

MINUTES OF THE REGULAR BOARD MEETING OF JULY 16, 2008

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

Invocation

President Fischer called for a moment of silence.

Pledge Allegiance to the Flag

President Fischer led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Charles Fischer, Village President

John Elrick, Trustee

Jason Leicht, Trustee

Steven Ransbottom, Trustee

Uriah Van Ooyen, Trustee

Janet Verstegen, Trustee

EXCUSED Skip Smith, Trustee

Roll Call of Officers and Department Heads

PRESENT: Charles Kell, Village Administrator

David Peterson, Fox Valley Metro Police Chief

Dale Haug, Finance Director

Jim Moes, Community Development Director

Roy Van Gheem, Director of Public Works

Charles Koehler, Village Attorney

Vicki Schneider, Village Clerk

EXCUSED: Tom Flick, Director of Parks, Recreation and Forestry

Public Appearance for Items Not on the Agenda

Andrew Tiepolt addressed the Board and asked for their support of the production of Steel Magnolias that will be performed at the Doyle Park Bandshell on July 25th and 26th. Trustee Verstegen offered to distribute promotional material for the play out at the Garden Walk.

Approval of Minutes

Regular Board Meeting Minutes – July 9, 2008

Moved by Trustee Verstegen, seconded by Trustee Ransbottom to approve the Regular Board minutes of July 9 as presented.

Ayes 6, Nay 0 – Motion Carried Unanimously

Report of Other Minutes – Other Informational Items

Quarterly Budget Status and Quarterly Investment Status

Board members noted receipt of the informational items.

Resolutions – Action Items

Honoring Sarah Wydeven for Earning the Girl Scout Gold Award

Moved by Trustee Verstegen, seconded by Trustee Van Ooyen to Adopt Resolution No. 28, Series of 2008 Honoring Sarah Wydeven for Earning the Girl Scout Gold Award.

Ayes 6, Nay 0 – Motion Carried Unanimously

President Fischer presented Sarah Wydeven with the resolution.

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Approving the purchase of the properties located at 133 and 141 E. Main Street from Paul & Lynn Artz
Trustee Ransbottom asked to have the dollar amount (\$325,000) be corrected to show a comma instead of a period. D. Haug noted the word accepted was spelled incorrectly.

Moved by Trustee Ransbottom, seconded by Trustee Elrick to Adopt Resolution No. 29, Series of 2008 Approving the Purchase of 133 and 141 E. Main Street from Paul and Lynn Artz with the corrections as noted.

Ayes 5, Nay 1 (Leicht) – Motion Carried

Action to Approve Agreement/Release of Guaranty for Four D Investments, LLC and Bakers Outlet, LLC

Moved by Trustee Van Ooyen, seconded by Trustee Elrick to approve the agreement/release of guaranty for Four D Investments, LLC and Bakers Outlet, LLC.

Ayes 6, Nay 0 – Motion Carried Unanimously

Review/Approval of Change Order #1 for County Highway OO Roundabout Feasibility Study and Amendment to the County/Municipal Agreement for the Study

C. Kell discussed the change order to allow for the study to include investigating the option of installing traffic signals at the CTH “OO” intersections in the Village and stated that once this additional study is completed, a public meeting will be held to present the results of the study. C. Kell stated Village’s share of the cost for the change order is \$3,611.

Moved by Trustee Van Ooyen, seconded by Trustee Leicht to Approve Change Order #1 for the County Highway “OO” Roundabout Feasibility Study and Amendment to the County/Municipal Agreement for the Study for signalization.

Further Discussion: Trustee Elrick asked if the change order was only for “OO” and “N” or for all the intersections on “OO” and staff stated that the study is for all the intersections on Hwy. “OO” that were a part of the roundabout study but not the Hwy. N/Florida Avenue intersection.

Vote on the Motion:

Ayes 6, Nay 0 – Motion Carried
Unanimously

Review/Approval of the County/Municipal Agreement for the Mill Street Lift Bridge Project

C. Kell stated that the main project agreement for the lift bridge is between the State and the County and the County is the lead agent for the funding agreement but the design agreement is between the Village, State and the consultant and the Village is the lead agent for this contract. C. Kell stated the document before the Board is an agreement with the County to cover their share of the design contract as they are not a signatory for the three part agreement for the design contract. C. Kell stated that it is now being discussed that the State consider changing the funding agreement to be a three party agreement between the Village, State and Consultant. C. Kell stated that the cost sharing numbers will be the same.

