

## **MINUTES OF THE REGULAR BOARD MEETING OF APRIL 16, 2008**

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer, President  
John Elrick, Trustee  
Jason Leicht, Trustee  
Steven Ransbottom, Trustee  
Skip Smith, Trustee  
Uriah Van Ooyen, Trustee  
Janet Verstegen, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
Dave Peterson, Police Chief Fox Valley Metro  
Dale Haug, Finance Director  
Jim Moes, Community Development Director  
Tom Flick, Director of Parks, Recreation and Forestry  
Roy Van Gheem, Director of Public Works  
Charles Koehler, Village Attorney  
Vicki Schneider, Village Clerk

President Fischer welcomed the new Board members.

### **Public Appearance for Items Not on the Agenda**

Outagamie County Supervisor District #18, Don De Groot, addressed the Board and stated he had been appointed to the Highway and Solid Waste Committee and he represents the Village at the County level and encouraged Board members to contact him with any issues, questions or concerns they may have.

### **Approval of Minutes**

*Regular Board Meeting Minutes – April 2, 2008*

*Committee of the Whole Meeting Minutes – April 9, 2008*

Trustee Verstegen asked to have the minutes of April 2 corrected as the vote of “Yes” was missing behind Trustee Joosten’s name for the Roll Call Vote on the adoption of Resolution No. 12.

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to approve the Regular Board minutes of April 2 and the Committee of the Whole Minutes of April 9, 2008 with the correction as noted.*

Ayes 7, Nay 0 – Motion Carried Unanimously

### **Report of Other Minutes – Other Informational Items**

*Fox Valley Metro Police Commission Minutes – January 22, 2008*

*Joint Library Board Meeting Minutes – March 27, 2008*

*Quarterly Budget Status Report and Quarterly Investment Summary*

Board members noted receipt of the informational items.

**Resolution:**

**Resolution Authorizing the Director of Parks, Recreation and Forestry to submit an application to the DNR for Outdoor Recreational Aids**

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Adopt Resolution No. 19, Series of 2008, Authorizing the Director of Parks, Recreation and Forestry to submit an application to the DNR for Outdoor Recreational Aids.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Discussion/Possible Action – Petition to Change the Western End of Canal Street between Grand Avenue and Vandenbroek Street to one way (eastbound) traffic**

President Fischer invited comments from the petitioners.

Dan Evers, 129 Canal Street, stated he has lived at his residence 38 years and asked why the sewer is being replaced now and why the Village is taking land from the property owners. R. Van Gheem stated the utilities are no longer adequate and are in need of replacement and no additional land is being taken from the property owners.

Van Varnell, 133 Canal Street, stated he had circulated the petition and presented the idea of one-way traffic to retain as much parking as possible for the residents, church, and funeral home and to reduce and control traffic and reduce the speed of traffic. Mr. Varnell stated there was not a particular method used to recommend east bound one-way traffic except for parking is currently allowed on the north side of the street.

Audrey Baribeau, 117 Canal Street, stated that eliminating parking on Canal will adversely affect property values and that at least two to three times a week there are cars parked on both sides of Canal St. and the Village's laws regarding parking on the street are not being enforced.

George Kessler, Verkuilen Funeral Home, stated there are only 12 to 15 parking stalls available to the funeral home and he would like to see parking retained on Canal Street.

Chief Peterson stated that he felt it is an excessive measure to change the street to one-way to only gain 7 to 8 parking stalls and if the Board was going to consider one-way traffic, he would recommend one-way west bound because of the traffic pattern for dropping student off at school and the current situation with bottlenecks on Vandenbroek and Wilson to Main Street.

Holly Rittier, principal at St. John's School, stated she has a concern with safety for her students and prefers the traffic to flow westbound if the street is made a one-way street.

David Funk, 124 Canal Street, stated that despite Canal Street currently being closed, it is being used as a hi-speed by-pass by drivers and he is in favor of keeping Canal Street two way traffic and if parking is placed on one side, that the road be designed wider than the current width that is planned. Mr. Funk provided Board members with a handout listing his reasons for keeping two-way traffic on the street.

Discussion took place on the traffic issues and street construction. R. Van Gheem stated the current plan for the street is being recommended by engineers to correct the current problems related to steep driveway approaches, stormwater runoff, and to improve on the current terraces. R. Van Gheem stated there would be some cost with any design or schedule changes made at this point but the concrete paving could be postponed at the Board's discretion. Discussion also determined that a traffic study would need to be conducted before any decision to change the traffic flow could be made.

