	781	794	689
	Popular Post	pool hours	Family Fun	Pool hours	

		June	July	August	2021 Totals
	Twitter				
	Tweets	2	7	4	40
	Tweet Impressions	1,468	1,243	1,901	13,175
	Profile Visits	606	538	777	3,466
	Mentions	3	1	2	19
	New Followers	2	1	4	11
	Total Followers	438	438	444	438

		June	July	August	2021 Totals
	Website				
	Visits	34,738	15,085	14,465	125,517
	Page Views	47,402	26,860	25,739	195,329
	Unique Page Views	39,821	21,815	15,124	153,617
	Top Pageviews	Cheesefest	Doyle Pool	Doyle Pool	

COMMUNITY DEVELOPMENT

AUGUST HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners.
- Finalized 2022 Budget
- New Building Inspector hired

TOP PRIORITIES FOR SEPTEMBER

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Improve Site review process (on going project)
- Meet with more Local Businesses and to collect information on potential needs for the community/business.
- BRE Visits with more businesses
- Work through Site Plan review on multiple projects
- Attend Assessor Institute
- Begin training new Inspector

FINANCE DEPARTMENT

AUGUST HIGHLIGHTS

- Flu Clinic is scheduled for October 13th with Employee Trust Services for employees and spouses that have insurance through the Village as part of our benefits.
- Reviewing department 2022 Budget requests and completing budgets not under specific departmental jurisdiction.
- Utility Billing Clerk completed top ten billing customers for Water and Stormwater needed for continuing disclosure requirement to all bondholders to be filed by September 30.
- Implemented baseline testing for phishing and rollout of training to all users.
- Participated in the State of WI ETF Health Insurance Board Meeting. Rates to be released in September with an average of 5.8% increase for locals (below the national average).
- 4,696 total bills created (742 opted out of paper billing), 3 new installs, 200 service orders (Final Reads, High/Low Reads, Work Orders) created/coordinated with MCO, and 323 Landlord notices mailed for tenant delinquency notification, 1,8285 ratepayers utilized PSN and 605 ACH for payments in August.

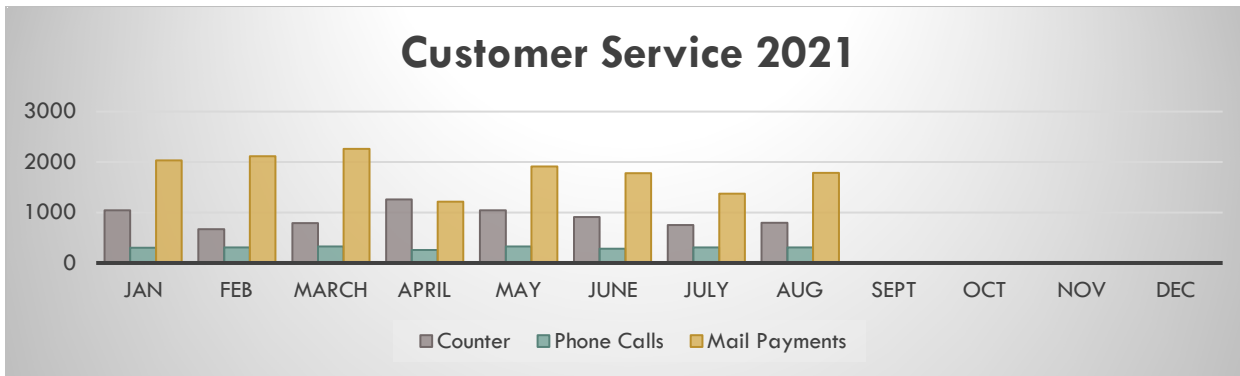
TOP PRIORITIES FOR SEPTEMBER

- Installation of new multi-functional devices. Currently awaiting shipment.
- Increase in fees assessed by PSN to customers using credit cards from 2.75% to 3%.
- Finalize edits to the tax certification letter to be mailed by October 15th for delinquent utility accounts.
- Develop health insurance rates, Village Board approval and coordination of open enrollment.
- Develop proposed 2022 Budget for Village Board discussion in October.
- Finalize close out of joint refuse agreement with the Village of Kimberly.
- Review pilot project by PSC to review Annual Reports to avoid potential discrepancies for future rate studies.
- Continue work with City of Appleton and PSC for the final records transfer of the Cherryvale water main area – preliminary discussion held on July 8 with Appleton.
- Utility Billing Clerk finalizing back billing draft for Oh Snap Peter Pickle Properties.
- Final close out of Nelson Crossing contracts, grants and true up of cost allocations between the City of Kaukauna and the Village.
- Review opportunities for better pricing efficiencies with hot spots and allocation of costs for Spectrum Enterprise Voice.
- Open enrollment for voluntary benefits is scheduled for September 20, 2021.

CONTINUOUS IMPROVEMENT EFFORTS

- Customer Service Account Clerk researched and implemented error fix in Workhorse Special Assessment system while also learning new beneficial information about the system that will be utilized in future. Updated procedure manual accordingly.
- Negotiated with Delta Dental for renewal implementing a passive PPO bringing rate increase down from over 8% to range of 2.5% to 3% (dependent on tier: Family, Single, E+S or E+C). Dental industry has experienced increased costs due to COVID protocols.

DATA AND FINANCIALS



PERFORMANCE MEASUREMENTS

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Target 2021</u>
# Months bank reconciliation completed timely	0	7	12	12
# Of stale checks outstanding	NM	57	22	5
Custodial credit risk	\$6.1	\$3K	\$3.7	\$0
Investment Performance vs 1-3 Year US Treasury Index	1.35% vs 1.58%	2.44% vs 3.55%	3.26% vs 3.10%	.48% vs .07%
% Of customers paying online	NM	42%	53%	55%
Continuous improvement initiatives	NM	25	37	10
Number of special assessment billings	296	67	75	125
Average number of monthly utility bills	4,052	4,033	4,003	4,000
Annual number of utility work orders	1,093	920	940	950

Annual tax certification letters	483	540	774	750
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	6	2	1	0
% Of time monthly financials closed within 15 days	NM	58%	100%	100%
% Of staff adequately trained/cross trained	NM	70%	90%	100%

	AUGUST	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
GENERAL FUND					
Taxes	492,811.08	970,187.13	969,626.00	561.13	100.06%
Total Licenses and Permits	18,171.60	174,639.11	134,860.00	39,779.11	129.50%
Intergovernmental Aid	3,360.00	1,012,808.28	2,479,759.00	(1,466,950.72)	40.84%
Public Charges for Service	15,926.60	117,776.60	128,430.00	(10,653.40)	91.70%
Fines and Forfeitures	6,592.23	64,651.76	85,000.00	(20,348.24)	76.06%
Total Interest	3,347.55	37,215.57	64,135.00	(26,919.43)	58.03%
Miscellaneous Revenue	28,213.68	129,775.24	151,743.00	(21,967.76)	85.52%
Other Financing Sources	19,531.65	148,702.52	217,700.00	(68,997.48)	68.31%
Total General Fund Revenue	587,954.39	2,655,756.21	4,231,253.00	(1,575,496.79)	62.77%
Village Board	2,800.23	49,898.80	89,091.00	(39,192.20)	56.01%
Administration	1,738.82	91,324.16	141,204.00	(49,879.84)	64.68%
Engineering & GIS	2,365.46	23,298.11	94,881.00	(71,582.89)	24.56%
Finance	15,220.16	133,429.16	237,632.00	(104,202.84)	56.15%
Clerk	10,511.94	102,557.23	158,148.00	(55,590.77)	64.85%
Community Development - Assessing	15,035.02	126,597.94	173,560.00	(46,962.06)	72.94%
Village Hall	3,724.32	42,569.22	69,141.00	(26,571.78)	61.57%
Municipal Court	4,182.23	40,442.54	65,823.00	(25,380.46)	61.44%
Unallocated	(10,393.75)	39,393.11	205,202.00	(165,808.89)	19.20%
Insurance	7,356.56	175,322.48	226,431.00	(51,108.52)	77.43%
Village Promotion and Goodwill	1,683.28	16,738.52	35,272.00	(18,533.48)	47.46%
Inspections	980.18	54,890.75	116,247.00	(61,356.25)	47.22%
Fire Operations	9,546.19	164,482.66	373,463.00	(208,980.34)	44.04%
Fire Allocated	26,130.52	239,327.56	370,981.00	(131,653.44)	64.51%
Crossing Guards	310.54	46,456.16	89,548.00	(43,091.84)	51.88%
Public Works Administration	2,556.30	10,481.04	34,651.00	(24,169.96)	30.25%
Street Repair and Maintenance	43,932.35	332,628.45	684,959.00	(352,330.55)	48.56%
Public Works Support Services	3,180.20	32,276.55	46,774.00	(14,497.45)	69.01%
Public Works Vehicle Maintenance	6,565.06	56,665.77	168,501.00	(111,835.23)	33.63%
Snow and Ice Control	8,742.41	137,825.95	237,533.00	(99,707.05)	58.02%
Weed Control	1,132.10	6,760.95	19,449.00	(12,688.05)	34.76%
Recycling	4,387.02	26,829.53	52,653.00	(25,823.47)	50.96%
Park	43,177.78	262,544.01	478,786.00	(216,241.99)	54.84%
Recreation	27,644.18	129,532.25	207,200.00	(77,667.75)	62.52%
Forestry	10,904.97	102,829.58	173,292.00	(70,462.42)	59.34%
Youth Football	1,070.16	5,401.17	21,761.00	(16,359.83)	24.82%
Community Band	263.70	3,288.43	10,110.00	(6,821.57)	32.53%
Economic Development	500.00	4,020.00	71,400.00	(67,380.00)	5.63%
Transfers	1,775.65	119,775.65	118,000.00	1,775.65	101.50%
Total General Fund Expenses	247,023.58	2,577,587.73	4,771,693.00	(2,194,105.27)	54.02%
GENERAL FUND NET REVENUES (EXPENSES)	340,930.81	78,168.48	(540,440.00)		
SANITATION					
Sanitation Revenues	48,092.34	393,363.57	552,850.00	(159,486.43)	71.15%
Sanitation Expenses	20,039.50	328,713.57	517,536.00	(188,822.43)	63.52%
SANITATION NET REVENUES (EXPENSES)	28,052.84	64,650.00	35,314.00		
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	44,540.63	91,852.80	86,100.00	5,752.80	106.68%
Flag Pole Memorial Expenses	-	512.50	2,100.00	(1,587.50)	24.40%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	44,540.63	91,340.30	84,000.00		

	AUGUST	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
AQUATICS					
Aquatics Revenue	68,109.08	180,056.77	180,172.00	(115.23)	99.94%
Aquatics	47,268.42	146,589.44	184,587.00	(37,997.56)	79.41%
AQUATICS NET REVENUES (EXPENSES)	20,840.66	33,467.33	(4,415.00)		
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	241,027.67	665,108.90	635,123.00	29,985.90	104.72%
Library/Civic Center	37,056.71	438,393.73	695,984.00	(257,590.27)	62.99%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	203,970.96	226,715.17	(60,861.00)		
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	1,119,254.26	3,247,176.39	3,608,996.00	(361,819.61)	89.97%
Police Services Consolidated	256,989.72	2,179,336.81	3,697,374.00	(1,518,037.19)	58.94%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	862,264.54	1,067,839.58	(88,378.00)		
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	5,985.00	16,997.75	10,690.00	6,307.75	159.01%
Van Lieshout Rec Center Expenses	1,044.16	25,584.47	32,846.00	(7,261.53)	77.89%
VAN LIESHOUT NET REVENUES (EXPENSES)	4,940.84	(8,586.72)	(22,156.00)		
PROMOTIONAL FUND					
Promotional Fund Revenues	12,564.01	27,914.38	10,775.00	17,139.38	259.07%
Promotional Fund Expenses	1,594.84	4,711.32	27,500.00	(22,788.68)	17.13%
PROMOTIONAL NET REVENUES (EXPENSES)	10,969.17	23,203.06	(16,725.00)		
AMERICAN RESCUE FUND					
American Rescue Fund Revenues	194.06	396.73	-	396.73	#DIV/0!
American Rescue Fund Expenses	-	15.00	-	15.00	#DIV/0!
AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)	194.06	381.73	-		
TRANSPORTATION SPECIAL REVENUE FUND					
Transportation Special Revenue Fund Revenues	40,010.24	40,010.24	40,000.00	10.24	100.03%
Transportation Special Revenue Fund Expenses	3,155.00	3,155.00	40,000.00	(36,845.00)	7.89%
TRANSPORTATION SR FUND NET REVENUES (EXPENSES)	36,855.24	36,855.24	-		
COMMUNITY DEVELOPMENT GRANT FUND					
Community Development Grant Fund Revenues	-	79.01	100.00	(20.99)	79.01%
Community Development Grant Fund Expenses	-	-	317,621.00	(317,621.00)	0.00%
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	-	79.01	(317,521.00)		
SMALL BUSINESS MICRO LOAN FUND					
Small Business Micro Loan Fund Revenues	49.49	410.72	525.00	(114.28)	78.23%
Small Business Micro Loan Fund Expenses	-	86.64	500.00	(413.36)	17.33%
SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)	49.49	324.08	25.00		
FAÇADE RENOVATION GRANT FUND					
Façade Renovation Grant Fund Revenues	29.44	100,150.58	100,350.00	(199.42)	99.80%
Façade Renovation Grant Fund Expenses	-	112.00	700.00	(200.00)	16.00%
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	29.44	100,038.58	99,650.00		

	<u>AUGUST</u>	<u>YTD 2021</u>	<u>BUDGET 2021</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
SPECIAL ASSESSMENTS					
Special Assessment Revenue	12,196.12	337,241.85	199,500.00	137,741.85	169.04%
Special Assessment Expense	176.77	666,459.33	667,120.00	(660.67)	99.90%
SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)	12,019.35	(329,217.48)	(467,620.00)		
EQUIPMENT REVOLVING FUND					
Equipment Revolving Revenue	87,100.32	114,230.30	275,000.00	(160,769.70)	41.54%
Equipment Revolving Expenses	-	-	340,000.00	(340,000.00)	0.00%
EQUIPMENT NET REVENUES (EXPENSES)	87,100.32	114,230.30	(65,000.00)		
FACILITY AND TECHNOLOGY FUND					
Facility and Technology Fund Revenues	38,334.94	74,310.12	74,232.00	78.12	100.11%
Facility and Technology Fund Expenditures	10,421.04	52,744.93	114,232.00	(61,487.07)	46.17%
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	27,913.90	21,565.19	(40,000.00)		
TAX INCREMENT DISTRICT 4					
Tax Increment District 4 Revenues	704,309.51	1,373,683.11	1,411,658.00	(37,974.89)	97.31%
Tax Increment District 4 Expenses	46,905.02	1,425,284.39	1,471,117.00	(45,832.61)	96.88%
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	657,404.49	(51,601.28)	(59,459.00)		
TAX INCREMENT DISTRICT 5					
Tax Increment District 5 Revenues	218,141.80	467,667.89	481,064.00	(13,396.11)	97.22%
Tax Increment District 5 Expenses	205,054.82	289,796.32	307,564.00	(17,767.68)	94.22%
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	13,086.98	177,871.57	173,500.00		
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	541,834.62	2,281,038.27	1,071,291.00	1,209,747.27	212.92%
Tax Increment District 6 Expenses	110,284.33	3,705,447.61	6,360,126.00	(2,654,678.39)	58.26%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	431,550.29	(1,424,409.34)	(5,288,835.00)		
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	267,861.33	518,742.66	529,550.00	(10,807.34)	97.96%
Tax Increment District 7 Expenses	54,383.85	226,261.22	242,628.00	(16,366.78)	93.25%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	213,477.48	292,481.44	286,922.00		
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	65,808.48	130,203.16	131,500.00	(1,296.84)	99.01%
Tax Increment District 8 Expenses	14,782.56	539,429.67	2,405,691.00	(1,866,261.33)	22.42%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	51,025.92	(409,226.51)	(2,274,191.00)		
PARK IMPROVEMENT					
Park Improvement Revenue	805,347.65	853,110.94	92,481.00	760,629.94	922.47%
Park Improvement Expenses	926.38	(51,377.82)	397,335.00	(448,712.82)	-12.93%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	804,421.27	904,488.76	(304,854.00)		

	AUGUST	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
CAPITAL PROJECTS					
Capital Projects Revenue	197,420.46	382,725.21	384,363.00	(1,637.79)	99.57%
Construction Projects	2,498.30	15,200.11	116,138.00	(100,937.89)	13.09%
Administration Capital Projects	60,565.11	190,589.65	242,017.00	(51,427.35)	78.75%
TOTAL CONSTRUCTION EXPENSES	63,063.41	205,789.76	358,155.00	(152,365.24)	57.46%
CAPITAL PROJECTS NET REVENUES (EXPENSES)	134,357.05	176,935.45	26,208.00		
SEWER					
Sewer Revenues	253,331.86	1,864,412.93	3,089,536.00	(1,225,123.07)	60.35%
Sewer Capital	2,417.06	24,099.73	286,720.00	(262,620.27)	8.41%
Sewer Financing	22,666.00	161,409.27	235,194.00	(73,784.73)	68.63%
Sewer Treatment	217,556.70	1,448,277.13	2,381,600.00	(933,322.87)	60.81%
Sewer Collection	12,000.11	119,493.10	219,971.00	(100,477.90)	54.32%
Sewer Customer A/R	15,809.77	79,958.11	144,243.00	(64,284.89)	55.43%
Sewer Admin and General	6,144.25	92,450.69	178,169.00	(85,718.31)	51.89%
TOTAL SEWER EXPENSES	276,593.89	1,925,688.03	3,445,897.00	(1,520,208.97)	55.88%
SEWER NET REVENUES (EXPENSES)	(23,262.03)	(61,275.10)	(356,361.00)		
WATER UTILITY					
Water Utility Revenues	206,154.87	1,532,578.65	2,672,485.00	(1,139,906.35)	57.35%
Water Capital Projects	-	9,716.38	48,432.00	(38,715.62)	20.06%
Water Financing	69,010.25	482,848.46	712,028.00	(229,179.54)	67.81%
Water Source	352.54	78,027.97	72,611.00	5,416.97	107.46%
Pumping	15,945.84	116,667.97	312,837.00	(196,169.03)	37.29%
Water Treatment	29,525.98	255,217.61	385,965.00	(130,747.39)	66.12%
Water Distribution	45,496.29	342,956.14	580,231.00	(237,274.86)	59.11%
Customer A/R	4,591.38	34,906.28	60,043.00	(25,136.72)	58.14%
Admin and General	6,035.37	91,869.51	163,778.00	(71,908.49)	56.09%
TOTAL WATER EXPENSES	170,957.65	1,412,210.32	2,335,925.00	(923,714.68)	60.46%
WATER NET REVENUES (EXPENSES)	35,197.22	120,368.33	336,560.00		
STORMWATER UTILITY					
Stormwater Revenue	100,522.07	820,100.43	2,280,245.00	(1,460,144.57)	35.97%
Stormwater Capital Projects	3,953.75	262,965.51	904,091.00	(641,125.49)	29.09%
Storm Financing	52,852.72	343,633.31	491,661.00	(148,027.69)	69.89%
Storm Pond Maintenance	2,552.53	69,525.68	117,031.00	(47,505.32)	59.41%
Storm Collection	22,874.81	137,042.65	310,334.00	(173,291.35)	44.16%
Storm Customer A/R	4,452.22	34,771.16	55,157.00	(20,385.84)	63.04%
Storm Admin and General	9,535.77	146,428.97	212,859.00	(66,430.03)	68.79%
TOTAL STORM EXPENSES	96,221.80	994,367.28	2,091,133.00	(1,096,765.72)	47.55%
STORMWATER NET REVENUES (EXPENSES)	4,300.27	(174,266.85)	189,112.00		

Reminder that most of our intergovernmental revenue is received in November

Interest and investment income decline result of market changes due to COVID-19

Property, Auto and Workers Compensation premiums paid for 1st -3rd quarter 2021 so expenses for nine months are shown YTD August

Park Improvement expense accounts still have a credit balance due to accruing retainage and work completed but not billed on Nelson Crossing contract for 2020 audit. The transaction get reversed in January 2021 creating a negative expense amount so that when actual bill comes in and is paid, the expense that hits 2021 is for work that completed in 2021 only. Final close out of contracts often takes great deal of time to make sure items completed as stipulated.

