

## **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF AUGUST 22, 2007**

### **Call to Order**

President Fischer called the Committee of the Whole meeting to order at 6:00 p.m.

### **Roll Call**

PRESENT: President Fischer, Trustee Elrick, Trustee Joosten, Trustee Ransbottom, Trustee Van Ooyen, Trustee Vanden Heuvel (6:03), Trustee Verstegen

ALSO PRESENT: C. Kell, D. Peterson, J. Moes, D. Haug, R. Van Gheem, V. Schneider

### **Public Appearance for Items not on the Agenda**

Leroy & Carol Hietpas, 1718 Buchanan Street, addressed the Board about a concern with a notice of non-compliance of his driveway apron. Mr. Hietpas requested to be allowed to keep the existing apron in its current location. R. Van Gheem presented aerial photos of the driveway and stated that in its current location the driveway is not in compliance with Village Code. The land the driveway encroaches on is owned by the Village. Board members requested staff to bring back a recommendation for dealing with the situation at the meeting on September 5.

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to enter into the Public Hearing.*

All Ayes – Motion Carried Unanimously

### **Public Hearing – Amending Village of Little Chute Municipal Code Section 9-2 Utilities & Policy Statement Regarding Enforcement of Section 9-2**

No public comment.

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to exit the Public Hearing.*

All Ayes – Motion Carried Unanimously

### **Citizen Award**

Nicholas Verhagen was presented with the Fox Valley Metro Police Department's Citizen Award for his involvement in assisting a driver of a vehicle who had pulled over and exited the vehicle and was in the terrace area choking. Nicholas proceeded to give the driver the Heimlich maneuver which opened a partial airway allowing the driver to obtain air. Nicholas stayed with the individual until emergency personnel arrived and Chief Peterson stated Nicholas is likely responsible for saving this individual's life. Nicholas Verhagen is a seasonal employee for the Village's Parks Department.

### **Action on Modifying the Class B Liquor License for the 5<sup>th</sup> Quarter of Little Chute to Allow for Outdoor Tailgate Events on September 1 and 22, 2007**

Chief Peterson suggested amending the liquor license for the 5<sup>th</sup> Quarter to include the parking lot so they can hold outdoor tailgate events throughout the year without having to make a request to the Board each time. Chief Peterson stated he supports the amendment to the license as the location of the business is not in a residential area. Chief Peterson stated the owners would be required to notify the Police Department twenty-four hours prior to such events.

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to amend the Class B Combination Liquor License for the 5<sup>th</sup> Quarter of Little Chute to include the parking lot for tailgate events with the requirement that the Police Department is notified twenty-four hours prior to such event.*

All Ayes – Motion Carried Unanimously

### **Action to Place the Ordinance to Amend the Village of Little Chute Municipal Code Section 9-2 Utilities & Policy Statement regarding Enforcement of Section 9-2 on a Future Agenda for Adoption**

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to put the ordinance amending Section 9-2 of the Village Code and the Policy Statement on the Agenda of the September 5<sup>th</sup> meeting for action.*

All Ayes – Motion Carried Unanimously

### **Resolution**

#### **Approving Evergreen Estates Condominium – Chuck Hietpas**

J. Moes handed out Exhibit A which is to be included with the condominium documents and resolution.

*Moved by Trustee Elrick, seconded by Trustee Verstegen to Adopt Resolution No. 28, Series of 2007 approving the Evergreen Estates Condominiums Located on Lot 42 Second Addition to Evergreen Estates owned by Chuck Hietpas.*

All Ayes - Motion Carried Unanimously

#### **Discussion on Proposal to Install Stop Signs on Vandenbroek Road at Elm Drive**

Chief Peterson stated he had spoken with many of the residents on Elm Drive and Florida Avenue and they are in support of the four-way stop sign that would assist pedestrians with crossing the road to Van Lieshout Park. Board members agreed to put the resolution to create a four-way stop at the intersection of Vandenbroek Road and Elm Drive on the agenda of September 5<sup>th</sup> for action.