Board members agreed to move ahead with the project as planned and look at a possible traffic study in the Fall when the road is reopened.

**Appoint President Pro Tem**

President Fischer recommended the appointment of Trustee Elrick as President Pro Tem.

*Moved by Trustee Verstegen, seconded by Trustee Van Ooyen to appoint Trustee John Elrick as President Pro Tem.*

All Ayes – Motion Carried Unanimously

Regular Board Meeting Minutes – April 16, 2008

## Committee/Commission Appointments

President Fischer recommended making the following appointments:

Don De Groot – reappointment to a three year term on the Board of Appeals

Don Peterson – reappointment to a three year term on the Board of Appeals

Amy Williams – reappointment to a five year term on the Board of Review

Scott Schommer – reappointment to a three year term on the Fire Commission and a three year term on the Police Commission

Richard Schevers – reappointment to a three year term on the Plan Commission

Bill Van Berkel – reappointment to a three year term on the Plan Commission

Steve Ransbottom – appointment as Village Trustee to the CDA

Jim Moes – reappointment to a three year term on the Joint Library Board

Darius Parks – reappointment to a three year term on the AODA

Steve Reynebeau – reappointment to a three year term on CABOB

Eugene Jannsen – reappointment to a three year term on CABOB

Diane De Bruin – reappointment to a three year term on CABOB

*Moved by Trustee Ransbottom, seconded by Trustee Elrick to approve the President's recommended Committee/Commission appointments.*

All Ayes - Motion Carried Unanimously

## Operator's Licenses

Amie Lee Young	W3432 Sievert Rd.	Seymour	The Pump House
Tammy Kussow	2817 Golden Glow Road	De Pere	The Pump House
Abigail Marie De Groot	608 Michigan Ln. Ct.	Kaukauna	The Pump House
Emily Van Dyke	400 Wilson St.	Little Chute	The Pump House
Abbey L. Noonan	815 Desnoyer St.	Kaukauna	Van Zeelands

*Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to Approve the Operators' Licenses as presented.*

All Ayes – Motion Carried Unanimously

## Department and Officers Progress Reports

Chief Peterson – no report. D. Haug reported that the required filing documentation for the Expenditure Restraint program had been filed with the Department of Revenue and the Department is working on the 2<sup>nd</sup> phase of the audit with the Village auditors. C. Kell reported that he will be attending a meeting with Kraft Foods and the Department of Commerce on Thursday concerning possible assistance from the State for facility and transportation improvements. C. Kell stated he has concerns with the Mill Street Bridge project as the consultant that was selected has not yet begun any work on the project and the project is on a tight timeline.

C. Kell stated he has contacted the DOT about his concern with the consultant. C. Kell provided Board members with a copy of an article that appeared in the April 15 edition of *Market Place Magazine* that reported that the highest school property tax rate is in Little Chute. C. Kell informed the Board that he would be out of the office attending a conference from April 28 through May 2 and reminded the Board that April 30<sup>th</sup> is a 5<sup>th</sup> Wednesday and a meeting is currently not scheduled for that night. J. Moes reported that the Building Inspector's surgery was successful and he will be back to work in 2 ½ weeks. T. Flick provided Board members with a copy of the adopted Comprehensive Park and Open Space Plan and invited Board members to the Arbor Day events on April 25<sup>th</sup>. R. Van Gheem provided an update on the status of current construction projects taking place within the Village. V. Schneider informed the new Trustees that a photo of them is needed for the Village's website and a photo of the entire Board will be taken at a future meeting. V. Schneider reminded Board members of opportunities to attend upcoming League events and also provided

Board members with website statistic reports. C. Koehler informed new Board members that he works with staff on various issues and he may provide comments on those issues when staff brings them forward to the Board.

### **Disbursement List**

*Moved by Trustee Leicht, seconded by Trustee Van Ooyen to approve the disbursement list as presented and to authorize the Finance Director to draw from the respective funds.*

Ayes 7, Nay 0 – Motion Carried Unanimously

### **Call for Unfinished Business**

C. Kell invited new Board members to stop in his office at any time if they have questions or concerns. T. Flick stated he will be bringing forward at a future meeting a proposed ordinance for impact fees.

### **Items for Future Agenda**

Trustee Verstegen invited Board members to an Advance Little Chute event taking place on Thursday.

### **Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Van Ooyen to adjourn the meeting at 7:17 p.m.*

Ayes - 7, Nay 0-Motion Carried Unanimously

## **VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Charles Fischer, Village President

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Attest: Vicki Schneider, Village Clerk