

MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 7, 2007

Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

Invocation

President Fischer called for a moment of silence.

Pledge Allegiance to the Flag

President Fischer led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Charles Fischer, President
John Elrick, Trustee
Brian Joosten, Trustee
Michael Vanden Berg, Trustee
Judd Vanden Heuvel, Trustee
Steve Ransbottom, Trustee
Janet Verstegen, Trustee

Roll Call of Officers and Department Heads

PRESENT: Charles Kell, Village Administrator
Dale Haug, Finance Director
David Peterson, Police Chief Fox Valley Metro
Tom Flick, Director of Parks and Recreation
Roy Van Gheem, Director of Public Works
Charles Koehler, Village Attorney
Vicki Schneider, Village Clerk

Public Appearance for Items Not on the Agenda

None

Moved by Trustee Verstegen, seconded by Trustee Ransbottom to enter into the Public Hearing for Proposed Special Assessments – 2007 Projects – Asphalt Paving, Mini-Storm Sewer, Rehab Sidewalk, New Watermain.

All Ayes – Motion Carried Unanimously

Public Hearing – Proposed Special Assessments – 2007 Projects – Asphalt Paving, Mini-Storm Sewer, Rehab Sidewalk, New Watermain

Public Works Director Roy Van Gheem and Dennis Buschke from McMahon and Associates explained the projects that would be taking place in 2007 and the anticipated timelines for construction. D. Haug reviewed the assessment policy for payment of the assessments. Property owners in attendance had questions answered by staff. (Listing of those in attendance is on file.)

Moved by Trustee Elrick, seconded by Trustee Ransbottom to exit the Public Hearing on Proposed Special Assessments – 2007 Projects – Asphalt Paving, Mini-Storm Sewer, Rehab Sidewalk, New Watermain

All Ayes – Motion Carried Unanimously

Approval of Minutes

Regular Board Meeting Minutes – January 17, 2007

Committee of the Whole Meeting Minutes – January 24, 2007

Moved by Trustee Elrick, seconded by Trustee Ransbottom to approve the Regular Board minutes of January 17 and the Committee of the Whole meeting minutes of January 24, 2007 as presented.

All Ayes – Motion Carried Unanimously

Report of Other Minutes – Other Informational Items

Fox Valley Metro Police Activity Reports – November and December 2006

Police School Liaison Monthly Report – December 2006

Joint Library Board Meeting Minutes – January 25, 2007

Ordinances

Amending Village of Little Chute Municipal Code – Zoning Code Section 13-1-21 – Use Regulations(e) Temporary or Mobile Structures

Trustee Verstegen stated she will not support the ordinance amendment as she doesn't agree with temporary or mobile uses for some of the general uses listed including fireworks stands.

Moved by Trustee Elrick, seconded by Trustee Ransbottom to Adopt Ordinance No. 2, Series of 2007 Amending Village of Little Chute Municipal Code – Zoning Code Section 13-1-21 – Use Regulations(e) Temporary or Mobile Uses as presented.

Ayes, 6- Nay 1(Verstegen) – Motion Carried

Amending Village of Little Chute Municipal Code – Zoning Code Section 13-1-49 CH – Commercial Highway District (b) Permitted Principal Uses and Structures

Moved by Trustee Elrick, seconded by Trustee Ransbottom to Adopt Ordinance No. 3, Series of 2007 Amending Village of Little Chute Municipal Code – Zoning Code Section 13-1-49 CH – Commercial Highway District (b) Permitted Uses and Structures as presented.

All Ayes – Motion Carried Unanimously

Repealing and Recreating Village of Little Chute Municipal Code – Section 11-3-7(d) Retail Theft

Moved by Trustee Elrick, seconded by Trustee Ransbottom to Adopt Ordinance No. 4, Series of 2007 Amending the Village of Little Chute Municipal Code Section 11-3-7(d) Retail Theft as presented.

All Ayes – Motion Carried Unanimously

Resolutions

Final Assessment Resolution – New Watermain – Bluff Avenue from Buchanan Street to Grant Street

Moved by Trustee Vanden Heuvel, seconded by Trustee Verstegen to Adopt Resolution No. 3, Series of 2007 Approving the Final Special Assessment Resolution for New Watermain on Bluff Avenue from Buchanan Street to Grant Street as presented.

All Ayes – Motion Carried Unanimously

Authorizing the Village of Little Chute to Increase the Fees for Dog Licenses

Moved by Trustee Verstegen by Trustee Ransbottom to Adopt Resolution No. 4, Series of 2007 Authorizing and Increase the Fees for Dog Licenses as presented.