Landfill revenue for Sewer Utility is billed on a quarterly billing - six months have been billed through August

Capital Contributions are a revenue for the Utilities (infrastructure paid for by TIF or Developer contributed). This amount is **not** recorded until year-end.

(Budget is \$257,600 in Sewer, \$396,2000 in Water and \$963,000 in Storm)

Water Utility pays MCO a month in advance per terms of agreement so nine months are expensed in YTD August

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.



FOX VALLEY METRO POLICE DEPARTMENT

Public Relations

On Sept. 8th I was on the WHBY *Fresh Take* show with Josh Dukelow. We talked about the K-9 Program, back to school operations and community relations.

<https://www.whby.com/freshtake/>

K-9 Program

Officer Pynenberg and K-9 Rax start their six-week training program the week of September 13th.

The K-9 Foundation held its first golf outing on August 20th. \$10,000 was raised from this event.

TRAINING

Metro staff is presenting safety training for library staff on September 9th.

Events

Officers are assigned to the Market on Main event on September 11th.

Officers will also be working on traffic control assignments during the Fox Cities Marathon.

ACTIVITY / PERFORMANCE METRICS

Below is a table showing a *three-month comparison* of calls for service and incidents in Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

Month-to-Date CAD Call Detail

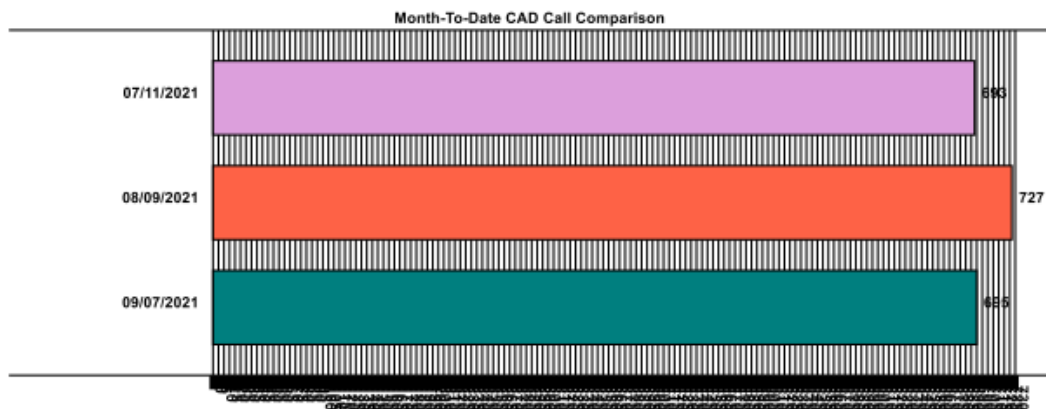
Month-To-Date CAD Received Calls

Call Nature	08/10/2021	07/12/2021	1 mo %	06/13/2021	2 mo %
	to 09/07/2021:	to 08/09/2021:	change:	to 07/11/2021:	change:
911 Misdeal	67	73	-8.2%	72	-6.9%
Abandoned Vehicle	5	5	0.0%	4	25.0%
Abdominal A-Adam Response	0	2	-100.0%	0	N/A
Accident in a Parking Lot	4	5	-20.0%	3	33.3%
Accident with Injury	3	0	N/A	3	0.0%
Accident with Scene Safety	2	2	0.0%	0	N/A
Accident with Spill Cleanup	1	1	0.0%	0	N/A
Allergies A-Adam Response	0	0	N/A	1	-100.0%
Animal Bite	2	7	-71.4%	3	-33.3%
Animal Call	16	21	-23.8%	24	-33.3%
Assist Citizen or Agency	40	46	-13.0%	37	8.1%
Back Problem A-Adam Response	0	0	N/A	2	-100.0%
Bicycle Stop	1	0	N/A	0	N/A
Bleeding B-Boy Response	1	0	N/A	0	N/A
Bleeding D-David Response	1	0	N/A	0	N/A
Breathing Problem D-David	2	4	-50.0%	4	-50.0%
Burglary	0	2	-100.0%	1	-100.0%
Carbon Monoxide Alarm	1	2	-50.0%	0	N/A
Chest Complaint C-Charles	1	0	N/A	1	0.0%
Chest Complaint D-David	1	1	0.0%	4	-75.0%
Civil Matter Assist	2	0	N/A	1	100.0%
Civil Process	4	6	-33.3%	5	-20.0%
Crime Prevention	34	32	6.2%	20	70.0%
Damage to Property	2	8	-75.0%	8	-75.0%
Diabetic Issue A-Adam	0	0	N/A	1	-100.0%
Diabetic Issue C-Charles	2	0	N/A	0	N/A
Diabetic Issue D-David	1	1	0.0%	0	N/A
Disturbance	17	16	6.2%	20	-15.0%
Disturbance with a Weapon	0	1	-100.0%	1	-100.0%
Domestic Disturbance	1	5	-80.0%	6	-83.3%
Drug Complaint	3	1	200.0%	2	50.0%

Village of Little Chute Monthly Report – AUGUST 2021

Dumpster Fire	1	0	N/A	0	N/A
Emergency Committal	0	0	N/A	1	-100.0%
Fainting A-Adam	0	0	N/A	1	-100.0%
Fainting C-Charles	3	1	200.0%	0	N/A
Falls A-Adam Response	4	3	33.3%	2	100.0%
Falls B-Boy Response	3	4	-25.0%	2	50.0%
Falls D-David Response	1	0	N/A	0	N/A
Fire Alarm Commercial	3	1	200.0%	2	50.0%
Fire Alarm Residential	2	4	-50.0%	0	N/A
Fire Dept Public Relations	0	0	N/A	1	-100.0%
Fire Vegetation or Grass	0	1	-100.0%	1	-100.0%
Fireworks Complaint	0	1	-100.0%	12	-100.0%
Follow Up	25	32	-21.9%	24	4.2%
Fraud Complaint	11	8	37.5%	8	37.5%
Harassment	6	7	-14.3%	3	100.0%
Hazard in Roadway	15	12	25.0%	14	7.1%
Headache C-Charles Response	1	0	N/A	0	N/A
Heart Problem C-Charles	0	0	N/A	1	-100.0%
Heart Problem D-David	1	1	0.0%	0	N/A
Jail GPS Checks	30	42	-28.6%	34	-11.8%
Juvenile Complaint	5	5	0.0%	13	-61.5%
Law Alarms - Burglary Panic	8	12	-33.3%	14	-42.9%
Lost or Found Valuables	11	12	-8.3%	3	266.7%
Medical Assistance No Injury	1	2	-50.0%	5	-80.0%
Medical Pre-Alert	6	4	50.0%	5	20.0%
Missing Person	0	0	N/A	2	-100.0%
Motorist Assist	18	20	-10.0%	18	0.0%
Natural Gas or Propane Leak	1	4	-75.0%	1	0.0%
Noise Complaint	3	6	-50.0%	4	-25.0%
Ordinance Violation	7	5	40.0%	8	-12.5%
Overdose C-Charles	1	1	0.0%	0	N/A
PNB E-Edward Response	2	3	-33.3%	0	N/A
Parking Enforcement	12	12	0.0%	12	0.0%
Parking Request	0	1	-100.0%	0	N/A
Reckless Driving Complaint	30	23	30.4%	28	7.1%
Residence Lockout	0	2	-100.0%	1	-100.0%
Restraining Order Tracking	1	1	0.0%	0	N/A
Retail Theft	1	1	0.0%	0	N/A
Runaway Juvenile	2	0	N/A	0	N/A
Scam	0	1	-100.0%	1	-100.0%
Seizure A-Adam Response	1	1	0.0%	1	0.0%

Seizure C-Charles Response	0	1	-100.0%	1	-100.0%
Seizure D-David Response	0	0	N/A	3	-100.0%
Sex Offense	4	4	0.0%	3	33.3%
Sick A-Adam	1	6	-83.3%	3	-66.7%
Sick C-Charles	2	1	100.0%	1	100.0%
Sick D-David	2	0	N/A	0	N/A
Stroke C-Charles	2	1	100.0%	2	0.0%
Structure Fire Smoke or Flame	1	0	N/A	3	-66.7%
Suicide B-Boy	0	1	-100.0%	0	N/A
Suspicious Incident	23	13	76.9%	16	43.8%
Suspicious Person	5	6	-16.7%	7	-28.6%
Suspicious Vehicle	10	12	-16.7%	8	25.0%
Testing Only	1	1	0.0%	3	-66.7%
Theft Complaint	11	9	22.2%	11	0.0%
Theft of Automobile Complaint	1	0	N/A	1	0.0%
Traffic Enforcement	17	5	240.0%	4	325.0%
Traffic Stop	111	93	19.4%	115	-3.5%
Traumatic Injuries A-Adam	2	1	100.0%	0	N/A
Traumatic Injuries B-Boy	1	1	0.0%	0	N/A
Trespassing	2	3	-33.3%	2	0.0%
Unconscious D-David	3	2	50.0%	2	50.0%
Unknown Problem B-Boy	0	1	-100.0%	0	N/A
Unlocked or Standing Open Door	2	6	-66.7%	1	100.0%
Vacant House Check	1	0	N/A	0	N/A
Vehicle Accident	19	15	26.7%	14	35.7%
Vehicle Lockout	7	11	-36.4%	5	40.0%
Vehicle Pursuit	0	0	N/A	1	-100.0%
Violation of Court Order	3	1	200.0%	4	-25.0%
Wanted Person or Apprehension	2	3	-33.3%	1	100.0%
Weapon Violation	1	2	-50.0%	0	N/A
Welfare Check	31	53	-41.5%	36	-13.9%
Wire Down	0	1	-100.0%	1	-100.0%





Little Chute Public Library

Gerard H. Van Hoof Memorial

AUGUST HIGHLIGHTS

- New staff members hired to fill vacancy: Nicholas Lauer and Elizabeth Dietrich.
- Budgeting.
- Continued collaboration, budgeting, and planning for implementing “Book-a-Bike” and community garden programs for next year.
 - Cheese Fest Grant applied for.
- Director and Programing Librarian registered to give seminar at Wisconsin Library Association Conference on transitioning a library to a bookstore model.
- St. John’s staff received tour of library and windmill
- Continued planning with Park & Rec for family area at Market on Main Village Event.
- Provided senior outreach to Country Villa Retirement Center in Little Chute and Freedom.
- Planning with Metro for staff security training and security walk through.
- Assist in social media coordination efforts for Village.
- Facilitated Children’s Services Meeting for OWLS libraries.
- Build partnerships and collaborations with Little Chute Historical Society.
- Expand library volunteer opportunities and training.

TOP PRIORITIES FOR SEPTEMBER

- 2022 Budgeting
- 2022 Program collaborations
- Bookstore Organization Model project
- Outreach opportunities
- Teacher Collaborations

UPCOMING EVENTS

- Evening Book Club
- To-go Crafts and STEAM kits
- Market on Main: September 11
- Gardening Workshop: All About Bulbs September 20, 5:30 p.m.

- Virtual programming via Facebook
- Outdoor Storytime: Wednesdays 9:30 a.m.
- Craft Circle: Wednesdays 2:00 p.m.
- Monday L.I.P (Lead, Ink, and Pain) Art Program: Cartooning September 20, 4:30 p.m.
- Chopped: Pizza Edition October 7, 4:00 p.m.

Library Statistics from OWLS								
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG
Physical Materials Circulation	1,704	3,123	3,323	3,209	2,072	10,290	9,016	7,744
Hoopla EBooks	92	98	104	97	104	109	112	160
Hoopla Audiobooks	168	168	190	163	194	171	224	229
Hoopla Movies	13	4	13	18	10	12	24	14
Hoopla Comics	14	8	14	6	7	8	13	9
Hoopla Music	14	8	3	7	7	13	11	8
Hoopla TV	6	8	0	0	0	2	0	13
Overdrive E Book	407	716	642	601	600	671	641	
Overdrive Audiobook	676	420	479	430	476	523	533	
Overdrive Magazines	NA	7	25	27	26	15	35	
RB Digital Magazines	122	92	86	NA	NA	NA	NA	NA
Physical Renewals	531	1,197	1,256	1,213	1,120	1,335	2,109	2,053
ILL Loaned	1,727	1,648	1,805	1,555	714	1,466	2,015	1,937
ILL Borrowed	2,167	2,207	2,217	2,173	2,014	2,215	2,357	1,878
Public Internet Use	0	0	0	0	24	806	200	287
Wireless Logins	639	52	695	750	662	4,826	828	798
Door Count	0	0	0	780	450	3730*	5,009	3,866
Card Holders				4558			4720	
Library Volunteer Hours								104
*Estimated from one week statistics								

Library Event Statistics:

Evening Book Club: 6

Chocolate Olympics Event: 13

Dinosaurs with MPL Event: 22

Craft Circle: 7

Free Comics Day at Power House Comics: 62

St. John's Staff tour of Library: 18

Youth Carnival Booth Visits: 200

Party on the Plaza: 350 estimated

Jaws 3D: 53

Storytimes: 28

Goat Storytime: 54

National Night Out Booth Visits: 90

Informative Social Media Post Engagements : 430

Recreational Social Media Post Engagements: 437 (Facebook and Instagram)

To-Go Crafts: 700

To-Go STEAM kits: 50

Unboxing Video Engagements: 416

Parks, Recreation and Forestry Department

HIGHLIGHTS

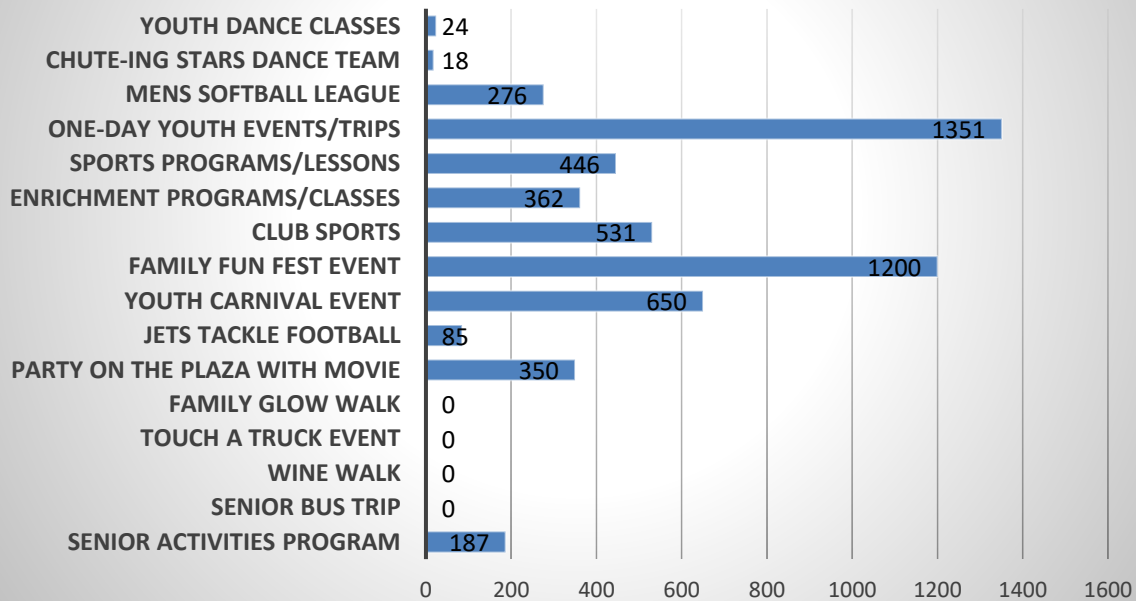
- Submitted the 2022 department operating budget.
- Registration for fall/winter rec programs began on Monday, August 2.
- Participated in August 3 National Night Out Event FVMPD held at Legion Park. Had two of our inflatables at event and had a table site with handouts & game to play.
- Final prep work completed for Poms Clinic and Art Classes.
- Jets Football Program equipment handout 8/9 AM; meeting with coaches and families 8/9 PM; first team practice 8/10; away game on 8/24; home game on 8/31.
- Held Annual Youth Carnival on August 11 at Legion Park. Families enjoyed inflatables, games, balloon creations, food, and plenty of prizes.
- Held Party on the Plaza on August 18 in partnership with the Little Chute Library. Free event included giant games & activities, music, and an LED movie screen playing a family movie. There were also food trucks on site with items for sale.
- Hosted Little Chute Library's Teen/Adult Movie Night rain makeup event at pool on August 20.
- Doyle Pool closed for the season on August 21.
- Planning for fall programs – youth flag football, youth soccer program, adult yoga, senior yoga, indoor archery, sitter course, wine walk, fall dance (coach background checks, equipment, supplies).
- Community Band wrapped up Summer Concert Series.



