

## **MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 7, 2007**

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer, President  
Brian Joosten, Trustee  
Steve Ransbottom, Trustee  
Uriah Van Ooyen, Trustee  
Janet Verstegen, Trustee  
Judd Vanden Heuvel, Trustee

EXCUSED: John Elrick, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
Mark Recker, Assistant Police Chief Fox Valley Metro  
Dale Haug, Finance Director  
Jim Moes, Community Development Director  
Jeff Elrick, Assistant Director of Public Works  
Vicki Schneider, Village Clerk

### **Public Appearance for Items Not on the Agenda**

None

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to enter into the Public Hearing on the 2008 proposed budget.*

Ayes 6, Nay 0 – Motion Carried Unanimously

### **Public Hearing – Village of Little Chute 2008 Proposed Budget**

Mary Janssen, 420 Park Avenue, addressed the Board and thanked them for their commitment to the Park and Recreation Budget and the responsible budget that is being proposed for 2008. D. Haug provided a handout and explained possible options to adjust the budget now that the State has passed their budget and the Village has firm numbers for net new construction values and levy limits. The proposals will be discussed in further detail at next week's meeting.

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to close the Public Hearing on the 2008 proposed budget.*

Ayes 6, Nay 0 – Motion Carried Unanimously

### **Approval of Minutes**

**Regular Board Meeting Minutes – October 17, 2007**

**Committee of the Whole Meeting Minutes – October 24, 2007**

*Moved by Trustee Verstegen, seconded by Trustee Van Ooyen to approve the Regular Board minutes of October 17 and the Committee of the Whole minutes of October 24, 2007 as presented.*

Ayes 6, Nay 0 – Motion Carried

**Regular Board Meeting Minutes – November 7, 2007**

## **Report of Other Minutes – Other Informational Items**

*Minutes of the Citizen Advisory Board on Beautification – May 1, 2007*

*Fox Valley Metro Police Department Activity Report – July 2007*

*Police School Liaison Monthly Report – September 2007*

*Minutes of the Joint Review Board Meeting – October 11, 2007*

Board members noted receipt and review of the Report of Other Minutes and Informational Items.

## **Request to Address Village Board by Maureen Roberts Budiac – Candidate for Outagamie County Circuit Court Judge – Branch 2**

Maureen Roberts Budiac spoke about her candidacy and qualifications for seeking the position of Circuit Court Judge and commented on her current experience as an Outagamie County Court Commissioner and her past experiences as an attorney.

## **Possible Action on Request for Village to Waive Rental Fee for a Room Rental for a Benefit**

The Village Clerk informed the Board that the request had been withdrawn.

## **Action on Parade Permit – Little Chute Kiwanis Christmas Parade – November 26, 2007**

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to approve the Permit for the Little Chute Kiwanis Christmas Parade for November 26, 2007 with a rain date of November 28, 2007.*

Ayes 6, Nay 0 – Motion Carried Unanimously

## **Action on Compromise Offer of the U.S. Postal Service to Allow Little Chute to be Used as the City rather than Appleton while using the 54911 zip code.**

J. Moes stated that the residents who had contacted him were in support of the compromise and he is recommending approval of the compromise that allows Little Chute to be used as the city name rather than Appleton while keeping the 54911 Zip code. J. Moes stated that this change only effects Village residents with the 54911 Zip code on West Main Street.

*Moved by Trustee Ransbottom, seconded by Trustee Van Ooyen to accept the compromise with the U.S. Postal Service that allows Little Chute to be used as the city name rather than Appleton while keeping the 54911 Zip code.*

Ayes 6, Nay 0 – Motion Carried Unanimously

## **Operator's Licenses**

*None*

## **Department and Officers Progress Reports**

Assistant Chief Mark Recker apologized to the Board for a situation with overnight parking warnings being issued by mistake as the new date the ban goes into effect is on December 1 instead of November 1. Assistant Chief Recker also informed the Board that the Department is now accepting employment applications to fill two vacancies with one vacancy being through a retirement and the other through Officer Steidle being deployed back to Iraq for a year. D. Haug stated that he will be presenting a sanitary rate review and a draft of proposed financial policies at a future meeting. C. Kell informed the Board that he was working with an insurance company on a full insurance package proposal and that a business has submitted an application for a micro/revolving loan and the Loan Review Committee will be meeting soon to review the application. C. Kell informed the Board that Congressman Kagen, Representative Nelson, and representatives from the DOT are

planning to hold a meeting the last week in November to discuss the bridge funding and the Board will be informed of the meeting date when it is confirmed. C. Kell reported that the Public Works Department was approved for a \$200,000 DNR grant for the Ebbens Pond construction and stated the total overall funding that the Public Works Department has been awarded by the DNR is over \$1.3M. C. Kell informed the Board of an issue with the Kiwanis group using the Village garage for assembly of their Santa float and the formal notice staff is giving to Kiwanis that informs them this is the last year they will be allowed to use the Public Works facility due to liability issues, space concerns, and the fact that other groups are not being allowed to use the garage. J. Moes had nothing to report. Jeff Elrick provided the Board with a revised storm water discharge ordinance for review at next week's meeting and informed the Board that bid opening for the 2008 utility projects will be December 20<sup>th</sup>. V. Schneider stated staff is making progress on ordinance reviews for the recodification.

### **Disbursement List**

D. Haug reported that the correct disbursement amount is \$199,719.41 as some invoices had been pulled since the bill's list was printed.

*Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to approve the disbursement list in the amount of \$199,719.41 as noted by the Finance Director and to authorize the Finance Director to draw from the respective funds.*

Ayes 6, Nay 0 – Motion Carried Unanimously

### **Call for Unfinished Business**

None

### **Items for Future Agenda**

C. Kell informed the Board that a presentation of the Park and Open Space Plan will be presented to the Board on December 12<sup>th</sup> and at a following meeting the fiscal recommendations for the impact fee ordinance will be presented. C. Kell also informed the Board of an issue with the Buchanan Street pond storm water hookups with residents along Grant Street as these households are not discharging into the pond but in the next five years or so these residents will be required to hookup to mini storm on the street side. Board members were asked to consider this issue which will be discussed at next week's meeting.

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to enter into Closed Session.*

Roll Call Vote: President Fischer – Yes, Trustee Joosten – Yes, Trustee Ransbottom – Yes, Trustee Van Ooyen – Yes, Trustee Vanden Heuvel – Yes, Trustee Verstegen – Yes

Motion Carried Unanimously

**Closed Session - Action by roll call vote to enter closed session under Wis. Stats 19.85(e) to deliberate the purchase and exchange of public properties with WOW Logistics and Resource One International where competitive reasons require a closed session.**

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to exit closed session and return to Regular Order of Business.*

Ayes, 6 – Nay 0, Motion Carried Unanimously

**Adjournment**

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to adjourn the meeting at 6:50 p.m.*  
All Ayes-Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Charles Fischer, Village President

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Attest: Vicki Schneider, Village Clerk