Moved by Trustee Ransbottom, seconded by Trustee Van Ooyen to Approve the Agreement as presented with the Administrator to work out the final signatories with the State and County.

Ayes 6, Nay 0 – Motion Carried Unanimously

Operator’s Licenses

Lori A. Bayer	N8065 Lake Breeze Dr.	Sherwood	Country Inn & Suites
Kari T. Bouressa	455 Fassbender St.	Kaukauna	The Pump House
Darlene Chalupa	329 Monroe St.	Little Chute	Down the Hill
Christine M. Green	W3262 Garvey Rd.	Kaukauna	Snaggletooths
Ryan E. Hacker	116 Buchanan St.	Appleton	Van Zeelands

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Operators Licenses Continued:

Kristine A. Hammen	1306 Fairview Circle	Little Chute	The Pump House
Nicholas R. Behling	1019 W. Florida Ave.	Little Chute	Down the Hill
Stacey L. Malewski	1422 Ridgeview Lane	Little Chute	Up the Hill
Kelly M. McGinnis	622 Madison St.	Little Chute	Down the Hill
Kimberly A. Norvell	724 N. Cambridge Dr.	Appleton	Up the Hill
Sandra L. Portman	911 Wilson St.	Kaukauna	Snaggletooths
Ronald J. Thoma	304 E. First St.	Kimberly	Down the Hill
Brooke M. Vanden Boogart	1009 Charles St.	Little Chute	The Pump House

Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to Approve the Operators' License as presented.

Ayes 6, Nay 0 - Motion Carried Unanimously

Department and Officers Progress Reports

Chief Peterson reported on the increase in vehicle break-ins that have taken place in the Village and surrounding communities. D. Haug reported that the 2007 CAFR presentation is going to be presented by the auditor at next week's meeting and he also provided an update on the status of the sewer utility budget stating that currently it is 10% to 15% over budget due to the wet weather and HOVMSD charges and staff will be closely monitoring the budget. D. Haug also reported on the status of TID #3 developers' payments on improvement assessments being accelerated and paid off earlier than expected. C. Kell updated the Board on the status of the Mill Street Bridge project and noted that the DOT will not fund a temporary bridge so he will be meeting with the parties involved with the project to discuss alternatives and solutions. J. Moes reported on the Supreme Court's ruling on the Walgreens lawsuit concerning the way their stores are assessed and noted that property assessments for the Walgreens in Little Chute are involved as they have had been appealed and the Board will be kept updated on the status of the appeals as it may end up being a future cost to the Village. R. Van Gheem provided an update on the efficiency updates at the water plants and the status of the projects taking place in the Village. V. Schneider reported that she is working on preparations for the September election and for Kermis and noted that the Sexual Offender Residency Board would be meeting on July 29. V. Schneider also informed the Board that a daytime talk show had contacted her about the Cheese Fest and the Cheese Carvers and they may be featured on the talk show. Attorney Koehler – no report.

Disbursement List

Moved by Trustee Leicht, seconded by Trustee Van Ooyen to approve the disbursement list as presented by the Finance Director and to authorize the Finance Director to draw from the respective funds.

Ayes 6, Nay 0 – Motion Carried Unanimously

Call for Unfinished Business

Trustee Verstegen reminded Board members and staff of the Garden Walk that was taking place on Saturday.

Items for Future Agenda

Chief Peterson reported that the burning ordinance amendment that he was asked to review will be on next week's agenda for discussion. C. Kell reported that Michael Stouffer has requested to appear before the Board concerning sewer lateral replacement orders he had received and Mr. Stouffer has requested that

Mike Van Dyn from the National Clay Pipe Institute also appear before the Board at the same time to make a presentation and the Administrator recommended that these items be placed on the agenda of the August 13th meeting. J. Moes reported that Plan Commission has reviewed the recommended ordinance changes for residential off-premise advertising signage and their recommendations will be presented to the Board next week.

Adjournment

Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to adjourn the meeting at 6:32 p.m.

Ayes - 6, Nay 0-Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: _____

Charles Fischer, Village President

Attest:

Vicki Schneider, Village Clerk