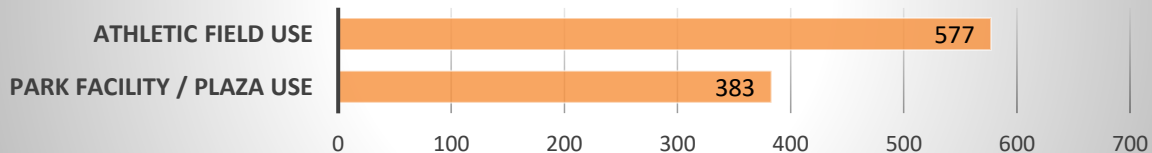
TOP PRIORITIES FOR SEPTEMBER

- Host Market on Main Event September 11.
- Finish installing Kayak/Canoe Launch and close out punch list.
- Drain the Doyle Pool and complete winterization of the pool systems. Create maintenance plan for upkeep of equipment.
- Pour Memorial Bench pads for incoming benches.
- Conduct a park planning committee meeting on Tuesday, September 7
- Propose hosting the 2021 Deering Culling only in Heesakker Park.
- Park staff to prep fields for youth soccer, youth flag football, Jets Football, and the high school soccer team.
- Final prep work for fall programs - flag football, soccer, adult yoga, senior yoga, indoor archery, sitter course, wine walk, fall dance classes (rosters, program equipment, supplies, waiver forms,...).
- Host annual Downtown Wine Walk event on September 16; participants to sites from 6-9pm
- Planning for jets football season banquet (mailings, sale of event tickets, facility setup & food)
- Planning for family glow walk in October (glow items, volunteers, setup/cleanup, equipment, etc.)

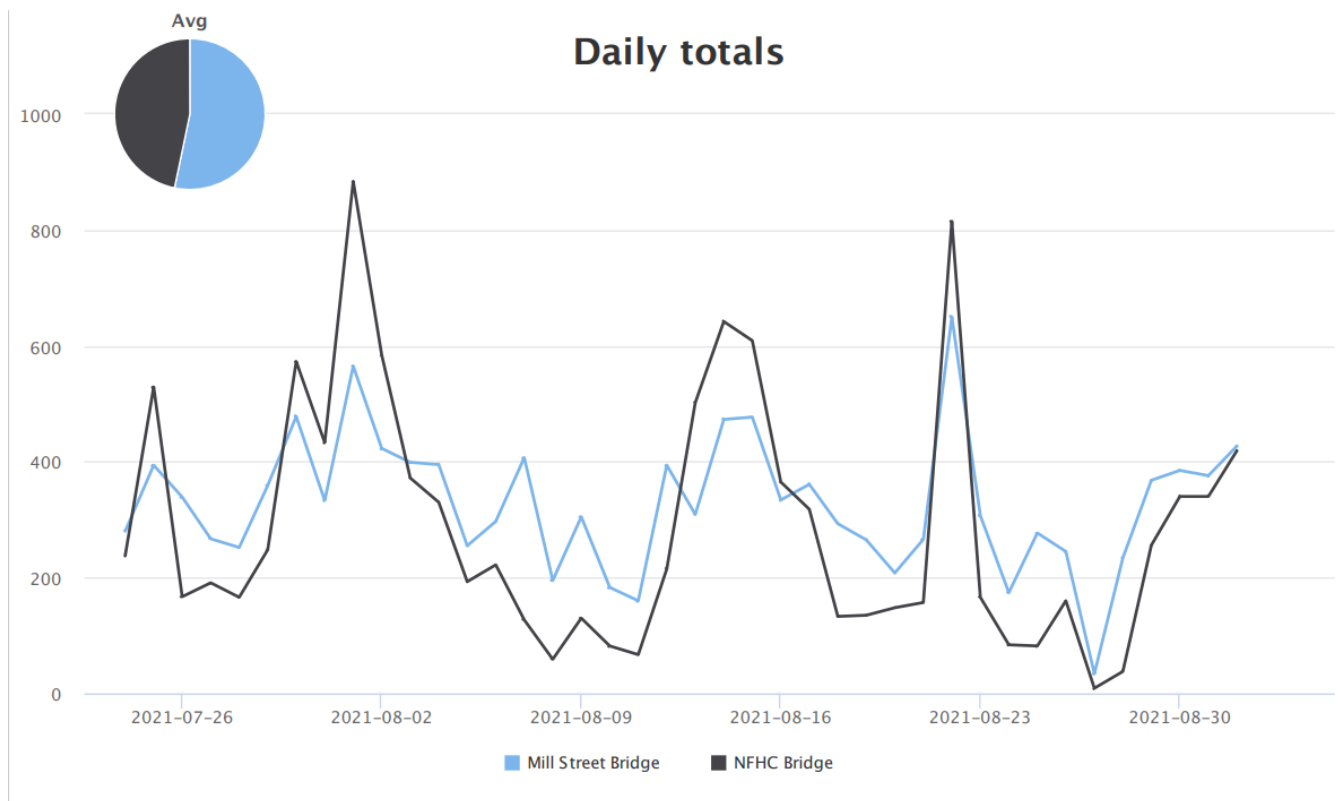
2021 Year-To-Date PROGRAM PARTICIPATION



2021 Year-To-Date SHELTER/FACILITY/FIELD...



2021	
Attendance	10095
Daily Fees	\$ 23,579.00
Season Passes Sold	\$ 4,037.50
Swim Lessons Sold	\$ 19,415.00
Concessions Afternoon	\$ 10,091.15
Concessions Evening	\$ 1,512.00
Other	\$ 2,325.00
TOTAL	\$ 60,959.65



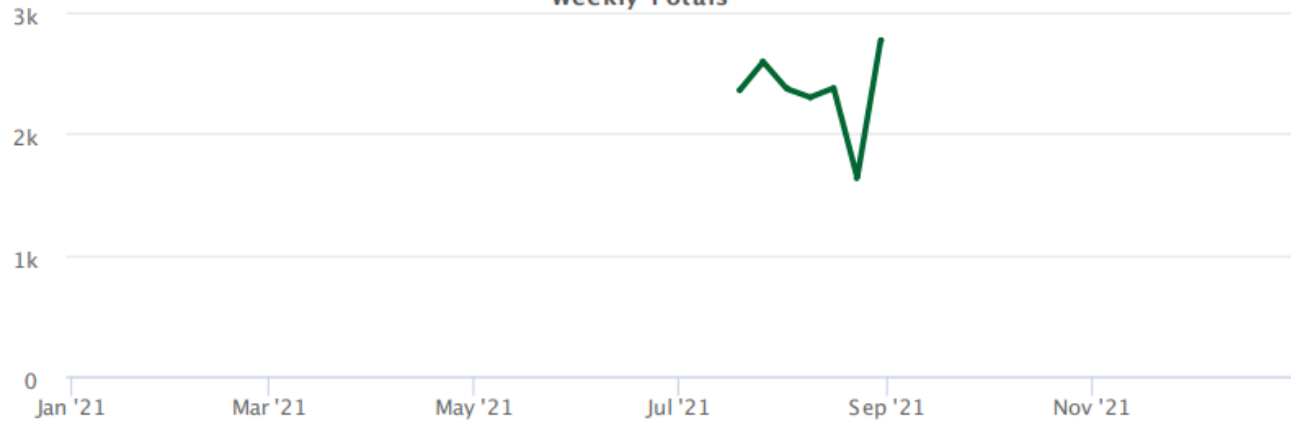
Mill Street Bridge

Site report: from 2021-01-01 to 2022-01-01

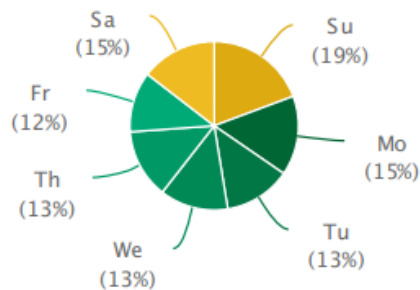
Made by: john@littlechutewi.org on 2021-09-10

Made with: TRAFx DataNet (www.trafx.net)

Weekly Totals*

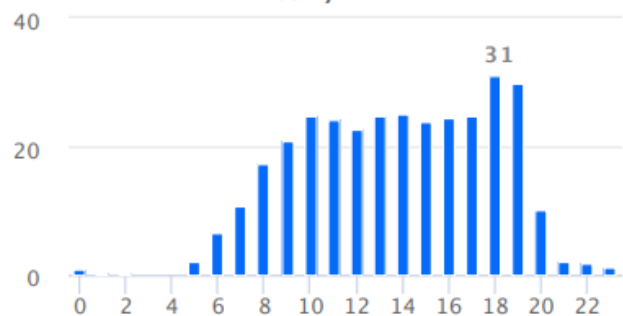


Daily*

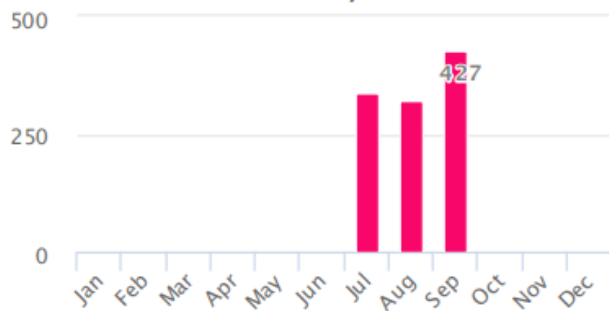


Avg. daily traffic: 328.6

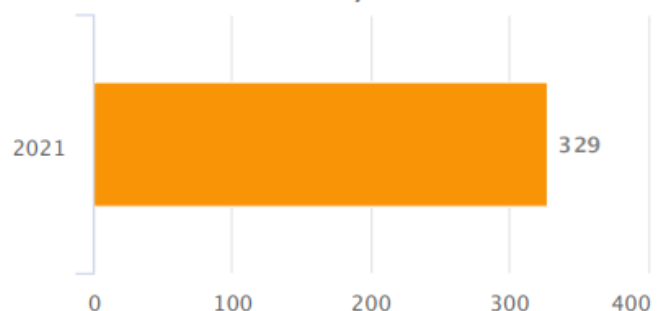
Hourly**



Monthly*



Yearly*



* Weekly and Daily are calculated from Average Daily Traffic (ADT); Monthly and Yearly show ADT values.

** Based on last year of data only.



NFHC Bridge

Site report: from 2021-01-01 to 2022-01-01

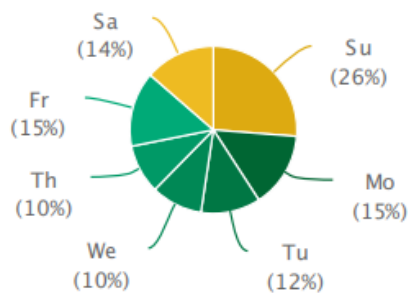
Made by: john@littlechutewi.org on 2021-09-10

Made with: TRAFx DataNet (www.trafx.net)

Weekly Totals*

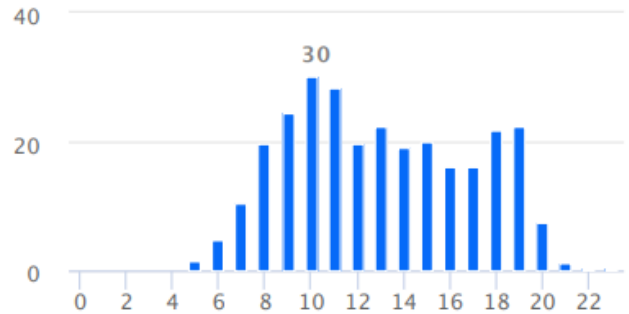


Daily*

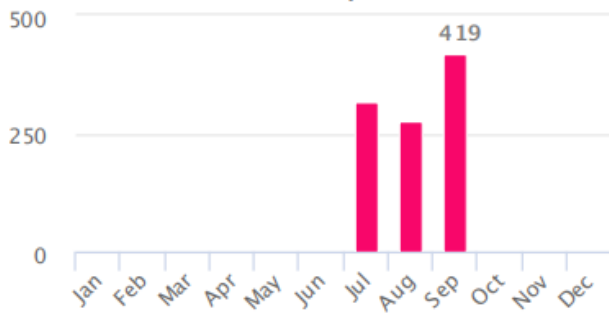


Avg. daily traffic: 288.2

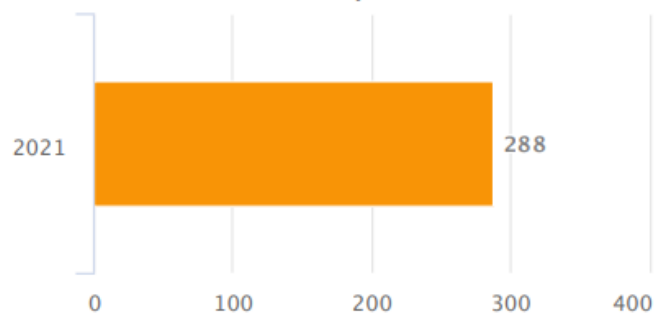
Hourly**



Monthly*



Yearly*



* Weekly and Daily are calculated from Average Daily Traffic (ADT); Monthly and Yearly show ADT values.

** Based on last year of data only.

Day	Mill Street Bridge	NFHC Bridge
7/23/2021		
7/24/2021	280	238
7/25/2021	394	529
7/26/2021	339	167
7/27/2021	267	191
7/28/2021	252	166
7/29/2021	359	248
7/30/2021	478	573
7/31/2021	333	433
8/1/2021	565	884
8/2/2021	423	584
8/3/2021	399	372
8/4/2021	395	330
8/5/2021	255	193
8/6/2021	297	222
8/7/2021	407	127
8/8/2021	195	59
8/9/2021	305	130
8/10/2021	183	82
8/11/2021	160	67
8/12/2021	394	215
8/13/2021	309	502
8/14/2021	473	642
8/15/2021	477	609
8/16/2021	334	365
8/17/2021	361	318
8/18/2021	293	133
8/19/2021	265	135
8/20/2021	208	148
8/21/2021	266	157
8/22/2021	650	815
8/23/2021	307	166
8/24/2021	174	84
8/25/2021	277	82
8/26/2021	245	160
8/27/2021	34	9
8/28/2021	234	38
8/29/2021	368	256
8/30/2021	385	340
8/31/2021	376	340
9/1/2021	427	419

PUBLIC WORKS DEPARTMENT

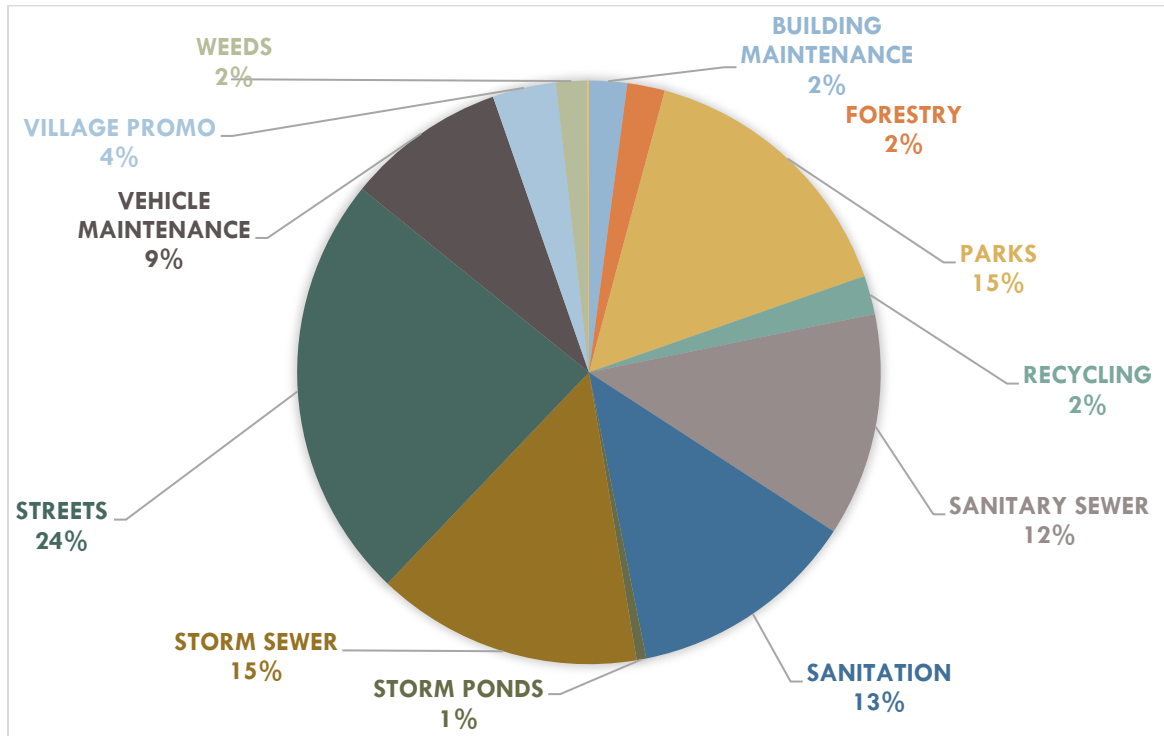
AUGUST HIGHLIGHTS

- Continued to monitor TDS main line fiber installation.
- Employees maintained, read, and moved laser meters in sanitary sewer system.
- Consultant continued to work on the Geographical Information System (GIS) data conversion.
- Pressure jetting of the Village's sanitary sewer system continued – 18,117 feet.
- Repaired potholes on Village streets and downtown crosswalks.
- Started collecting; road PASER ratings, sidewalk replacement info, and 2022 chip sealing info.
- Asphalt overlay patched on Miami, Biscayne, Orchard and Grant.
- Repaired refuse and recycle polycarts.
- Repaired/rebuilt storm water collection system inlets.
- Cracksealed streets ahead of chip sealing.
- Fahrner Asphalt Sealers chip sealed Roosevelt (Bechwood – Coolidge), Beechwood (Cedar – Roosevelt), Coolidge (Taylor – Harding).
- Village staff attended training by Robert E Lee & Associates for Geographical Information System (GIS).
- Painted crosswalks in school zones.
- Installed 45 yards of mulch around the Municipal Services Building.
- Repaired concrete, curb, and hotmix asphalt associated with utility cuts.
- Weed wacked and mowed I – 41 @ CTH N interchange.
- Sprayed Village railroad spur for weed control.

