

## **MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 5, 2008**

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer, Village President  
John Elrick, Trustee  
Jason Leicht, Trustee  
Steven Ransbottom, Trustee  
Skip Smith, Trustee  
Uriah Van Ooyen, Trustee  
Janet Verstegen, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: David Peterson, Fox Valley Metro Police Chief

Dale Haug, Finance Director  
Charles Kell, Village Administrator  
Jim Moes, Community Development Director  
Roy Van Gheem, Director of Public Works  
Charles Koehler, Village Attorney  
Vicki Schneider, Village Clerk  
Glenn Brouillard – Custodial and Buildings Director

EXCUSE: Tom Flick, Director of Parks, Recreation, and Forestry

### **Public Appearance for Items Not on the Agenda**

None

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Enter into the Public Hearing on the 2009 Budget.*

Ayes 7, Nay 0 – Motion Carried

### **Public Hearing – Village of Little Chute 2009 Budget**

D. Haug presented a revised budget hearing notice that accounted for the assessed value rate that was received this week from the State and also an updated combined budget summary report. The previous proposed assessed tax rate was \$6.4432 and the new rate being proposed is \$6.5751. D. Haug stated the overall rate increase is 2% or a .13 cent per thousand increase over last year. D. Haug further stated that the budget being presented is in compliance with State levy limits and expenditure restraints. Mary Janssen, School Board President, commented on the Board's tradition of taking a conservative approach to the budget and asked for the same consideration with the 2009 budget due to the tough economic times. Glenn Brouillard and Paul Kreiling of ACC Planned Services discussed the situation with the boilers at the Civic Center and their reasons for recommending the Thermal Solution Evolution model EVAM to replace the current system. Trustee Smith commented on the issue and after discussion stated he was comfortable with staff's

recommendation for the boiler replacement. Trustee Ransbottom and Board members expressed their gratitude to the Finance Director and his staff, Department Heads and the Administrator for doing a fine job on preparing the proposed budget.

*Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to Exit the Public Hearing on the 2009 Proposed Budget.*

Ayes 7, Nay 0 – Motion Carried

### **Approval of Minutes**

**Regular Board Meeting Minutes – October 15, 2008**

**Committee of the Whole Meeting Minutes – October 29, 2008**

*Moved by Trustee Verstegen, seconded by Trustee Leicht to approve the Regular Board minutes of October 15 and the Committee of the Whole Meeting Minutes of October 29, 2008 as presented.*

Ayes 7, Nay 0 – Motion Carried

### **Report of Other Minutes – Other Informational Items**

*Police School Liaison Monthly Report – August/September 2008*

*Plan Commission Meeting Minutes – September 9, 2008*

*Water Commission Meeting Minutes – September 16, 2008*

Board members noted receipt of the items listed above.

### **Ordinance:**

**Amending Municipal Code Section 13-1-200 Accessory Uses or Structures (o) Portable Storage Units**

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Adopt Ordinance No. 13, Series of 2008*

*Amending Section 13-1-200 of the Village of Little Chute Municipal Code – Accessory Uses or Structures (o) Portable Storage Units.*

Ayes 7, Nay 0 – Motion Carried

### **Resolution Village Board Meetings**

*Moved by Trustee Van Ooyen, seconded by Trustee Leicht to Adopt Resolution No. 40, Series of 2008 Establishing Protocol for Village Board Meetings as presented.*

Ayes 7, Nay 0 – Motion Carried

### **Action to Award Bids – Contract A – Sewer Lining and Contract B – Sewer and Manhole Grouting**

*Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to Award Contract A – Sewer Lining to Visu-Sewer of Pewaukee, WI for \$137,283.75.*

Ayes 7, Nay 0 – Motion Carried

*Moved by Trustee Van Ooyen, seconded by Trustee Smith to Award Contract B – Sewer and Manhole Grouting to Great Lakes TV Seal of Green Bay, WI for \$78,158.40.*

Ayes 7, Nay 0 – Motion Carried

### **Committee/Commission Appointments**

President Fischer recommended the appointment of Jerry Verstegen to the Plan Commission to fulfill the term being vacated by Pete Vanden Heuvel and the reappointment of Terry Huiting to the Water Commission for a renewed five-year term.

