

## **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 28, 2007**

### **Call to Order**

President Pro Tem Vanden Heuvel called the Committee of the Whole meeting to order at 6:00 p.m.

### **Roll Call**

PRESENT: President Pro Tem Vanden Heuvel., Trustee Elrick, Trustee Joosten Trustee Ransbottom, Trustee Vanden Berg,

EXCUSED: President Fischer, Trustee Verstegen

ALSO PRESENT: C. Kell, J. Moes, T. Flick, Jeff Elrick, V. Schneider

### **Public Appearance for Items not on the Agenda**

None

### **Budget Adjustment – Library/Civic Center Roof Repairs**

C. Kell handed out a corrected copy of the IFC and reviewed the need to advance the scheduled repairs for the library/civic center roof to this year. The suggestion is to pay for the repairs with a transfer of accumulated fund balance in the amount of \$5,000. C. Kell stated staff had met to discuss the current problems with the roof and the damage being done to the facility and staff feels that if the repairs are delayed until next year, there could be more extensive damage to the facility. Board members agreed that roof should be repaired this year and the budget adjustment will be put on next week's agenda for action.

### **Update on Fox River Locks/Village Related Issues**

C. Kell stated he has been working with the Executive Director and Chair of the Locks Authority and most of the issues with the park land have been worked out but the Locks Authority Board has not taken any official action as they are waiting for approval from them Department of Administration. The proposal consists of the Authority deeding the Doyle Park land to the Village and the Village will be responsible for the legal work of surveying and recording the deed for the land. The Locks Authority is expecting an answer from the State within a few weeks. C. Kell will continue to keep the Board updated on the status of the proposal.

### **Update/Discussion on Little Chute School District Expansion/Village Related Issues**

C. Kell stated that staff had met with school district representatives concerning the expansions and renovations at the Elementary and High Schools. C. Kell reported that there are not any issues with the High School site and they will be submitting those plans to staff for approval. There are aspects with the Elementary School expansion that concern zoning, parking, and park land issues. Staff stated the school will need to apply to the Plan Commission for zoning variances concerning the location on an arterial collector street, exceeding the 35% limit for lot coverage with the building, and off street parking requirements. J. Moes stated that the variance requests are expected to go before the Plan Commission at their meeting of May 14. C. Kell stated the parking lot agreement is expected to be in place before the issue goes before the Plan Commission and also informed the Board that the Village has been paying the storm water fees for the parking lot and has provided maintenance of the parking lot except for snow plowing which the school has taken over. Trustee Elrick asked if staff had concerns with the school using the park for school use. Staff stated there isn't a concern with the use of Legion Park during the school year and for summer school classes, the Recreation Department does require a request from the school for use of the Park. T. Flick informed the Board that the Village will be losing a diamond at Legion Park that is used for recreational leagues. C. Kell stated that an agreement has been in place with the school that if they took the land where the ball diamond is located they would pay to relocate the diamond. T. Flick stated two options being looked at are relocating the diamond 50 feet to the north and

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it would be limited to use by only Tee ball and Cub ball leagues. The second option which T. Flick stated he preferred was to removed the south diamond and turn it into green space and reconstruct a new ball diamond in the northwest corner of the park. T. Flick stated he is negotiating with the school on these items. C. Kell stated through various land transactions with the school that had taken place in the past, the Village owns the parking lot and the school uses it for off street parking for staff and visitors but there has not been an agreement in place for the use of the parking lot. C. Kell stated staff will be working with the school district to get an agreement in place for their use of Village property for parking. C. Kell stated the Board will be kept updated on the issues.

### Unfinished Business

None

### Items for Future Agenda

Trustee Elrick asked for a review of the Village sign ordinance. Staff suggested that a written request detailing the specific items for consideration concerning the sign ordinance be submitted for the Plan Commission's review at their next meeting.

### Adjournment

*Moved by Trustee Ransbottom, seconded by Trustee Elrick to adjourn the Committee of the Whole meeting at 6:26 p.m.*

All Ayes-Motion Carried Unanimously

## VILLAGE OF LITTLE CHUTE

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By: Judd Vanden Heuvel, President Pro Tem

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Attest: Vicki Schneider, Village Clerk