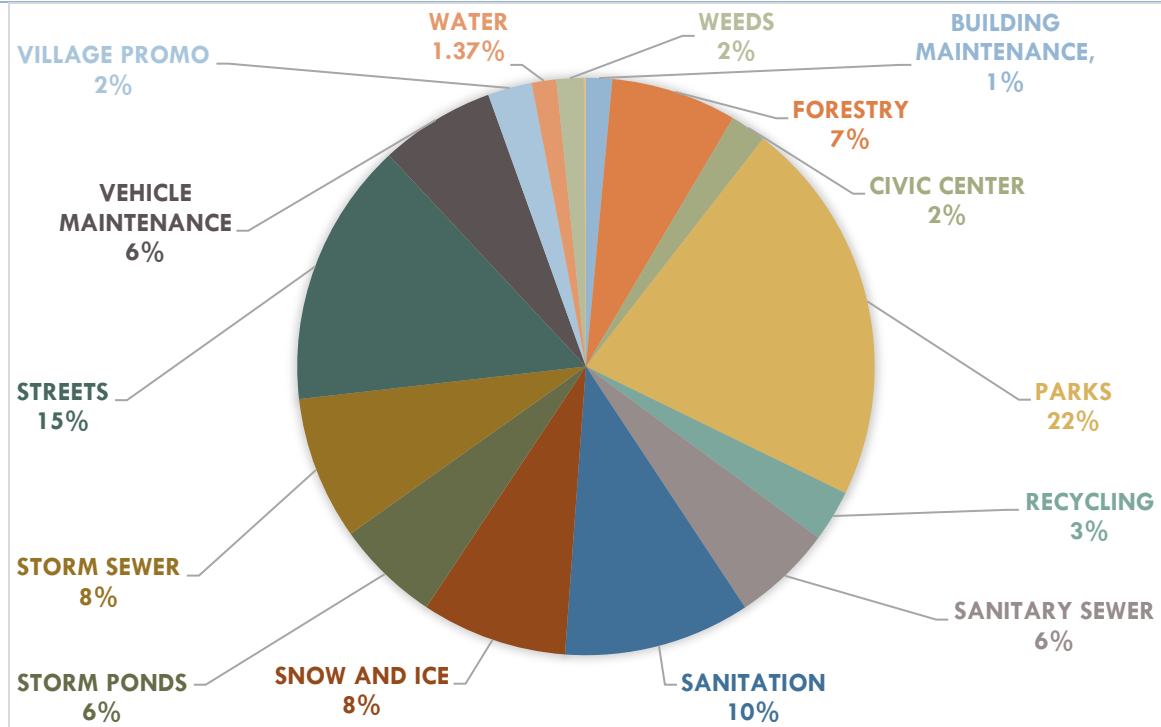
TOP PRIORITIES FOR SEPTEMBER

- Monitor and work on both TDS and ATT fiber optic projects.
- Monitor erosion control and storm water permits.
- Monitor laser meters in sanitary sewer collection system.
- Find I&I in the sanitary collection system and repair sanitary sewer leaks (Infiltration).
- Finish road PASER ratings and sidewalk replacement info.
- Perform Major Outfall testing in storm water system.
- Purchase budgeted sewer camera.
- Four crew members will attend the 2021 APWA Snowplow Roadeo.

August 2021 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Engineering Department

AUGUST HIGHLIGHTS

In the month of August the following utilities were install with removals identified below in red.

August 2021 Utility Installation and Abandonments			
Evergreen Drive - Vandenbroek Rd. to Freedom Rd. (CTH "N")			
SANITARY SEWER	Units	Installed	Abandoned/Removed
8" PVC Sanitary Sewer	L.F.		18.0
12" PVC Sanitary Main	L.F.	25.0	
STORM SEWER	Units	Installed	Abandoned/Removed
12" RCP Storm Sewer Main	L.F.	82.6	30.0
Storm Sewer - Inlet/Catch Basin	E.A.	2.0	
WATER MAIN	Units	Installed	Abandoned/Removed
12" PVC Water Main	L.F.	26.0	

August 2021 Utility Installation and Abandonments			
Hartzheim Drive - Buchanan Rd. to 1,400 Feet West			
STORM SEWER	Units	Installed	Abandoned/Removed
6" PVC San. Sewer Lateral (10 New Laterals)	L.F.	418.0	
8" PVC Storm Sewer Main	L.F.	28.0	
12" PVC Storm Sewer Main	L.F.	308.0	
18" Class III Reinforced Concrete Storm Sewer	L.F.	68.0	
24" Class III Reinforced Concrete Storm Sewer	L.F.	75.0	
36" Class III Reinforced Concrete Storm Sewer	L.F.	359.0	
42" Class III Reinforced Concrete Storm Sewer	L.F.	508.5	
48" Class III Reinforced Concrete Storm Sewer	L.F.	107.0	25.0
54" Class III Reinforced Concrete Storm Sewer	L.F.	5.0	

4' Dia. Standard Precast Storm Sewer MH	E.A.	1.0	
6' Dia. Standard Precast Storm Sewer MH	E.A.	6.0	
8' Dia. Standard Precast Storm Sewer MH	E.A.	4.0	
9' Dia. Standard Precast Storm Sewer MH	E.A.	1.0	
Standard Precast Storm Sewer - Field Inlet	E.A.	5.0	
Standard Precast Storm Sewer – Catch Basin	E.A.	12.0	
Existing Culverts from Abandoned Rural Drainage System	L.F.		99.5
WATER MAIN	Units	Installed	Abandoned/Removed
12" Water Valve and Valve Box	E.A.	54.0	
SANITARY SEWER			
No Sanitary Sewer Installation in August			

Downtown Hotel Storm Sewer & Lyle Street Storm Sewer

This project is complete with the exception of sidewalk and driveway apron replacement at the library.

Evergreen Drive Utilities (Freedom Road to Vandenbroek Road)

Utility work is completed for this project.

Evergreen Drive Paving (Freedom Road to Vandenbroek Road)

The Contractor has begun work on August 31st for this project.

Hartzheim Drive Urbanization with Utility and Pavement Extension

Utility work is completed for this project. A pre-construction meeting was held on August 27th for concrete paving. We are waiting to receive the Contractor's construction schedule.

North Ave (CTH OO) Sanitary Sewer Replacement Project

The sanitary sewer casing pipe and sanitary sewer is installed under the Villages railroad spur. No additional work near the tracks is anticipated. The Contractor has moved to the intersection of CTH OO and Rosehill Road and work will proceed to the west from that location.

Vandenbroek Pond – Bids were received on Tuesday, August 31st at 2:00 PM. The scheduled date for the house relocation is October 4th with a construction start date of October 11th. The bid cannot be awarded until the plans have been approved by the Wisconsin Department of Natural Resources. This approval is expected by early September and is needed to maintain grant eligibility.

Pheasant Run Storm Sewer - Village Engineering Staff have contacted the current land owners to obtain the necessary easements and provide Village Engineering Staff permission to enter their property to obtain survey information. Currently, not all land owners are in agreement with the project.

TOP PRIORITIES FOR SEPTEMBER

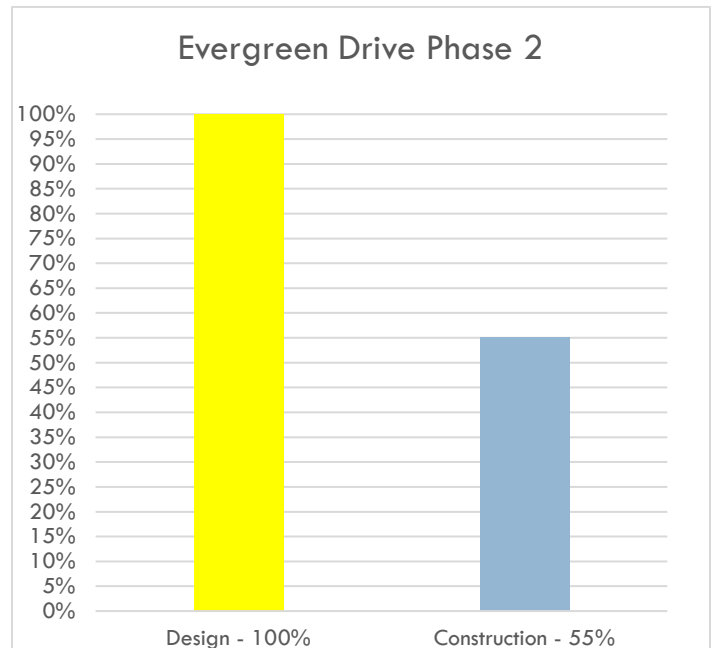
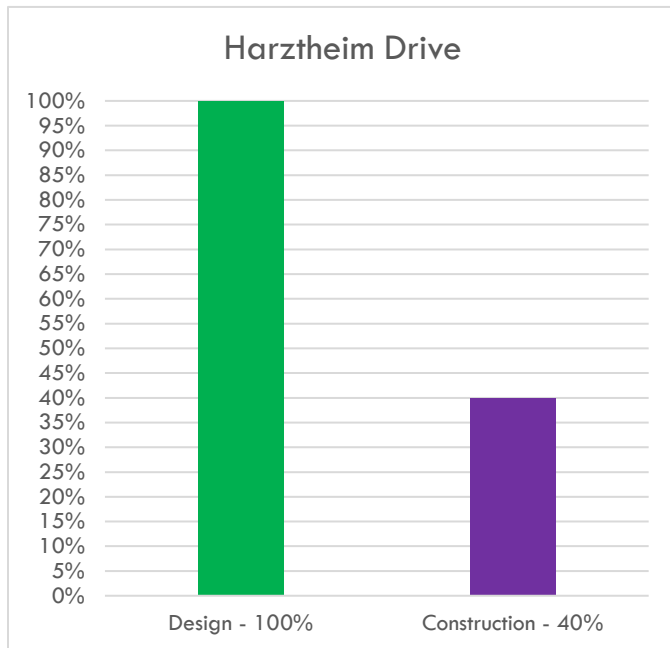
Engineering staff's main priority for the month of September is to have paving operations started for our summer projects.

Pine Street Parking Lot – Grading and utility design is continuing for this project and will be followed with the preparation of a Storm Water Management Plan.

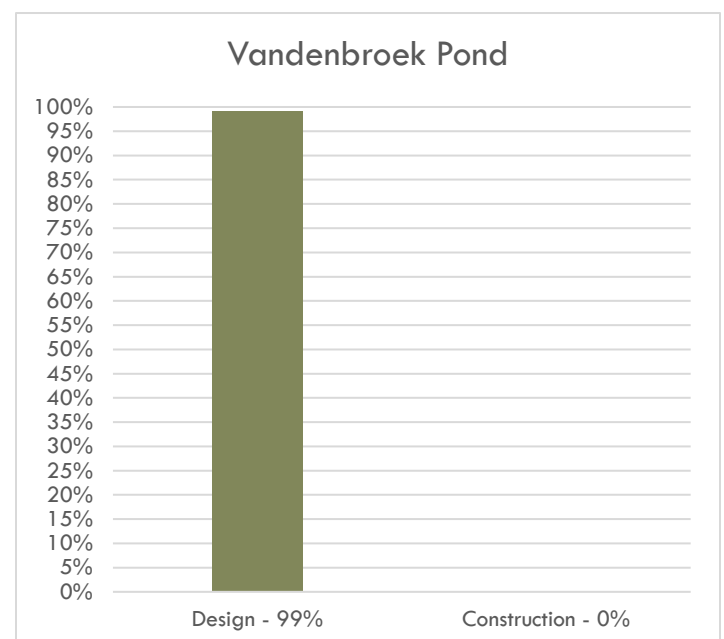
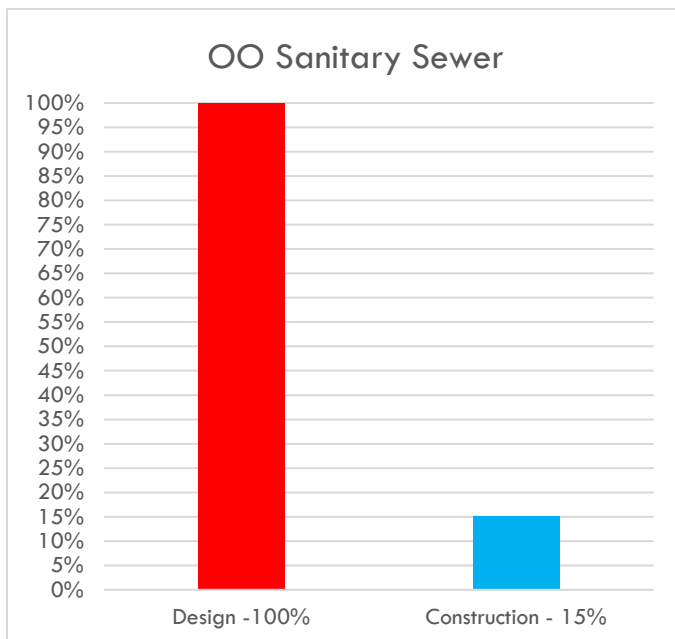
Madison Street Median Installation – The Village Engineering staff coordinated with The Outagamie Highway Department to provide Inlets and adjust water valve boxes to help maintain the project schedule.

Freedom Road and Evergreen Drive Signalization – This is an ongoing project, coordination is required to install traffic signals and pedestrian crosswalk at Allegiance Court. This is an Outagamie County Highway Department project that the Village of Little Chute is partnering with.

Main Street (bypass and turning lane extensions) – Initial field work is completed with base mapping to follow in September.



○



VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 24, SERIES OF 2021

A RESOLUTION APPROVING A CSM FOR W&F HOLDINGS LLC

WHEREAS, W&F Holdings LLC as owner of Parcel #260134300 and 260134700 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Chris Perreault a registered land surveyor; and

WHEREAS, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: September 15, 2021

VILLAGE OF LITTLE CHUTE:

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOTS 1 & 2 OF CERTIFIED SURVEY MAP NO. 170,
AS RECORDED IN DOCUMENT NO. 755816, LOCATED IN THE
NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 22,
TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE,
OUTAGAMIE COUNTY, WISCONSIN.

OWNERS OF RECORD:

W&F HOLDINGS LLC

1320 E. MAIN STREET

PARCEL #: 260134300

W&F HOLDINGS LLC

1320 E. MAIN STREET

PARCEL #: 260134700

LEGEND:

- = 3/4" X 18" SOLID ROUND IRON REBAR
 SET, WEIGHING 1.502 LBS. PER LIN. FT.
 ® = EXISTING 3/4" SOLID ROUND IRON REBAR
 ® = EXISTING 1" I.D. ROUND IRON PIPE
 ⊗ = CUT CROSS SET
 ▲ = MAG NAIL SET
 ⊕ = COUNTY MONUMENT AS NOTED
 () = RECORDED DISTANCE OR BEARING
 -x- = EXISTING FENCE

LOT 5
BLK 5

1ST ADDITION TO
JOHN C HIETPAS
SUBDIVISION

UNPLATTED LANDS
DANIEL & SUSAN
FITZGERALD

FENCE IS SOUTH OF
PROPERTY LINE AS
SHOWN

UNPLATTED LANDS
JAMES BOEGH

LOT 2
20,982 SQ.FT.
[0.4817 ACRES]

LOT 1
25,566 SQ.FT.
[0.5869 ACRES]

LOT 2
CSM# 170

LOT 1
CSM#170

UNPLATTED LANDS
MATTHEW DOERING

UNPLATTED LANDS
KMJ INVESTMENTS INC.

CENTER OF
SECTION 22-21-18
(SURVEY NAIL)



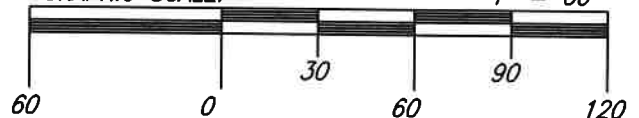
CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CROWLAND SURVEYING CO., INC.
615 N. LYNDALE DR., P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A2108.36 DATED: 9-7-2021
DRAFTED BY: aid/btl - BTL

MAIN STREET (66')

UNPLATTED LANDS
KATIE LAMBIE

UNPLATTED LANDS
DEREK HERRIGES

GRAPHIC SCALE:

$$1'' = 60'$$


NORTH IS REFERENCED TO THE WEST LINE OF THE
NORTHEAST 1/4 OF SECTION 22, TOWNSHIP 21
NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE,
OUTAGAMIE COUNTY, WISCONSIN, WHICH BEARS
S00°12'37"W PER THE WISCONSIN COUNTY
COORDINATE SYSTEM (OUTAGAMIE COUNTY)

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 170, AS RECORDED IN DOCUMENT NO. 755816, LOCATED IN THE NORTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

SURVEYOR’S CERTIFICATE:


I, CHRISTOPHER E. PERREAULT, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 170, AS RECORDED IN DOCUMENT NO. 755816, LOCATED IN THE NORTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF TROY HERMSEN, 1215 LEWIS STREET, LITTLE CHUTE, WI 54140.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF THE VILLAGE OF LITTLE CHUTE.



 9/8/24
CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDAL DRIVE, P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A2108.36 (CEP) 9/7/2021

VILLAGE BOARD APPROVAL:

WE HEREBY CERTIFY THAT THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE VILLAGE OF LITTLE CHUTE ON THIS _____ DAY OF _____, 20____.

