

MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 6, 2008

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

Invocation

President Fischer called for a moment of silence.

Pledge Allegiance to the Flag

President Fischer led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Charles Fischer, President
Brian Joosten, Trustee
John Elrick, Trustee
Uriah Van Ooyen, Trustee
Janet Verstegen, Trustee
Judd Vanden Heuvel, Trustee

EXCUSED: Steve Ransbottom, Trustee

Roll Call of Officers and Department Heads

PRESENT: Charles Kell, Village Administrator
Dave Peterson, Police Chief Fox Valley Metro
Dale Haug, Finance Director
Jim Moes, Community Development Director
Tom Flick, Director of Parks, Recreation and Forestry
Roy Van Gheem, Director of Public Works and Jeff Elrick, Assistant Director of Public Works
Charles Koehler, Village Attorney
Vicki Schneider, Village Clerk

Public Appearance for Items Not on the Agenda

Tony Vosters, owner of Fox River Prop, asked the Board to reconsider the parking design for east Main Street as he feels the parking should be on the north side of the street instead of the south side. Mr. Vosters stated that there were 20 businesses on the north side and 10 on the south side. Mr. Vosters stated that eliminating parking on the north side will have a negative impact on Crafty Corner, the business that rents from him as 90% of their customers park on the street and that commercial property owners pay more of the assessment so consideration should be given to their needs. Board members informed Mr. Vosters that the parking placement concern will be placed on next week's agenda for discussion.

Approval of Minutes

Regular Board Meeting Minutes – January 16, 2008

Committee of the Whole Meeting Minutes – January 23, 2008

Moved by Trustee Vanden Heuvel, seconded by Trustee Elrick to approve the Regular Board minutes of January 16 and the Committee of the Whole Minutes of January 23, 2008 as presented,

Ayes 6, Nays 0 – Motion Carried Unanimously

Report of Other Minutes – Other Informational Items

Police School Liaison Monthly Report – December 2007

Minutes of the Water Commission Meeting – December 18, 2007

Minutes of the Library Board Meeting – January 24, 2008

Quarterly Investment Summary and Quarterly Budget Summary

Board members noted receipt and review of the Report of Other Minutes and Informational Items.

Ordinance:

Amending Section 6-4-5 Forestry Policies – Trees and Shrubs-Forestry Manual – Trimming Operations, Planting of Trees, Variety of Street Trees Planted

Moved by Trustee Van Ooyen, seconded by Trustee Elrick to Adopt Ordinance No. 1, Series of 2008

Amending Section 6-4-5 Forestry Policies – Trees and Shrubs-Forestry Manual – Trimming Operations, Planting of Trees, Variety of Street Trees Planted as presented.

Ayes – 6, Nay 0 – Motion Carried Unanimously

Resolutions:

Authorizing the Sale of Industrial Park Land to V. A. Property, LLC

Moved by Trustee Elrick, seconded by Trustee Van Ooyen to Adopt Resolution No. 2, Series of 2008

Authorizing the Sale of Industrial Park Land to V.A. Property, LLC as presented.

Ayes – 6, Nay 0 – Motion Carried Unanimously

Authorizing the Exchange of Industrial Park Land with WOW Little Chute III, LLC and Sale of Industrial Park Land to Resource One International

Moved by Trustee Van Ooyen, seconded by Trustee Verstegen to Adopt Resolution No. 3, Series of 2008 Authorizing the Exchange of Industrial Park Land with WOW Little Chute III, LLC and Sale of Industrial Park Land to Resource One International.

Ayes 4, Nay 1 (Joosten), Abstained 1 (Elrick) – Motion Carried

Discussion Possible Action on Level of Service for Garbage Pickup and Snowplowing/Snow Removal

Discussion took place on the proposal to increase garbage pickup by scheduling a spring cleanup week and Christmas week cleanup. Staff stated that the scheduled weeks are already used for bulky pickup so it will be a cost effective way to provide this additional service to the residents. Discussion took place on the proposal to allow the Public Works Department to plow snow and pickup snow before/after normal work hours, at the discretion of the Public Works Director or his designee. Staff and Board members discussed concerns with safety in the school areas and downtown when trying to pick up snow during school and business hours as well as the complaints that had been received by business owners because of snow removal causing the Main Street parking stalls to be inaccessible. C. Kell stated that he believes the Village's services were cut back a few years ago with the threat of the State making significant cuts that didn't materialize as drastically as was anticipated and the current Village budget will allow for the increase in services. Trustee Joosten stated he doesn't see where the financial status had changed as there are still levy caps imposed by the State and he would like to see the Village negotiate with the Union for flextime. Staff stated that flextime was discussed but not accepted in contract negotiations with the Public Works Union. Trustee Joosten stated the he believes taxpayers are willing to pay less tax for less service.

Moved by Trustee Verstegen, seconded by Trustee Van Ooyen to schedule a spring cleanup week and Christmas Cleanup week for garbage pickup and to allow the Department of Public Works to plow and pick up snow before/after normal work hours, at the discretion of the Public Works Director or designee.

