

MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 3, 2008

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

Invocation

President Fischer called for a moment of silence.

Pledge Allegiance to the Flag

President Fischer led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Charles Fischer, Village President

John Elrick, Trustee

Jason Leicht, Trustee

Steven Ransbottom, Trustee

Skip Smith, Trustee

Uriah Van Ooyen, Trustee

EXCUSED: Janet Verstegen, Trustee

Roll Call of Officers and Department Heads

PRESENT: Mark Recker, Fox Valley Metro Assistant Police Chief

Dale Haug, Finance Director

Charles Kell, Village Administrator

Jim Moes, Community Development Director

Tom Flick, Director of Parks, Recreation and Forestry

Roy Van Gheem, Director of Public Works

Charles Koehler, Village Attorney

Vicki Schneider, Village Clerk

Public Appearance for Items Not on the Agenda

Kate Berken, 182 Grant Street, presented the Board with documents that included a CSM of the Kilgas property and copies of letters sent to the Village President and Police Chief. Ms. Berken addressed the Board with complaints and concerns about parking and safety on Grant Street, vehicles turning around in her driveway, lack of maintenance of neighboring properties, special assessments billed for improvements, and the condition of Grant Street and asked the Board to consider making improvements by adding curb and gutter to the road and widen the road or create a cul de sac. Mrs. Berken also made statements concerning her neighbors and contacts the family has had with the Police Department. Mr. Berken commented on the Police Department's enforcement of parking citations.

Approval of Minutes

Regular Board Meeting Minutes – August 20, 2008

Committee of the Whole Meeting Minutes – August 27, 2008

Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to approve the Regular Board minutes of August 20 and the Committee of the Whole Meeting minutes of August 27 as presented.

Ayes 6, Nay 0 – Motion Carried

Report of Other Minutes – Other Informational Items

Minutes of the Water Commission Meeting – June 17, 2008

Minutes of the Joint Library Board Meeting – August 19, 2008

Award Contract – Ebbens Pond Construction (phase A)

Moved by Trustee VanOoyen, seconded by Trustee Leicht to Award the Contract for the Construction of the Ebbens Pond (phase A) to J & E Construction of Stockbridge, Wisconsin for \$457,872.75.
Ayes 6, Nay 0-Motion Carried

Action on Combined Class B Liquor License Application – Down the Hill Bar – Property Owners – Greg & Lisa Manteuffel

Motion by Trustee Ransbottom, seconded by Trustee Leicht to Approve the Combination Class B Liquor License for Greg & Lisa Manteuffel for Down the Hill Bar on the condition that the current license for Down the Hill Bar issued to Lisa Stroess is surrendered to the Village.

Ayes-6, Nay-0-Motion Carried

Review/Discussion – Proclamation on Toxic Injury/Chemically Induced Illnesses

Board members reviewed the language in the resolution drafted by Jim Moes and comments on the proposed proclamation submitted by Administrator Kell and Attorney Koehler. Attorney Koehler cautioned the Board about creating a duty for the Village for any specific situation as it may create a liability situation for the Village. Trustee Ransbottom expressed concerns with the Village making a special proclamation that singles out this particular ailment. Board members agreed to review the information that was submitted and the item will be placed on a future agenda for possible action.

Update on Mill Street Bridge Project and Possible Action on Project Agreement

C. Kell stated that he met with the Navigational Authority about delaying the opening of the locks due to the new lift bridge not being completed until 2011 and he also reviewed the State/Municipal Agreement for the Lift Bridge project which includes a soft cap on project costs in excess of 10% of the total estimated cost. C. Kell stated the contractor for the Lift Bridge has indicated that the current temporary bridge is not adequate for the public or for the contractors working on the lift bridge and it will have to be replaced and the financial cost of a new temporary bridge will become the responsibility of the Village. Board members and staff discussed the issue of the cost of the temporary bridge which is not included in the agreement. Board members agreed the issue with the temporary bridge is a separate issue from the agreement and recommended the Administrator discuss cost sharing options for a new temporary bridge with the Windmill Committee and other involved parties and continue to investigate other temporary options to provide access to Island Park.

Moved by Trustee Leicht, seconded by Trustee Elrick to approve the State/Municipal Agreement for a Municipal Highway Improvement Project (Single Leaf Bascule Bridge over Fox River Lock Canal).

Ayes 6, Nay 0 – Motion Carried

Action to Adopt 2009 Capital Improvement Plan Supported by the Tax Levy

D. Haug stated that staff is asking the Board to postpone action in adopting the CIP levy supported projects as staff has recently became aware of increases in operating budgets due to increases in health insurance costs, salt, and fuel costs and staff will be working to reprioritizing CIP projects so the budget will meet the levy caps.

Discussion on 2009-2013 CIP

Staff reviewed and discussed the need to prioritize infrastructure projects. Continued discussion on the CIP will take place at future Board meetings.

Operator's Licenses

*Matthew S. Helms
Sarah Jane Mader
Haroldeen K. Meshke*

*232 S. Pine St.
220 Black St.
410 S Harlon St.*

*Kimberly
Kaukauna
Weyauwega*

*Moasis
Pop In Again
Super 41 Shell*

Regular Board Meeting Minutes – September 3, 2008

Moved by Trustee Van Ooyen, seconded by Trustee Elrick to approve the Operators' Licenses as presented.

Ayes-6, Nay 0-Motion Carried

Department and Officers Progress Reports

Assistant Chief Mark Recker reported that with the start of the school year, shifts were overlapped to have more Officers available to assist with the increase of pedestrian and vehicle traffic around the schools during peak times. D. Haug distributed an updated Chart of Accounts. C. Kell commented on a meeting with the DOT and Kraft official concerning the \$465,000 grant that was awarded to the Village for Washington Street reconstruction and improvements to Hwy. OO. C. Kell stated that if the traffic study determines that signals and/or turn lanes are not necessary on Hwy. OO then, Hwy. OO project costs will be deducted from the amount of the grant. C. Kell stated that either way the grant is a good benefit to the Village. C. Kell reported that Performance Welding of Little Chute had received the Fox Cities Chamber of Commerce's 2008 Business of the Year award. J. Moes reported that Performance Welding has also inquired about expanding their facility. T. Flick reported that maintenance projects are taking place at the pool and the Doyle Park curb and gutter project and the Heesakker Park trail project will be starting soon. T. Flick also stated the Department is beginning their fall sports programs and working on this year's Terrace Tree program. R. Van Gheem provided an update on the status of construction projects and informed the Board that the DOT has closed Holland Road for the overpass projects and the work is expected to be completed in 40 days. R. Van Gheem stated he is meeting with the HOV staff concerning additional I & I regulations that are likely going to be imposed and commended the Department's employees for reaching three years with no lost time due to injuries and commended Jeff Elrick for administering the Safety Program. V. Schneider reminded Board members that newsletter articles were due and of the deadline for registering for the League Conference. Attorney Koehler – no report.

Disbursement List

Motion by Trustee Leicht, seconded by Trustee Van Ooyen to approve the September 3rd disbursement list as presented.

Ayes-6, Nay 0-Motion Carried

Call for Unfinished Business

None

Items for Future Agenda

Board members asked the Public Works Director to review South Grant Street for possible improvements and bring the information to the Board at next week's meeting. Board members agreed to put the proposed Toxic Injury Resolution on the agenda of September 24, 2008 for further discussion and possible action.

Adjournment

Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to adjourn the Regular Board meeting at 7:44 p.m.

Ayes - 6, Nay 0-Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____

Charles Fischer, Village President

Attest:

Vicki Schneider, Village Clerk