PRESIDENT DATED CLERK DATED

TREASURER’S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

VILLAGE TREASURER DATED COUNTY TREASURER DATED

NOTES:

- 1) THE PROPERTY OWNERS OF RECORD IS (ARE): W & F HOLDINGS, LLC
- 2) THIS CERTIFIED SURVEY MAP IS ALL OF TAX PARCEL NO(S): 260134300 AND 260134700.
- 3) THIS CSM IS WHOLLY CONTAINED WITHIN LANDS DESCRIBED IN: DOCUMENT NO. 1713685.

CERTIFIED SURVEY MAP NO.

BEING ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 170, AS RECORDED IN DOCUMENT NO. 755816, LOCATED IN THE NORTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

AS OWNER(S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR 236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: VILLAGE OF LITTLE CHUTE.

WITNESS THE HAND AND SEAL OF SAID OWNER(S) THIS _____ DAY OF _____, 20____.

BY: W & F HOLDINGS, LLC

JAY J. FRASSETTO, PRESIDENT DATED


STATE OF WISCONSIN)
COUNTY OF OUTAGAMIE)SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20____, THE ABOVE NAMED PERSON(S) TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC

MY COMMISSION EXPIRES _____




CHRISTOPHER E. PERREAULT, PLS-2249 DATED 9/8/21
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDAL DRIVE, P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A2108.36 (CEP) 9/7/2021

Village of Little Chute
Engineering Department

REQUEST FOR BOARD'S CONSIDERATION

ITEM DESCRIPTION: Award of 2021 Vandebroek Pond Construction
REPORT PREPARED BY: Christopher L. Murawski, P.E.
REPORT DATE: September 10, 2021
ADMINISTRATOR'S REVIEW / COMMENTS: No additional comments to this report _____ See additional comments attached _____
EXPLANATION: On August 31, 2021 bids were opened for the Vandebroek Pond Construction contract to provide storm water detention and water quality improvements to the Fox River Watershed located within the Village of Little Chute. Below is a summary of the bid opening: Vandebroek Pond Construction (2021006) - Four bids were received ranging in cost from \$537,600.00 to \$447,259.80. The low bid was submitted by Dorner Inc. from Luxemburg, WI in the amount of \$447,259.80 as compared to the construction budget of \$593,641.00. This contractor appears to be a responsible bidder and qualified to perform the work. Attached is the project bid tabulation for review.
RECOMMENDATION: It is the recommendation of the Village Engineer to award the Vandebroek Pond Construction Contract (2021006) to Dorner Inc. from Luxemburg, WI in the amount of \$447,259.80.

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Vandenbroek Pond Expansion and 2021 Budget Amendments

PREPARED BY: Chris Murawski

REPORT DATE: May 14, 2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report:_____

See additional comments attached:_____

EXPLANATION:

Vandenbroek Pond Project requires a budget adjustment necessary to expand the original project volume from 3,000 cubic yards to 10,500 cubic yards due to the recent land acquisition. By postponing this project, cost savings were realized by not having to reconfigure the pond and relocating the discharge structure. The pond expansion will provide a service area of approximately 30 acres of previously developed land and allow treatment of the storm water runoff from this area.

The following budget adjustment will be necessary to fund:

STORMWATER UTILITY

Vandenbroek Pond	+\$ 292,000
------------------	-------------

Net Position	-\$ 292,000
--------------	-------------

RECOMMENDATION: Please approve the expansion to the Vandenbroek Pond along with the necessary 2021 Budget Amendments to fund.

PROJECT NUMBER: 2021006 - 2021 VANDENBROEK POND CONSTRUCTION - BID TABULATION
OPENING 2:00 P.M. TUESDAY, SEPTEMBER 28TH, 2021

STORM SEWER - VANDENBROEK POND				DORNER INC.		DeGROOT, INC.		ADVANCE CONST. INC.		PTS CONTRACTORS, INC.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
1	12" PVC Storm Sewer	LF	5.00	\$190.00	\$950.00	\$118.17	\$590.85	\$100.00	\$500.00	\$300.00	\$1,500.00
2	15" Class III Reinforced Concrete Storm Sewer	LF	35.00	\$82.00	\$2,870.00	\$118.04	\$4,131.40	\$85.00	\$2,975.00	\$150.00	\$5,250.00
3	30" Class III Reinforced Concrete Storm Sewer	LF	125.00	\$102.00	\$12,750.00	\$123.91	\$15,488.75	\$145.00	\$18,125.00	\$160.00	\$20,000.00
4	42" Class III Reinforced Concrete Storm Sewer	LF	35.00	\$153.00	\$5,355.00	\$211.67	\$7,408.45	\$208.00	\$7,280.00	\$300.00	\$10,500.00
5	54" Class III Reinforced Concrete Storm Sewer	LF	95.00	\$205.00	\$19,475.00	\$242.60	\$23,047.00	\$242.00	\$22,990.00	\$320.00	\$30,400.00
6	34"x 53" Class III Reinforced Concrete Storm Sewer	LF	40.00	\$248.00	\$9,920.00	\$317.16	\$12,686.40	\$250.00	\$10,000.00	\$380.00	\$15,200.00
7	15" Reinforced Concrete Apron End Wall	EA	1.00	\$1,370.00	\$1,370.00	\$1,156.45	\$1,156.45	\$1,400.00	\$1,400.00	\$1,300.00	\$1,300.00
8	54" Reinforced Concrete Apron End Wall	EA	1.00	\$6,200.00	\$6,200.00	\$5,620.65	\$5,620.65	\$5,800.00	\$5,800.00	\$6,000.00	\$6,000.00
9	30" Reinforced Concrete Plug	EA	1.00	\$405.00	\$405.00	\$217.15	\$217.15	\$490.00	\$490.00	\$380.00	\$380.00
10	42" Reinforced Concrete Plug	EA	1.00	\$480.00	\$480.00	\$313.10	\$313.10	\$600.00	\$600.00	\$565.00	\$565.00
11	34"x 53" Reinforced Concrete Plug	EA	1.00	\$1,220.00	\$1,220.00	\$707.00	\$707.00	\$1,000.00	\$1,000.00	\$915.00	\$915.00
12	5 Ft Dia. Standard Precast - Storm Sewer Manhole	VF	8.20	\$624.00	\$5,116.80	\$676.72	\$5,549.10	\$470.00	\$3,854.00	\$780.00	\$6,396.00
13	6 Ft Dia. Standard Precast - Storm Sewer Manhole	VF	6.20	\$947.00	\$5,871.40	\$930.44	\$5,768.73	\$715.00	\$4,433.00	\$1,050.00	\$6,510.00
14	5 Ft Dia. Standard Precast - Storm Sewer Inlet Manhole	VF	4.60	\$1,116.00	\$5,133.60	\$1,908.09	\$8,777.21	\$745.00	\$3,427.00	\$1,200.00	\$5,520.00
15	6 Ft Dia. Standard Precast - Storm Sewer Inlet Manhole	VF	6.60	\$893.00	\$5,893.80	\$857.76	\$5,661.22	\$675.00	\$4,455.00	\$1,050.00	\$6,930.00
16	8 Ft Dia. Standard Precast - Storm Sewer Inlet Manhole	VF	6.70	\$964.00	\$6,458.80	\$1,336.04	\$8,951.47	\$1,150.00	\$7,705.00	\$1,550.00	\$10,385.00
17	8'x 8' Standard Precast Storm Sewer Box Manhole	VF	7.20	\$867.00	\$6,242.40	\$960.42	\$6,915.02	\$900.00	\$6,480.00	\$1,625.00	\$11,700.00
18	Connect to Existing, Storm Sewer Main	EA	1.00	\$875.00	\$875.00	\$2,525.00	\$2,525.00	\$470.00	\$470.00	\$4,200.00	\$4,200.00
19	Connect to Existing, Storm Sewer Inlet	EA	1.00	\$720.00	\$720.00	\$858.50	\$858.50	\$500.00	\$500.00	\$1,160.00	\$1,160.00
20	Remove & Dispose 30" Diameter & Smaller Storm Sewer	LF	310.00	\$10.00	\$3,100.00	\$12.12	\$3,757.20	\$30.00	\$9,300.00	\$40.00	\$12,400.00
21	Bulkhead Existing 15" Storm Sewer	EA	2.00	\$305.00	\$610.00	\$202.00	\$404.00	\$350.00	\$700.00	\$630.00	\$1,260.00
22	Storm Sewer Utility Line Opening (ULO)	EA	2.00	\$750.00	\$1,500.00	\$1,212.00	\$2,424.00	\$500.00	\$1,000.00	\$580.00	\$1,160.00
23	Construction Staking (Storm)	LS	1.00	\$650.00	\$650.00	\$3,535.00	\$3,535.00	\$1,400.00	\$1,400.00	\$2,650.00	\$2,650.00
STORM SEWER SUB-TOTAL				Sub-Total	\$103,166.80	Sub-Total	\$126,493.65	Sub-Total	\$114,884.00	Sub-Total	\$162,281.00

WATER MAIN - VANDENBROEK POND				DORNER INC.		DeGROOT, INC.		ADVANCE CONST. INC.		PTS CONTRACTORS, INC.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
24	6" PVC Water Main	LF	35.00	\$102.00	\$3,570.00	\$196.36	\$6,872.60	\$100.00	\$3,500.00	\$230.00	\$8,050.00
25	8" PVC Water Main	LF	95.00	\$78.00	\$7,410.00	\$205.38	\$19,511.10	\$110.00	\$10,450.00	\$185.00	\$17,575.00
26	Connect to Existing 6" Water Main	EA	1.00	\$1,875.00	\$1,875.00	\$2,786.59	\$2,786.59	\$2,000.00	\$2,000.00	\$1,450.00	\$1,450.00
27	Connect to Existing 8" Water Main	EA	2.00	\$1,965.00	\$3,930.00	\$2,866.38	\$5,732.76	\$2,200.00	\$4,400.00	\$1,500.00	\$3,000.00
28	8" Water Valve & Valve Box	EA	2.00	\$2,200.00	\$4,400.00	\$2,434.10	\$4,868.20	\$1,990.00	\$3,980.00	\$2,025.00	\$4,050.00
29	6" - 45 Degree Bend	EA	3.00	\$365.00	\$1,095.00	\$657.51	\$1,972.53	\$300.00	\$900.00	\$340.00	\$1,020.00
30	8" - 45 Degree Bend	LF	4.00	\$465.00	\$1,860.00	\$749.42	\$2,997.68	\$400.00	\$1,600.00	\$435.00	\$1,740.00
31	8"x 8" Tee	EA	1.00	\$720.00	\$720.00	\$1,080.70	\$1,080.70	\$650.00	\$650.00	\$665.00	\$665.00
32	8"x 6" Reducer	EA	1.00	\$410.00	\$410.00	\$798.91	\$798.91	\$340.00	\$340.00	\$100.00	\$100.00
33	Remove Existing Water Service	EA	1.00	\$610.00	\$610.00	\$2,525.00	\$2,525.00	\$1,000.00	\$1,000.00	\$2,100.00	\$2,100.00
34	Water Main Utility Line Opening (ULO)	EA	2.00	\$750.00	\$1,500.00	\$1,212.00	\$2,424.00	\$500.00	\$1,000.00	\$580.00	\$1,160.00
35	Construction Staking (Water)	LS	1.00	\$300.00	\$300.00	\$2,020.00	\$2,020.00	\$550.00	\$550.00	\$1,000.00	\$1,000.00
WATER MAIN SUB-TOTAL				Sub-Total	\$27,680.00	Sub-Total	\$53,590.07	Sub-Total	\$30,370.00	Sub-Total	\$41,910.00

SANITARY - VANDENBROEK POND				DORNER INC.		DeGROOT, INC.		ADVANCE CONST. INC.		PTS CONTRACTORS, INC.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
36	Furnish & Install Sanitary Sewer External Manhole Chimney Seal	EA	1.00	\$400.00	\$400.00	\$656.50	\$656.50	\$800.00	\$800.00	\$1,500.00	\$1,500.00
37	Adjust Existing Sanitary Manhole Rings & Frame	EA	1.00	\$375.00	\$375.00	\$505.00	\$505.00	\$800.00	\$800.00	\$625.00	\$625.00
38	Abandon Existing Sanitary Sewer Service	EA	1.00	\$3,000.00	\$3,000.00	\$4,545.00	\$4,545.00	\$500.00	\$500.00	\$11,000.00	\$11,000.00
SANITARY SUB-TOTAL				Sub-Total	\$3,775.00	Sub-Total	\$5,706.50	Sub-Total	\$2,100.00	Sub-Total	\$13,125.00

PAVING - VANDENBROEK POND				DORNER INC.		DeGROOT, INC.		ADVANCE CONST. INC.		PTS CONTRACTORS, INC.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
39	Traffic Control (Paving)	LS	1.00	\$500.00	\$500.00	\$3,535.00	\$3,535.00	\$10,000.00	\$10,000.00	\$2,860.00	\$2,860.00
40	Construction Staking (Grading/Paving)	LS	1.00	\$3,800.00	\$3,800.00	\$1,313.00	\$1,313.00	\$5,500.00	\$5,500.00	\$3,850.00	\$3,850.00
41	4" Concrete Sidewalk, Including 3" Aggregate Base	SF	190.00	\$8.00	\$1,520.00	\$8.43	\$1,601.70	\$7.65	\$1,453.50	\$8.40	\$1,596.00
42	6" Concrete Sidewalk, Including 3" Aggregate Base	SF	315.00	\$9.10	\$2,866.50	\$9.49	\$2,989.35	\$8.65	\$2,724.75	\$9.40	\$2,961.00
43	Epoxy Coated No. 4 Rebar (8' to 20' Lengths)	LF	60.00	\$2.60	\$156.00	\$2.66	\$159.60	\$2.50	\$150.00	\$2.65	\$159.00
44	Drilled, Epoxy Coated No. 4 Tie Bars	EA	14.00	\$9.50	\$133.00	\$9.54	\$133.56	\$8.00	\$112.00	\$8.50	\$119.00
45	Profile Sawcut Concrete Curb	LF	25.00	\$31.50	\$787.50	\$20.20	\$505.00	\$15.00	\$375.00	\$53.00	\$1,325.00
46	Remove & Replace 30" Concrete Curb & Gutter - Standard	LF	60.00	\$49.20	\$2,952.00	\$68.68	\$4,120.80	\$47.00	\$2,820.00	\$39.50	\$2,370.00
47	Sawcut Asphalt Pavement	LF	40.00	\$6.30	\$252.00	\$4.04	\$161.60	\$3.00	\$120.00	\$11.00	\$440.00
48	Sawcut Concrete Pavement	LF	225.00	\$4.20	\$945.00	\$6.06	\$1,363.50	\$4.00	\$900.00	\$6.00	\$1,350.00
49	Asphalt Pavement Removal	SY	300.00	\$2.90	\$870.00	\$7.07	\$2,121.00	\$6.00	\$1,800.00	\$4.00	\$1,200.00
50	Concrete Pavement Removal	SY	415.00	\$7.10	\$2,946.50	\$11.11	\$4,610.65	\$7.50	\$3,112.50	\$6.00	\$2,490.00
51	1-1/4" Base Aggregate Dense	CY	80.00	\$31.10	\$2,488.00	\$20.20	\$1,616.00	\$30.00	\$2,400.00	\$31.00	\$2,480.00
52	HMA Pavement (4 LT 58-28 S) 2" Asphalt Surface Layer	SY	120.00	\$51.00	\$6,120.00	\$79.54	\$9,544.80	\$50.00	\$6,000.00	\$80.00	\$9,600.00
53	7" (Non-Dowled) Concrete Pavement	SY	340.00	\$81.90	\$27,846.00	\$104.54	\$35,543.60	\$83.00	\$28,220.00	\$82.00	\$27,880.00
54	Drilled Dowel Bars (1-1/4" x 18")	EA	85.00	\$10.50	\$892.50	\$21.21	\$1,802.85	\$10.00	\$850.00	\$11.00	\$935.00
PAVING SUB-TOTAL				Sub-Total	\$55,075.00	Sub-Total	\$71,122.01	Sub-Total	\$66,537.75	Sub-Total	\$61,615.00

GRADING - VANDENBROEK POND				DORNER INC.		DeGROOT, INC.		ADVANCE CONST. INC.		PTS CONTRACTORS, INC.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
55	Common Excavation	CY	10,450.00	\$15.00	\$156,750.00	\$10.08	\$105,336.00	\$9.00	\$94,050.00	\$10.00	\$104,500.00
56	2-Foot Thick Clay Liner	CY	2,560.00	\$4.30	\$11,008.00	\$14.58	\$37,324.80	\$24.00	\$61,440.00	\$15.00	\$38,400.00
57	4" Salvaged Topsoil, Seed Fertilizer, & Hydromulch	SY	2,050.00	\$1.00	\$2,050.00	\$2.24	\$4,592.00	\$5.70	\$11,685.00	\$2.60	\$5,330.00
58	6" Salvaged Topsoil, Annual Winter Rye Grass, Fertilizer, & Hydromulch	SY	2,355.00	\$1.00	\$2,355.00	\$2.35	\$5,534.25	\$5.90	\$13,894.50	\$2.60	\$6,123.00
59	15" Salvaged Topsoil Safety Shelf	SY	430.00	\$1.30	\$559.00	\$1.60	\$688.00	\$6.00	\$2,580.00	\$1.60	\$688.00
60	Temporary Winter Stabilization (Hydromulch)	LS	1.00	\$1.00	\$1.00	\$5,555.00	\$5,555.00	\$4,000.00	\$4,000.00	\$4,250.00	\$4,250.00
61	Watering (For Compaction & Dust Control)	LS	1.00	\$1,200.00	\$1,200.00	\$1,515.00	\$1,515.00	\$2,000.00	\$2,000.00	\$1,445.00	\$1,445.00
62	Strip & Stockpile Existing Topsoil (6" Thick)	SY	5,795.00	\$0.90	\$5,215.50	\$0.85	\$4,925.75	\$2.00	\$11,590.00	\$1.00	\$5,795.00
63	Haul Off Excess Topsoil	CY	90.00	\$3.50	\$315.00	\$10.61	\$954.90	\$11.00	\$990.00	\$11.00	\$990.00
64	Medium Rip-Rap with Type HR Fabric	CY	15.00	\$70.00	\$1,050.00	\$47.47	\$712.05	\$110.00	\$1,650.00	\$48.00	\$720.00
65	Heavy Rip-Rap with Type HR Fabric	CY	20.00	\$80.00	\$1,600.00	\$48.48	\$969.60	\$120.00	\$2,400.00	\$48.00	\$960.00
GRADING SUB-TOTAL				Sub-Total	\$182,103.50	Sub-Total	\$168,107.35	Sub-Total	\$206,279.50	Sub-Total	\$169,201.00