*Moved by Trustee Ransbottom, seconded by Trustee Leicht to Approve the Appointment of Jerry Verstegen to the Plan Commission and the Reappointment of Terry Huiting to the Water Commission.*

Ayes 7, Nays 0 – Motion Carried

**Regular Board Meeting Minutes – November 5, 2008**

## **Continued Discussion of 2009 Budget**

D. Haug led a discussion on possible options for fleet funding which is currently deleted from the 2009 budget and as a result there will likely be a significant impact from this decision that the Board will need to face in the 2010 budget. D. Haug reviewed the projected status of the fleet revolving fund with no other funding, presented the tax rate impact of exceeding the levy to add dollars to the fleet fund, and options for transferring from the general fund to the fleet fund. Discussion took place. Staff also reviewed the proposed 2009 CIP Plan and asked the Board to review the 2009 proposed projects so the Plan could be presented for adoption next week. Board members discussed the proposal and costs to complete Legion Park Improvements in 2009 and the projected fleet replacement for dump trucks over the next four years. D. Haug also reviewed the Utility budgets that demonstrated a need to increase sewer rates in 2009 as a result of HOVMSD charges due to Federal and State mandates for treating Inflow and Infiltration and the options for rate increases and/or fixed rate charges. D. Haug also presented information on the rates of the neighboring communities that indicate Little Chutes proposed sewer rate increase is in line with the other communities' rates and fees. D. Haug stated the 2009 CIP will be presented next week for adoption and further discussion on the Budget will also take place at next week's meeting.

## **Operator's Licenses:**

**Janice C Muelemans**

**W526 Greiner Road**

**Kaukauna**

**Piggly Wiggly**

*Moved by Trustee Van Ooyen, seconded by Trustee Smith to Approve the Operators License as presented.*

**Ayes 7, Nay 0 – Motion Carried**

## **Department and Officers Progress Reports**

Chief Peterson – no report. D. Haug – no report. C. Kell informed the Board that the Community Blood Center has contacted him and is requesting that the Village consider provide Revenue Bond Financing for the Blood Center's expansion at their Grand Chute facility as Grand Chute is not able to provide for their Revenue Bond Financing. C. Kell stated that the Blood Center does have a satellite facility in Little Chute and they will add approximately \$50,000 worth of equipment at the LC facility. C. Kell stated the Blood Center expansion is a benefit to the area communities and he will have Attorney Koehler review the proposed bond document. Board members agreed to have the Community Blood Center present information on the bond financing at next week's meeting. C. Kell informed the Board that the State's law regarding electric vehicles allows for a municipality to allow them on local roads that have speed limits of 35 mph or less and the issue in Little Chute is the number of County Highways that the vehicles would not be allowed to cross. C. Kell stated that there is a party who is interested in opening an electric vehicle sales business in the Village. Board members discussed and directed the Administrator to contact the County and request they consider the issue and adopt a policy that would allow these vehicles on County roads. Board members also requested that a discussion of Electronic Vehicles be added to a future Quad Communities meeting agenda. J. Moes reported that a signed offer to purchase for a Grand Avenue property had been received and Attorney Koehler was setting up the closing date. R. Van Gheem provided an update on the status of current projects and stated the Department is busy with leaf collection. V. Schneider thanked the Finance Director for allowing his staff to assist with the Elections and she also thanked her intern, the Election Workers, and Custodial Staff for their assistance. V. Schneider stated that the number of absentee ballots cast was over 1,750 which was a historic amount for the Village and a tremendous burden on staff to process that amount of ballots prior to Election Day. V. Schneider stated she wants to see the Government Accountability Board and Clerk's organizations promote a change in the process for casting absentee ballots. Attorney Koehler – no report.

## **Disbursement List**

*Motion by Trustee Leicht, seconded by Trustee Smith to approve the disbursement list as presented.*

**Ayes-7, Nay 0-Motion Carried**

**Regular Board Meeting Minutes – November 5, 2008**

## **Call for Unfinished Business**

President Fischer stated he agreed with the position the Board members took at last week's meeting to not budget for pay adjustments in 2009 for Village Board members. C. Kell asked Board members to turn in their travel vouchers from the League Conference.

## **Items for Future Agenda**

Trustee Ransbottom asked to be excused from the meeting on December 10<sup>th</sup> as he will be having surgery.

*Moved by Trustee Van Ooyen, seconded by Trustee Elrick to Enter into Closed Session. (8:12 p.m.)*  
Ayes 7, Nay 0 – Motion Carried

## **Closed Session:**

**Conferring with legal counsel for the Village, legal counsel rendering oral or written advice concerning strategy to be adopted by the Village Board with respect to litigation in which the Village is now or is likely to become involved. 19.85 (1)(g), Wis. Stats.**

*Moved by Trustee Ransbottom, seconded by Trustee Leicht to Return to Open Session. (8:34 p.m.)*  
Ayes 7, Nay 0 – Motion Carried

## **Return to Open Session**

No action was taken on closed session items.

## **Adjournment**

*Moved by Trustee Ransbottom, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 8:34 p.m.*  
Ayes - 7, Nay 0-Motion Carried

## **VILLAGE OF LITTLE CHUTE**

Attest: \_\_\_\_\_  
Vicki Schneider, Village Clerk

By: \_\_\_\_\_  
Charles Fischer, Village President