#### **Discussion on Proposal to Amend Village of Little Chute Municipal Code Section 10-1-12(f), Heavy Traffic Designated**

Chief Peterson stated he and the Public Works Director are proposing to add four roads to the ordinance that lists the specific roads within the Village that allow heavy truck traffic. The additional roads are recommended due to the growth in the Village. Board members agreed to put the ordinance on the agenda of September 5<sup>th</sup> for action.

#### **Discussion Possible Action on Way Finding Signage Program for the Village**

Administrator Kell stated he was looking for direction from the Board on continuing to proceed with the directional signage program in the Village. Board members discussed and the consensus was to have the Administrator move forward and bring back design options, costs, and a proposal for signage placement throughout the Village.

#### **Appointment of Village Representative to TID Joint Review Board**

President Fischer recommended appointing Don De Groot to the Board of Review.

*Moved by Trustee Vanden Heuvel, seconded by Trustee Verstegen to appoint Don De Groot to the Village's Joint Review Board.*

Further Discussion: Trustee Joosten stated that Mike Vanden Berg would be a more appropriate member as he was involved when assessments were given out and Pat Hieptas Developer's Agreement was discussed. President Fischer stated that he had to do what he felt was right for the Village.

Vote on the Motion:

Ayes – 6, Nay 1 (Joosten) - Motion Carried

#### **Resolution of Commendation for Ann Holcomb**

Administrator Kell stated that he will present the Resolution to Ann Holcomb at a welcome home parade and ceremony that will be held on Thursday, August 30 and State Assembly Representative Tom Nelson will be presenting a State recognition to Master Sergeant Holcomb.

*Moved by Trustee Ransbottom, seconded by Trustee Elrick to Adopt Resolution No. 29, Series of 2007 Recognizing and Commending the Service of Master Sergeant Ann Holcomb to the United States Army and Her Country and Welcoming Her Home to the Village of Little Chute.*

All Ayes – Motion Carried Unanimously

**Authorization of Expenditures in Support of Fire Department's 100<sup>th</sup> Anniversary Celebration**

Administrator Kell stated he is recommending an expenditure not to exceed \$2,000 for this community event. Administrator Kell stated the money would be used for children's' inflatable rides and 100<sup>th</sup> anniversary token giveaways. The celebration will be held on Saturday, September 29<sup>th</sup> and it will include a parade and the activities are being held at Legion Park. Administrator Kell stated there are dollars available in the budget for the expenditure.

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to approve an expenditure not to exceed \$2,000 for the Fire Department's 100<sup>th</sup> Anniversary Celebration.*

All Ayes – Motion Carried Unanimously

**Capital Improvement Plan Discussion – Infrastructure Projects**

D. Haug reviewed the Library, Public Works Fleet Revolving, State/County Projects, Infrastructure for Streets and other projects and the TID's five-year capital improvement projects. Staff commented on the expenditures and the uncertainty of construction projects due to the unknowns at this time. D. Haug stated that a review of the proposed CIP is now complete and it is scheduled to be approved at the Board meeting of September 19<sup>th</sup> but will be brought back again before then for any changes Trustees wish to make as staff is open to recommendations and suggestions. During the discussion on the water utility projects, D. Haug mentioned that the Water Commission had given authority to the Public Works Director to issue a water use advisory should conditions warrant it and to develop an ordinance for restrictions on water usage in the summer.

**Unfinished Business**

Administrator Kell stated he and the Village President have been invited to join Congressman Steve Kagen for a boat ride on the Fox River to view the locks. Members of the Fox River Navigational Authority will also be in attendance and it will be an opportunity to discuss the bridge issue with the Congressman.

**Items for Future Agendas**

None

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to adjourn the Committee of the Whole meeting at 7:33 p.m.*

All Ayes – Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

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By: Charles Fischer, Village President

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Attest: Vicki Schneider, Village Clerk