MISCELLANEOUS - VANDENBROEK POND				DORNER INC.		DeGROOT, INC.		ADVANCE CONST. INC.		PTS CONTRACTORS, INC.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
66	Clear & Grub Existing Shrubs	LS	1.00	\$788.00	\$788.00	\$795.38	\$795.38	\$1,750.00	\$1,750.00	\$2,650.00	\$2,650.00
67	Clear & Grub Existing Trees	ID	390.00	\$34.00	\$13,260.00	\$33.94	\$13,236.60	\$32.00	\$12,480.00	\$29.00	\$11,310.00
68	Remove Existing Stump	EA	6.00	\$79.00	\$474.00	\$79.54	\$477.24	\$75.00	\$450.00	\$106.00	\$636.00
69	Remove Existing Shed	LS	1.00	\$500.00	\$500.00	\$1,537.73	\$1,537.73	\$2,000.00	\$2,000.00	\$1,550.00	\$1,550.00
70	Remove Existing Patio	LS	1.00	\$500.00	\$500.00	\$505.00	\$505.00	\$2,000.00	\$2,000.00	\$400.00	\$400.00
71	Remove Existing Pole/Post	EA	6.00	\$100.00	\$600.00	\$55.55	\$333.30	\$200.00	\$1,200.00	\$53.00	\$318.00
72	Remove Existing Foundation	LS	1.00	\$6,500.00	\$6,500.00	\$2,810.33	\$2,810.33	\$3,500.00	\$3,500.00	\$2,810.00	\$2,810.00
73	Remove Existing Fence	LF	475.00	\$1.50	\$712.50	\$5.05	\$2,398.75	\$8.00	\$3,800.00	\$12.00	\$5,700.00
74	Install Proposed, 6' Tall Fence & Gates (Black Vinyl Coated)	LF	1,050.00	\$37.00	\$38,850.00	\$36.55	\$38,377.50	\$35.00	\$36,750.00	\$37.00	\$38,850.00
75	Silt Fence - Install, Maintain, & Remove (Complete as Specified)	LF	1,060.00	\$2.00	\$2,120.00	\$2.53	\$2,681.80	\$2.50	\$2,650.00	\$2.65	\$2,809.00
76	12" Sediment Log - Install, Maintain, & Remove (Complete as Specified)	LF	85.00	\$9.00	\$765.00	\$20.20	\$1,717.00	\$8.00	\$680.00	\$13.00	\$1,105.00
77	Log Type Ditch Check - Install, Maintain, & Remove (Complete as Specified)	EA	2.00	\$125.00	\$250.00	\$151.50	\$303.00	\$80.00	\$160.00	\$185.00	\$370.00
78	Culvert Pipe Check - Install, Maintain, & Remove (Complete as Specified)	EA	1.00	\$150.00	\$150.00	\$202.00	\$202.00	\$75.00	\$75.00	\$160.00	\$160.00
79	Type D-HR Inlet Protection - Install, Maintain, & Remove (Complete as Specified)	EA	15.00	\$150.00	\$2,250.00	\$227.25	\$3,408.75	\$99.00	\$1,485.00	\$160.00	\$2,400.00
80	Site Trackout Control - Install, Maintain, & Remove (Complete as Specified)	EA	1.00	\$1,500.00	\$1,500.00	\$1,313.00	\$1,313.00	\$1,400.00	\$1,400.00	\$1,000.00	\$1,000.00
81	Traffic Control	LS	1.00	\$1,500.00	\$1,500.00	\$4,545.00	\$4,545.00	\$12,000.00	\$12,000.00	\$1,600.00	\$1,600.00
82	Temporary Pavement	SF	3,160.00	\$1.50	\$4,740.00	\$4.04	\$12,766.40	\$7.65	\$24,174.00	\$5.00	\$15,800.00
GRADING SUB-TOTAL				Sub-Total	\$75,459.50	Sub-Total	\$87,408.78	Sub-Total	\$106,554.00	Sub-Total	\$89,468.00
				DORNER, INC.		DeGROOT, INC.		ADVANCE CONST.		PTS CONTRACTORS, INC.	
				BID TOTAL = \$447,259.80		BID TOTAL = \$512,428.36		BID TOTAL = \$526,725.25		BID TOTAL = \$537,600.00	

ITEM DESCRIPTION: Part-Time Wage Scale – 2022 Adjustments
PREPARED BY: Darrell Hofland, Interim Village Administrator
REPORT DATE: September 9, 2021
ADMINISTRATOR'S REVIEW/COMMENTS: No additional comments to this report: <u>N/A</u> See additional comments attached: _____
EXPLANATION: As a result of many factors, the ability of the Village to attract seasonal and part-time employees has become challenging. The main factor is low hourly pay in comparison to other neighboring communities; other factors include reduced number of available high school and college-aged students and competition in pay with other local private sector employers. In anticipation of the 2022 budget requests, it is timely for a Village Board discussion of possible scale adjustment for several positions. Attached is a spreadsheet of a survey that was created from area communities in northeast Wisconsin who responded to a WCMA list serve survey requesting part-time and seasonal pay information. Also attached is a copy of the Village's existing wage scale and highlighted recommended wage scale adjustments. Please note that one position, Lead Lifeguard is recommended to be eliminated. No action is requested at your September 15 meeting, only discussion. Should the Village Board support the recommended changes to the part-time and seasonal wage scale, it would be placed on the October 6 meeting for possible action.
RECOMMENDATIONS: For informational purposes only.
ATTACHMENTS: 2022 Part-time Wage Scale and Survey of Part-time Wages

Village of Little Chute Part-Time Wage Scale

Seasonal Part-time Positions

<u>Position</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>		<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>
Engineering Intern	\$ 11.25	\$ 12.50	\$ 13.75	\$ 15.00	Credits: A 6-23, B 24-53, C 54-85, D 86+	\$ 17.00	\$ 17.50	\$ 18.00	\$ 18.50
Program Instructor (adult)	\$ 13.15	\$ 13.80	\$ 14.49	n/a	Last increase 1/20	\$ 13.15	\$ 13.80	\$ 14.49	n/a
Pool Manager	\$ 15.00	n/a	n/a	n/a	Last increase 1/21	\$ 15.00	n/a	n/a	n/a
Pool Assistant Manager	\$ 12.06	\$ 12.29	\$ 12.53	n/a	Last increase 5/20	\$ 12.06	\$ 12.29	\$ 12.53	n/a
Park Seasonal Mower	\$ 12.24	n/a	n/a	n/a	Last increase 3/20	\$ 12.85	n/a	n/a	n/a
Lead Lifeguard	\$ 10.27	\$ 10.52	\$ 10.78	n/a	Last increase 5/20	\$ 10.27	\$ 10.52	\$ 10.78	n/a
Parks/Forestry/Street Laborer	\$ 11.00	\$ 12.00	\$ 13.00	\$ 14.00	Last increase 5/21	\$ 11.55	\$ 12.60	\$ 13.65	\$ 14.70
Recreation Coordinator (summer staff)	\$ 9.82	\$ 10.15	\$ 10.48	\$ 10.48	Last increase 5/20	\$ 11.00	\$ 12.00	\$ 13.00	\$ 14.00
Flag Football Supervisor/Referee	\$ 10.00	n/a	n/a	n/a	Last increase 1/19	\$ 10.40	n/a	n/a	n/a
Parks and Recreation/ Office Intern	\$ 10.00	n/a	n/a	n/a	Last increase 1/19	\$ 10.00	n/a	n/a	n/a
Lifeguard	\$ 9.24	\$ 9.60	\$ 9.98	n/a	Last increase 5/20	\$ 10.00	\$ 10.25	\$ 10.50	n/a
Recreation Instructor (summer staff)	\$ 8.64	\$ 9.00	\$ 9.37	n/a	Last increase 5/20	\$ 9.50	\$ 9.75	\$ 10.00	n/a
Pool Cashier	\$ 7.91	\$ 8.14	n/a	n/a	Last increase 5/20	\$ 9.00	\$ 9.25	n/a	n/a
Umps/Refs/Supervisors (Subcontractor)									
Men's Class "C" Softball Umpire (game)	\$ 19.00				Last increase 1/18	\$ 19.00			
Men's Softball Supervisor/Ref (night)	\$ 15.00				Last increase 1/18	\$ 15.00			

Seasonal and Part-time Wage Survey

Municipality	Little Chute	Kim.	Chilton	Grand Chute	Clintonville	De Pere	Omro	Sister Bay	Weyauwega	Nrightstown	Suamico	Oshkosh	Sturgeon Bay	Kiel
Population	11,564	6,803	3,791	23,163	4,334	25,020	3,580	924	1,804	3,452	13,012	66,729	8,958	3,798
Engineer Intern/Aide	\$11.25-\$15.00					\$13.00-\$13.75						\$10.91-\$12.47		
PRF/Streets Laborer	\$11.00-\$14.00			\$11.00/\$0.25(yr. incr)		\$11.00-\$11.75	\$10.25	\$15.00-\$17.00	\$11.00-\$14.02	\$13.00	\$12.00	\$10.91-\$12.47	\$11.50	\$12.58-\$13.32
DPW Seasonal				13/\$0.25(yr. incr)	\$11.50/\$0.25(yr. incr)	\$11.00-\$11.75	\$10.25	\$15.00-\$17.00				\$10.91-\$12.47	\$11.50	\$12.58-\$13.32
Utility Laborer					\$11.50/\$0.35(yr. inc)				\$19.14-\$24.40					
Prk Frmn/Ass. Park Manager					\$21.20-\$25.03		\$10.75					\$13.19-\$15.07		
Park Mower	\$12.24													
PRF Intern	\$10.00					\$10.00-\$10.75								
Program Inst. (Adult)	\$13.15-\$14.49										\$10.91-\$12.47			
Rec Inst. (Summer Staff)	\$8.64-\$9.37					\$13.00-\$13.75			\$10.00-\$12.75	\$13.00	\$8.50-\$9.71			\$11.21-\$11.87
Rec Coordinator	\$9.82-\$10.78 (Summer Only)				\$15.07-\$18.42	\$11.00-\$11.75								
Soccer/Flag Football Sup/Ref	\$10.00				\$10.00/\$0.25(yr. incr)	\$14.00-\$14.75								
Crossing Guard			\$12.40				\$10.50							
Janitorial			\$14.00											
Pool Manager	\$15.00	\$16.25				\$14.00-\$14.75	\$14.50							
Pool Assistant Manager	\$12.06-\$12.53						\$13.00							
Head/Lead Lifeguard	\$10.27-\$10.78	\$11.00					\$11.50							
Lifeguard	\$9.24-\$9.98	\$9.60-\$10.25				\$11.00-\$11.75	\$10.00							\$12.58-\$13.32
Pool Cashier	\$7.97-\$8.41					\$9.25-\$10.00	\$7.25				\$9.63-\$11.00			

Village of Little Chute

REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: 2022 Health and Dental Insurance Information

PREPARED BY: Lisa Remiker-DeWall, Finance Director

REPORT DATE: September 14, 2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report _____

See additional comments attached _____

EXPLANATION:

Health Insurance: The It's Your Choice Health Insurance Open Enrollment period is set for September 27 – October 22, 2021. This is the annual opportunity for the Village to either change the type of health plan being offered to our employees/annuitants or for employees/annuitants to select a new health insurance provider, type of coverage and add/delete dependents. The Village of Little Chute provides health insurance for three distinct employee groups: Village employees, WPPA, and certain grandfathered annuitants. Any changes in health insurance become effective January 1, 2022.

The current health plan for the Village is identified as P14 which is a deductible HMO with a \$500 deductible for a single plan and a \$1,000 deductible for a family plan. The only qualified Tier 1 healthcare provider in Outagamie County is Network Health. A qualified plan must have at least five primary care physicians, a hospital and a chiropractor associated with the plan in the given county. While Dean Health Plan is not qualified in Outagamie County, it is still an option for employees to consider. In 2022, the monthly premium for a Network Health single plan will cost \$812.30 or a decrease of \$24.66 or 2.95% from \$836.96. The monthly premium for a family plan will cost \$1,995.44 or a decrease of \$59.98 or 2.92% from \$2,055.42.

Annually each health plan is assigned to one of three tiers based on the quality of care and relative efficiency with which it provides benefits by the General Insurance Brokers and Actuaries. The average cost is multiplied by 88% to calculate the maximum employer share for single and family plans. The WPPA employees will be at their contracted amount which is 15%. Consistent with WPPA, employees who select Dean Health plan will contribute towards cost of their health plan as respective % of the premium cost (less than Tier 1 cost). While Robin Health, WEA Trust and Local IYC Access Plans are not Tier 1 plans, employees can still choose these plans paying the differential.

Medicare Advantage offers a nationwide network and Medicare Plus offers a worldwide network for annuitants. Medicare eligibility became a Life Change Event that allows for

contract changes. The same providers are available to the retirees as the active employees who are not enrolled in Medicare. However, qualified annuitants who select a plan other than the lowest paid qualified option, are responsible for paying the monthly premium difference to the Village. Annuitants would be billed directly for their share of the premium for a higher cost plan. For 2022, one remaining retiree (spouse) will become Medicare age eligible in August resulting in all annuitants falling into the Medicare age category.

Per state requirements, the Village is obligated to offer all WRS eligible employees the option to take the insurance. In addition, the Village has 13 employees who have opted out of Village Health Insurance.

Based on the review of the information provided by ETF, it is recommended that the Village continue to offer the P14 Deductible Plan with the maximum monthly employer contribution for a Single Plan to be \$714.82 and for a Family Plan to be \$1755.99 for Village employees. For the WPPA, the Village would continue to offer a P14 Deductible Plan with the maximum employer contribution for a Single Plan to be \$690.45 and a Family Plan to be \$1,696.12.

Finally, the Village would offer the P14 Deductible Plan to annuitants with the employer contribution equal to the monthly premium for Network Health (Non-Medicare, Medicare Some Advantage and Plus), and UHC Medicare Advantage Plan (Medicare All).

Dental Insurance: The dental industry has been hit hard with increased costs due to COVID. The Village initially received an 8+% renewal rate. A unique option existed to implement a Passive PPO that will bring the increase down dependent on tier level to range of 2.5% to 3%. No downside to this move, only savings, as members will not see a disruption in providers. Members seeing a Premier provider that is also in the PPO network will only see savings as claims will be processed off the PPO fee schedule and not the Premier fee schedule. Strategically, this is also a positive step to bridge our current village wide uniform dental benefit to the end of the Fox Valley Metro contract.

LT Disability, AD&D and Life: As noted last year, our current rates are locked in through 8/1/2023.

RECOMMENDED ACTION

Approve the selection of the P14 Health Plan with the attached monthly premiums for the Village employees and the annuitants, implement the Passive PPO Delta Dental Plan four-tier rate approach and maintain the LT Disability, AD&D and Life contracts.

Current
Participants

Employees & Annuitants - Non Medicare								
It's Your Choice (IYC) Health Plan Provider	2022 - P14		2021 - P014					
	Single	Family	Single	Family	Single		Family	
					\$ Change	% Change	\$ Change	% Change
Dean Health Plan - Prevea 360	\$773.92	\$1,899.48	\$734.50	\$1,799.26	\$39.42	5.37%	\$100.22	5.57%
Network Health	\$812.30	\$1,995.44	\$836.96	\$2,055.42	(\$24.66)	-2.95%	(\$59.98)	-2.92%
WEA Trust - East	\$951.20	\$2,342.68	\$861.60	\$2,117.02	\$89.60	10.40%	\$225.66	10.66%

Village Decreased Cost (\$12,628.17)					
General Employees		FVMPD		Retirees	
Single	Family	Single	Family	Single	Family
\$416.28	\$6,349.68		\$635.96		
(\$272.73)	(\$14,008.90)	(\$626.18)	(\$4,567.81)	(\$295.92)	
	(\$1,266.72)	(\$156.55)			
				\$267.12	\$897.60

1S 6F
15PT 1S 2PTF 22F
2F

Village Active Employees	2022 - 12%		2021 - 12%		2022		2021	
It's Your Choice (IYC) Health Plan Provider	EMPLOYEE				EMPLOYER			
	Single	Family	Single	Family	Single	Family	Single	Family
Dean Health Plan - Prevea 360	\$92.87	\$227.94	\$88.14	\$215.91	\$681.05	\$1,671.54	\$646.36	\$1,583.35
Network Health	\$97.48	\$239.45	\$100.44	\$246.65	\$714.82	\$1,755.99	\$736.52	\$1,808.77
WEA Trust - East	\$236.38	\$586.69	\$125.08	\$308.25	\$714.82	\$1,755.99	\$736.52	\$1,808.77

2022-2021 Employee Changes			
Single		Family	
\$4.73	5.37%	\$12.03	5.57%
(\$2.96)	-2.95%	(\$7.20)	-2.92%
\$111.30	88.98%	\$278.44	90.33%

2022-2021 Employer Changes			
Single		Family	
\$34.69	5.37%	\$88.19	5.57%
(\$21.70)	-2.95%	(\$52.78)	-2.92%
(\$21.70)	-2.95%	(\$52.78)	-2.92%

1F
4S 12F
1S

WPPA	2022 - 15%		2021 - 15%		2022		2021	
It's Your Choice Health (IYC) Plan Provider	EMPLOYEE				EMPLOYER			
	Single	Family	Single	Family	Single	Family	Single	Family
Dean Health Plan - Prevea 360	\$116.09	\$284.92	\$110.18	\$269.89	\$657.83	\$1,614.56	\$624.32	\$1,529.37
Network Health	\$121.85	\$299.32	\$125.54	\$308.31	\$690.45	\$1,696.12	\$711.42	\$1,747.11
WEA Trust - East	\$260.75	\$646.56	\$150.18	\$369.91	\$690.45	\$1,696.12	\$711.42	\$1,747.11

2022-2021 Employee Changes			
Single		Family	
\$5.91	5.36%	\$15.03	5.57%
(\$3.69)	-2.94%	(\$8.99)	-2.92%
\$110.57	73.62%	\$276.65	74.79%

2021-2020 Employer Changes			
Single		Family	
\$33.51	5.37%	\$85.19	5.57%
(\$20.97)	-2.95%	(\$50.99)	-2.92%
(\$20.97)	-2.95%	(\$50.99)	-2.92%

Dean Health Plan - Prevea 360 is not a qualified county plan (must offer 5 primary care providers, a hospital and a chiropractor)

"Medicare All" is family coverage where all insured members are enrolled in Medicare Parts A, B and D

"Medicare Some" is family coverage where at least one insured family member enrolled in Medicare Pars A, B and D.