Ayes – 5, Nay 1 (Joosten) – Motion Carried

Discussion/Action on Claim filed by Walgreen Co. for Excessive Assessment

J. Moes and Attorney Koehler explained that this claim follows suit to the claim that was filed by Walgreens for excessive tax in 2006 and in which the Village is currently being represented in this lawsuit by its insurance company. Staff explained that Walgreens has filed these claims across the State and currently awaits an appeal hearing in Supreme Court on their claim of excessive assessment because of the way the properties are being assessed throughout the State. The Board of Review did hear Walgreen's appeal on the 2007

assessment and ruled in favor of the Village's Assessor assessment of the property. This appeal will be turned over to the Village's insurance company and will become part of the lawsuit on the 2006 appeal being handled by Silton Law Firm.

Moved by Trustee Verstegen, seconded by Trustee Van Ooyen to deny the claim of excessive assessment for the 2007 assessment for Walgreens, Inc., 219 W. Main Street, in the amount of \$31,464.50.

Ayes – 6, Nay 0 – Motion Carried Unanimously

Appoint Citizen Member to the Little Chute Fire Commission

President Fischer stated he was not ready to make a recommendation and asked for the appointment to be placed on next week's agenda. Board members agreed to place the appointment on next week's agenda.

Appoint Sex Offender Residency Board

President Fischer stated he is recommending the following citizens for appointment to the Board:

Jim Moes, Cary Luitjens, Mark Janssen, Todd Bruyette, Judy Stangel

Moved by Trustee Verstegen, seconded by Trustee Elrick to accept the President's recommendation of citizens to be appointed to the Sex Offender Residency Board as presented.

Ayes – 6, Nay 0 – Motion Carried Unanimously

Operator's Licenses

Michael L. Satori	2401 Hendricks Ave	Kaukauna	Express
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Ryan L. Kobs	1317 Buchanan Rd.	Kaukauna	Express
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Moved by Trustee Van Ooyen, seconded by Trustee Elrick to approve the operator's licenses for the individuals listed above as presented.

Ayes 5, Nay 0, Abstained 1 (Vanden Heuvel) – Motion Carried

Department and Officers Progress Reports

Chief Peterson reported that Officer Matt Andres has resigned to pursue another career choice and he has been with the Department for 13 years. Chief Peterson stated the Department is currently short four officers and one office staff person will likely be out for three months. Chief Peterson stated three officers will be hired this year with one being hired now, one in March and one in July. D. Haug explained the new law that allows for a five day grace period in acceptance of tax collection and stated that tax collections were at a normal percentage for the Village's portion of the collections. C. Kell reported that he met with the Windmill Committee to discuss some site issues at Island Park and it was discovered that Kaukauna Utilities owns part of the Island so the Village is working with the City of Kaukauna to secure ownership of the land. C. Kell stated that staff is working with developers on a couple of potential projects and the two union contracts will be brought to the Board next week for discussion and action on the contracts. J. Moes reported that he is working with developers on potential new developments in the Village as well as 2008 assessing, the 2010 census, and updating of maps. T. Flick reported that he has met with the Baseball Club on the leasing of baseball field fence areas for signage and a proposed lease agreement is being worked on and it will be brought forward to the Board in the next few weeks. T. Flick stated that Virchow Krause will be making a presentation to the Board at next week's meeting on a proposed impact fee ordinance and also informed the Board that Spring/Summer program books are being printed and are expected to be mailed to residents the first week in March. R. Van Gheem stated the Department is working on numerous projects and programs and is continuing to deal with the frequent snowfalls and that the Village is expected to have an adequate salt supply available for the rest of the winter season. V. Schneider reported that she is preparing for the upcoming Presidential Preference Election and that the County has provided the Village with 40 radon test kits to distribute free of charge to residents and this was part of a grant the County received and three municipalities were selected as sites for distribution of the kits. Attorney Koehler – no report.

Disbursement List

Moved by Trustee Van Ooyen, seconded by Trustee Verstegen to approve the disbursement list as presented and to authorize the Finance Director to draw from the respective funds.

Ayes 6, Nay 0 – Motion Carried Unanimously

Call for Unfinished Business

Trustee Verstegen asked to have a discussion brought back on the Imagine Little Chute Revitalization and Development Plan with the Design Manual and Business Improvement Fund and ask for the item to be included on next week's agenda. President Fischer agreed to put the item on next week's agenda.

Items for Future Agenda

President Fischer asked for a discussion of the East Main Street south side parking design issue to be placed on next week's agenda.

Moved by Trustee Verstegen, seconded by Trustee Elrick to enter into Closed Session. (6:59 p.m.)

Ayes – 6, Nay 0 – Motion Carried Unanimously

Closed Session: *Under Wis. Stats. 19.85 (1) (c) Consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the Village of Little Chute Village Board has jurisdiction or exercises responsibility. – Review and Discussion of Agreement with the Fox Valley Metro Professional Police Association.*

Moved by Trustee Verstegen, seconded by Trustee Van Ooyen to Exit Closed Session. (7:25 p.m.)

Ayes – 6, Nay 0 – Motion Carried Unanimously

Discussion/Possible Action on Tentative Contract Agreement with Fox Valley Metro Professional Police Association

Moved by Trustee Verstegen, seconded by Trustee Van Ooyen to approve the tentative contract agreement with Fox Valley Metro Professional Police Association.

Ayes – 6, Nay 0 – Motion Carried Unanimously

Adjournment

Moved by Van Ooyen, seconded by Trustee Verstegen to adjourn the meeting at 7:26 p.m.

Ayes - 6, Nay 0-Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: _____
Charles Fischer, Village President

Attest: Vicki Schneider, Village Clerk