

## **MINUTES OF THE REGULAR BOARD MEETING OF MARCH 21, 2007**

Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer, President  
Brian Joosten, Trustee  
Steve Ransbottom, Trustee  
Michael Vanden Berg, Trustee  
Judd Vanden Heuvel, Trustee  
Janet Verstegen, Trustee  
EXCUSED: John Elrick, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
Dale Haug, Finance Director  
David Peterson, Police Chief Fox Valley Metro  
Tom Flick, Director of Parks and Recreation  
Roy Van Gheem, Director of Public Works  
Charles Koehler, Village Attorney  
Vicki Schneider, Village Clerk

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

*Regular Board Meeting Minutes – March 7, 2007*

*Committee of the Whole Meeting Minutes – March 14, 2007*

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to approve the Regular Board minutes of March 7, 2007 and the Committee of the Whole Minutes of March 14, 2007 as presented.*

All Ayes – Motion Carried Unanimously

### **Report of Other Minutes – Other Informational Items**

*Minutes of the Park Planning Committee Meeting – December 4, 2007*

*Fox Valley Metro Police Department Activity Report – January 2007*

*Minutes of the Joint Library Board Meeting of February 22, 2007*

### **Resolution**

*Proclaiming Arbor Day in the Village of Little Chute – April 27, 2007*

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to Adopt Resolution No. 8, Series of 2007 Proclaiming Arbor Day in the Village of Little Chute as Friday, April 27, 2007.*

All Ayes – Motion Carried Unanimously

**Operator's License**

None

**Department and Officers Progress Reports**

Chief Peterson stated that a part-time court officer had been hired and an arrest had been made in connection with approximately forty-one vehicle break-ins that had occurred in recent weeks. D. Haug informed the Board that a debt issue had been paid off and a 2007 debt issue is currently being worked on and will be presented to the Board next month. C. Kell provided a copy of the draft of the Little Chute Market Analysis and commented on the study and stated that at a future Board meeting he will provide a report on the results of the Business Retention survey. C. Kell stated he will be checking into the coverage and cost of a health insurance program that is now being offered by the Fox Cities Chamber. C. Kell stated that individuals interested in Jacks or Better and the former F&M Bank building have contacted him with interest in the Revolving Loan Fund program. C. Kell stated he will provide an update to the Board at next week's meeting on the status of the Locks Authority and the issue of the park land. C. Kell stated a closed session will be needed at the meeting of April 4 concerning a potential legal issue. J. Moes did not have anything new to report. T. Flick stated the terrace tree trimming rotation project is close to being completed and high school spring sports will begin in two weeks. R. Van Gheem reported that the 2007 utility projects would begin next week on Franklin Street and work continues on the design of the 2008 construction projects. R. Van Gheem stated the FEMA table top exercise that was recently held and dealt with responding to contamination in the water system was well received and a positive program. R. Van Gheem stated that if the Board concurred, he was planning to hold off on allocating time and money for design and fixtures for safe crossings at Cty. Hwy. OO and Taylor Street and Freedom Road and Greenfield Drive as the school's Safe Routes committee is applying for a grant for planning and construction for the safe route crossings. Board members did not voice an objection to the Public Works Director's suggestion. V. Schneider stated the public test for the voting equipment to be used at the April 3<sup>rd</sup> election will be held on Tuesday, March 27 at 2 p.m. in the Board room. Attorney Koehler did not have anything new to report.

**Disbursement List**

*Moved by Trustee Ransbottom, seconded by Trustee Vanden Heuvel to approve the Disbursement List as presented by the Finance Director and draw from the respective funds.*

All Ayes-Motion Carried Unanimously

**Call for Unfinished Business**

In response to a situation Trustee Verstegen brought to staff's attention, R. Van Gheem reiterated to Board members that they can call the Public Works Department if they find noncompliance with the Village's policy for garbage pickup.

**Items for Future Agenda**

None

**Adjournment**

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to adjourn the meeting at 6:23 p.m.*

All Ayes – Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Charles Fischer, Village President

Attest: Vicki Schneider, Village Clerk