One Plan: Medicare Family Some - Health Plan Medicare

Subscriber and dependents are covered under the same IYC Health Plan

Two Plans: Medicare Family Some - Medicare Advantage

Medicare members enrolled in UHC Medicare Advantage **AND**

Non-Medicare members enrolled in an IYC Health Plan

Two Plans: Medicare Family Some - Medicare Plus

Medicare members enrolled in WEA Trust Medicare Plus **AND**

Non-Medicare members enrolled in an IYC Health Plan

1S

7S 10F

ANNUITANTS	2022 - P14						
Provider	Non Medicare		Medicare Rates				
			Medicare All		Medicare Some		
					Health Plan	Medicare	Medicare
					Deductible	Advantage	Plus
					IYC PLANS	UHC	WEA Trust
					One Plan	Two Plans	Two Plans
	Single	Family	Single	Family	Family	Family	Family
Dean Health Plan - Prevea 360	\$773.92	\$1,899.48	\$504.64	\$985.74	\$1,255.02	\$1,011.26	\$1,179.52
Network Health	\$812.30	\$1,995.44	\$531.26	\$1,038.98	\$1,320.02	\$1,042.54	\$1,210.78
Robin with HealthPartners	\$1,091.48	\$2,693.38	\$623.46	\$1,223.38	\$1,691.40	\$1,321.72	\$1,489.96
WEA Trust - East	\$951.20	\$2,342.68	\$479.96	\$936.38	\$1,407.62	\$1,181.44	\$1,349.68
United Health Care Medicare Advantage			\$253.78	\$484.02			
WEA Trust Medicare Plus			\$422.02	\$820.50			

2021 - P014						
Non Medicare		Medicare Rates				
		Medicare All		Medicare Some		
				Health Plan	Medicare	Medicare
				Deductible	Advantage	Plus
				IYC PLANS	UHC	WEA Trust
				One Plan	Two Plans	Two Plans
Single	Family	Single	Family	Family	Family	Family
\$734.50	\$1,799.26	\$442.94	\$861.22	\$1,152.78	\$960.44	\$1,078.52
\$836.96	\$2,055.42	\$501.30	\$977.94	\$1,313.60	\$1,062.90	\$1,180.98
\$960.62	\$2,364.56	\$521.90	\$1,019.14	\$1,457.86	\$1,186.56	\$1,304.64
\$861.60	\$2,117.02	\$405.00	\$785.34	\$1,241.94	\$1,087.54	\$1,205.62
		\$250.60	\$476.54			
		\$368.68	\$712.70			

Annuitants who wish to select a Health Insurance Plan highlighted in yellow above will have an additional monthly premium detailed below

Program Option: P14 WPE Deductible No Dental 2022 Rates * = Not in calculation - Plan not qualified in county			88% of Tier 1 Qualified Plans' Average Premium					
County	Tier	Carrier	Single			Family		
			Maximum Employer Share	Minimum Employee Share	Total Premium	Maximum Employer Share	Minimum Employee Share	Total Premium
Monroe								
	3	HealthPartners Health Plan	\$738.27	\$310.13	\$1,048.40	\$1,814.60	\$771.08	\$2,585.68
	1	Quartz West	\$738.27	\$100.67	\$838.94	\$1,814.60	\$247.44	\$2,062.04
	3	Local IYC Access Plan	\$738.27	\$400.01	\$1,138.28	\$1,814.60	\$995.80	\$2,810.40
	3	WEA Trust West - Mayo Clinic Health System	\$738.27	\$327.73	\$1,066.00	\$1,814.60	\$815.08	\$2,629.68
Oconto								
	1	Dean Health Plan - Prevea360	\$697.94	\$75.98	\$773.92	\$1,713.76	\$185.72	\$1,899.48
	1	Network Health	\$697.94	\$114.36	\$812.30	\$1,713.76	\$281.68	\$1,995.44
	3	Robin with HealthPartners	\$697.94	\$393.54	\$1,091.48	\$1,713.76	\$979.62	\$2,693.38
	3	WEA Trust East	\$697.94	\$253.26	\$951.20	\$1,713.76	\$628.92	\$2,342.68
	3	Local IYC Access Plan	\$697.94	\$440.34	\$1,138.28	\$1,713.76	\$1,096.64	\$2,810.40
Oneida								
	3	Aspirus Health Plan	\$698.39	\$326.43	\$1,024.82	\$1,714.89	\$811.85	\$2,526.74
	1	GHC of Eau Claire	\$698.39	\$95.23	\$793.62	\$1,714.89	\$233.85	\$1,948.74
	3	HealthPartners Health Plan	\$698.39	\$350.01	\$1,048.40	\$1,714.89	\$870.79	\$2,585.68
	3	WEA Trust East	\$698.39	\$252.81	\$951.20	\$1,714.89	\$627.79	\$2,342.68
	3	Local IYC Access Plan	\$698.39	\$439.89	\$1,138.28	\$1,714.89	\$1,095.51	\$2,810.40
Outagamie								
	*	Dean Health Plan - Prevea360	\$714.82	\$59.10	\$773.92	\$1,755.99	\$143.49	\$1,899.48
	1	Network Health	\$714.82	\$97.48	\$812.30	\$1,755.99	\$239.45	\$1,995.44
	3	Robin with HealthPartners	\$714.82	\$376.66	\$1,091.48	\$1,755.99	\$937.39	\$2,693.38
	3	WEA Trust East	\$714.82	\$236.38	\$951.20	\$1,755.99	\$586.69	\$2,342.68
	3	Local IYC Access Plan	\$714.82	\$423.46	\$1,138.28	\$1,755.99	\$1,054.41	\$2,810.40

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Volunteer Policy

PREPARED BY: Darrell Hofland, Interim Village Administrator

REPORT DATE: August 26, 2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report N/A

See additional comments attached

EXPLANATION: The Village of Little Chute does not have a comprehensive volunteer policy. Attached is a draft copy of Personnel Manual – Policy 812 – Volunteer Policy and Appendix 812-A (Waiver and Release of Liability Form) for your consideration.

The policy details the following: screening and background checks, vehicle operation, safety hazards, volunteer liability, compensation, youth volunteers, rights of volunteers, volunteer responsibility, and responsibilities of supervisors who utilize volunteers.

Based upon its initial public presentation and discussion at the September 1 Village Board meeting, no action is requested. Should the Village Board support the draft policy, it would be placed on the September 15 Village Board agenda for possible action.

RECOMMENDATIONS: Adopt Policy

ATTACHMENTS: Personnel Manual – Policy 812 – Volunteer Policy and Appendix 812-A (Waiver and Release of Liability Form)

POLICY 812

VOLUNTEER POLICY

1. Purpose. Village recognizes the great contributions volunteers can make to the Village of Little Chute. The potential liability exposure in engaging the services of volunteers is also recognized.

2. Policy. A volunteer is a person recognized and authorized by the Village to perform services for the Village without promise, expectation or receipt of compensation for services rendered. Management of volunteers ensures that important work is done well, and Village liability is minimized. Volunteers are expected to perform in cooperation with Village staff and comply with the same rules and regulations applicable to Village employees.

2.1 Screening and Background Checks

2.1.1 Consistent use of appropriate screening and background checks will help assure that properly qualified individuals are selected to perform volunteer activities. Such techniques will also help screen out individuals whose background may render them unsuitable for particular activities.

2.1.2 Aggressive screening and background checks are required by law and are critical for volunteer positions that involve work or contact with children, youth, the elderly or other vulnerable groups.

2.1.3 As part of the screening process, it may be necessary to obtain the applicant's authorization to conduct appropriate screening and background checks. The scope of these activities will be determined by the particular volunteer activities and may include:

2.1.3.1 Forms requesting information on prior convictions and misconduct.

2.1.3.2 Contacting personal and employment references.

2.1.3.3 Criminal background checks, including the use of information from the National Crime Information Center (NCIC), state crime information center and state/local sex offender registries.

2.1.3.4 Motor vehicle records checks.

2.1.3.5 Prior employment and military background checks.

POLICY 812

VOLUNTEER POLICY

Effective Date: August XX , 2021

Revised Date:

Village of Little Chute
Employee Policy Manual

2.1.3.6 Verification of education, training, certification and licenses.

2.1.3.7 Personal, face-to-face interviews.

2.2 Vehicle Operation

2.2.1 Some volunteers may be required to operate their own motor vehicle during the course of their volunteer work. If so,

2.2.1.1 Volunteers must provide proof of insurance.

2.2.1.2 A valid driver's license should be verified and documented.

2.2.1.3 Volunteers shall not drive Village owned vehicles or operate motor vehicle equipment such as tractors, forklifts, loaders or other equipment.

2.3 Safety Hazards

2.3.1 Volunteers must be provided with the knowledge and skills necessary to perform their tasks in a safe manner. The supervisor shall be responsible for determining whether the volunteer has the skills and ability to perform assigned tasks safely, considering:

2.3.1.1 The extent of safety training, depending upon the type of activities requested.

2.3.1.2 The supervisor shall ensure that volunteers are properly trained to perform activities safely. Training shall be conducted by the supervisor or other qualified staff before the volunteer is assigned any potentially hazardous duty.

2.3.2 Volunteers shall be provided with personal protective equipment (PPE), where it is warranted. Personal protective equipment will depend on the specific activity, and may include safety vests, eye protection, hand protection, hearing protection and head protection.

2.3.2.1 Supervisors shall train volunteers on use of PPE and enforce its use where applicable

2.4 Volunteer Liability

POLICY 812 VOLUNTEER POLICY

Effective Date: August XX , 2021

Revised Date:

Village of Little Chute
Employee Policy Manual

2.4.1 Various laws limit the liability of volunteers. The most pertinent law is the Volunteer Protection Act of 1997, which includes volunteers who act on behalf of public entities. This act provides that no volunteer of a public entity is liable for harm caused by an act of omission when working on behalf of the entity. In order for a volunteer to be protected, the following requirements must be met:

2.4.1.1 The volunteer must have been acting in the scope of their responsibilities for the Village.

2.4.1.2 Where appropriate or required, the volunteer must have been properly licensed, certified or authorized to perform the activity by state authorities.

2.4.1.3 The harm must not have been caused by willful, reckless or criminal misconduct, gross negligence or a conscious, flagrant indifference to the rights or safety of the individual who suffered the harm; and

2.4.1.4 The harm must not have been caused by the volunteer's operation of a vehicle for which the state requires the vehicle's owner or operator to possess a driver's license or to maintain insurance.

2.5 Compensation

2.5.1 A volunteer is a person recognized and authorized by the Village to perform services for the Village without promise, expectation or receipt of compensation for services rendered. Failure to manage a volunteer under this premise can convert the volunteer to an "employee", whereby compensation and benefits might then be mandated.

2.5.2 Volunteers are not eligible for worker's compensation, apart from Firefighters.

2.5.3 Volunteers must sign the Village of Little Chute Volunteer Waiver and Release of Liability Form.

2.5.4 Per the Fair Labor Standards Act (FLSA) (29 CFR 553.103) Village employees are prohibited from volunteering without pay to perform the same type of services the individual is employed to perform.

POLICY 812 VOLUNTEER POLICY

Effective Date: August XX , 2021

Revised Date:

Village of Little Chute
Employee Policy Manual

2.6 Youth Volunteers

2.6.1 During the summer, the use of minor volunteers (children 17 years old or younger) may increase. To minimize risk, supervisors in departments where youth volunteer should be aware of the laws governing work by minors:

2.6.1.1 No minor 17 years old or younger shall be permitted to perform activities in any occupation determined to be “particularly hazardous” under the FLSA. Outside of hazardous or potentially hazardous duties, the FLSA permits minors to perform most other types of work.

2.6.1.2 “Particularly hazardous” duties include and minors may not

- Drive or help a driver, load or unload goods on or off trucks or conveyors.
- Risk falling 10 feet or more, work on a ladder, scaffold, etc.
- Operate power driven hoists.
- Operate power woodworking tools, circular saws, band saws, grinders, cutters, drills and any similar power hand tool or equipment.
- Work on construction or building repair projects.
- Operate power mowers.
- Work on wrecking, roofing, excavating and similar projects.

2.6.1.3 Hours of work and time of day

- Comply with Federal (Department of Labor – Wage and Hour Division) and State (Department of Workforce Development – Equal Rights Division) laws.

2.6.1.4 Parental Consent: Volunteers under the age of 18 must have documented parental consent. The parent or legal guardian must sign the Village of Little Chute Volunteer Waiver and Release of Liability Form.

2.7 Rights of Volunteers

2.7.1 To be respected and valued and to know what their rights and responsibilities are.

2.7.2 To be provided necessary information to carry out their role as volunteers and to know what is expected of them.

POLICY 812 VOLUNTEER POLICY

Effective Date: August XX , 2021

Revised Date:

Village of Little Chute
Employee Policy Manual

- 2.7.3** To be provided with orientation and training appropriate to their tasks.
- 2.7.4** To be given support and supervision from a designated person in their work group.
- 2.7.5** To be provided a safe working environment.
- 2.7.6** To be free from harassment or discrimination.

2.8 Volunteer Responsibilities

- 2.8.1** To carry out the agreed upon duties to the best of their abilities.
- 2.8.2** To work toward the Village of Little Chute strategic areas of focus.
- 2.8.3** To work under the Village of Little Chute rules, regulations and policies.
- 2.8.4** To be honest and reliable.

2.9 Responsibilities of Village Supervisors Who Utilize Volunteers

- 2.9.1** To provide orientation, training, personal protective equipment (PPE) and assistance to enable volunteers to meet the expectations of their volunteer positions.
- 2.9.2** To provide ongoing support and supervision.
- 2.9.3** To treat the volunteer as an equal partner in achieving the goals of the Village. To ensure compliance with all aspects of this policy.

POLICY 812 VOLUNTEER POLICY

Effective Date: August XX , 2021

Revised Date:

Village of Little Chute
Employee Policy Manual

APPENDIX 812-A

VILLAGE OF LITTLE CHUTE VOLUNTEER WAIVER AND RELEASE OF LIABILITY FORM

PLEASE READ CAREFULLY! THIS IS A LEGAL DOCUMENT THAT AFFECTS YOUR LEGAL RIGHTS. BEFORE SIGNING THIS WAIVER AND RELEASE OF LIABILITY, READ THIS ENTIRE DOCUMENT CAREFULLY. IF YOU SIGN THIS WAIVER AND RELEASE OF LIABILITY AND AN INCIDENT OCCURS RESULTING IN INJURY OR LOSS OF PROPERTY, THEN YOU WILL BE GIVING UP LEGAL RIGHTS THAT YOU MIGHT OTHERWISE HAVE. IF YOU DO NOT UNDERSTAND ANYTHING IN THIS DOCUMENT, OR IF YOU OBJECT TO ANY PROVISION CONTAINED IN THIS DOCUMENT, YOU SHOULD NOT SIGN THIS DOCUMENT AS IT IS DRAFTED, BUT RATHER SEEK ADVICE FROM YOUR LEGAL COUNSEL. REQUESTS FOR MODIFICATIONS MAY BE DIRECTED TO THE VILLAGE OF LITTLE CHUTE BETWEEN THE HOURS OF 8:00 A.M. – 4:30 P.M., MONDAY – FRIDAY.

This Volunteer Waiver and Release of Liability, executed on this _____ day of _____, 20____, by _____ (the "Volunteer") in favor of the Village of Little Chute and its elected officials, officers, employees, and agents (collectively "Municipality").

Waiver and Release

The Volunteer freely, voluntarily, and without duress executes this Waiver and Release under the following terms: The Volunteer does hereby release and forever discharge and hold the Municipality harmless from any and all liability, claims, and demands, either in law or in equity, which arise or may hereafter arise from Volunteer's activities with the Municipality.

The Volunteer understands that this Waiver and Release discharges the Municipality from any liability or claim that the Volunteer may have against the Municipality with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Volunteer's activities with the Municipality, whether caused by the volunteer or by the negligence of the Municipality or its officers, directors, employees, agents, or otherwise. However, the Municipality and the Volunteer understand that the Municipality is not released from liability for harm incurred by the volunteer which results from the Municipality's intentional or reckless conduct.

The Volunteer understands that the Municipality does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness to the Volunteer.

Activities

The Volunteer desires to work as a volunteer for the Municipality and engage in the activities related to being a volunteer (the "Activities"). The Volunteer understands that the Activities may include using personal mowing equipment or use of personal hand tools including but not limited to weed whackers, edging equipment and trimmers.

The Volunteer understands that the Activities include work that may be hazardous to the Volunteer, including, **but not limited to, spending extended periods of time in direct sunlight and operating equipment with sharpened blades such as personal mowing equipment.**

The Volunteer hereby expressly and specifically assumes the risk of injury or harm in the Activities and releases the Municipality from any and all liability for injury, illness, death, or property damage resulting from the Activities and caused by the Volunteer or by the negligence of the Municipality.

Medical Treatment

The Volunteer does hereby release and forever discharge the Municipality from any claims whatsoever which arise or may hereafter arise on account of any first aid, treatment, or service rendered in connection with the Volunteer's Activities with the Municipality.

Insurance

The Volunteer understands that the Municipality does not carry or maintain health, medical, or disability insurance coverage for any volunteer. The Volunteer understands that he/she is provided with liability insurance coverage under the provisions of the Municipality's liability insurance policy.

Each volunteer should obtain his/her own medical or health insurance coverage.

