

## **MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 1, 2007**

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer, President  
John Elrick, Trustee  
Brian Joosten, Trustee  
Steve Ransbottom, Trustee  
Uriah Van Ooyen, Trustee  
Janet Verstegen, Trustee  
ABSENT: Judd Vanden Heuvel, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
Mark Recker, Assistant Police Chief Fox Valley Metro  
Dale Haug, Finance Director  
Jim Moes, Community Development Director  
Tom Flick, Parks, Recreation and Forestry Director  
Roy Van Gheem, Assistant Director of Public Works  
Vicki Schneider, Village Clerk

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

*Regular Board Meeting Minutes – September 19, 2007*

*Committee of the Whole Meeting Minutes – September 26, 2007*

*Moved by Trustee Verstegen, seconded by Trustee Vanden Van Ooyen to approve the Regular Board minutes of September 19 and the Committee of the Whole minutes of September 26, 2007 as presented.*

*Ayes 6, Nay 0 – Motion Carried*

### **Report of Other Minutes – Other Informational Items**

*Minutes of the Park Planning Committee Meeting – June 4, 2007*

*Minutes of the Water Commission Meeting – August 21, 2007*

*Minutes of the Fox Valley Metro Police Commission – September 11, 2007*

### **Ordinance**

**Amending Village Code Section 12-1-1(b)(20) Parks and Navigable Waters – Park Regulations Specific Regulations – Dogs and Section 12-1-3 Turf Protection on Public Property**

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to Adopt Ordinance No. 14, Series of 2007 Amending Village Code Section 12-1-1(b)(20) Parks and Navigable Waters – Park Regulations Specific Regulations – Dogs and Section 12-1-3 Turf Protection on Public Property*

Ayes 6, Nay 0 - Motion Carried Unanimously

**Action on Reserve “Class B” Alcohol Beverage Grant Application – BLJ Investments**

In response to Trustee Verstegen’s questions, the Village Clerk informed the Board that this was the last available combination Class B liquor and beer license and this license was just obtained by the Village due to a population increase of 500 since the quota system was established in 1997. The Clerk stated that previously two reserve licenses were granted and the reserve grant application for the full \$10,000 fee had been approved for those establishments. J. Moes provided an estimate as to the increased value of the licensed establishment compared to the current value of the building. Attorney Steve Frassetto, on behalf of the applicant Brandon Luedtke, addressed the Board and stated that the applicant plans to invest quite a bit of money into the building and fixtures to provide a nice pub and in the future he plans to also serve food at the pub. Trustee Verstegen suggested the Board consider establishing specific requirements for granting of future reserve licenses.

*Moved by Trustee Joosten, seconded by Trustee Ransbottom to approve the Reserve “Class B” Alcohol Beverage Grant Application for BLJ Investments*

Ayes 6, Nay 0 – Motion Carried

**Action on Reserve “Class B” Liquor License – BJL Investments – Chuter’s Pub – 130 E. Main St.**

*Moved by Trustee Joosten, seconded by Trustee Van Ooyen to approve the Reserve “Class B” Liquor License for BJL Investments for Chuter’s Pub – 130 E. Main Street.*

Ayes 6, Nay 0 – Motion Carried Unanimously

**Initial Distribution and Discussion of 2008 Budget**

D. Haug and C. Kell provided an overview of the proposed 2008 budget and commented on areas of the budget that have significant programs/cost changes and/or personnel changes and also handed out the budget review calendar. The proposed budget reflects no tax levy increase and is within the state levy limit increase of 2% and the expenditure restraint program. At the October 10<sup>th</sup> Board meeting, the budgets for Public Works, Parks, Recreation, and Forestry and Special Revenue funds will be reviewed.

**Operator’s Licenses**

<i>Nancy W. Sibley</i>	<i>N4423 Cty. Rd. EE</i>	<i>Appleton</i>	<i>Van Zeelands Marathon Station</i>
<i>Kevin J. Quandt</i>	<i>1435 Glenview Lane</i>	<i>Little Chute</i>	<i>Gentlemen Jacks</i>
<i>Kelly J. Wentland</i>	<i>812 Kimberly Ave</i>	<i>Kimberly</i>	<i>Gentlemen Jacks</i>
<i>Michael J. Sacks</i>	<i>W8458 Spring Rd.</i>	<i>Hortonville</i>	<i>Coenens Super 41 Shell</i>
<i>Lynn M. Bazinette</i>	<i>314 Tampa Way</i>	<i>Little Chute</i>	<i>Moasis</i>

*Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to approve the operator’s license as presented.*

Ayes – 6, Nay 0 – Motion Carried Unanimously

**Department and Officers Progress Reports**

Assistant Chief Recker reported that the Department’s newest officer had completed the field training program and is now independently on patrol and that another officer had completed a year of employment and is now off probationary status. Assistant Chief Recker also reported that it is homecoming week in Little Chute and additional officers will be on duty during the week. D. Haug reminded Trustees to review the budget

presentation calendar as a Monday night meeting in Kimberly is scheduled to discuss the joint departments budgets. C. Kell had nothing to report. J. Moes stated he was meeting with the regional postal service representatives on Tuesday concerning the address change request from Appleton residents. T. Flick stated the terrace tree planting is starting and he estimates that the Department will be planting between 50 to 60 terrace trees. T. Flick reported that the Van Lieshout Park sign project is almost complete and also reported that due to the weather the seeding and planting on the baseball field at Legion Park has been delayed which may result in the field not being ready for youth leagues next spring. R. Van Gheem updated the Board on the status of wrapping up 2007 projects and the Department's current projects and stated that the leaf pickup program would be starting soon. V. Schneider asked Board member to provide comments on the new website once they have a chance to review it.

**Call for Unfinished Business**

None

**Items for Future Agenda**

None

**Adjournment**

*Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to adjourn the meeting at 7:09 p.m.*  
All Ayes-Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Charles Fischer, Village President

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Attest: Vicki Schneider, Village Clerk