All Ayes – Motion Carried Unanimously

Action to Authorize the Village to Enter into a Contract with Rettler Corporation to Conduct a Comprehensive Park and Open Space Plan

Trustee Joosten stated he is concerned with spending \$18,200 for the plan and stated he felt there could be an alternate way to conduct the study at a lower cost.

Moved by Trustee Verstegen, seconded by Trustee Ransbottom to Authorize the Director of Parks and Recreation to enter into a contract with Rettler Corporation to conduct a comprehensive park and

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open space plan, evaluate and update the current park impact fee ordinance, update the public facility needs assessment, and trail corridor plan.

Ayes 6, Nay 1(Joosten) – Motion Carried

Action to Cancel Liquor License Granted to Jason and Tammy Verstegen for Staxx Bar

Moved by Trustee Elrick, seconded by Trustee Ransbottom to cancel the “Class B” liquor license granted to Jason and Tammy Verstegen for Staxx Bar.

All Ayes – Motion Carried Unanimously

Action on Claim for Excessive Assessment filed by Walgreen Company – 219 W. Main Street

Moved by Trustee Elrick, seconded by Trustee Vanden Heuvel to Deny the Claim for Excessive Assessment filed by Walgreen Company -219 W. Main Street, Little Chute, WI.

All Ayes – Motion Carried Unanimously

Out of State Conference Request for Clerk and Administrator

Moved by Trustee Verstegen, seconded by Trustee Ransbottom to Approve the Clerk’s Request to attend an out of State IIMC Conference.

All Ayes – Motion Carried Unanimously

Moved by Trustee Verstegen, seconded by Trustee Vanden Heuvel to Approve the Administrator’s Request to Attend an out of State Planning Conference.

All Ayes – Motion Carried Unanimously

Award Contract – Pool Filter Replacement

Moved by Trustee Vanden Heuvel, seconded by Trustee Elrick to Award the contract for the replacement of the pool filters to T & T Pools, LLC of Randolph, Wisconsin for \$53,962.90 as presented.

All Ayes – Motion Carried Unanimously

Operator’s License

Jennifer S. Verstegen

819 Monroe Street

Little Chute

5th Quarter

Tammy L. Parker

Dutch Harbor Estates

Little Chute

Village Limits

Andrew S. Tepolt

133 E. Main St. #C

Little Chute

Snaggletooths/Gentlemen Jacks

Moved by President Fischer, seconded by Trustee Ransbottom to approve the operator’s licenses as presented.

All Ayes – Motion Carried Unanimously

Department and Officers Progress Reports

R. Van Gheem provided an update on the Department’s projects. C. Kell stated that approximately one-third of the Business Retention Survey’s had been returned and a complete report of the survey results will be provided to the Board at a future meeting. C. Kell stated that the utility cost and tax comparison study will be presented to the Board at next week’s meeting and the overall numbers show that Little Chute is ranked five out of seven in terms of overall costs to residents. D. Haug stated the Department is working on the 2006 audit and a 2007-2011 CIP binder had been handed out to Trustees. D. Haug also informed the Board that all employees will receive notice in this week’s paychecks of an open records request filed by the Post Crescent for employee names, positions and 2006 annual wages. T. Flick stated the bid process for replacement of the playground equipment has begun and that summer program books are being printed and will be distributed to residents by the end of March. T. Flick also brought up the issue of dance class fees and the Board indicated agreement with having the fee reviewed. T. Flick will bring a fee increase proposal to the Board at a future meeting. Chief Peterson stated Officer Steidl has been called into active duty and will likely be called to leave for Iraq in the fall. V. Schneider stated she is working

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on the upcoming election and the public test of the voting equipment will take place on Tuesday, February 13 at 2:00. V. Schneider also informed the Board that a liquor license has been applied for by the individual opening the Restaurant that was previously known as Village Gardens and the license application which is for a Class B beer license for the Restaurant will be presented to the Board at a future meeting.

Disbursement List

Moved by Trustee Vanden Heuvel, seconded by Trustee Ransbottom to approve the Disbursement List as presented by the Finance Director and draw from the respective funds.

All Ayes-Motion Carried Unanimously

Call for Unfinished Business

State Representative Tom Nelson was in attendance and addressed the Board.

Items for Future Agenda

C. Kell stated the utility and tax comparison study that he conducted will be presented to the Board at next week's meeting.

Adjournment

Moved by Trustee Ransbottom, seconded by Trustee Verstegen to adjourn the meeting at 7:10 p.m.

All Ayes – Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: _____
Chuck Fischer, Village President

Attest: Vicki Schneider, Village Clerk