Photographic Release

The Volunteer does hereby grant and convey unto the Municipality all right, title, and interest in any and all photographic images and video or audio recordings made by the Municipality during the Volunteer's Activities with the Municipality, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

Construction of Waiver and Release and Severability

The Volunteer expressly agrees that this Waiver and Release is intended to be as broad and inclusive as permitted by the laws of the State of Wisconsin, and that this Waiver and Release shall be governed by and interpreted in accordance with the laws of the State of Wisconsin. The Volunteer agrees that in the event that any clause or provision of this Waiver and Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Waiver and Release which shall continue to be enforceable.

I have read this Waiver and Release of Liability thoroughly and fully understand and enter into it on behalf of myself, my heirs, next of kin, assigns, and personal representatives. No one has made any representations, statements, or inducements that change or modify anything written in this Waiver and Release of Liability.

Volunteer's Full Name: _____
(print name legibly) First Name Middle Last

Volunteer's Address: _____
 Address City State Zip

Volunteer's Phone Number: _____ **Email Address:** _____

Volunteer's Signature & Date: _____

Parent's Signature & Date: _____
(If Volunteer is under 18 years old then: 1) Signature of Parent or Guardian also required, and the word "Volunteer" used above means "Volunteer and my parent/guardian.")

IN WITNESS WHEREOF, Volunteer and Parent/Guardian of Volunteer have executed this Waiver and Release of Liability as of the day and year first above written.

Witness's Signature & Date: _____

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Deer Culling 2021

PREPARED BY: John McDonald – Parks, Recreation, & Forestry Director

REPORT DATE: 9/9/2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report:_____

See additional comments attached:_____

EXPLANATION: Historically the Village of Little Chute has offered a Deer Culling through Heesakker Park in December. In the past the park was shut down to users that used the trail systems within the park while the event occurred. This deer culling is performed to help control the population of deer in Heesakker Park. In 2020 the Village Board approved four (4) Village of Little Chute resident hunters for each week. They were selected at random from our list to be signed up for the hunt each week. The hunter must pass a proficiency test, background check, and fill out an application to be qualified for the culling. There is only bow hunting allowed. 2020 was the first year four (4) separate hunting zones were created.

In June of 2021, the Nelson Family Heritage Crossing Pedestrian bridge opened which has increased our bike and pedestrian use. As a compromise of usage of the bridge and to control the deer population, staff recommends the village continues to run the event as stated below:

- Request to one (1) seven-day hunt; December 13th – 19th; 4 hunters chosen; using four (4) quadrants.
- Close the park down for the duration culling.
- Place barricades on the Pedestrian bridge to deter users entering the deer culling zone from Island/Nelson Heritage Crossing Bike/Pedestrian Boardwalk.
- Place signage at additional locations to ensure communication with users when the event is occurring.
- Not plow or brush the trail and bridge during the Deer Culling scheduled dates.
- All application and selection processes will remain the same.

Attached you will find the proposed 2021 Policies and Procedures, Deer Culling map, and statistics.

RECOMMENDATION: To approve one (1); seven (7) day Deer Culling; December 13th-19th; within Heesakker Park only; using four quadrants; selecting only 4 hunters that are Village of Little Chute residents.

2021 POLICIES, RULES & REGULATIONS

Authorized Deer Culling – Village of Little Chute

Policies, rules & regulations are designed to ensure the safety of residents and others in areas being hunted and maximize the projected harvests. Failure to comply with any of these will result in the immediate revocation of hunting authorization and exclusion from future participation in this program.

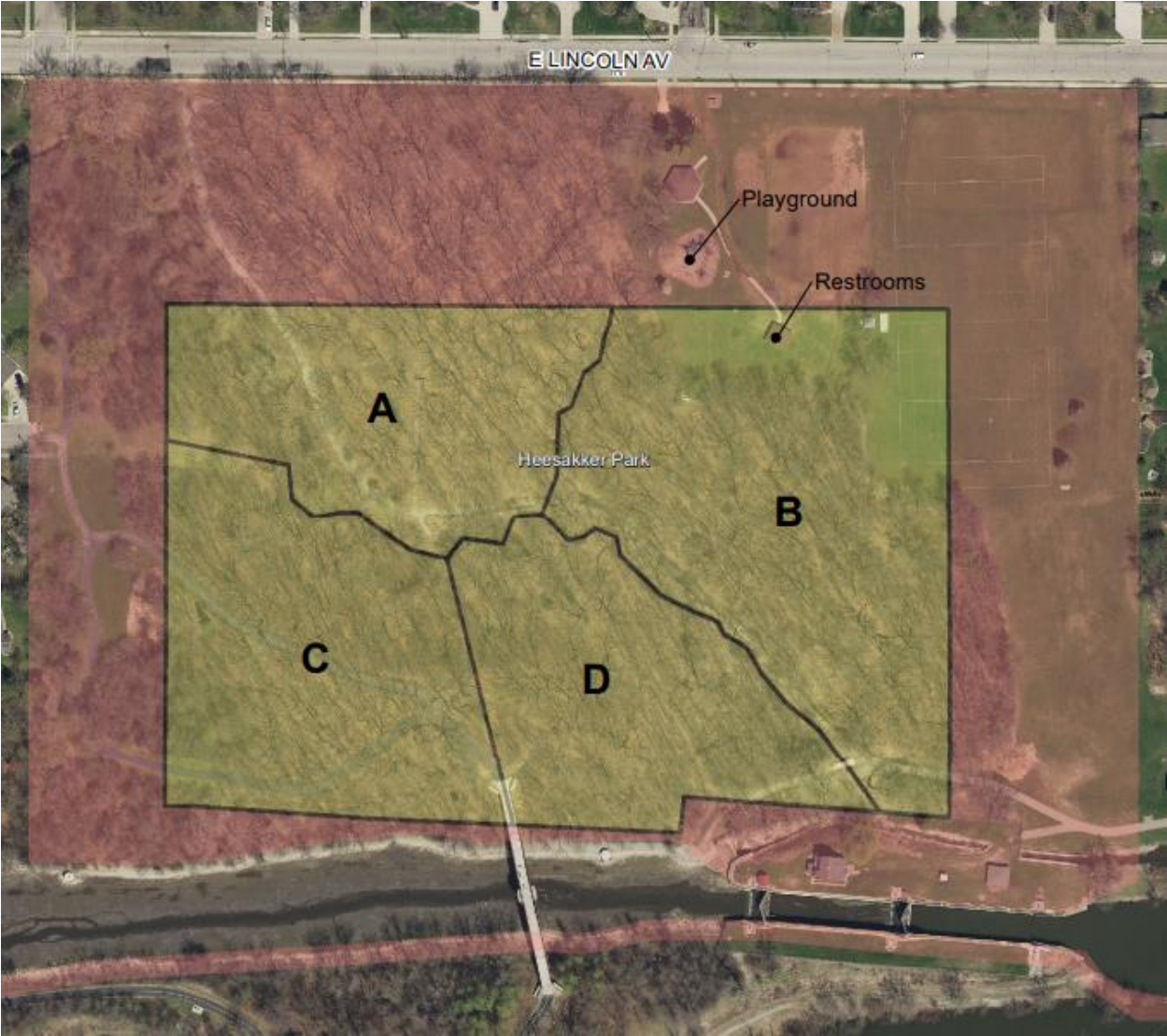
- When hunting, each participant shall carry a Village of Little Chute Bow Hunting Authorization Letter, current Wisconsin Driver's License, and Hunting Tags.
- When hunting on the property, each vehicle shall display an authorization letter of the individuals participating.
- Parking shall be permitted only on village streets.
- Approved hunters will be authorized to cull either a buck or a doe depending upon the tags that the hunter possesses (may cull multiple deer). Hunters shall immediately report when they have culled any and all deer by calling the Little Chute Park & Rec Director at 423-3868.
- According to 2021 DNR regulations, there is a statewide antlerless hunt from Dec. 9 to Dec. 12. Hunters during this period are only allowed to cull does on those days.

Each Participant Shall:

- Abide by provisions outlined in the Hunting Authorization and hunt only the assigned site during the dates designated in their authorization letter.
- Follow all state statute and DNR regulations pertaining to bow hunting. Baiting will be allowed if the DNR permits it in this section.
- Be liable for your own acts and omissions.
- Act courteously and respectfully while on the property.
- If verbally assaulted, avoid engaging in an argument or becoming abusive. Under such circumstances, leave the area immediately and, if deemed appropriate, call the police. As soon as practicable, report the incident to the Park & Rec Director at 423-3868.
- When on the property, protect foliage, crops and plants from damage, alteration or destruction. You may NOT trim tree branches in order to install your hunting stand.
- Not remove or cut underbrush (i.e. shooting lanes, clearance, etc.).

- Not use an ATV or motorized vehicle on the property.
- When entering or exiting the woods, keep bow encased except when in your stand. Bow must be encased if engaged in tracking a wounded animal.
- When entering or exiting the woods in the dark, use a flashlight or other illuminating device.
- Hunt only from an elevated tree stand placed a minimum of 12 feet above the base of the tree in which the stand is placed. No ground hunting or shooting from the ground.
- Wear a safety harness at all times while hunting from a tree stand.
- Use only temporary, removable tree stands. Remove stand at the end of each day.
- Use a climbing stand of a type that will not damage the tree.
- Remove climbing aids such as stick ladders and tie-on tree steps from the tree after use when using portable "hang-on" tree stands.
- Maintain your equipment in top condition at all times. Be sure your equipment is tuned and set up properly.
- Hunt a minimum of 300 feet (100 yards) from roads and any private property.
- Each hunter will be assigned 1 of 4 quadrants within Heesakker Park. Each hunter shall only set up their temporary stand within their assigned quadrant.
- Not discharge or project an arrow at such an angle or distance as to land on public or private property not described in the permit.
- Not discharge or project an arrow or other object onto or over any hiking trail or bicycle trail within the designated hunting area.
- Track a wounded animal until found. If the animal moves off the assigned property, attempt to obtain permission to trespass for tracking purposes. If unable to obtain permission, notify the game warden immediately. As soon as practicable, report the incident to the Park & Rec Director at 423-3868.
- If unable to locate a wounded animal, notify the Park & Rec Director at 423-3868.
- If wounded animal moves to or dies in a conspicuous area, such as a field, trail, or roadway, remove the animal from the area and if a problem arises, contact the Park & Rec Director at 423-3868.

- Unless otherwise directed, field dress animals in the woods, at least 100 yards away from buildings, roads, or other places where non-hunters travel frequently, and 50 yards from wood chipped trails.
- Cover harvested animals with a tarp while dragging in the field out of respect for the non-hunting public and other park users.
- Follow all DNR requirements for registering deer.
- Account for all arrows used. Report the circumstances of missing or unrecovered arrows on the hunting log sheet.
- Keep an accurate, up-to-date log of times spent in the field to include: date, game harvested, time of harvest, and hunt location. At the end of your hunting period, promptly turn in the log to the Park & Rec Dept for compilation of statistics.
- Report to the Park & Rec Dept any violation of game laws or program policies, rules, and regulations.



Deer Culling Statistics

	2020	2019	2018	2017	2016	2015	2014	2013	2012	Average
Total # of Hunters Sign Up	8	14	17	13	16	0	12	14	14	14
WEEK 1										
Number of Hunters Approved	4	7	7	5	7	0	7	7	6	7
Buck Sightings	2	0	3	2	4	0	1	7	2	3
Doe Sightings	26	14	52	23	45	0	33	20	31	34
Buck Harvested	0	1	1	3	0	0	0	1	0	1
Doe Harvested	2	1	7	3	7	0	2	2	4	4
WEEK 2										
Number of Hunters Approved	4	7	4	7	7	0	7	7	6	6
Buck Sightings	0	0	0	0	1	0	1	1	0	1
Doe Sightings	0	9	0	9	37	0	10	14	3	12
Buck Harvested	0	0	0	0	0	0	0	1	0	0
Doe Harvested	0	1	0	0	1	0	4	1	0	1
Totals										
Number of Hunters Approved	8	14	11	12	14	0	14	14	12	
Buck Sightings	2	0	3	2	5	0	2	8	2	
Doe Sightings	26	23	52	32	82	0	43	34	34	
Buck Harvested	0	1	1	3	0	0	0	2	0	
Doe Harvested	2	2	7	3	8	0	6	3	4	

***If "Deer Type" was not labeled on hunting log it was logged as a doe*

****The deer culling began in 2009. From 2009 - 2011 it was held for 3 weeks*

*****2020 was first year with quadrants*

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Request for 4th of July Fireworks

PREPARED BY: John McDonald – Parks, Recreation, & Forestry Director

REPORT DATE: 9/9/2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report:_____

See additional comments attached:_____

EXPLANATION: Staff has been approached by Joe Harlow to investigate the approval for Fireworks during the 4th of July holiday weekend for 2022. Fireworks have in the past been occurred on Island Park for the 25th and 30th anniversaries of CheeseFest. This venture would be separate venture and not part of any other event or organization in the Village.

In addition, Joe is requesting that the Village be a financial sponsor of the event donating monies to the event. A request of \$5,000 has been requested. This would go towards helping the cost of fireworks, permits, and staff time to help the event be successful.

RECOMMENDATION: For discussion only. Staff will resubmit for approval on Oct. 6 board meeting.

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Bike Trail Development in Heesakker Park

PREPARED BY: John McDonald – Parks, Recreation, & Forestry Director

REPORT DATE: 9/9/2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report:_____

See additional comments attached:_____

EXPLANATION: Staff has been approached to investigate the installation of bike trails through Heesakker Park. Historically referencing the original plans of Heesakker Park, bike trails were shown to be developed. In addition, the recent Comprehensive Outdoor Recreation Plan public survey produced significant results in users requesting more bike trails through our parks systems. In addition, previous CORP's have called for the implementation of bike trails within Heesakker Park.

Andy Fisher, a bike enthusiast has already created bike trails throughout the Kaukauna Utilities property. Such trails have been created that allow for novice, intermediate, and expert usability. Additionally, all individual ability level bike trails have proper signage that is synonymous throughout the biking world. These best practices provide safe and inclusive riding for all.

Andy Fisher has presented a plan that would allow for bikers to use a trail through Heesakker Park that would beneficially help with the highly congested biker, walker, and stroller traffic that currently exists. This plan calls for the trail to link between at the south end of Heesakker Park at Sanitorium Road and northwest corner near Garfield Court. The bike trail would cross the walking path only once and ensure safe passage for both pedestrians and bikers alike. Andy has proposed that he would do the work for free, maintain biking standards, post signage throughout the trail, and follow Park Planning Committee and Village Board advisements. It is also agreed that trail development and expansion will be at an agreed upon timeline between the Village of Little Chute and Andy Fisher.

Staff recommends that this venture be pursued all while respecting the historic nature of this amenity. Lastly, staff would take this proposal and any recommendation to the Village Board for review and final decision to host the event.

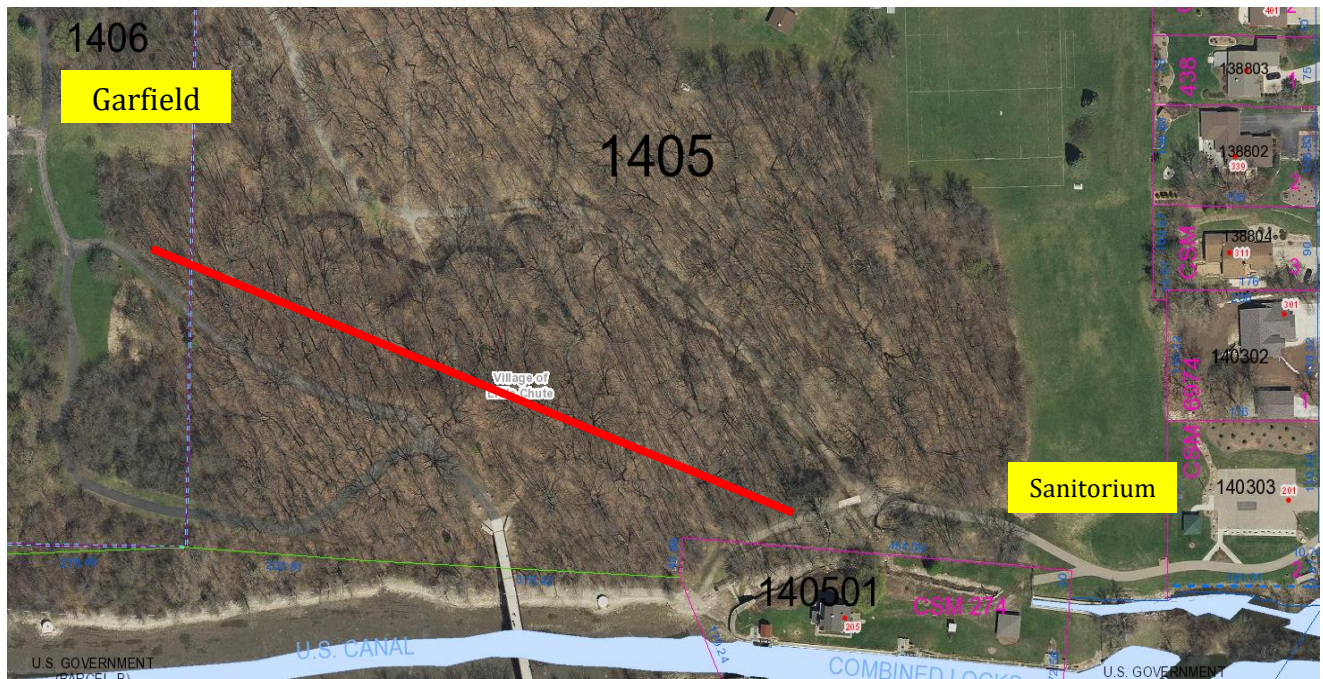
Attached:

- Proposed Trail System (2 maps)
- Current pictures of Kaukauna Utility trails already developed

RECOMMENDATION: For discussion only. Staff will resubmit for approval on Oct. 6 board meeting.



- 1 (yellow) is an extension to the trail some are already riding ... flagged (Potential future development)
- 2 (orange) would connect the 2 ends of the park ... flagged (Current Proposal)
- 3 (red) would be a short trail creating a nice loop in the park ... not flagged (Potential future development)



Red line indicates general reference points of trail to entrance and exit points in Heesakker Park.



